

RECOMMENDED EDITORIAL CHANGE

The Faculty Governance Committee recommended an editorial change to the clarification and amplification of Faculty Manual, Appendix L footnote regarding the term "Voting Faculty Member". Please refer to the April 22, 1986 Faculty Senate Minutes, Attachment 3, p. 1, for the Amended Faculty Governance Report. The Committee recommended to the Faculty Senate and the Senate approved, on March 17, 1987, the following editorial change to that Amended Report.

- (a) line 8: delete the word "second" and replace with the word "twelfth"
- (b) line 9: delete the first word "year" and replace with the words "calendar month"
- (c) line 9: immediately following : "appointment" insert "(counting all intervening summer months, if any)."

AMENDED CLARIFICATION AND AMPLIFICATION OF APPENDIX L FOOTNOTE  
REGARDING "VOTING FACULTY"

"Voting faculty member" is defined, as pertains to faculty voting for the unit's nominating committee for appointment of administrative officials, for making recommendations on code content to the permanently tenured unit faculty members, in quadrennial evaluations of the effectiveness of unit programs, and in quadrennial evaluations of the effectiveness of unit administrators, as one who is appointed to a full-time faculty position; who has regular faculty rank (cf. Appendix D, p. D-3) or has special faculty appointment (cf. The Code, 604 C); who is in at least the **twelfth consecutive calendar month** of appointment (**counting all intervening summer months, if any**) to the faculty of the unit in which the voting is to occur; and who must, except as noted below for faculty on leaves of absence, be carrying at East Carolina University, at the time of the voting, not less than half the normal teaching/research program as practiced in the unit of appointment.

The teaching/research requirement does not apply to unit heads, librarians, the faculty of the Counseling Center, or other University officers who may hold tenured positions in home units. Voting rights within individual units on matters addressed in their codes, other than these referred to in this present document, should be a topic addressed in individual unit code development. The School of Medicine and Division of Continuing Education may define voting faculty for the purpose of this code in accordance with their unique structures, subject to the approval of the Faculty Senate.

A faculty member on leave of absence who satisfies the aforementioned criteria for a voting faculty member shall be eligible to participate in the election of the unit's nominating committee for appointment of administrative officials, in making recommendations on code content to the unit's permanently tenured faculty, and in quadrennial evaluations of the effectiveness of unit programs and/or administrators, provided that the absence of the member on leave shall not have exceeded twelve months duration at the time of the voting and provided that the member on leave returns to East Carolina University to participate.

In the event that return to the East Carolina campus is impractical then the member on leave shall be eligible to participate only in quadrennial evaluations of the effectiveness of unit programs and/or administrators. In either case, the member on leave shall be informed of the nature of the pending issue by the unit administrator, who shall forward by registered mail to the member on leave appropriate reports, information, date and time of the vote, and, whenever the pending issue is a quadrennial evaluation, ballot(s). In the event that the member on leave is unable to return to the campus to participate, then the ballot(s) must be returned by the member within a thirty-day period from the time that the ballot(s) had been posted in Greenville, N. C. If the member chooses to return to the campus to participate, then the member shall destroy the posted ballot(s).

Ballots sent to a member on leave shall be indistinguishable from those to be used by the unit members in residence at the time of the voting. The ballots are to be sealed by the member on leave in separate envelopes, and each envelope must identify the issue of the vote it contains. The secrecy of the vote of the member on leave shall be ensured by opening the member's envelope(s) in the presence of unit members just prior to the vote tally, depositing and thoroughly mixing the absentee ballot(s) with all other unit members' ballots. In the event that the sealed ballot(s) of the member on leave do not arrive within the thirty-day period, or in the event that instructions given above have been violated, then the member on leave shall not, for the purpose of determining the issue at hand, be considered a voting faculty member of the appointing unit.