

ANNUAL REPORT OUTLINE

ANNUAL REPORT OF THE ADMISSIONS COMMITTEE

- I. DATE: April 18, 1989
TO: Dr. Conner Atkeson, Chair Faculty Senate
FROM: Admissions Committee
- II. Membership of the committee (including ex-officio members).
Patricia Anderson (chair), Don Bailey (ex-officio), Don Clemens,
Helen Faller, Charles Garrison, James Holloway (alternate), Jo
Ann Jones (ex-officio), Robert Joyner (vice-chair), Alfred King,
David Lawrence (Secretary), James McGee (ex-officio), Eugene
Owens (ex-officio), Mary Ann Rose (ex-officio), Peggy Wood
(alternate)
Student Members: Barry Nobles (1988-89)
- III. Committee meetings: Absences (Generally due to teaching
conflicts)
- | | | |
|--------------|------|---|
| July 8, | 1988 | Evans, Faller, Holloway, McElrath |
| August 12, | 1988 | Clemens, Evans, Faller, Garrison, Holloway,
Lawrence, McElrath |
| November 17, | 1988 | Bailey, Garrison, King |
| December 29, | 1988 | Clemens, Faller, McGee, Garrison, Nobles |
| February 2, | 1989 | Faller, Holloway, Lawrence, Wood, Rose |
| February 27, | 1989 | Clemens, Garrison, Nobles, Wood, McGee, Rose |
- IV. Date of reports to the Faculty Senate during the year.
Tuesday, March 28, 1989
- V. Specific instructions, if any, given to the committee by the
Faculty Senate.
The admissions committee was asked to report on the Appeals
Process.
- VI. A brief statement of committee organization, subcommittees,
research activities, etc.

VI. (Continued)
Anderson (chair), Joyner (vice-chair), Lawrence (secretary).
Subcommittee to Consider Time Frame for Appeals Process, Robert Joyner (chair).

VII. List of committee accomplishments including recommendations made to agencies other than the Faculty Senate.

The Admissions Committee:

- Considered 247 student appeals.
- Raised standards for math requirements for incoming freshmen for the 1989-90 academic year.
- Approved changes in the BFA degree in Dance.
- Approved changes concerning the appeals process.
- Approved changes in admission requirements for B.S. Degree in School and Community Health Education.
- Considered changes in admission requirements for B.S. Degree in Leisure Systems Studies.
- Participated in search process for Director of Admissions.
- Discussed an alternative test for admission of international students.

VIII. Citation of the resolution numbers of Senate resolutions that originated with the committee.

None

IX. Proposals and/or business to be carried over to next year.

1. Evaluation of present retention requirements, with discussion including representatives of the Student Recruitment and Retention Committee.

2. Continuing examination of current admissions policies and standards.

X. Evaluation of the Committee

- A. Structure: Satisfactory
- B. Duties: Satisfactory
- C. Functions: Satisfactory
- D. Personnel: Satisfactory

XI. Suggestions for improving the effectiveness of the committee.

None

Signed: Chairperson

Patricia J. Anderson
Joseph Lawrence
Secretary

ANNUAL REPORT OF THE CALENDAR COMMITTEE

I. DATE: April 4, 1989
TO: Conner Atkeson, Chair of the Faculty
FROM: James E. Hix, Jr., Chairman

II. Membership of the Committee:

Ex-officio: Faculty Senate Chair or Representative: Conner Atkeson
Chancellor or an Appointed Representative: Richard Edwards
Vice Chancellor for Academic Affairs or an Appointed
Representative: Myra Cain
Vice Chancellor for Student Affairs or an Appointed
Representative: Alfred Matthews or Rudy Alexander
Registrar: Gil Moore,

Robert Alpers,	Theatre Arts	(1991)
Dee Brockman,	Acad. Library Services	(1989)
Juliana Dowell,	Math-Science	(1990)
James Hix, (Chairman)	Chemistry	(1991)
Calvin Mercer, (Vice-Chairman)	Philosophy	(1989)
Melissa Nasea, (Secretary)	Health Sciences Library	(1990)

Student Member: Thomasa Arnold (Fall)/Jennifer Vanderburg (Spring)

III. Committee Meetings: (Dates and Members Absent).

September 27, 1988 (Alpers, Dowell, Nasea, Arnold and ex-officio Atkeson, Matthews)
October 25, 1988 (Brockman, Arnold and ex-officio Atkeson, Edwards)
January 24, 1989 (Vanderburg and ex-officio Atkeson)

IV. Dates of Reports to the Faculty Senate:

December 6, 1988
March 28, 1989

V. Specific instructions, if any, given to the Committee by the Faculty Senate, other than those found in the Committee's Constitutional Charge.

None.

VI. A brief statement of Committee organization, subcommittees, research activities, etc.

The Committee uses ad-hoc subcommittees to prepare the original drafts of guidelines and proposed calendars but otherwise functions as a whole. The Committee also consults with the Registrar, Director of Admissions, Director of Athletics, Office of the Vice Chancellor of Academic Affairs, Office of the Vice Chancellor of Student Affairs and the Student Government Association.

VII. List Committee accomplishments including recommendations made to agencies other than the Faculty Senate.

Prepared and submitted to the Faculty Senate recommended University Calendars for Summer 1991; Fall Semester 1991; and Spring Semester 1992. (See Dec. 6, 1988 and March 28, 1989 Agendas for Calendars)

VIII. Citations of the resolution numbers of Senate Resolutions that originated with the Committee. (See Faculty Senate Minutes 1988/1989)

89-5 Approval of University Calendars for Summer 1991, Fall Semester 1991, and Spring Semester 1991

IX. Proposals and/or business to be carried over to next year:

None.

X Evaluation of the Committee:

- A. Structure: Satisfactory
- B. Duties: Satisfactory
- C. Functions: Satisfactory
- D. Personnel: Excellent

XI. Suggestions for improving the effectiveness of the Committee:

None.

James E. Hix, Jr., Chairman

Melissa Nasea, Secretary