

ANNUAL REPORT OF THE STUDENT SCHOLARSHIPS, FELLOWSHIPS, & FINANCIAL AID COMMITTEE  
1988/89

- I. DATE: April 28, 1989  
TO: Conner Atkinson, Chair of the Faculty  
FROM: Ruth B. Jones, Chairman (Gay Blocker, Chairman during fall semester)
- II. Membership of the committee (including ex-officio members).  
Alta Andrews, Nursing, replaced by Karen Krupa, Nursing  
Gay Blocker, HPERS, replaced by Betsy Harper, Cooperative Education  
Allen Churchill, Continuing Education  
Ruth B. Jones, Business  
Gene Lanier, Library & Inf. Studies  
Gregory Lapicki, Physics  
Ex-officio: Richard Eakin (Chancellor), Conner Atkeson (FS Chair), Donald Bailey (Academic Affairs), Alfred Matthews (Student Life), Eugene Owens (Admissions), Maurice Simon (Danforth/Woodrow Wilson Representative), Ray Edwards (Financial Aid), Ernest Schwarz (Chair of Athletic Committee)  
Maxine Soloway, Social Work  
Veronica Wang, English  
Melissa Curry, Student
- III. Committee meetings (dates and members absent).  
August 31, 1988 Andrews, Atkeson, Eakin, Simon (no student yet appointed)  
September 21, 1988 Andrews, Atkeson, Eakin, Wang (no student yet appointed)  
February 6, 1989 Atkeson, Eakin, Bailey, Matthews, Owens, Simon, Krupa, Soloway, Wang, Curry  
March 22, 1989 Wang, Curry, Eakin, Atkeson, Matthews, Simon, Schwarz  
April 4, 1989 Atkeson, Eakin, Churchill, Curry, Matthews, Owens, Simon
- IV. Date of reports to the Faculty Senate during the year. None
- V. Specific instructions, if any, given to the committee by the Faculty Senate, other than those found in the committee's Constitutional charge. None
- VI. A brief statement of committee organization, subcommittees, research activities, etc. An Appeals Subcommittee was appointed to hear appeals from students who are denied financial aid by the Office of Financial Aid. A subcommittee was appointed to make recommendations regarding the Lillian Jenkins Scholarship.
- VII. List of committee accomplishments including recommendations made to agencies other than the Faculty Senate. Heard appeals from four scholarship athletes and in each instance supported the recommendation made by the Athletic Department that the grants be terminated. Approved Jenkins scholarships but recommended that no long range guidelines be developed.
- VIII. Citation of the resolution numbers of Senate resolutions that originated with the committee. (See Faculty Senate Minutes 1988/89) None
- IX. Proposals and/or business to be carried over to next year. None
- X. Evaluation of the committee  
The Committee's structure, duties, functions, and personnel are appropriate and satisfactory.
- XI. Suggestions for improving the effectiveness of the committee. None

Signed: Chairperson  
Secretary

*Ruth B. Jones*  
*L. Allen Churchill*

## ANNUAL REPORT OF THE TEACHING EFFECTIVENESS COMMITTEE

- I. Date: May 1, 1989  
To: Conner Atkeson, Chair of the Faculty  
From: Christa Reiser, Chair
- II. Membership of the Committee  
Ex Officio: Jo Ann Jones, Representative of the Chair of the Faculty  
Paul Knoke, Representative of the VC for Academic Affairs  
Eugene Ryan (Sept.-Oct.), Leo Zonn (Nov.-April)  
Representatives for the Dean of the College of Arts and Sciences  
Helen Grove, Dean, Home Economics  
Elected: George Bailey, Philosophy (1991)  
Ann Campbell, HSL (1989)  
Lola Dudley, Business (1990)  
Constance Mellon, Library and Info. Studies (1991)  
David Poretta, HPERS (1989)  
Christa Reiser, Socio/Anthropology (1990)  
Randall Renegar, Medicine (1989)  
Richard Shine, Allied Health Sciences (1991)  
William Spickerman, Mathematics (1989)  
John Tilley, History (1990)  
Students: Libby Catlett  
Karin Rebescher  
Tracy Tuten
- III. Committee Meetings (Dates and Members Absent)  
September 9, 1988 Jones, Ryan  
September 23, 1988 Knoke, Renegar  
October 21, 1988 Grove, Jones, Poretta, Rebescher, Ryan  
November 18, 1988 Catlett, Shine, Tuten  
December 2, 1988 Dudley, Grove  
January 13, 1989 Catlett, Rebescher, Shine, Spickerman, Tuten, Zonn  
February 10, 1989 Catlett, Grove, Rebescher, Tuten  
March 3, 1989 Campbell, Catlett, Dudley, Grove, Rebescher, Shine, Tuten, Zonn  
March 31, 1989 Catlett, Dudley, Grove, Jones, Knoke, Mellon, Rebescher, Spickerman, Tuten, Zonn  
April 21, 1989 Bailey, Catlett, Dudley, Grove, Poretta, Rebescher, Shine, Tuten
- IV. Reports to the Faculty Senate  
November 8, 1988: Report of the survey results on the seven principles and resolution to accept the Recommendations and Conclusions as Submitted.  
April 25, 1988: Clarification of Appendix C.-letter to all faculty in reference to the evaluation of teaching
- V. Specific Instruction to the Committee by the Faculty Senate  
The Faculty Senate charged the TEC to work on the recommendations passed in Resolution #88-45.
- VI. Committee Organization and Activities  
A. Committee Chair was Christa Reiser, Vice Chair was John Tilley, and Secretary was Randall Renegar.

- B. Subcommittees:
1. Survey Subcommittee: Reiser (Chair), Grove, Tilley.
  2. Data Analysis Subcommittee: Shine (Chair), Campbell, Spickerman, Tuten.
  3. Teaching Resources Subcommittee: Mellon (Chair), Jones, Poretta, Rebesch, Reiser.
  4. Program Subcommittee: Knoke (Chair), Campbell, Mellon, Shine.
  5. Videotaping Subcommittee: Dudley (Chair), Knoke.
  6. Workshop Subcommittee: Knoke, (Chair), Campbell, Catlett, Dudley, Renegar, Tilley.
  7. Problem Areas in Teaching Subcommittee: Bailey, Jones, Reiser.

VII. Committee Accomplishments

- A. Revised and distributed (to all faculty) flyers announcing the availability and desirability of the TEC videotaping service; approved a form letter to unit heads informing them that one of their faculty has been videotaped.
- B. Results of the survey regarding implementation of the "seven principles" were compiled and reported to the Faculty Senate as mandated by Faculty Senate Resolution #88-13. Committee recommendations were endorsed by the Senate (Resolution #88-45).
- C. The booklet, "A Guide to Evaluating Teaching for Promotion and Tenure" was distributed to all unit and department heads (through the VCAA's office).
- D. Attendance of TEC Representatives at Meetings/Workshops
  1. Campbell attended the Lilly Conference on College Teaching at Miami University (Ohio) on November 4-6, 1988. Our annual workshop speaker was identified at this meeting. Documents and proceedings of the conference are part of TEC reference materials.
  2. Dudley attended a seminar on "Using Computer Technology in Teaching."
  3. Shine, as designated representative of the ECU campus attended a one-day seminar on the evaluation of university teaching at the University of NC at Greensboro.
  4. Reiser (along with Don Bailey and Madge Chamness) will represent ECU at the Colloquy on College Teaching at Western Carolina University in July, 1989.
- E. Planned and conducted TEC workshop on March 17, 1989, featuring Dr. Harvey Brightman who spoke on "Teaching Students in Ways They Learn Best." An administrators' luncheon was also held where Dr. Brightman explored "Multiple Paths to Excellence."
- F. The TEC sent two documents to the "Strengths and Weaknesses Committee:" one urged the establishment of a full-time Director of Instructional Development and Evaluation; the other identified a host of teaching related problem areas. A letter recommending the position of Director of Instructional Development and Evaluation was also sent to the "Institutional Values Committee."
- G. Initiated Action to amend the TEC's charge regarding the annual Alumni Association Teaching Awards.
- H. Developed an explanation sheet to accompany the Student Opinion of Instruction Survey as mandated by Faculty Senate resolution #88-45.

VIII. Senate Resolutions

Faculty Resolution #88-45

- IX. Proposals and/or Business to be Carried Over to Next Year
- A. Continue to promote the use of videotaping.
  - B. Procure funds to send 2 TEC members to Lilly Conference.
  - C. Plan and execute annual Teaching Effectiveness Workshop.
  - D. Continue to lobby for the establishment of a position devoted to the development of teaching.
  - E. Resolve the issue of the student evaluation form and the proper statistics to analyze data.
  - F. Continue efforts to encourage the use of additional methods of evaluating teaching.
  - G. Investigate the possibility of holding a workshop for Deans and Chairs regarding evaluation for promotion and tenure.
  - H. Plan a meeting with Jim Smith regarding the issue of pre/post tests
  - I. Report on the Carolina Colloquy on College Teaching.
  - J. Preview tapes addressing the problem of prejudice in the classroom.
- X. Evaluation of the Committee
- A. Structure: Adequate
  - B. Duties: Fine
  - C. Functions: Adequate
  - D. Personnel: Adequate
- XI. Suggestions for Improving the Effectiveness of the Committee
- Investigate reasons for student members' lack of participation
  - Establish more specific goals and priorities for the year's work