

Annual Report of the Unit Code Screening Committee
1987/88

- I. DATE: April 16, 1988
TO: Conner Atkeson, Chair of the Faculty
FROM: Donald Sexauer, Chair
- II. Membership of the committee (including ex-officio members):
James Bruner, Social Work Karen Scriven, English
Myron Caspar, Chemistry Donald Sexauer, Art
Brian O'Doherty, Business Philip Shea, Geography
Ralph Scott, Academic Library Services
(Rodney Schmidt served a portion of the year, replaced by Ralph Scott.)
- Ex-officio: Myra Cain (Academic Affairs), Robert Hursey (Chair of Faculty
Governance Committee), Gene Yarbrough (Rep. of the FS Chair)
- III. Committee meetings (dates and members absent):
9/14/87: Schmidt, Hursey
9/28/87: Schmidt, Hursey
10/12/87: Schmidt, Scriven, Cain
11/09/87: Schmidt, Yarbrough
2/16/88: Scriven, Hursey
3/22/88: Scriven, Hursey
- IV. Date of reports to the Faculty Senate during the year:
October 13, 1987; April 12, 1988
- V. Specific instructions, if any, given to the committee by the Faculty Senate,
other than those found in the committee's Constitutional charge: None
- VI. A brief statement of committee organization, subcommittees, research
activities, etc.:
The Committee is formally organized and conducts business employing
Robert's Rules of Order.
In cases where there are specific recommendations with regard to amending
unit codes, the Chair of the Committee meets with either the Unit Head or
the Chair of the Unit Code Committee or both to explain the Unit Code
Screening Committee's concerns and their specific recommendations.
- VII. List of committee accomplishments including recommendations made to agencies
other than the Faculty Senate.
Approved and sent to the Faculty Senate the following revised codes:
Economics: October 13, 1987
History: April 12, 1988
Library and Information Studies: April 12, 1988
Health Sciences Library: April 12, 1988
School of Art: April 12, 1988
- VIII. Citation of the resolution numbers of Senate resolutions that originated
with the committee. (See Faculty Senate Minutes, academic year 1977/78)
October 13, 1987: #87-15
April 12, 1988: #88-33

IX. Proposals and/or business to be carried over to next year.

Codes returned to units for further revisions:

Department of Sociology and Anthropology

School of Technology

Counseling Center

X. Evaluation of the committee

A. Structure: Satisfactory

B. Duties: Guidelines that were passed on to this Committee by the Faculty Governance Committee have yet to be submitted and approved by the Faculty Senate. This matter needs to be attended to early in the 1988-89 academic year. These guidelines should be presented to the Senate by the Faculty Governance Committee.

C. Functions: Satisfactory

D. Personnel: Satisfactory

XI. Suggestions for improving the effectiveness of the committee.

Signed: Chairperson David P. Scudder *smc*

Secretary James R. Bruner *smc*

Effective: Spring 1979