

EAST CAROLINA UNIVERSITY
FACULTY SENATE

The fifth regular meeting of the Faculty Senate for the academic year 1989-1990 will be held on Tuesday, January 23, 1990, at 2:10 p.m., in Mendenhall-Room 244.

AGENDA

- I. Call to Order
- II. Approval of Minutes of December 5, 1989
- III. Special Order of the Day
 - A. Roll Call
 - B. Announcements
 - C. Richard Eakin, Chancellor
 - D. Vice Chancellors' Reports
- IV. Unfinished Business
 - Strategic Planning
- V. Report of Committees
 - A. Committee on Committees, Dan Hines
 - 1. Election of Faculty Assembly Delegates and Alternates (Attachment 1)
 - 2. First reading of proposed changes to the charges of the Admissions Committee, Credits Committee, Curriculum Committee, Student Recruitment and Retention Committee, and the Teaching Effectiveness Committee. (Attachment 2)
 - 3. First reading of the charge of the proposed new Readmission Appeals Committee. (Attachment 3)
 - B. Faculty Affairs, Paul Tschetter
 - Sexual Harassment Policy (Proposed corrected policy will be distributed to each Senator prior to the meeting)
 - C. Faculty Governance Committee, Eugene Hughes
 - Amendment to Appendix A regarding the Agenda Committee's role in preparing dates for Faculty Senate meetings. (Attachment 4)
 - D. Calendar Committee, Jim Hix
 - 1. Correction to current calendar guidelines (Attachment 5)
 - 2. Correction to current calendar (Attachment 6)
 - 3. Discussion of earlier starting dates for fall semester
- VI. New Business
 - Salutatory Resolutions (Attachment 7)

FACULTY ASSEMBLY DELEGATE AND ALTERNATE ELECTIONS

Present Delegates: Madge Chamness, Allied Health 1988-91 First Term
 John Moskop, Medicine 1988-91 First Term
 Robert Woodside, Mathematics 1988-91 First Term

Terms Expiring: Emily Boyce, Library & Info Studies 1987-90 Second Term
 Ken Wilson, Soc & Anthropology 1987-90 First Term

Nominees for Delegates: (2 will be elected)

Nancy Mayberry, Foreign Language (Alternate Term Expiring)
 Ken Wilson, Soc & Anthropology (First Delegate Term Expiring)
 Vila Rosenfield, SEED
 Stella Daugherty, Mathematics
 Joseph Hill, Management
 Don Ensley, Allied Health
 Henry Ferrell, History
 Jack Brinn, Anatomy
 George Bailey, Philosophy (Alternate Term expiring)
 Sandra Wurth-Hough, Political Science
 Margaret Lawrence, Social Work
 Robert Morrison, Chemistry
 Connie Kledaras, Social Work (Alternate Term expiring)
 Steve Thomas, Allied Health

Present Alternates: (4th) Patricia Terrell, Education 1988-91
 (5th) Miriam Quick, Nursing 1989-92

Terms Expiring: (1st) George Bailey, Philosophy 1987-90
 (2nd) Connie Kledaras, Social Work 1987-90
 (3rd) Nancy Mayberry, Foreign Language 1987-90

Nominees for Alternates: (3 will be elected)

Ralph Steele, HPERS
 Paul Tschetter, Soc & Anthropology
 Darryl Davis, Manufacturing
 Henry Ferrell, History
 Eugene Hughes, Management
 Donald Guest, Marketing
 Vila Rosenfield, SEED
 Christa Reiser, Soc & Anthropology
 Dennis Chestnut, Psychology
 Sam Pennington, Biochemistry
 Jonathan Nyce, Pharmacology
 Brian Harris, Foreign Language
 Michael Bassman, Foreign Language
 Michael Shinasi, Foreign Language
 Doug Kruger, Construction Management
 Sandra Wurth-Hough, Political Science

**FIRST READING OF PROPOSED CHANGES IN THE CHARGES OF
THE LISTED FACULTY SENATE ACADEMIC COMMITTEES**

1. Proposed Changes to the Charge of the **Admissions Committee:**

Section 1. Name: Change the committee name to: Admissions and Recruitment

Section 2. Membership: Delete the following: "2 alternate faculty members"; "Elected members must agree to serve at certain times when the University is not in session. Alternate members are appointed to facilitate meeting at these times."

Section 4.A. Committee Functions: Delete the following functions:

4.A.3. The Committee recommends policies regulating the 30 semester hour residence requirement for graduation.

4.A.5. The Committee reviews proposals regarding standards and requirements for admission to and retention in degree programs.

So that the charge will now read:

1. Name: Admissions and Recruitment Committee

2. Membership: 7 faculty members and 1 student member. Ex-officio member: The Chair of the Faculty. Ex-officio members serving without vote but with all other parliamentary privileges are: The Chancellor, the Vice Chancellor for Academic Affairs, the Director of Admissions, the Dean of Continuing Education, and the Associate Vice Chancellor for Undergraduate Studies and Dean of the General College, or their appointed representatives.

3. Quorum: 4 elected members

4. A. Committee Functions:

1. The Committee is concerned with matters related to the admission and recruitment of entering students;
2. The Committee recommends policies, procedures and standards governing under-graduate admissions and recruitment.
3. The Committee serves as an appeals board for entering students who for sufficient reasons cannot meet admission requirements.

B. To Whom The Committee Reports:

The Committee makes its recommendations of policies, procedures and standards governing admissions pertaining to academic regulations and residence requirements for degree programs to the Faculty Senate.

C. How Often The Committee Reports:

The Committee reports to the Faculty Senate on the academic composition of the freshman class and entering transfer students at least once a year, and reports other times as necessary.

D. Power Of The Committee To Act:

The Committee is empowered to make decisions regarding entering student admission appeals. The Committee suggests to the Director of Admissions such research studies as are helpful for evaluation of the efficiency of current practices.

2. Proposed Changes to the Charge of the **Credits Committee:**

Section 4.A. Committee Functions: Add the following function:

4.A.3. recommends policies regulating the 30 semester hour residence requirement for graduation.

3. Proposed Changes to the Charge of the **Curriculum Committee:**

Section 4.A. Committee Functions: Add the following function:

4.A.6. Proposals regarding standards and requirements for admission to and retention in degree programs.

4. Proposed Changes to the Charge of the **Student Recruitment and Retention Committee:**

Section 1. Name: Change the committee name to: Student Retention Committee

Section 2. Membership: Delete the following: "the Director of Admissions";
"and" after General College;
Add the following: "and the Chair of the Readmission and Appeals Committee."

Section 4.A. Committee Functions: To read as follows: "The Student Retention Committee is concerned with matters relating to the retention of students. The Committee reviews policies and procedures governing orientation and retention of students."

Section 4.B. To Whom The Committee Reports: To read as follows: "The Committee recommends policies and procedures governing orientation and retention of students to the Faculty Senate."

So that the charge will now read:

1. Name: Student Retention Committee

2. Membership: 6 faculty members and 1 student member. Ex-officio member: The Chair of the Faculty. Ex-officio members serving without vote but with all other parliamentary privileges are: The Chancellor, the Associate Vice Chancellor for Undergraduate Studies and Dean of the General College, the Vice Chancellor for Student Life, or their appointed representatives, and the Chair of the Re-admission and Appeals Committee.

3. Quorum: 4 faculty members exclusive of ex-officio

4. A. Committee Functions:

The Student Retention Committee is concerned with matters relating to the retention of students. The Committee reviews policies and procedures governing orientation and retention of students.

B. To Whom The Committee Reports:

The Committee recommends policies and procedures governing orientation and retention of students to the Faculty Senate.

C. How Often The Committee Reports:

The Committee reports to the Faculty Senate at least once a year and other times as necessary.

D. Power Of The Committee To Act:

The Committee makes recommendations concerning the implementation and administration of policies and procedures regarding the orientation and retention of students to the appropriate University officials.

5. Proposed Changes to the Charge of the **Teaching Effectiveness Committee:**

Section 4.A. Committee Functions: The last sentence to read a follows:
"The Committee is empowered to recommend the procedures by which the recipients of the annual Alumni Association teaching awards are chosen."

Attachment 3

FIRST READING OF THE CHARGE OF THE PROPOSED NEW READMISSION APPEALS COMMITTEE

1. Name: Readmission Appeals Committee
2. Membership: 7 faculty members, 2 alternate faculty members and 1 student member. Ex-officio members serving without vote but with all other parliamentary privileges are: The Registrar.
3. Quorum: 4 faculty members exclusive of ex-officio
4. A. Committee Functions:
 1. The Readmission Committee is concerned with matters relating to the readmission of students.
 2. The Committee recommends policies, procedures, and standards regarding the readmission of students.
 3. The Committee serves as an appeals board for students seeking readmission and for continuing students who have been declared academically ineligible to return.
- B. To Whom The Committee Reports:

The Committee makes its recommendations of policies, procedures and standards governing readmission of students to the Faculty Senate.
- C. How Often The Committee Reports:

The Committee reports to the Faculty Senate at least once a year and other times as necessary.
- D. Power Of The Committee To Act:

The Committee makes recommendations concerning the implementation and administration of policies, procedures and standards regarding the readmission of students to the appropriate University officials.

FIRST READING OF PROPOSED AMENDMENT TO APPENDIX A REGARDING THE AGENDA COMMITTEE'S ROLE IN PREPARING DATES FOR FACULTY SENATE MEETINGS.

Page A-5: Omit the following underlined wording under Section IX. of the Constitution.

Four regular meetings of the Faculty Senate will be held each fall and spring semester according to a schedule prepared the preceding year by the Agenda Committee and presented to the Faculty Senate for approval at the second meeting of the spring semester.

Page A-9: Add the following under Section I. of the By-Laws.

F. The dates for the four regular Faculty Senate meetings held each fall and spring semester will be prepared by the Agenda Committee in the preceding year. The Senate will approve the dates for the Faculty Senate meetings of the next year no later than the fourth meeting of the fall semester.

Attachment 5

GUIDELINES FOR SETTING UNIVERSITY CALENDARS

Approved by the Faculty Senate 1/26/88

Amended by the Calendar Committee 12/11/89

1. Fall and spring semesters will include at least 14 M, T, W, Th, F, and S. Each summer session will have 25 class days.
2. When appropriate, fall semester will include Labor Day as a holiday, a two-day break appended to a weekend in October, a Thanksgiving holiday beginning no later than 1:00 p.m. Wednesday before Thanksgiving and continuing through Saturday, and a Reading Day between the last day of classes and the beginning of exams.
3. There will be a minimum of a three-week break between fall and spring semesters and a minimum of a one-week break between spring semester and the first session of summer school.
4. When appropriate, spring semester will include Martin Luther King, Jr.'s Birthday and Good Friday as holidays, a break of one week, and a Reading Day between the last day of classes and the beginning of exams.
5. Commencement will be scheduled at appropriate times at the end of both fall and spring semesters.
6. When appropriate, fall and spring semester exams will be scheduled on seven days including Saturday according to a rotation schedule. Exams for each summer session will be held on the day after the last class day.
7. Independence Day will be scheduled as a summer session holiday.

(Policy passed by Executive Committee of the Board of Trustees of the University of North Carolina System on April 11, 1969 and "delegated to the Chancellor of each component institution" by memorandum from President William Friday on February 3, 1971.)

1. Your calendar "shall include two semesters of seventeen weeks each and a summer session of eleven weeks divided into two terms of approximately five and one-half weeks".
2. You "shall have the advice of a student-faculty committee on the calendar".

SUMMER SESSIONS 1990

Approved by The Faculty Senate 1/26/88

Revised by Calendar Committee 11/27/89 & 12/11/89

FIRST TERM(Actual class days: 5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays, 5 Fridays,
1 day for Registration, 1 day for Final Exams)

April 16, Monday Last day to apply for admission to Graduate School for first term
May 11, Friday Schedules cancelled for all who have not paid fees by 4:00 p.m.
May 14, Monday Registration and schedule changes
May 15, Tuesday Classes begin; late registration; schedule changes
May 16, Wednesday Last day for late registration and schedule changed for first term
May 28, Monday Last day for undergraduate students to drop term-length course or
 withdraw from school without grades. Block courses may be dropped
 only during the first 40% of their regularly scheduled class meetings.
June 8, Friday Last day to submit thesis to the Graduate School for first term
 graduation
June 12, Tuesday Last day for graduate students to drop courses without grades
June 18, Monday Classes end
June 19, Tuesday Final examinations

SECOND TERM(Actual class days: 5 Mondays, 5 Tuesdays, 4 Wednesdays, 6 Thursdays, 5 Fridays,
1 day for registration, 1 day for Final Exams)

May 22, Tuesday Last day to apply for admission to Graduate School for second term
June 19, Tuesday Schedules cancelled for all who have not paid fees by 4:00 p.m.
June 20, Wednesday Registration and schedule changes
June 21, Thursday Classes begin; late registration; schedule changes
June 22, Friday Last day for late registration and schedule changes for first term
July 4, Wednesday State Holiday
July 5, Thursday Last day for undergraduate students to drop term-length courses or
 withdraw from school without grades. Block courses may be dropped
 only during the first 40% of their regularly scheduled class meetings.
July 16, Monday Last day to submit thesis to the Graduate School for second term
 graduation
July 20, Friday Last day for graduate students to drop courses without grades
July 26, Thursday Classes end
July 27, Friday Final examinations

SUMMER SESSIONS 1991

Approved by The Faculty Senate 3/28/89

Revised by Calendar Committee 11/27/89

FIRST TERM(Actual class days: 5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays, 5 Fridays,
1 day for Registration, 1 day for Final Exams)

April 22, Monday Last day to apply for admission to Graduate School for first term
May 17, Friday Schedules cancelled for all who have not paid fees by 4:00 p.m.
May 20, Monday Registration and schedule changes
May 21, Tuesday Classes begin; late registration; schedule changes
May 22, Wednesday Last day for late registration and schedule changes for first term

SUMMER SESSIONS 1991
(continued)

- June 3, Monday Last day for undergraduate students to drop term-lengths courses or withdraw from school without grades. Block courses may be dropped only during the first 40% of their regularly scheduled class meetings.
- June 14, Friday Last day to submit thesis to the Graduate School for first term graduation
- June 18, Tuesday Last day for graduate students to drop courses without grades
- June 24, Monday Classes end
- June 25, Tuesday Final examinations

SECOND TERM

(Actual class days: 5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays, 5 Fridays, 1 day for Registration, 1 day for Final Exams)

- May 28, Tuesday Last day to apply for admission to Graduate School for second term
- June 25, Tuesday Schedules cancelled for all who have not paid fees by 4:00 p.m.
- June 26, Wednesday Registration and schedule changes
- June 27, Thursday Classes begin; late registration; schedule changes
- June 28, Friday Last day for late registration and schedule changes for second term
- July 4, Thursday State Holiday
- July 11, Thursday Last day for undergraduate students to drop term-length courses or withdraw from school without grades. Block courses may be dropped only during the first 40% of their regularly scheduled class meetings.
- July 22, Monday Last day to submit thesis to the Graduate School for second term graduation
- July 26, Friday Last day for graduate students to drop courses without grades
- August 1, Thursday Classes end
- August 2, Friday Final examinations

Attachment 7

WHEREAS, Roger Eldridge has served East Carolina University since August, 1981; and
 WHEREAS, he has established a record of service in the School of Education, on Faculty Senate Committees and on the Faculty Senate; and
 WHEREAS, his hard work, integrity and steadfast pursuit of academic values fostered a climate of support for research and creative activity;
THEREFORE BE IT RESOLVED that the Faculty Senate of East Carolina University commends Roger Eldridge for his eight years of service on the Faculty of East Carolina University and wishes him well in his new position.

WHEREAS, William A. Bloodworth has served East Carolina University since September, 1972; and
 WHEREAS, he has established a record of service in the Department of English, on Faculty Senate Committees and as an Administrator; and
 WHEREAS, during his two year tenure as Acting Vice-Chancellor for Academic Affairs he continued and fostered the East Carolina University tradition of Administrative support for faculty governance; and
 WHEREAS, he was able to maintain his sense of humor and academic integrity through it all;
THEREFORE BE IT RESOLVED that the Faculty Senate of East Carolina University commends William A. Bloodworth for his seventeen years of service on the Faculty and wishes him well in his new position.