

EAST CAROLINA UNIVERSITY  
FACULTY SENATE  
1987-88 ANNUAL REPORT

Conner Atkeson, Chair  
Jo Ann Jones, Vice Chair  
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The General Faculty met on August 19, 1987. This was the first opportunity for the faculty to meet with Chancellor Richard Eakin and Acting Vice Chancellor William Bloodworth. There were no items requiring faculty action.

In 1987-88, the Faculty Senate met eight times in regular session and once in organizational session. A list of the Senate's actions and the Chancellor's responses comprise Section I. These actions deal with Unit Codes, the University Calendar, the process of searching for a new Vice Chancellor, the curriculum, and athletic policies.

Noteworthy is the resolution to support the faculty of Southeastern Baptist Theological Seminary in its position on academic freedom (Resolution #87-21).

During the spring, the search for a new Vice Chancellor was of concern to the Faculty Senate. The interview process was open and involved the entirety of the faculty. The Search Committee was appointed by the Chancellor with the advice of the Senate. Three Senate nominees were included in the five-member committee.

Most of the work of faculty governance is done in committee. The Academic and Senate Committees met 150 times and made 49 reports to the Senate, including annual reports. Since much of the work involves consulting with administrators on the best way of implementing established policies, most committee accomplishments are not widely publicized.

1. The Hearing Committee met to consider matters specified in its charge. This Committee plays a critical role in faculty governance.
2. The Faculty Affairs Committee has been working to establish procedures relating to its work as a grievance committee. Further, the Committee is working with the administration to develop procedures concerning discharge from a tenured position.
3. The Educational Policies and Planning Committee, responding to a request from the Chancellor, developed a new mission statement for the University. This is still in draft but will be presented to the Faculty Senate for consideration in the Fall.

These are but three examples of the work that the 25 academic committees did during the year. Many more can be found in Section II which includes a brief summary of each committee's annual report. For those desiring some information about a committee's activities, the complete annual report and a set of minutes for that year is available for review in the Faculty Senate Conference Room. It should be noted that the Appellate Committees, dealing with essentially confidential matters, do not report to the Senate on the nature of their decisions.

I have learned much in my first year as Chair of the Faculty and while I have always been impressed by the hard work of the committee members, I have come to an even greater awareness of the importance of the committees in the work of the University. It is in this work that faculty governance becomes reality. East Carolina University has a well deserved reputation as a leader in faculty governance in the University of North Carolina system. It is because of this that I, as Chair of the Faculty, was invited to Fayetteville State University on May 10, 1988, to participate in an all-day symposium on faculty governance.

It has been a pleasure to serve with Chancellor Eakin in his first year at ECU. It was a privilege to work with Dr. Eakin in bringing him to an understanding of the significant role the faculty plays in governance at our University.

The Faculty Officers of 1987-88, Conner Atkeson, Chair; Jo Ann Jones, Vice Chair; and James Joyce, Secretary, have been re-elected for the year 1988-89.

I. SENATE ACTIONS AND CHANCELLOR'S RESPONSE:  
(By Meeting Date and Resolution Number)

October 13, 1987

- 87-14 Curriculum Committee Report: Minutes of September 10 and 24, 1987  
(Approved by the Chancellor: October 21, 1987)
- 87-15 Unit Code Screening Committee: Unit Code for the Department of Economics  
(Approved by the Chancellor: October 21, 1987)
- 87-16 Amendment to the Academic Integrity Policy: Section III.D.c.d.  
Clarification of "teaching days"  
(Approved by the Chancellor: October 21, 1987)  
This resolution was rescinded on November 10, 1987.

November 10, 1987

- 87-17 Educational Policies & Planning Committee  
Rescind Resolution #87-16  
(Approved by the Chancellor: January 28, 1988)
- 87-18 Credits Committee Report: Transfer Credit Policy  
(Approved by the Chancellor: January 28, 1988)
- 87-19 Curriculum Committee Report: Minutes of October 8 and 22, 1987  
(Approved by the Chancellor: January 28, 1988)
- 87-20 Faculty Governance Committee: Unit Codes for the School of Nursing and  
the Department of Physics  
(Approved by the Chancellor: January 28, 1988)
- 87-21 Support of the Faculty of Southeastern Baptist Theological Seminary  
(Chancellor's approval not required)

January 26, 1988

- 88-1 Agenda Committee: Agenda Committee and Faculty Senate Meeting Dates for  
the 1988/89 academic year  
(Chancellor's approval not required)
- 88-2 Calendar Committee: Revised Guidelines for Setting University Calendars  
(Approved by the Chancellor: February 3, 1988)
- 88-3 Calendar Committee: Revised Calendars for Spring 1989 and Spring 1990  
(Approved by the Chancellor: February 3, 1988)
- 88-4 Calendar Committee: Revised Common Examination Schedule  
(Approved by the Chancellor: February 3, 1988)
- 88-5 Calendar Committee: Fall Commencement Dates for 1988, 1989, and 1990  
(Approved by the Chancellor: February 3, 1988)
- 88-6 Calendar Committee: Calendar for Summer 1990  
(Approved by the Chancellor: February 3, 1988)
- 88-7 Calendar Committee: Calendar for Fall 1990  
(Approved by the Chancellor: February 3, 1988)
- 88-8 Calendar Committee: Calendar for Spring 1991  
(Approved by the Chancellor: February 3, 1988)

January 26, 1988

- 88-9 Consideration of Optional Retirement Plan submitted to the Faculty Welfare Committee for study  
(Chancellor's approval not required)
- 88-10 Request that Student Stores continue to market personal computers and provide advice on computer usage  
(Chancellor Eakin referred the resolution to Vice Chancellor for Business Affairs, C. G. Moore)

February 23, 1988

- 88-11 Commendation to ECU Athletic Department for no "special admits" in the current football recruitment process  
(Chancellor's approval not required)
- 88-12 Faculty Welfare Committee: Additional Salary Study Data  
(Referred Back to the FW Committee for further study)
- 88-13 Charge to Teaching Effectiveness Committee to study progress made on the seven principles (Resolution #85-14), confer with administrators, and give a progress report to the Faculty Senate at the first Senate meeting in Fall 1988  
(Chancellor's approval not required)

March 13, 1988

- 88-14 Spring 1988 Graduation List  
(Approved by the Chancellor: March 23, 1988)
- 88-15 Endorsement of SGA Resolution #L.R. 11-3, 2/9/88, regarding testing before drop period ends  
(Approved by the Chancellor: March 23, 1988)
- 88-16 Committee on Committees: Faculty Senate Academic Committees Ex-officio Members Voting Privileges  
(Approved by the Chancellor: March 23, 1988)
- 88-17 Curriculum Committee Report: Minutes of February 11, 1988  
(Approved by the Chancellor: March 23, 1988)
- 88-18 Curriculum Committee Report: Minutes of February 25, 1988  
(Approved by the Chancellor: March 23, 1988)
- 88-19 Faculty Governance Committee: Appendix D revision regarding "Material Procedural Irregularities"  
(Approved by the Chancellor: Response Postponed)
- 88-20 Charge to Faculty Welfare Committee to study the possible hazards presented to faculty, staff, and students from asbestos in campus buildings and to submit a report to the Senate by the April meeting  
(Chancellor's approval not required)

April 12, 1988

- 88-21 Request to Chancellor requesting consideration of William Bloodworth for the position of Vice Chancellor for Academic Affairs  
(Chancellor's approval denied)
- 88-22 Appreciation to Joe Calder  
(Approved by the Chancellor: May 9, 1988)

April 12, 1988, Continued...

- 88-23 Appreciation to Elmer Meyer  
(Approved by the Chancellor: May 9, 1988)
- 88-24 Committee on Committees: Changes to the Charges of the following committees: Career Education, Faculty Governance, Research/Creative Activity, Teaching Grants, and Unit Code Screening  
(Approved by the Chancellor: May 9, 1988)
- 88-25 Committee on Committees: Changes to the Charges of the following committees: Admissions, Calendar, Continuing Education, and Faculty Computer  
(Approved by the Chancellor: May 9, 1988)
- 88-26 Curriculum Committee: Minutes of March 24, 1988  
(Approved by the Chancellor: May 9, 1988)
- 88-27 Faculty Affairs Committee: Emeritus Policy  
(Approved by the Chancellor: May 9, 1988)
- 88-28 Faculty Governance Committee: Appendix A revisions regarding the status of the Parliamentarian of the Faculty  
(To be voted upon by the General Faculty, August 18, 1988)
- 88-29 Faculty Governance Committee: Unit Code of the School of Social Work  
(Approved by the Chancellor: May 9, 1988)
- 88-30 Student Recruitment and Retention Committee: Student Courseload/Workload  
(Approved by the Chancellor: May 9, 1988)
- 88-31 Student Recruitment and Retention Committee: Availability of Courses for Registration  
(Referred back to the Student Recruitment and Retention Committee)
- 88-32 Teaching Effectiveness Committee: Funding for attendance of Teaching Effectiveness Conference  
(Approved by the Chancellor: May 9, 1988)
- 88-33 Unit Code Screening Committee: Unit Codes of the School of Art, Health Sciences Library, Department of History, and the Department of Library and Information Studies  
(Approved by the Chancellor: May 9, 1988)
- 88-34 Regarding: Lengthy Drop Period  
(Referred to the Credits Committee for Study)

## II. SENATE COMMITTEES AND THEIR WORK

There are 25 regular Faculty Senate Committees: 20 Academic Committees, 3 Appellate Committees, and 2 Senate Committees. This report will focus on the major committee accomplishments in 1987-88. A more extensive annual report for each committee is available in the Senate Office (Rawl Annex 140 or call 757-6537).

## Academic and Senate Committees

### **ADMISSIONS COMMITTEE:**

The Committee met eight times during the academic year. No additional instructions were given it beyond its charge. The Committee worked cooperatively with the Chancellor's office to limit appeals to that office. The Committee heard 294 student appeals. It approved changes in applications for admission to the School of Nursing, to Industrial Technology in the School of Technology, the School of Business and to the University College. It recommended time limits for the removal of math deficiencies of entering freshmen in 1988. Concern was expressed about probationary students being enrolled in honors classes.

(Chair: Patricia Anderson, Education)

### **AGENDA COMMITTEE:**

The Agenda Committee met eight times during the academic year. It was not given any specific instructions beyond its charge. The Committee developed a full and clear agenda for each meeting of the Faculty Senate. (Chair: Artemis Kares, Academic Library Services)

### **CALENDAR COMMITTEE:**

The Calendar Committee met six times during the academic year. No specific instructions were given to the Committee beyond its charge. The Committee prepared and submitted to the Senate revised guidelines for preparing University Calendars to allow for recently changed State holidays; revised University Calendars for Spring 1989 and Spring 1990 to include the recently changed State holidays; revised common examination schedules to include CHEM 1121, 1151, 1161 and 2621 at the request of the Chair of the Chemistry Department; Fall Commencement dates for the 1988, 1989, and 1990 Calendars; University Calendars for Summer 1990, Fall Semester 1990, and Spring Semester 1991. (Chair: James Hix, Chemistry)

### **CAREER EDUCATION COMMITTEE:**

The Career Education Committee met eight times during the academic year. It was not given any specific instruction beyond its charge. There was an ad hoc New Student Orientation Course Sub-Committee. Research activities were focused on the Career Profiles Booklet and on a survey of career education activities. Changes in the charge of the Committee were recommended to the Committee on Committees and then presented to the Faculty Senate. Recommendations were made to the University Curriculum Committee for approval of a new course proposal for a student orientation course: EDUC 1000. It was recommended that the Career Profiles Booklet be published. (Chair: Doug McMillan, English)

### **COMMITTEE ON COMMITTEES:**

The Committee on Committees met seven times during the academic year. It was asked by the Acting Vice Chancellor to help form a committee to review recommendations for tenure and promotion. The Chair of the Faculty asked the Committee to make five nominations from which three persons would be selected by the Acting Vice Chancellor. The Committee felt that it could not carry out this request and was upheld by the Faculty Senate. (December 1, 1987, Faculty Senate Minutes) The Committee reviewed the role of ex-officio members on the various committees and recommended to the Faculty Senate that ex-officio members serve without vote. (#88-16 passed) The Committee, in pursuit of its charge, nominated persons to serve on the committees of the Faculty Senate and revised the charges of the Career Education Committee, the Faculty Governance Committee, the Unit Code Screening Committee, the Admissions Committee, the Calendar Committee, the Continuing Education Committee, and the Faculty Computer Committee. (Chair: Holly Mathews, Sociology & Anthropology)

**CONTINUING EDUCATION COMMITTEE:** The Committee met seven times during the academic year. No specific instructions were given beyond the Committee's charge. The Committee developed and sent to the Vice Chancellor for Academic Affairs a proposal for central coordination of all non-credit programs and special activities. The proposal will become a part of the University's Strategic Planning Process. Library support for off-campus courses continues to receive a high priority. All students who enroll in SEED 6480, Educational Research, are required to visit Joyner Library for a full day. The library staff provides an excellent program for participants. The question of state funding for continuing education programs continues to receive a high priority. The Committee requested and received a position for one of its members to serve on the Search Committee for the new Director of Continuing Education. (Chair: Therese Lawler, Nursing)

**COURSE DROP APPEALS COMMITTEE:** The Committee met twice during the summer of 1987 and ten times during the academic year. No specific instructions were given to the Committee beyond those of its charge. The Committee heard 24 appeals for late drop. Of these appeals, 18 were denied, 5 were granted and 1 remanded to the General College with new information. This last was in consequence of a policy developed last year to refer a case back to the General College when significant new information was uncovered as a result of the hearing. (Chair: Susan McDaniel, Biology)

**CREDITS COMMITTEE:** The Committee met three times during the academic year. No specific instructions were given beyond the Committee charge. The Committee approved changes in the Undergraduate Catalogue pertaining to transfer credit. It heard two requests for waivers, approving one and rejecting the other. One resolution was submitted to the Faculty Senate (Resolution #87-18). (Chair: Gerhard Kalmus, Biology)

**CURRICULUM COMMITTEE:** The Committee met ten times during the academic year. It did not receive any instructions beyond those of its charge. The Committee continues to carry a very heavy load and the members deserve special thanks for their commitment. The Committee approved 118 new courses, changed degree requirements for 69 majors, accepted minor changes in 93 courses, deleted 32 courses, placed 36 courses in the Curriculum Bank and removed 5 courses from the Bank. Resolutions 87-14, 87-19, 88-17, 88-18, and 88-26 were submitted to the Faculty Senate. (Chair: William Grossnickle, Psychology)

**EDUCATIONAL POLICIES AND PLANNING COMMITTEE:** The Committee met five times during the academic year. No specific instructions were given beyond the Committee's charge. The major work of the Committee was to prepare a new mission statement for the University. This statement will be presented to the Senate in the fall. (Chair: Emily Boyce, Library & Information Studies)

**FACULTY AFFAIRS COMMITTEE:** The Committee met eight times during the academic year. No specific instructions were given the Committee beyond its charge. The Committee mediated a grievance case, recommended an "Emeritus Policy," evaluated Faculty Affairs Committee grievance procedures, prepared a report on discharge procedures and recommended appointment of a study group to consider procedures in cases leading to discharge of a tenured faculty member. (Chair: Karl Rodabaugh, Continuing Education)



**FACULTY COMPUTER COMMITTEE:** The Committee met ten times during the academic year. No special instructions were given the Committee beyond its charge. While no resolutions were offered the Faculty Senate, a number of recommendations were made to various agencies. A policy was developed to regulate the external use of academic computing resources. This was submitted to the ISAC. It was recommended that the FCC be removed from the approval process for purchase of computing hardware and software. The Committee recommended to the Committee on Committees that the ex-officio membership be revised to include only the Chair of the Faculty, Vice Chancellor for Academic Affairs, and Director of Computing and Information Systems. An on-going dialog was developed with CIS regarding priorities in use of academic computing funds. The Committee submitted a resolution to ISAC recommending that the CIS budget for computing be submitted to the FCC for its comments near the beginning of each academic year. (Chair: Charles Ziehr, Geography and Planning)

**FACULTY GOVERNANCE COMMITTEE:** The Committee met eleven times during the academic year. No additional specific instructions were given the Committee beyond its charge. The Committee reviewed and recommended approval of the Codes of Physics, Nursing, and Social Work (Resolutions #87-20 and 88-29). It reviewed the apportionment of Senators. It recommended word changes to Appendix A of the Faculty Manual to clarify the status of the Parliamentarian of the Faculty (Resolution #88-28). The Committee proposed a revision of Appendix D concerning the charge of the Hearing Committee which was approved by the Senate (Resolution #88-19). (Chair: Bob Hursey, Math)

**FACULTY WELFARE COMMITTEE:** The Committee met five times during the academic year. No additional instructions were given the Committee beyond its charge. The Committee established a sub-committee on faculty minority concerns. The Committee studied benefits for retirees and continued a study of buyers' cooperatives. It continues to be a clearing house for the Faculty/Staff Exchange Program. (Chair: Patricia Dunn, HPERS)

**GENERAL COLLEGE COMMITTEE:** The Committee met eight times during the academic year. No additional instructions were given the Committee beyond its charge. The Committee continued to study the problems of advising students. In addition, the Committee conducted an evaluation among the faculty of general education requirements. Sub-committees were established to study these two objectives. One outcome was the institution of an Outstanding General College Advisor Recognition Award. The Committee distributed a survey of faculty opinion of the overall general college requirements in Fall, 1987. Other work of the Committee involved working with the Student Recruitment and Retention Committee; supporting efforts to establish a pilot program for EDUC 1000; and aided in resolutions on student workload/courseload availability. No resolutions were offered to the Faculty Senate. (Chair: Robert Christian, Biology)

**LIBRARIES COMMITTEE:** The Committee met twice during the academic year. There were no additional instructions beyond the Committee's charge. No reports were made to the Faculty Senate. Committee members provided suggestions concerning the draft of the Library Quadrennial Evaluation Survey. (Chair: George Bailey, Philosophy)

**RESEARCH/CREATIVE ACTIVITIES COMMITTEE:** The Committee met seven times during the academic year. There were no additional instructions beyond the Committee's charge. The Committee held two workshops for both the R/CAC and the Teaching Grants Committee. Committee members developed a computer program for quantifying and assessing the grant proposals. Of the 42 academic year grant proposals received, the Committee recommended 23 to the VCAA and all were funded. Six of the 22 summer stipend proposals received were recommended to the VCAA; 3 were funded. The Committee reviewed the procedures for evaluating grant proposals. It intends to report to the Faculty Senate concerning adjustments. (Chair: Henry Ferrell, History)

**STUDENT RECRUITMENT AND RETENTION COMMITTEE:** The Committee met nine times during the academic year. Resolution #88-31, regarding Availability of Courses for Registration, was returned to the Committee for specific recommendations. The Committee participated in a joint subcommittee with the General College and Career Education Committees to fund, house, and implement the freshman orientation course. The Committee participated in a discussion with the General College Committee on improved awards for advising. One member attended the First National Conference on Student Retention. The Committee recommended to the Task Force on Academic Preparation that they study the feasibility of establishing a learning center. (Chair: Nancy Mayberry, Foreign Languages)

**STUDENT SCHOLARSHIPS, FELLOWSHIPS, AND FINANCIAL**

**AID COMMITTEE:** The Committee met four times during the academic year. No additional instructions were given to the Committee beyond its charge. The Committee established general scholarship policies. Jenkins Scholarships were approved. (Chair: Nancy Shires, Academic Library Services)

**TEACHING EFFECTIVENESS COMMITTEE:** The Committee met nine times during the academic year. There were no additional instructions beyond the Committee's charge. The Committee established and publicized an initial policy concerning the videotaping service for self-assessment of presentation skills and planned and conducted workshops presented by Dr. Wagenaar of Miami University of Ohio. Representatives from the TEC went to the Lily Conference on College Teaching at Miami University. This was a "first" for the Committee. (Chair: Frank Rabey, Allied Health Sciences)

**TEACHING GRANTS COMMITTEE:** The Committee met five times during the academic year. No additional instructions were made beyond the Committee's charge. The Committee recommended five teaching grant proposals and six summer stipends to the Vice Chancellor for Academic Affairs. The Committee developed recommendations for revising the grant proposal evaluation guidelines which will be considered next year. These are in considerable detail and may be seen in the Committee report in the Senate Office. (Chair: Bonnie Duldt, Nursing)

**UNIT CODE SCREENING COMMITTEE:** The Committee met six times during the academic year. No additional instructions were given beyond the Committee's charge. The Committee approved and sent to the Senate revised Unit Codes of Economics (#87-15), History (#88-33), Library and Information Studies (#88-33), Health Sciences Library (#88-33), and the School of Art (#88-33). Three Codes were returned for further revisions. These will be evaluated next year. (Chair: Don Sexauer, Art)

Appellate Committees

- DUE PROCESS COMMITTEE:** The Committee did not meet during the academic year.
- HEARING COMMITTEE:** The Committee met to consider one case.  
(Chair: James Bruner, Social Work)
- RECONSIDERATION COMMITTEE:** The Committee did not meet during the academic year.

## III. TOPICS FOR THE 1988-89 FACULTY SENATE

ECU now has a new Chancellor who was installed on April 15, 1988. It continues to be a time of transition since the search goes on for a Vice Chancellor for Academic Affairs. A new Vice Chancellor for Student Life has been recommended to the Board of Governors, while a new Director of Planning and Institutional Research and a new Director of Publications have been appointed. The search for a Dean of the Medical School is in progress. Organizational changes are being made, such as the establishment of Sponsored Programs in the Office of the Graduate Dean. A new missions statement will be in place in the Fall of 1988, which will give guidance to the University in its development. In all of this, the faculty has a clear stake and the Faculty Senate will play a vital role.

1. Student recruitment and retention continues to be a problem, particularly among the minorities. This is important to the future of ECU. Strategies to resolve these problems must be developed.
2. Strong faculty development programs must be implemented to encourage and assist faculty in keeping abreast of new ideas. If the University is to move to the forefront of comprehensive universities, faculty development is a must.
3. The effort to be classified as a "Doctoral Granting University II" continues. Much study and work must be accomplished before this desirable goal can be achieved.
4. The University must continue to aggressively seek ways of improving the quality of entering freshmen. This is a complex problem, worthy of serious effort on the part of our faculty. It calls for far-reaching cooperation with the North Carolina Public School System.