

EAST CAROLINA UNIVERSITY  
FACULTY SENATE

The fourth regular meeting of the Faculty Senate for academic year 1988/89 will be held on Tuesday, December 6, 1988, at 2:10 p.m., Mendenhall 244.

AGENDA

- I. Call to Order
- II. Approval of Minutes of November 8, 1988
- III. Special Order of the Day
  - A. Roll Call
  - B. Announcements
  - C. Richard Eakin, Chancellor
  - D. Vice Chancellors' Reports
  - E. Faculty Assembly Report, Emily Boyce (Library & Information Studies)
  - F. Vice Chancellor for Academic Affairs Search Committee Report  
Bob Schellenberger, Chair (Business)
- IV. Unfinished Business
- V. Report of Committees
  - A. Agenda Committee, Pat Terrell (Education)  
Approval of 1989/90 meeting dates for Agenda Committee and Faculty Senate  
(Attachment 1)
  - B. Committee on Committees, Dan Hines (Business)  
First Reading of the Research/Creative Activity Committee Charge,  
Proposed Changes in Committee Membership (Attachment 2)
  - C. Calendar Committee, Jim Hix (Chemistry)  
Calendars for Summer 1991 and Academic Year 1991/92 (Attachment 3)
  - D. Faculty Governance Committee, Bob Woodside (Math)  
Search Procedures Ethics Resolution (Attachment 4)
  - E. Research/Creative Activity Committee, Henry Ferrell (History)  
Policy and Procedures on Ethics in Research and Creative Activities  
(A copy will be distributed to each Senator and ex-officio member prior to  
the Senate meeting.)
  - E. Unit Code Screening Committee, Don Sexauer (Art)  
Code of the Department of English (Available in Senate Office)
- VI. New Business
  - A. Sale of Complimentary Copies of Textbooks, Bob Schellenberger (Business)  
(Attachment 5)



Attachment 1

1989/90 Agenda Committee and Faculty Senate Meeting Dates

	<u>Agenda Committee</u>	<u>Faculty Senate</u>
Sept.:	August 29, 1989	September 12, 1989
Oct.:	September 26, 1989	October 10, 1989
Nov.:	October 24, 1989	November 7, 1989
Dec.:	November 14, 1989	December 5, 1989
Jan.:	January 9, 1990	January 23, 1990
Feb.:	February 6, 1990	February 20, 1990
March:	February 27, 1990	March 20, 1990
April:	April 3, 1990	April 17, 1990
Organizational Meeting for 1990/91:		April 18, 1990

Attachment 2

Committee on Committees: Research/Creative Activity Committee Membership

Resolved, That ex-officio membership of the Vice Chancellor for Institutional Advancement be removed from the Research/Creative Activity Committee; and, be it further

Resolved, That ex-officio membership on the Research/Creative Activity Committee be extended to the Director of Sponsored Programs.

Attachment 3 Follows

Attachment 4

Faculty Governance Committee: Search Committee Ethics

Resolved, That in the charge to a search committee, the responsible administrator stress that the process should be carried out in a way that raises no questions of a legal or ethical nature.

Attachment 5

Resale of Complimentary Copies of Textbooks

Whereas, The book store purchases used books from wholesalers for resale to students;

Whereas, These books sometimes include complimentary copies of textbooks given the faculty members free as examination copies and later bought by a wholesaler;

Whereas, The sale of such examination copies deprives the author of royalties and discourages the further distribution of examination copies; and

Whereas, The cost to the publisher of such not-for-sale copies is ultimately passed on to the student purchaser in the form of higher textbook prices; therefore, be it

Resolved, That the Faculty Senate does hereby oppose the resale of complimentary textbooks;

Resolved, That the Faculty Senate does hereby oppose the presence of such book buyers and request that faculty members ask book buyers to show the "Permit to Solicit" required by University regulations; and, be it further

Resolved, That the Faculty Senate encourage the book store not to purchase not-for-sale copies of text books for resale to students; and

Resolved, That the Faculty Senate encourage faculty members to dispose of such books by giving them to students or returning them to the publisher or the publisher's representative.



**SUMMER SESSIONS 1991****FIRST TERM**

(Actual class days: 5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays, 5 Fridays, 1 day for Registration, 1 day for Final Exams)

May 17, Friday	Schedules cancelled for all who have not paid fees by 4:00 p.m.
May 20, Monday	Registration and schedule changes
May 21, Tuesday	Classes begin; late registration; schedule changes
May 22, Wednesday	Last day for late registration and schedule changes for first term
June 3, Monday	Last day to drop a course or withdraw without grades. Block courses may be dropped only during the first 40% of their regularly scheduled meetings.
June 18, Tuesday	Last day for graduate students to drop courses without grades
June 24, Monday	Classes end
June 25, Tuesday	Final examinations

**SECOND TERM**

(Actual class days: 5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays, 5 Fridays, 1 day for Registration, 1 day for Final Exams)

June 25, Tuesday	Schedules cancelled for all who have not paid fees by 4:00 p.m.
June 26, Wednesday	Registration and schedule changes
June 27, Thursday	Classes begin; late registration; schedule changes
June 28, Friday	Last day for late registration and schedule changes for second term
July 10, Wednesday	Last day to drop a course or withdraw without grades. Block courses may be dropped only during the first 40% of their regularly scheduled meetings.
July 25, Thursday	Last day for graduate students to drop courses without grades
July 31, Wednesday	Classes end
August 1, Thursday	Final examinations



**FALL SEMESTER 1991**

(Actual class days: 13 Mondays, 14 Tuesdays, 15 Wednesdays, 14 Thursdays, 14 Fridays, 14 Saturdays. Effective class days: 14 Mondays, 14 Tuesdays, 14 Wednesdays, 14 Thursdays, 14 Fridays, 14 Saturdays)

July 15, Monday	Last day for persons holding a bachelor's degree to apply for admission to Graduate School for the fall semester
August 2, Friday	Last day to pay or secure fall semester fees without penalty
August 19, Monday	Faculty meetings; schedules cancelled for all who have not paid fees by 4:00 p.m.
August 20, Tuesday	Registration and schedule changes
August 21, Wednesday	Classes begin; late registration; schedule changes
August 22, Thursday	Last day for late registration and schedule changes
August 27, Tuesday	Last day to apply for graduation in December 1991
September 2, Monday	Labor Day holiday; no classes
September 4, Wednesday	Labor Day makeup day (Classes which normally would have met on Monday, September 2, will meet on this day so that there will effectively be the same number of Mondays and Wednesdays as every other weekday during the semester.)
October 1, Tuesday	Last day to drop a regular semester-length course or withdraw from school(undergraduate students). Block courses may be dropped only during the first 40% of their regularly scheduled class meetings.
October 10- 15 Thursday to Tuesday	Fall break (tentative)
November 11, Monday	Early registration for spring semester 1992 begins
November 15, Friday	Last day to remove incompletes given during spring and/or summer session 1991
November 27- December 1 Wednesday to Sunday	Thanksgiving break
December 2, Monday	8:00 a.m. - Classes resume
December 6, Friday	Classes end
December 7, Saturday	Commencement
December 9, Monday	Regular exams begin
December 14, Saturday	4:00 p.m. - Exams for fall semester close



## EXAMINATION SCHEDULE FALL SEMESTER 1991

There will be no departure from the printed schedule, except as noted below: All examinations for one credit hour courses will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Examinations in undergraduate courses meeting at night will be held at 6:30-8:30 p.m. on the first night of their usual meeting during the examination period (December 9 - December 14). Graduate courses meeting at night will hold their examination during their regular class time the first class night during the examination period. Courses meeting on Saturday morning will have the final examination on Saturday, December 7, at the usual hour at which the class meets.

Those classes beginning between hours or meeting more than one hour will have the final examination at the time scheduled for the hour during which the class begins (e.g., a 9:30-11:00 a.m. TTH class will meet the examination schedule of the 9:00 a.m. TTH class; an 8:00-10:00 a.m. MWF class will meet the examination schedule of the 8:00 a.m. MWF class.)

Common examinations will be held according to the following schedule:

French 1002, Spanish 1002,1003, German 1002 and Chemistry 1121,1151,1161,2621 . . . . .	Monday, December 9, 5:00-7:00 p.m.
Economics 1000,2113,2133 . . . . .	Tuesday, December 10, 5:00-7:00 p.m.
Mathematics 1063,1065 . . . . .	Wednesday, December 11, 5:00-7:00 p.m.
Geography 1000 . . . . .	Thursday, December 12, 5:00-7:00 p.m.
Chemistry 0150,1120,1150,1160,2620 . . . . .	Friday, December 13, 5:00-7:00 p.m.
French 1001,1003, Spanish 1001, German 1001 . . . . .	Saturday, December 14, 11:00 a.m.-1:00 p.m.
Physics 1251,1261 . . . . .	Saturday, December 14, 2:00-4:00 p.m.

Other examinations will be held on Monday, December 9; Tuesday, December 10; Wednesday, December 11; Thursday, December 12; Friday, December 13; and Saturday, December 14.

Times Class Regularly Meets	Time and Day of Examination
8:00 MWF . . . . .	8:00-10:00, Wednesday, December 11
8:00 TTh . . . . .	2:00- 4:00, Tuesday, December 10
9:00 MWF . . . . .	8:00-10:00, Friday, December 13
9:00 TTh . . . . .	8:00-10:00, Saturday, December 14
10:00 MWF . . . . .	11:00- 1:00, Monday, December 9
10:00 TTh . . . . .	11:00- 1:00, Wednesday, December 11
11:00 MWF . . . . .	11:00- 1:00, Tuesday, December 10
11:00 TTh . . . . .	11:00- 1:00, Thursday, December 12
12:00 MWF . . . . .	11:00- 1:00, Friday, December 13
12:00 TTh . . . . .	2:00- 4:00, Friday, December 13
1:00 MWF . . . . .	2:00- 4:00, Monday, December 9
1:00 TTh . . . . .	8:00-10:00, Thursday, December 12
2:00 MWF . . . . .	2:00- 4:00, Wednesday, December 11
2:00 TTh . . . . .	2:00- 4:00, Thursday, December 12
3:00 & 4:00 MWF . . . . .	8:00-10:00, Monday, December 9
3:00 & 4:00 TTh . . . . .	8:00-10:00, Tuesday, December 10



## SPRING SEMESTER 1992

(Actual class days: 14 Mondays, 14 Tuesdays, 14 Wednesdays, 14 Thursdays, 14 Fridays, 14 Saturdays)

December 4, Wednesday	Last day for persons holding a bachelor's degree to apply for admission to Graduate School for the spring semester
December 13, Friday	Last day to pay or secure spring semester fees without penalty
January 8, Wednesday	Schedules cancelled for all who have not paid fees by 4:00 p.m.
January 9, Thursday	Registration and schedule changes
January 10, Friday	Classes begin; late registration; schedule changes
January 14, Tuesday	Last day for late registration and schedule changes
January 20, Monday	State Holiday (no classes)
January 21, Tuesday	Last day to apply for graduation in May 1992
February 21, Friday	Last day to drop a regular semester-length course or withdraw from school(undergraduate students). Block courses may be dropped only during the first 40% of their regularly scheduled class meetings.
March 8- 15 Sunday to Sunday	Spring recess
March 16, Monday	8:00 a.m. - Classes resume
March 30, Monday	Early registration for summer sessions and fall semester 1992 begins
April 15, Wednesday	Last day to remove incompletes given during fall semester 1991
April 17, Friday	State holiday (no classes)
April 27, Monday	Classes end
April 28, Tuesday	Reading day
April 29, Wednesday	Regular exams begin
May 6, Wednesday	4:00 p.m. - Exams for spring semester close
May 9, Saturday	Commencement



## EXAMINATION SCHEDULE SPRING SEMESTER 1992

There will be no departure from the printed schedule, except as noted below: All examinations for one credit hour courses will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Examinations in undergraduate courses meeting at night will be held at 6:30-8:30 p.m. on the first night of their usual meeting during the examination period (April 29 - May 6). Graduate courses meeting at night will hold their examination during their regular class time the first class night during the examination period. Courses meeting on Saturday morning will have the final examination on Saturday, April 25, at the usual hour at which the class meets.

Those classes beginning between hours or meeting more than one hour will have the final examination at the time scheduled for the hour during which the class begins (e.g., a 9:30-11:00 a.m. TTH class will meet the examination schedule of the 9:00 a.m. TTH class; an 8:00-10:00 a.m. MWF class will meet the examination schedule of the 8:00 a.m. MWF class.)

Common examinations will be held according to the following schedule:

Economics 1000,2113,2133 . . . . .	Wednesday, April 29, 5:00-7:00 p.m.
Mathematics 1063,1065 . . . . .	Thursday, April 30, 5:00-7:00 p.m.
Geography 1000 . . . . .	Friday, May 1, 5:00-7:00 p.m.
Chemistry 0150,1120,1150,1160,2620 . . . . .	Saturday, May 2, 11:00 a.m.-1:00 p.m.
French 1001,1003, Spanish 1001, German 1001 . . . . .	Monday, May 4, 5:00-7:00 p.m.
Physics 1251,1261 . . . . .	Tuesday, May 5, 5:00-7:00 p.m.
French 1002, Spanish 1002,1003, German 1002 and Chemistry 1121,1151,1161,2621 . . . . .	Wednesday, May 6, 5:00-7:00 p.m.

Other examinations will be held on Wednesday, April 29; Thursday, April 30; Friday, May 1; Monday, May 4; Tuesday, May 5; and Wednesday, May 6.

Times Class Regularly Meets	Time and Day of Examination
8:00 MWF . . . . .	8:00-10:00, Tuesday, May 5
8:00 TTh . . . . .	2:00- 4:00, Monday, May 4
9:00 MWF . . . . .	11:00- 1:00, Wednesday, April 29
9:00 TTh . . . . .	11:00- 1:00, Thursday, April 30
10:00 MWF . . . . .	11:00- 1:00, Friday, May 1
10:00 TTh . . . . .	11:00- 1:00, Tuesday, May 5
11:00 MWF . . . . .	11:00- 1:00, Monday, May 4
11:00 TTh . . . . .	11:00- 1:00, Wednesday, May 6
12:00 MWF . . . . .	2:00- 4:00, Wednesday, April 29
12:00 TTh . . . . .	2:00- 4:00, Thursday, April 30
1:00 MWF . . . . .	2:00- 4:00, Friday, May 1
1:00 TTh . . . . .	8:00-10:00, Wednesday, May 6
2:00 MWF . . . . .	2:00- 4:00, Tuesday, May 5
2:00 TTh . . . . .	2:00- 4:00, Wednesday, May 6
3:00 MWF . . . . .	8:00-10:00, Wednesday, April 29
3:00 TTh . . . . .	8:00-10:00, Thursday, April 30
4:00 MWF . . . . .	8:00-10:00, Friday, May 1
4:00 TTh . . . . .	8:00-10:00, Monday, May 4