

ANNUAL REPORT OF THE CAREER EDUCATION COMMITTEE

I. Date: April 20, 1987
To: Faculty Senate
From: Career Education Committee

II. Membership of the committee

C.E. VanZandt, Chairperson, Counselor Education
Michael McLeod, Vice-Chairperson, Business
Douglas McMillan, Secretary, English
Alta Andrews, Nursing
C.Q. Brown, Geology
Don Holbert, Allied Health
Racquel Manning, Foreign Language and Literature
Hazel Morgan, Nursing

Ex-officio:

Myra Cain, Academic Affairs
Elmer Meyer, Student Life
Phyllis McAllister, Counseling Center
Furney James, Career Planning and Placement
Betsy Harper, Cooperative Education
JoAnn Jones

III. Committee meetings:

August 20, 1986
members absent: Hazel Morgan

October 8, 1986
members absent: Hazel Morgan, Racquel Manning, Alta Andrews

January 28, 1987:
members absent: Myra Cain, Betsy Harper, Elmer Meyer, Alta Andrews, C.Q. Brown, Racquel Manning, Hazel Morgan

February 11, 1987
members absent: Betsy Harper, Hazel Morgan, Alta Andrews

March 18, 1987
members absent: Betsy Harper, JoAnn Jones, Alta Andrews, Hazel Morgan

April 15, 1987
members absent: Alta Andrews, Betsy Harper, Hazel Morgan

IV. Reports to Faculty Senate: Memo to Ken Wilson, Chair of the Faculty Senate, on February 20, 1987, providing a Status Report to apprise incoming Chancellor Eakin of the committee's progress this year.

- V. Specific instructions, if any, given to the committee by the Faculty Senate, other than those found in the committee's Constitutional charge:
None
- VI. Committee organization, subcommittees, research activities, etc.:
Two members of Career Education committee assigned to ad hoc committee on the Development of a Freshman Orientation course.
- VII. Committee accomplishments and recommendations:
1. Reports by all ex-officio members of the activities related to Career Development.
 2. Update on the Progress of the Career Profiles booklet indicated that it was currently "in press." Similar reports have been made previously without any product to show for it.
 3. Reviewed Survey of Attitudes and Satisfactions, conducted by the Office of the Vice Chancellor for Student Life.
 4. Provide feedback to ad hoc committee studying Freshman Orientation course.
 5. Report from Mr. C.C. Rowe on the provision of career development assistance for handicapped students at ECU.
 6. Discuss the major purpose and direction of the Career Education Committee.
- VIII. Citation of the resolution numbers of Senate resolutions that originated with the committee:
None
- IX. Business to be carried over to next year:
1. Survey of committee members conducted at last meeting, addressing the following statement: "If the Faculty Senate Career Education Committee is to make a significant contribution to East Carolina University, it needs to address the following issues or needs:
"Results of the survey will be passed on the next year's chairperson.
 2. It would be nice to distribute the Career Profiles booklet at the beginning of the next school year.
- X. Evaluation of the Committee:
- A. Structure: Satisfactory
- B. Duties: Rather nebulous and lack authority
- C. Functions: Somewhat satisfactory; many members would like to move beyond discussion and be more action oriented.

D. Personnel: Satisfactory, with the exception of one member who never attended.

XI. Suggestions for improving the effectiveness of the Committee: Every incoming committee member should be provided with some historical perspective and a statement of purposes, as well as a review of current thinking about Career Development on College Campuses. Perhaps the ex-officio members with long-standing representation on the committee, could provide such assistance.

Signed: Chairperson _____
C.E. VanZandt

Secretary _____
Doug McMillan

IF THE FACULTY SENATE CAREER EDUCATION COMMITTEE IS TO MAKE A SIGNIFICANT CONTRIBUTION TO EAST CAROLINA UNIVERSITY, IT NEEDS TO ADDRESS THE FOLLOWING ISSUES OR NEEDS:

1. Promote non-traditional careers.
2. Sponsor (through Faculty Senate) in-service for faculty on Career Development.
3. See whether Career Development at ECU is up-to-date with trends in that area nationwide.
4. The 1987-88 committee should address the issue of whether this committee or some other administrative office has responsibility for publishing the Career Profiles booklet. Resolving this issue might require revision of the committee charge.
5. Monitor career education activities and programs throughout the university.
6. Hear reports and make recommendations to the Career Planning and Placement Office.
7. Ask related offices to do studies committee feels are needed.
8. The committee should establish communications directly with the Career Education Coordinators in each unit. The committee will be informed and the coordinators will be informed. Perhaps joint meetings would be helpful.
9. The committee should report its concerns directly to the Faculty Senate and its various committees. If there are issues or needs, the Senate and its committees will communicate these to our committee.
10. Career Awareness among all students.
11. Relate academics to career decisions.
12. Development of interpersonal skills needed in workplace.
13. Keep abreast of all new efforts in career education and what's happening with our own Planning and Placement Office. Serve as resource council.
14. Based on two years experience on the committee, I do not think there is a need for the Career Education committee.
15. The first question next fall should be, "Is there a need for the committee?"