

ANNUAL REPORT OF THE LIBRARIES COMMITTEE

- I. DATE: April 26, 1989
TO: Professor Atkeson, Chair, Faculty Senate
FROM: Donald E. Collins, Chair, Libraries Committee
- II. Membership of the committee (including ex-officio members):
- Francis Belcik
Donald Collins
Ted Ellis
Jack Karns
Brian McMillen
Barbara Memory
Bill McPherson
Anthony Papalas
Carmine Scavo
Kim Moss, student representative
- Ex-officio (with vote):
John C. Atkeson, Chair of the Faculty Senate
- Ex-officio members (without vote)
Richard R. Eakin, Chancellor
Joe Boyette, Rep. of the Vice Chancellor for Academic Affairs
William Laupus, Vice Chancellor for Health Sciences
JoAnn Bell, Director of Health Science Library, and Acting-Director of Joyner Library
- III. Committee meetings:
September 12, 1988; January 23, 1989
- IV. Date of reports to the Faculty Senate:
February 28, 1989
- V. Specific instructions given to the committee by the Faculty Senate:

The committee was asked to look into fire prevention policies and plans of Joyner Library. This matter was discussed with the Acting-Director, but no meeting was called on the issue, since it was deemed to be beyond the charge of the committee.
- VI. Committee organization, subcommittees, research activities, etc.:

No subcommittees were formed. Research and data were provided by library staff.

VII. Committee accomplishments:

Both meetings of the Libraries Committee were devoted primarily to the Serials Review Project of Joyner Library. The Faculty Senate requested the committee to look into the issue in response to a memorandum from Brian Harris, the Senate Representative from the Department of Foreign Languages and Literatures. The committee discussed the issue and approved a report prepared by the library staff which explained the problems created by rising periodical prices, and the plans being taken by the library to solve them in the best interest of the University community. The report was distributed to unit library representatives, and a report was made to the Faculty Senate.

VIII. Resolutions to Senate:

None.

IX. Proposals and/or business carried over for next year:

None.

X. Evaluation of the committee:

- A. Structure: excellent.
- B. Duties: excellent.
- C. Functions: excellent.
- D. Personnel: excellent.

XI. Suggestions for improving the effectiveness of the committee:

None.

Signed: Chairperson

Donald T. Collins

Secretary _____

ANNUAL REPORT OF THE RESEARCH/CREATIVE ACTIVITY COMMITTEE
1988/89

I. DATE: May 30, 1989
TO: Conner Atkeson, Chair of the Faculty
FROM: Henry Ferrell, R/CA Chair

II. Membership of the Committee (including ex-officio members):

John Bort	Al Muller	<u>Ex-officio:</u> Conner Atkeson
Philip Cheng	Patricia Peralion	Joseph Boyette
Rosina Chia	Art Rodriguez	Robert Franke
Roger Eldridge	Richard Spruill	Dave McDonald
Henry Ferrell	Michael Voors	
Thomas Goolsby	Reginald York	

III. Committee meetings (dates and members absent):
9/01/88: Muller, York, Atkeson
11/22/88: Eldridge, Rodriguez, Spruill, York
1/12/89: Eldridge, Goolsby, Muller, McDonald
2/22/89: Bort, Chia, Spruill
4/19/89: No Quorum

IV. Date of reports to the Faculty Senate during the year:
Dr. Ferrell reported to the Faculty Senate the names of individuals who had been awarded academic year grants and summer salary stipends by the Vice Chancellor for Academic Affairs. A summary of the committee's activities were also presented.

V. Specific instructions, if any, given to the Committee by the Faculty Senate, other than those found in the Committee's Constitutional Charge: None

VI. A brief statement of committee organization, subcommittees, research activities, etc.: No new subcommittees were formed.

VII. List of committee accomplishments including recommendations made to agencies other than the Faculty Senate:

The Committee received 45 academic year grant proposals and 22 summer stipend proposals. 19 academic year and 6 summer stipend proposals were recommended to and funded by the Vice Chancellor for Academic Affairs.

The Committee reviewed the grant proposal forms and its procedures for evaluating them. It intends to report to the Faculty Senate in September 1989 relating to those adjustments.

The Committee approved and forwarded to the Faculty Senate "Policy and Procedures on Ethics in Research and Creative Activities."

VIII. Citation of the resolution numbers of Senate Resolutions that originated with the Committee: (See Faculty Senate Minutes, 1988/89)

#88-51 & #89-1 Policy & Procedures on Ethics in Research & Creative Activities

IX. Proposals and/or business to be carried over to next year: Only the confirmation of new grant proposal forms.

X. Evaluation of the Committee:

A. Structure: Representation from various disciplines seems well balanced.

B. Duties: The Committee is well constituted to carry out its responsibilities.

C. Functions: The Committee met its primary function of grant review.

D. Personnel: Size and make-up of the Committee is adequate for its duties and functions.

XI. Suggestions for improving the effectiveness of the Committee:

Richard Spruill, Secretary