

EAST CAROLINA UNIVERSITY

FACULTY SENATE

1989-1990 ANNUAL REPORT

JULY 31, 1990

James Joyce, Chair of the Faculty
Stella Daugherty, Vice Chair of the Faculty
Belinda Lee, Secretary of the Faculty
Ken Wilson, Parliamentarian

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SECTION I. REMARKS FROM JIM JOYCE, CHAIR OF THE FACULTY

In 1989-90, the Faculty Senate met eight times in regular session and once in organizational session. A list of the Senate's actions and the Chancellor's responses comprise Section II. These actions dealt with, in part, Unit Codes for the School of Industry and Technology and the School of Business, the Sexual Harassment Policy, the Racial and Ethnic Harassment Policy, administrator evaluation, recommendations concerning the Athletic Committee, strategic planning, reorganization of some academic committees, Writing Across the Curriculum, and some technical constitutional amendments.

The harassment policies involve some very difficult and sensitive issues and have been referred back to the Faculty Affairs Committee. It is hoped that these will be brought back to the Senate in the fall.

The matter of annual administrator evaluation is being studied by an ad hoc committee chaired by Bill Spickerman, Mathematics. We expect some guidance from this committee in the fall, also.

The Chancellor seems favorably disposed to the major part of the advice of the Senate concerning the reorganization of the Athletic Committee, an administrative committee. While we have been careful concerning athletic policy and have been blessed with good leadership, the recommended changes should further insure faculty responsibility for academic matters concerning student athletes.

The Senate heard strategic planning reports and gave advice on the Strategic Directions document and six of the seven implementation plans. The last implementation plan, on reorganization, arrived too late for the advice of the Senate. An ad hoc committee is considering a draft of this document this summer.

The Senate also heard the final report of the ad hoc committee on Writing Across the Curriculum and forwarded several resolutions concerning this important issue to the Chancellor. We look forward to implementation of several of these in the next academic year.

On the recommendation of the Faculty Governance Committee, two technical amendments to the Faculty Senate Constitution, concerning the timing of election of senators and the preparation of dates for Faculty Senate meetings have been approved by the Senate and will be brought before the faculty at the Fall Convocation. In addition, the Faculty Governance Committee spent many hours on the proposed, revised Tenure Policies and Regulations of East Carolina University (Appendix D). It is expected that the committee will finish its initial review and schedule open hearings in the fall. This document will ultimately have to be approved by the Board of Governors before implementation.

The Faculty Senate and, indeed, faculty governance at East Carolina University depends very heavily on the work of its committees. Please see Section III for a summary of committee activities.

SECTION II. FACULTY SENATE RESOLUTIONS

Chancellor Eakin has approved all resolutions needing his approval.

September 12, 1989

- #89-16 Revision of the Charge of the Educational Policies and Planning Committee
- #89-17 Racial and Ethnic Harassment Policy as referred by the Chancellor to the Faculty Senate referred to the Faculty Affairs Committee. (work continues)

October 10, 1989

- #89-18 Appreciation to Sharon Bland, Secretary of the Faculty Senate Office
- #89-19 Approval of Curriculum Committee Minutes of September 28, 1989
- #89-20 Charge to the Committee on Committees to join Chancellor, ref: Faculty participation in ensuring that athletic programs function within the academic standards of the University.

November 7, 1989

- #89-21 Approval of Fall 1989 Graduation List
- #89-22 Approval of Curriculum Committee Minutes on October 26, 1989
- #89-23 College of Arts and Science Chairs' Resolution concerning administrator evaluations referred to the Committee on Committees to determine the structure of a committee to consider the resolution.

December 5, 1989

- #89-24 through #89-28 Recommendations to the Chancellor concerning the final report of the Strategic Planning Advisory Group.
- #89-29 Approval of Admissions Committee Minutes on November 9 and 30, 1989
- #89-30 Approval of 1990-1991 Agenda Committee and Senate meeting dates
- #89-31 School of Industry and Technology Code
- #89-32 Curriculum Committee Report on Minutes of November 9 and 16, 1989 regarding admission/credit in a number of academic programs.

January 23, 1990

- #90-1 Recommendation under the category of Human Resources Development in the "Faculty and Staff Development Implementation Plan"
- #90-2 Recommended amendment to the Sexual Harassment Policy
- #90-3 Referral of the Sexual Harassment Policy back to the Faculty Affairs Committee
- #90-4 Amendment to the "Guidelines for Setting University Calendars"
- #90-5 Amendment to Summer 1990 and Summer 1991 calendars
- #90-6 Salutatory resolutions of appreciation to Roger Eldridge and William Bloodworth

February 20, 1990

- #90-7 through #90-19 recommendations concerning Writing Across the Curriculum
- #90-20 Revised Admissions and Recruitment Committee charge
- #90-21 Revised Credits Committee charge
- #90-22 Revised Curriculum Committee charge
- #90-23 Revised Student Retention Committee charge
- #90-24 Revised Teaching Effectiveness Committee charge
- #90-25 New Readmission Appeals Committee charge
- #90-26 Composition of Ad Hoc Committee to consider the College of Arts and Sciences Chairs' Resolution.
- #90-27 Amendment to Appendix A regarding the Agenda Committee's role in preparing dates for Faculty Senate meetings.
- #90-28 Summer 1992 calendar
- #90-29 Fall 1992 calendar
- #90-30 Spring 1993 calendar

March 20, 1990

- #90-31 Approval of Spring 1990 Graduation List
- #90-32 Recommendation pertaining to the publication of Academic Committee charges
- #90-33 Curriculum Committee Report on Minutes of February 22, 1990

April 17, 1990

- #90-34 Composition of the Faculty Marshals
- #90-35 University Athletic Charge as twice amended
- #90-36 Amendment to Appendix A regarding the method of election of the Faculty Senate
- #90-37 Ad-Hoc Review Committee established to review the University Implementation Plans
- #90-38 School of Business Unit Code
- #90-39 Return the draft of the Racial and Harassment Policy and the draft of the Sexual Harassment Policy to the Committee with additional instructions to consult with the two original committees prior to preparing final drafts.
- #90-40 Curriculum Committee Report on Minutes of March 22, March 29, and April 5, 1990.
- #90-41 Ad-Hoc Committee to evaluate faculty governance
- #90-42 That the Credits Committee consider recommending the revision of the University's policy on transfer credit to permit the transfer of courses in which students have been previously enrolled at East Carolina University.

SECTION III. 1989/90 ACADEMIC COMMITTEES' REVIEW

Admissions Committee

The Committee met 11 times during the year and made one presentation to the Faculty Senate. It heard 287 student appeals (an increase of 40 over the previous year) with 151 denials, worked with the Committee on Committees on revisions to its charge and the creation of the new Readmission Appeals Committee, and acted upon seven program admission appeals. This Committee, under its new name (Admissions and Recruitment) and charge will be developing strategies and procedures for effective assistance in the admissions process. Readmission appeals will become the responsibility of the new Readmission Appeals Committee. Requirements for admission to advanced programs will be the responsibility of the Curriculum Committee. Officers: Chair - Patricia Anderson, Education; Vice Chair - Robert Joyner, Math; Secretary - Alfred King, HPERS.

Calendar Committee

The Committee met five times during the academic year and made two presentations to the Faculty Senate. It recommended an amendment to the Guidelines for Setting University Calendars; recommended amendments to the Summer 1990 and Summer 1991 Calendars (Independence Day Holiday); and proposed calendars for Summer 1992, Fall Semester 1992, and Spring Semester 1993. This year, with the able leadership of Jim Hix (Chemistry), was the first time in recent history that a calendar was not sent back to the Committee for further consideration. Officers: Chair - Jim Hix, Chemistry; Vice Chair - Robert Alpers, Theatre Arts; Secretary - Juliana Dowell, Math Science.

Career Education Committee

The Committee met six times during the academic year. It sponsored, organized, and publicized a "Majors Fair" on November 1, 1989; acquired a bibliography of books on career opportunities; assisted in a second "Majors Fair" in February; publicized activities organized by the Cooperative Education and Career Planning and Placement Offices; and studied questions to be used in a student survey concerning career opportunities. Officers: Chair - Martin Schultz, Sociology and Anthropology; Secretary - Evelyn Farrior, Home Economics.

Continuing Education Committee

The committee met five times during the academic year. It received reports on the Division's programs and activities, provided input to the Non-Traditional Student Task Force, and stressed that state funding for continuing education programs should be a high priority. Officers: Chair - Margaret Stangohr, Health Sciences Library; Vice Chair - Monnie Hedges, Psychology; Secretary - William Martin, Education.

Course Drop Appeals Committee

The committee met 11 times during the calendar year and heard 42 student appeals; 34 were denied and 8 were granted. Officers: Chair - Susan McDaniel, Biology; Vice Chair - William Hoots, Industry and Technology; Secretary - Jimmie Grimsley, HPERS.

Credits Committee

The committee met twice during the academic year. It created a draft revision of University absence policies and heard one student appeal on transfer credit. Officers: Chair - Frank Wondolowski, Business; Secretary - Tinsley Yarbrough, Political Science.

Curriculum Committee

The Committee met nine times during the academic year and made four presentations to the Faculty Senate. It acted on five new majors/concentrations/minors, changes in 71 majors/concentrations, deletions in eight majors/concentrations/minors, 120 new courses, 148 minor changes in courses, 56 course deletions, six course removals from the Curriculum Bank, and 20 course placements in the Curriculum Bank. Officers: Chair - Bill Grossnickle, Psychology; Vice Chair - Herb Carlton, Political Science; Secretary - Jannis Shea, Home Economics.

Educational Policies and Planning Committee

The Committee met seven times and made two presentations to the Faculty Senate. The Committee dealt with five major items of business: 1) review of the SPAG (Strategic Planning Advisory Group) report, 2) review of seven Planning Implementation reports, 3) receipt of Request for Authorization to Establish an Ed.D. program in Educational Leadership, 4) worked on a proposal for internal review of new degree programs, and 5) reviews of SACS Self Study plans. Since the Ed.D. proposal was a fait accompli by the time of its reception by the Committee, the Committee felt that its review would "serve little purpose." Officers: Chair - Robert Schellenberger, Business; Secretary - James LeRoy Smith, Philosophy.

Faculty Affairs Committee

The Committee met seven times and made three presentations to the Faculty Senate. The Committee's work consisted of review and revision of the Racial and Ethnic Harassment and Sexual Harassment Policies, and development of implementation procedures for both policies. This work continues. The Committee also received four grievances and accepted three for mediation. Officers: Chair - Carlton Heckrotte, Biology; Vice Chair - Belinda Lee, Nursing; Secretary - Artemis Kares, Academic Library Services.

Faculty Computer Committee

The committee met seven times. It sponsored an early meeting with Chancellor Eakin and new high-level administrators to acquaint them with the current state of academic computing; reviewed and commented on the academic computing budget; and made recommendations concerning use of graduate assistants in the CIS repair shop, a vacant position in that shop, graduate student use of PROFS, and time-out policies for use of the central computer. Officers of the Committee attended two state-wide academic computing meetings. Officers: Chair - Chuck Ziehr, Geography; Vice Chair - Richard Kerns, Business; Secretary - Dorothy Clayton, Political Science.

Faculty Governance Committee

The Committee met 21 times and made four presentations to the Faculty Senate. The major work of the Committee was a review of the revised Appendix D (proposed). It also dealt with a governance question raised by Charles Coble, Dean of the School of Education; discussed reorganization issues regarding the Counseling Center; and discussed University Strategic Planning, recommending a resolution (#90-37) to the Faculty Senate creating an ad hoc committee to review the university implementation plans over the summer. In addition, the Committee submitted two resolutions regarding two minor amendments to the Faculty Senate Constitution and By-Laws (#90-27 and #90-36). Officers: Chair - Eugene Hughes, Business; Vice Chair - Robert Woodside, Math; Secretary - Ione Ryan, Counseling Center.

Faculty Welfare Committee

The Committee met six times. It investigated more comprehensive health insurance of ECU, studied the application of the Employee Assistance Program to faculty, recommended to the Director of Personnel a "cafeteria" type dependent care program, gave input to the Strategic Planning process, and recommended to the Director of Personnel that the new

Faculty Welfare Committee (continued)

options available from TIAA/CREF be available to members of the optional retirement plan. Officers: Chair - John Wiley, Medicine; Vice Chair - Larry Hough, Political Science; Secretary - George Hamilton, Allied Health Sciences.

General College Committee

The Committee met seven times. A key subcommittee met twice and prepared for the selection of recipients of General College Advisor awards/letters of commendation and continued to study ways of improving general college advising. The subcommittee noted that its earlier recommendations supportive of the establishment of the General College Advisor awards and the establishment of the Mini-Advising Center in the General College have had a very favorable impact upon the quality of general college advising. The Committee warned that the increasing emphasis on graduate-level education and faculty research productivity is making it increasingly difficult to persuade faculty to spend precious time advising without a meaningful advising component in the university rewards system. The Committee also expresses its concern regarding the absence of reference to the General College, its charge, or its functions in the various strategic planning documents reviewed so far. The Committee expressed enthusiastic support for a Student Support Services Program, recommended to the Curriculum Committee that students pursuing a non-B.A. degree with no foreign language requirement be allowed to take six semester hours of a single foreign language in lieu of three semester hours of social sciences and three semester hours of humanities/fine arts (General Education Requirements). This recommendation was not approved by the Curriculum Committee. It also recommended that INTL1000 be allowed to satisfy retroactively three semester hours of social sciences' course work. Officers: Chair - Marilyn Miller, Academic Library Services; Vice Chair - Bob Hursey, Math; Secretary - Frances Daugherty, Art.

Libraries Committee

The Committee met seven times. Two issues dominated the agendas this academic year -- the Director of Academic Libraries search and the proposed expansion of Joyner Library. The Committee took an active part in the successful search for a Director and devoted three meetings to the Joyner Library expansion, meeting twice with the architect. Officers: Chair - Carmine Scavo, Political Science; Vice Chair - Ennis Chestang, Geography; Secretary - Brian McMillen, Medicine.

Research/Creative Activity Committee

The Committee met eight times and made one written presentation to the Faculty Senate. It received 27 academic year grant proposals and 23 summer stipend proposals. 15 academic year and 9 summer stipend proposals were recommended to and funded by the Vice Chancellor for Academic Affairs. The Committee reviewed the grant proposal forms and its procedures for evaluating them. The Committee intends to report to the Faculty Senate in November, 1990, relating to proposed adjustments. Officers: Chair - Richard Spruill, Geology; Vice Chair - Donald Stanley, Biology; Secretary - Reginald York, Social Work.

Student Recruitment and Retention Committee

The Committee met ten times. It recommended reorganization of the Committee and its charge to the Committee on Committees; supported the creation of the mini-advising center; supported a grant application by Cooperative Education aimed at better retention of at-risk students; continued support of Education 1000 with the Chair of the Committee serving on an advisory board; reviewed forms and letters sent by eligible but not returning students and made recommendations to Richard Edwards for improved use of these forms; and solicited concerns from the Registrar, Admissions Officers, and Dean of Students with a view to improving retention and made these concerns known to Vice Chancellor Springer. Michael Cotter, Library Services, attended the National Student Retention Conference. Officers: Chair - Nancy Mayberry, Foreign Languages; Vice Chair - Michael Cotter, Academic Library Services; Secretary - Richard Miller, Philosophy.

Student Scholarships, Fellowships, and Financial Aid Committee

The Committee met three times. It heard an appeal from a scholarship athlete and supported the recommendation made by the Department of Athletics that the grant be terminated and approved recommendations of the Jenkins Scholarship subcommittee selecting recipients for the 1990/91 year. The Committee also requested Mike Ball (Institutional Advancement) to consider possibilities of obtaining additional funds to increase the principal of the Lillian Jenkins Scholarship. Officers: Chair - Ruth Jones, Business; Vice Chair - Karen Krupa, Nursing; Secretary - Maxine Soloway, Social Work.

Teaching Effectiveness Committee

The Committee met eight times. It organized and presented the TEC Workshop and the Excellence in Action Program; initiated articles in Pieces of Eight; co-sponsored the visit of Sheila Tobias; provided information to the Faculty/Staff Implementation Team, presented teaching excellence goals at Strategic Planning meetings; continued to lobby for a Teaching Resources/Faculty Development Center; initiated the placement of teaching effectiveness in the University Mission Statement and Goals; and recommended the continuation of workshops using teaching excellence award winners. Officers: Chair - Christa Reiser, Sociology and Anthropology; Vice Chair - Constance Mellon, Library and Information Studies; Secretary - Karen Scriven, English.

Teaching Grants Committee

The Committee met three times and made one written presentation to the Faculty Senate. It reviewed, selected, and ranked 32 grant proposals. 15 of these were recommended to, and funded by, the Vice Chancellor for Academic Affairs. This represented a total of \$50,719, a significant increase over prior years. The Committee's duties were fulfilled during only three meetings vs. seven the year before. This resulted from improved coordination of members' availability times, the prompt cooperation of most members, and greater use of mail communication. [Wow!] The call for proposals, applications forms, guidelines, and evaluation sheets were "streamlined," simplified, and laser-printed to enhance understanding and ease of proposal preparation. Officers: Chair - Don Guest, Business; Secretary - Richard Mauger, Geology.

Unit Code Screening Committee

The Committee met six times and made two presentations to the Faculty Senate. It approved and sent to the Faculty Senate revised unit codes for the School of Industry and Technology and the School of Business. Academic Library Services, School of Education, and School of Allied Health Unit Codes were continued. Officers: Chair - Donald Sexauer, Art; Vice Chair - Michael Bassman, Foreign Languages; Secretary - Brian O'Doherty, Business.

SECTION IV. 1989/90 APPELLATE COMMITTEES' REVIEW

Due Process Committee

The Committee did not meet. (Chair: L. E. Hough, Political Science)

Hearing Committee

The Committee met once. (Chair: Tinsley E. Yarbrough, Political Science)

Reconsideration Committee

The Committee did not meet. (Chair: Ralph Scott, Academic Library Services)

SECTION V. 1989/90 FACULTY SENATE COMMITTEES' REVIEW

Agenda Committee

The Committee met eight times and made one presentation to the Faculty Senate. It recommended meeting dates for the 1990-1991 Agenda Committee and Faculty Senate (#89-30) and recommended changes in the Constitution and Bylaws pertaining to the timing of the recommendations of meeting dates (#90-27) Officers: Chair - Stephen Thomas, Allied Health Sciences; Vice Chair - William Spickerman, Math; Secretary - George Bailey, Philosophy.

Committee on Committees

The Committee met ten times and made six presentations to the Faculty Senate. It proposed revised charges of the Admissions, Credits, Curriculum, Student Recruitment and Retention, Teaching Effectiveness, and Athletic Committees; proposed a new committee - Readmission Appeals; recommended the composition of an ad-hoc committee to consider an administrator evaluation process; recommended a revised publication process for academic committee charges; solicited volunteers and submitted nominations for Faculty Senate Academic Committees and for allotted faculty positions on Administrative Committees; and considered a request for graduate student membership on the Career Education Committee. Officers: Chair - Dan Hines, Business; Vice Chair - Judy Donnalley, Library and Information Studies; Secretary - Ennis Chestang, Geography.

SECTION VI. PREVIEW OF THE 1990/91 FACULTY SENATE

In many ways 1990/91 will be a pivotal year for East Carolina University. We have an upper-level administration firmly in place; we will be searching for a Dean of the College of Arts and Sciences; we have a strategic planning process that will drive the next biennial budget; we will have SACS and NCATE reviews and a mission review by the General Administration; and, as if these are not enough, we will have budget cuts. It is imperative that all faculty be concerned with these issues, make any concerns known through their code units and faculty senators.

The Faculty Senate can be expected to be involved with the following items this year:

1. Assistance with the next stages of strategic planning;
2. Consideration of a revised Appendix D;
3. Recommendation of a Sexual Harassment Policy and a Racial and Ethnic Harassment Policy;
4. Assistance in the SACS and NCATE reviews;
5. Review of university academic policies, particularly as they pertain to non-traditional students; and
6. Reception of reports on the evaluation of faculty governance at East Carolina University.

Finally, let us remember to celebrate the 25th anniversary of faculty governance at East Carolina University.