

MEMORANDUM

TO: All Faculty

FROM: Holly Mathews, Chair
Committee on Committees

DATE: December 10, 1986

SUBJECT: Formation of the Unit Code Screening Committee

On December 9, 1986, the Faculty Senate approved the formation of a committee to screen unit codes. Attached, please find the minutes of that meeting with the Charge of the Committee attached.

At this time, we are seeking nominees to serve on that Committee. If you are willing to serve, or if you know of someone who is willing to serve in this capacity, please complete the following and return to: **Sharon Bland, Faculty Senate Office, Rawl Annex, Room 140, as soon as possible**. This election will be held at the January 27, 1987 Faculty Senate Meeting.

NAME _____

NOMINEE(S) _____

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EAST CAROLINA UNIVERSITY  
FACULTY SENATE MINUTES

The fourth regular meeting of the Faculty Senate convened in Room 244, Mendenhall Student Center, on Tuesday, December 9, 1986, with Kenneth Wilson, Chair, presiding.

Members absent were Jones (Science Education), Keeter (Technology), Kledaras (Social Work), and Parkerson (History). Alternates present were Moskop for Duckett (Medicine), Ironsmith for Hedges (Psychology), Donahue for Rees (Theatre Arts), Farr for South (English), Markowski for Steele (Home Economics) and Shank for Watson (Music).

Agenda Item I. Call to Order

Wilson called the meeting to order at 2:15 p.m.

Agenda Item II. Approval of Minutes

The minutes of November 18, 1986, and November 25, 1986, were approved with the following correction: In the November 25 minutes, Glascoff (Business) was present.

Agenda Item III.B. Announcements

1. Status of Senate Resolutions:
  - #86-24 Forwarded to Mr. C. Ralph Kinsey, Jr., Chair, Board of Trustees (Letter from Mr. Kinsey distributed at last meeting)
  - #86-25 Approved (Curriculum Committee Report)
  - #86-26 Forwarded to Mr. C. Ralph Kinsey, Jr., Chair, Board of Trustees
2. Department Chairpersons have been asked to incorporate faculty and terminal operators' ideas regarding the improvement of the on-line registration system into a brief summary statement and to send it to Dr. Ernest B. Uhr, Chair, Academic Liaison Committee on On-Line Registration, School of Business, Rawl.
3. Mr. Richard S. Farris has been appointed Personnel Director.
4. There have been some departmental changes in the School of Technology. The Department of Industrial Technology has been divided into two departments. They are (1) Department of Manufacturing, Dr. Darryl Davis, Acting Chair and (2) Department of Construction Management, Dr. Ed Keeter, Acting Chair. The Department of Business Education has become the Department of Business, Vocational, & Technical Education, Dr. John Swope, Acting Chair.
5. The December payroll will be distributed on December 19, 1986.
6. The Faculty Senate Office will be closed December 29, 1986-January 9, 1987. During that time, grant proposals may be deposited in the Office of Sponsored Programs, Rawl Annex, Room 143. Grant proposal forms will be available outside the Faculty Senate Office as they have been since the Call for Proposals was issued.
7. A hearty thank you to Chancellor Howell for the wine and cheese served today and to Sharon Bland for making the arrangements.

Agenda Item III.C. Faculty Assembly Report

Hough (Faculty Assembly) reported on the 59th session of the Faculty Assembly. Vice President Dawson reported that the Board of Governors budget had been presented to the Legislative Budget Committee. Three and one-half million dollars has been requested for each of the two years of the biennium to strengthen undergraduate education in the UNC System. Salary increases of 5% for each year were requested for faculty. A 3% reduction budget was prepared, but the 100% budget was the one presented.

The Task Force on the Training of Teachers report is available from the Faculty Assembly delegates.

Faculty Assembly committees reported on these activities:

A recommendation that any scientific equipment costing over fifteen thousand dollars be approved by Purchasing at the State level. The current cutoff is five thousand dollars.

Policies for tenure on all the campuses are being reviewed.

The categories and salaries for staff are being reviewed.

Administrative internships for faculty are being investigated.

The Faculty Senate Chairs from across the State met.

Agenda Item IV. Unfinished Business

Mayberry (Foreign Languages) informed the Senators that the petition presently circulating about the Athletic Department and its policies is not the resolution she introduced in the Senate in September (Resolution #86-21) and she is not involved with the current petition.

Agenda Item V. A. Committee on Committees

Mathews, Committee on Committees Chair, moved acceptance of the Committee recommendations regarding changes in the Charge of the Faculty Governance Committee, the Charge for a new Unit Code Screening Committee, and the enabling resolution. The first reading of the changes occurred at the November 1986, meeting.

The motion passed on a voice vote. (Resolution #86-27) (See Agenda of Nov. 18, 1986, for enabling resolution. See Attachment 1 for Charges.)

Agenda Item V. B. Curriculum Committee

Grossnickle, Curriculum Committee Chair, referred the Senators to the Committee Minutes of October 23 and November 13, 1986, for the new policy for General Education credit for interdisciplinary courses and the revised B.S. in English.

The Committee recommendations were accepted on a voice vote. (Resolution #86-28)

Agenda Item V. C. Faculty Governance Committee

Hursey, Chair of Faculty Governance Committee, presented for first reading recommended changes in the Faculty Manual and the Faculty Senate By-Laws. (See Attachment 2.) After introduction of the proposed change regarding use of surveys of student opinion of instruction in annual evaluations, general discussion followed.

Ryan (Administrative Council) questioned using data not collected during the time period being evaluated. Markowski (Home Economics) suggested that the same Spring evaluation data might be used for two years. Hursey replied that theoretically that could happen.

Bailey (Philosophy) questioned the fairness to new faculty who may have done poorly in the Spring and improved significantly the next Fall. Hursey explained that many faculty have complained that if only Fall data are considered, the courses they teach in the Spring are never considered and for many faculty these are major teaching efforts. Markowski remarked that the intent of the change might be expressed better if "may" were changed to "will".

Joyce (Physics) said that the deadline for faculty submitting their annual reports seems to be earlier each year. Mayberry (Foreign Language) asked why research published after the reports go in can be counted, but student survey information from a different time period cannot be.

J. Smith (Faculty Assembly) suggested we ask the Vice Chancellor for Academic Affairs about moving deadlines closer to the end of the semester.

Chestang (Geography) asked if it would not be simpler just to say we will use student evaluations done in a calendar year.

Hursey said he would poll administrators before the next reading about deadlines later in the semester.

The Committee report was accepted on voice vote and will be considered upon second reading at the January meeting.

Sadler (Library & Information Studies) questioned the format of voting to accept the report at the first reading. Joyce, Parliamentarian, explained his interpretation of Robert's Rules of Order which led to the present system. Woodside, from the gallery, reminded the Senate that most reports from committees do not get two readings, but are voted on when presented. Changes in the Bylaws and changes in committee charges get second readings. Traditionally, we have not voted at all on first readings of these changes.

Wilson said the Senators can always move to table a committee report or move to refer it back to the committee. He promised to examine the parliamentary procedures again before the next meeting.

Agenda Item VI. New Business

Ryan (Administrative Council) moved the acceptance of a resolution distributed to Senators at the beginning of the meeting. (See Attachment 3.) He commented that Yarbrough had not been aware of the resolution until he saw it at the meeting. Yarbrough said he felt the resolution might be a plot to see that he was never invited to the Chancellor's house again and Ryan replied that it was an effort to get Yarbrough two citations for publication on his annual report from one effort.

The resolution passed on voice vote. (Resolution #86-29) Ryan called for division of the house and the vote was 38 for, 4 against.

The meeting was adjourned at 3:05 p.m.

Respectfully submitted,

*Madge Chamness*

Madge Chamness, FS Secretary

*Sharon Bland*

Sharon Bland, FS Office Secretary

Resolutions Approved:

- #86-27 Charges of Faculty Governance and Unit Code Screening Committees
- #86-27 Curriculum Committee Report Containing:  
Revision in B. S. Degree in English  
Guidelines for Interdisciplinary Courses
- #86-29 Endorsement and Commendation of Tinsley E. Yarbrough

Attachment 2

REVISIONS IN THE FACULTY MANUAL AND THE BY-LAWS OF THE FACULTY SENATE  
RECOMMENDED BY THE FACULTY GOVERNANCE COMMITTEE

First Reading

(The first reading contains two editorial changes of the memo that was distributed with the Faculty Senate December 9, 1986, Agenda.)

First Revision:

On page C-4 of the 1985 Faculty Manual, III, third paragraph, line 6, following the word "responsibilities", add: "(See exception below in (a), (1).)"

In addition, add as the final sentence to (a), (1) the following:

"The unit administrator's annual evaluation may utilize data from the previous Spring semester's survey of student opinion when current Spring semester data is unavailable."

The Faculty Governance Committee recommends that the above proposed amendment be treated as a change in the By-Laws and be given two readings.

Second Revision:

Amend the 1985 Faculty Manual by deleting entirely the last paragraph beginning on page 20, continuing onto page 21, and replace with the following two paragraphs:

The committee annual report shall be composed according to the official form and submitted by April 30 to the Faculty Senate Office for duplication and distribution to the Chair of the Faculty, the Chair of the Committee on Committees, the present members of the committee, and the new members of the committee whose terms begin next academic year. Copies of the committee annual reports will be kept on file in the Reserve Room of Joyner Library and the Office of the Faculty Senate. Upon request, copies of committee annual reports shall be made available by the Faculty Senate Office.

The Chair of the Faculty shall each year compile the Annual Report of the Faculty Senate: This report, among other things, shall contain a summary of Senate and Senate committees' activities for the immediate past year. The Chair's Annual Report will be distributed to the Chancellor, the Vice Chancellor for Academic Affairs, the Vice Chancellor and Dean for the School of Medicine, the Vice Chancellor for Student Life, the Vice Chancellor for Institutional Advancement, and the Chair of the Committee on Committees; copies of the report will also be kept on file in the Reserve Room of Joyner Library and the Office of the Faculty Senate. In addition, copies of the Chair's Annual Report will be distributed to the members of the Faculty Senate not later than the first regular Faculty Senate meeting of the next Academic Year.

Note: The designated section of the Faculty Manual was made a part of the Constitution and By-Laws of the Faculty Senate, Appendix A, last academic year. The proposed change, then, requires two readings.

UNIT CODE SCREENING COMMITTEE CHARGE  
December 9, 1986

1. Name: Unit Code Screening Committee
2. Membership: 7 faculty members, plus ex-officio: The Vice Chancellor for Academic Affairs or an appointed representative and the Chair of the Faculty Governance Committee or an appointed representative from that Committee.
3. Quorum: 5 elected faculty exclusive of ex-officio.
4. A. Committee Function: The Committee insures that unit codes conform to the East Carolina University Code and the guidelines for unit codes recommended by the Faculty Governance Committee and passed by the Faculty Senate. All new codes and changes to existing academic unit codes are submitted to the Committee, for its review, before submission to the Faculty Senate.  
B. To Whom the Committee Reports: The Committee shall inform each petitioning unit of its decision on the proposed code or changes to the existing code for the unit and allow the unit an opportunity to answer any objections to the Code's acceptance. The Committee recommends approval of new codes and changes in existing codes to the Faculty Senate.  
C. How Often the Committee Reports: The Committee reports to the Faculty Senate as often as necessary, but at least once a year.  
D. Power of the Committee to Act: The Committee is empowered to screen all new unit codes and changes in existing unit codes and make its recommendations to the Faculty Senate.

FACULTY GOVERNANCE COMMITTEE CHARGE

Revised December 9, 1986

1. Name: Faculty Governance Committee
2. Membership: 7 faculty members, plus ex-officio: The Vice Chancellor for Academic Affairs or an appointed representative, the Vice Chancellor and Dean for the School of Medicine or an appointed representative, the Chair of the Unit Code Screening Committee or an appointed representative from that Committee, and the immediate Past Chair of the Faculty in residence.
3. Quorum: 5 faculty members exclusive of ex-officio
4. A. Committee Function: The Faculty Governance Committee considers matters relating to the Constitution & By-Laws of the Faculty Senate; the Faculty Manual, where there is no conflict with the functions of the Committee on Committees; Unit re-evaluations; and the ECU Code; and recommends overall guidelines for unit codes. The Committee considers additions and deletions to the East Carolina University Code and hears appeals by any faculty member concerning the application of governance procedures of both the East Carolina University Code and the Unit Code within his or her unit.  
  
B. To Whom the Committee Reports: The Committee recommends to the Faculty Senate changes in the Constitution & By-Laws of the Faculty Senate, the Faculty Manual, and the East Carolina University Code. When evaluating the implementation of governance procedures, the Committee makes recommendations to the unit and to appropriate administrative officials.  
  
C. How Often The Committee Reports: The Committee reports to the Faculty Senate as often as necessary, but at least once a year.  
  
D. Power of the Committee To Act: As an appellate body, the Committee is empowered to evaluate the manner in which governance procedures have been followed and to make this evaluation known to the appropriate administrative officials and faculty.

Attachment 3  
Resolution #86-29

12/9/86

A Resolution

Be it resolved that the Faculty Senate of East Carolina University endorse the letter written by Professor Tinsley E. Yarbrough and published in the Greenville Daily Reflector, December 2, 1986;

Be it further resolved that the Faculty Senate commend Professor Yarbrough for his accurate and cogent response to a misinforming editorial published in the Greenville Daily Reflector, November 26, 1986; and

Be it further resolved that the Faculty Senate request that the Chair of the Faculty transmit this resolution to the Editor of the Greenville Daily Reflector, and append the text of Professor Yarbrough's letter to the Minutes of this Senate meeting.

Eugene E. Ryan

The Daily Reflector, Greenville, N.C.

Tuesday, December 2, 1986 A-3

## Public Forum

To the editor:

Your Thanksgiving Eve attack on the East Carolina University Faculty Senate was misleading in several respects:

First, the Senate simply has not had "input" throughout the Chancellor search process. We did choose two members of the search committee. Our next "input" was to learn immediately before the recent visits that two candidates were being brought to the campus; that they would meet with students leaders, the Pirates Club and selected area citizens, but not with the Faculty Senate; and that while faculty would be permitted to attend a meeting open to the general public, no questions could be asked the candidates at that meeting. At faculty urging, board chairman Ralph Kinsey did agree to allow a limited number of questions at the public meeting, but only those submitted in advance to the candidates, screened by Kinsey, and asked by department chairmen.

Second, while the Senate vote on a resolution criticizing the search process was close, the vote on an earlier simi-

lar resolution was unanimous. Moreover, no senator speaking against the second resolution defended the search procedures. Each essentially argued merely that it was too late to modify the process.

Third, while both candidates may indeed be outstanding, serious doubts have been raised about the resume of one of the candidates. A more open visitation process could have helped to allay — or confirm — those doubts.

No, Mr. Editor, the members of the Faculty Senate have not acted irresponsibly in this matter. Instead, we have attempted, under very awkward circumstances, to represent the interests of the faculty who elected us and the University we serve.

Tinsley E. Yarbrough  
Political Science, ECU

*Submissions to the Public Forum should consist of no more than 300 words and should deal with public issues. The editor reserves the right to cut longer letters. Signatures and phone numbers should be included on all letters.*



11/26/86

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# Editorials

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## Move Forward

The East Carolina University Search Committee should ignore the irresponsible resolution adopted Tuesday by the Faculty Senate and move forward with the nomination of a new chancellor.

The search committee throughout has acted with integrity in directing its search for new leadership at ECU. It has followed the guidelines for seeking meaningful input from all constituencies of the university — faculty included. The approach has been careful and thorough. The faculty, an important part of the university, has been well represented on the committee itself and has had appropriate input at every stage of the process.

The search committee has screened nearly 200 possible candidates and interviewed at least a score. It obviously has narrowed the field to two capable, well qualified candidates to lead ECU into the future.

Now, a rump session of the ECU Faculty Senate — at the 11th hour and by a slender vote of 17-13 — insists it should overrule the Search Committee and all other constituencies by exercising what amounts to veto power. It insists the search committee name additional candidates the Faculty Senate can “question” and “rank.”

Nothing could be more irresponsible than for a small faculty group to insist that it alone has such authority for no reason save its own egocentricity. Naming additional candidates would be counterproductive — a waste of time and energy.

The search committee has conducted its duties in a highly competent manner, giving full consideration to every facet of the university. The committee, together with the ECU Trustees, should now move forward without undue delay to complete the process.

EAST CAROLINA UNIVERSITY  
CURRICULUM COMMITTEE MEETING MINUTES  
NOVEMBER 13, 1986

The Curriculum Committee met Thursday, November 13, 1986, in Brewster B-103. Members present were: Carlton, Coulter, Grossnickle, Keeter, Muller, Steele, Templeton, Topper, Wease, Yount and Cain (ex-officio). The member absent was Daugherty.

The minutes of October 23, 1986, were approved.

Professor Tony Schreiber presented SLAP 3990 (Interpreting Internship) (3). Templeton moved to approve as amended; Muller seconded; the course passed.

Professor Caroline Ayers requested that students be allowed to repeat CHEM 4515, 4516, 4517 (Research Problems in Chemistry) (1,2,3) for a maximum of 6 credit hours. Wease moved to approve; Topper seconded; the motion passed.

Professors Meta Downes (Allied Health) and Charles Moore (Music) presented SLAP 2010 (Phonetics for Music Students) (2). Coordination had been made with the Foreign Language Department. Topper moved to approve; Carlton seconded; the course passed.

Grossnickle moved to bank GEOL 1800, 1801; ENGL 3800, 5340, 5420; PHYE 1013, 1024, 1112, 1132, 1357, 3610, 3612, 3614, 3616, 3617, 3618; and MEDT 4995, 4996; Wease seconded; motion passed.

The Geography proposals were tabled as no representative was present.

The meeting adjourned at 2:15 p.m.

Respectfully submitted,

William F. Grossnickle, Acting Secretary

CURRICULUM COMMITTEE  
CATALOGUE COPY  
NOVEMBER 13, 1986

**SLAP 3990. Interpreting Internship (3)**

(p. 273) A minimum of three hours per week of observation and actual interpreting experience and weekly conferences and occasional workshops. Prerequisite: SLAP 3003, 3007, or consent of instructor. Exposure to the various interpreting techniques and settings, under the guidance of an assigned staff interpreter, applying the Interpreters Code of Ethics, and improving the overall interpreting competency level of the intern.

**CHEM 4515, 4516, 4517. Research Problems in Chemistry (1,2,3)**

(p. 110) Prerequisite: Consent of instructor. Individual problems in chemistry of an advanced nature pursued under the supervision of a faculty member. May be repeated for credit but no more than 6 hours among these courses may be counted toward the B.A. or B.S. degree in Chemistry.

**SLAP 2010. Phonetics for Music Students (2)**

(p. 272) An introduction to phonetics using the International Phonetic Alphabet and pertinent modifications. Detailed description of American English speech sounds with transcription practice. Introduction to additional IPA symbols as applied to Italian, French, and German. Intended primarily for music students.

- p. 148 Bank GEOL 1800, 1801. Geology of the National Parks (4,0)  
p. 118 Bank ENGL 3800. Computing for the Humanities (3)  
p. 121 Bank ENGL 5340. Modern Prose Literature (3)  
p. 121 Bank ENGL 5420. English Drama, 1660-1900 (3)  
p. 259 Bank MEDT 4995, 4996. General Clinical Education (1,1)  
p. 164 Bank PHYE 1013. Elementary Soccer (1)  
p. 164 Bank PHYE 1024. Elementary Field Hockey (1)  
p. 164 Bank PHYE 1112. Folk Dance (1)  
p. 164 Bank PHYE 1132. Advanced Soccer (1)  
p. 158 Bank PHYE 1357. Health, Physical Education and Recreation in Modern Society (2)  
p. 161 Bank PHYE 3610. Coaching Volleyball (1)  
p. 161 Bank PHYE 3612. Coaching Soccer (1)  
p. 161 Bank PHYE 3614. Coaching Wrestling (1)  
p. 161 Bank PHYE 3616. Coaching Track and Field (1)  
p. 161 Bank PHYE 3617. Coaching Gymnastics (1)  
p. 162 Bank PHYE 3618. Coaching Swimming (1)