

EAST CAROLINA UNIVERSITY  
FACULTY SENATE  
1986-87 ANNUAL REPORT

Kenneth Wilson, Chair  
Jo Ann Jones, Vice Chair  
Madge Chamness, Secretary  
James Joyce, Parliamentarian

The General Faculty met on August 20, 1986. In addition to the usual reports on the State of the University, Mr. Kinsey gave a report on the progress of the search for a new Chancellor. There were no items requiring faculty action.

In 1986-87, the Faculty Senate met eight times in regular session, twice in special session, and once in organizational session. A list of the Senate's actions and the Chancellor's responses comprise Section I. These actions deal with athletic policies, the curriculum, the faculty salary study, the process of searching for a new Chancellor, Unit Codes, merit pay, the University Calendar, improving writing, and improving teaching effectiveness. The Faculty Senate also passed resolutions honoring Dr. Howell and Dr. Volpe for their service to East Carolina University.

During the Fall, the Search for a new Chancellor was a major concern for the Faculty Senate. While most of the search was conducted according to ECU traditions, and while many of the Senate recommendations were adopted by the Search Committee and the Board of Trustees, the Faculty Senate objected to the campus interview procedures established by the Board of Trustees (Resolution #86-26). Everyone hopes that any future searches will involve more campus interviews, and more open question and answer sessions with the candidates. The objections were not aimed at the candidates being interviewed.

Most of the work of Faculty Governance is done in Committee. The Academic and Senate Committees met one hundred thirty-five times during 1986-87. Since much of the work involves consulting with administrators on the best way of implementing established policies, most Committee accomplishments are not widely publicized.

1. The Due Process Committee met to consider matters specified in its charge. This Committee plays a painful but critical role in faculty governance. The five faculty members who devoted so much time and energy pursuing justice in this case deserve our special thanks.
2. The Faculty Welfare Committee has been working with Dean Ryan to make ECU an active part of the National Faculty Exchange Program. This program allows faculty to exchange places with faculty at over one hundred thirty colleges and universities around the country. Given the lack of sabbaticals in the UNC system, this program promises to be a major source of on-going faculty development.
3. The Student Recruitment and Retention Committee has been working to reduce the number of freshmen we lose each year. They developed a proposal for a Freshman Orientation Course, and have established a joint subcommittee with the General College Committee and the Career Education Committee to revise the proposal.

These are only three examples of the work that twenty-five Faculty Senate Committees did during the year. Many more can be found in Section II which includes a brief summary of each Committee's Annual Report. For those desiring more information about a Committee's activities, the complete Annual Report and a set of minutes for last year are available on the bookshelves in the Faculty Senate Conference Room.

I have learned a great deal serving as Chair of the Faculty Senate, and I have been impressed by all the expertise and hard work that is freely given to make faculty governance a reality at ECU. It is this commitment to improving our academic community, that has allowed ECU to grow.

I have been proud to serve with Chancellor Howell and Vice Chancellor Volpe, and am grateful for their many significant contributions to ECU. The activities of the last five years have provided Chancellor Eakin with a solid base for continued growth. Let us all work together to make our Regional Research University the best in the country.

Conner Atkeson has been elected Chair of the Faculty Senate for next year. Conner has a long history of service in faculty governance at ECU, and is committed to maintaining a strong and active faculty. I hope everyone gives him their encouragement and support.

I. SENATE ACTIONS AND CHANCELLOR'S RESPONSE:  
(By Meeting Date and Resolution Number)

September 23, 1986

- 86-21 Request to the appropriate administrative officials and the Athletic Committee to study the policies and procedures within the Athletic Department that led to unfavorable publicity and that they recommend changes in those policies and procedures to facilitate communication and improving public relations between ECU and the community it seeks to serve.  
(Denied by Chancellor: October 2, 1986)

October 21, 1986

- 86-22 Curriculum Committee Report  
(Approved by Chancellor: November 3, 1986)
- 86-23 Recommendations of the Faculty Welfare Committee regarding the Faculty Salary Study  
(Approved by Chancellor: November 3, 1986)

November 18, 1986

- 86-24 Recommendations to the Board of Trustees and Chancellor Search Committee regarding candidate interview procedures.  
(Forwarded by Chancellor: November 25, 1986)
- 86-25 Curriculum Committee Report  
(Approved by Chancellor: November 25, 1986)

November 25, 1986

- 86-26 Request to the Chancellor Search Committee to consider the recommendation of more than two candidates for the position of Chancellor, that the faculty as a whole be more involved in the interview procedure, and that the general faculty be given an opportunity to comment and rank the candidates.  
(Forwarded by Chancellor: December 2, 1986)

December 9, 1986

- 86-27 Unit Code Screening Committee Charge  
(Approved by Chancellor: December 16, 1986)
- 86-28 Curriculum Committee Report (Including Policy for General Education Credit for Interdisciplinary Courses)  
(Approved by Chancellor: December 16, 1986)
- 86-29 Endorsement of Public Forum Column (The Daily Reflector, 12/2/86) by Tinsley Yarbrough in reference to the Chancellor Search Procedures at ECU  
(Required no Chancellor Action)

January 27, 1987

- 87-1 Revisions to Pages C-3 and C-4 of the 1985 Faculty Manual  
in reference to Faculty Evaluation  
(Approved by Chancellor: February 5, 1987)
- 87-2 Revision to Page 20 of the 1985 Faculty Manual in reference to  
Faculty Senate and Faculty Senate Committee Annual Reports  
(Approved by Chancellor: February 5, 1987)
- 87-3 Commendation to Chancellor John Howell

February 24, 1987

- 87-4 Agenda Committee Report of Meeting Dates for the Faculty Senate  
and the Agenda Committee for 1987/88  
(Required no Chancellor Action)
- 87-5 Curriculum Committee Report  
(Approved by Chancellor: March 17, 1987)
- 87-6 Revised University Calendar Guidelines  
(Approved by Chancellor: March 17, 1987)
- 87-7 University Calendars for Summer 1989, Fall 1989, and Spring 1990  
(Approved by Chancellor: March 17, 1987)

March 17, 1987

- 87-8 Approval of Graduation List for 1987  
(Approved by Chancellor: April 13, 1987)
- 87-9 Curriculum Committee Report  
(Approved by Chancellor: April 13, 1987)

April 14, 1987

- 87-10 Appreciation to Vice Chancellor Angelo Volpe for his service to  
ECU  
(Approved by Chancellor: May 4, 1987)
- 87-11 Curriculum Committee Report  
(Approved by Chancellor: May 4, 1987)
- 87-12 Development of proposal for writing across the curriculum  
(Approved by Chancellor: May 4, 1987)
- 87-13 Videotaping of instructors' presentations for maintaining and  
improving the effectiveness of teaching  
(Approved by Chancellor: May 4, 1987)

## II. SENATE COMMITTEES AND THEIR WORK

There are twenty-five regular Faculty Senate Committees: twenty Academic Committees, three Appellate Committees, and two Senate Committees. This report will also include two special committees - the Ad Hoc Committee for a Faculty/Staff Resource Center, and the Subcommittee to establish a Research Policy. This report will focus on the major committee accomplishments in 1986-87. A more extensive annual report for each committee is available in the Senate Office (Rawl Annex 140 or call 757-6537).

### Academic and Senate Committees

**ADMISSIONS COMMITTEE:** The Committee met ten times during 1986-87. It was not given any specific instructions beyond its charge. The Committee reviewed with Trenton Davis the 2.5 GPA requirement established by various departments and schools. The Committee also reviewed University entrance requirements and their implication for future enrollment at ECU. The appeals process was modified to reduce direct appeals to the Chancellor. The Counseling Center was provided information to facilitate their counseling of readmitted probationary students. Finally, the Committee approved changes in the entrance criteria for two schools and one department, and heard three hundred ninety-two student appeals. (Chair: John Childers, Psychology)

**AGENDA COMMITTEE:** The Agenda Committee met eight times during 1986-87. It was not given any specific instructions beyond its charge. The Committee developed a full and clear agenda for each Senate meeting. (Chair: Doug McMillan, English)

**CALENDAR COMMITTEE:** The Calendar Committee met six times during 1986-87. As requested by the Faculty Senate (Resolution #86-19), the Committee held hearings on the Guidelines for Setting University Calendars and studied how various guidelines would affect calendars during the rest of the twentieth century. It submitted revised Guidelines (See 2/24/87 Agenda) which were approved (Resolution #87-6). Finally, the Committee prepared the University Calendar for 1989-90 which was approved by the Faculty Senate (Resolution #87-7). This calendar incorporated several novel elements suggested during Senate discussion or the hearing, and received strong support in the Senate. This Committee has done an excellent job responding to the issues raised by the Senate. (Chair: James Hix, Chemistry)

**CAREER EDUCATION COMMITTEE:** The Committee met six times during 1986-87. It was not given any specific instruction beyond its charge. The Committee continued to monitor the progress of the Career Profiles booklet. It is currently "in press", and everyone hopes that it will finally be published by Fall. The Committee also discussed the Freshman Orientation Course, and is participating in the joint subcommittee to develop the course proposal. The Committee is still struggling with its mission, and reports that its members have very different ideas about the significant issues it should address. (Chair: C. E. Van Zandt, Education)

**COMMITTEE ON COMMITTEES:**

The Committee met six times during 1986-87. It was not given any specific instructions beyond its charge. The Committee did recommend editorial changes to clarify membership provisions in the charges of the Research and Creative Activity Committee and the Teaching Grants Committee. The Committee also proposed a new Faculty Senate Committee, the Unit Code Screening Committee, and proposed changes in the charge of the Faculty Governance Committee to coordinate its activities with the new committee. Both of these changes were presented to the Senate at the November meeting and approved at the next meeting on December 9, 1987 (Resolution #86-27). The Committee also considered the charge of the Educational Policies and Planning Committee. The charge states that the Chair of Teacher Education is an ex-officio member of Educational Policies and Planning, but that Committee no longer exists. The Committee decided that the charge should not be modified to include the Chair of the Council for Teacher Education since this Committee is not elected by the Faculty Senate. Finally, the Committee solicited volunteers and recommended slates of nominees for Faculty Assembly delegates, for Faculty Senate Committees, and for faculty slots on administrative committees. (Chair: Holly Mathews)

**CONTINUING EDUCATION COMMITTEE:**

The Committee met six times during 1986-87. It was not given any specific instructions beyond its charge. The Committee reviewed the Division of Continuing Education's Annual Report, goals for 1986-87, enrollment information, and projections. Last year, it recommended that an Ad Hoc Committee be established to study the library support services for off-campus credit courses. The Committee to Study Extended Campus Library Services was established, and reported to the Committee during the year. The study is continuing and the Committee will continue to monitor the results. The Committee continues to study the problems created by inadequate funding for off-campus courses, and it will continue its work in this area next year since inadequate faculty stipends and high off-campus tuition remain major problems. The Committee was happy to report that the Budget Committee of the UNC Faculty Assembly is now studying this problem. The Committee recommended some changes in its charge to the Committee on Committees, but these have not been approved. Finally, a major concern of the Committee was with the need for central coordination of all non-credit programs and special activities at ECU. A subcommittee was appointed to pursue the issue further prepared a draft of policy that is ready for committee discussion in the Fall. (Chair: Marilyn Miller, Ac. Library Svcs.)

**COURSE DROP APPEALS COMMITTEE:**

The Committee met fourteen times during 1986-87. It did not receive any specific instructions beyond its charge. The Committee heard thirty-one late drop petitions. Five were granted, twenty-two were denied and four were referred to the Counseling Center or Student Health Services. The Committee revised the form sent to professors requesting information on students to make it less intimidating. The Committee also established the policy of referring a case back to General College when significant additional information pertinent to the drop requisition is uncovered during the hearing. (Chair: Jack Thornton, Business)

**CREDITS COMMITTEE:**

The Committee met twice during 1986-87. It did not receive any specific instructions beyond its charge. The Committee approved awarding students who have satisfactorily completed basic training in the armed forces credit for Health 1000 and Physical Education 1000 (3 s.h.) and six additional semester hours upon recommendation from AFROTC. It also recommended that the Department of Speech, Language and Auditory Pathology be permitted to use a placement test in conjunction with sign language courses. The Committee reaffirmed the ECU policy of NOT accepting credits by transfer earned at institutions not accredited by SACS or equivalent regional accrediting body. Finally, the Committee approved changes in the University policy pertaining to "Transfer Credit". These changes will be submitted to the Faculty Senate in the Fall. (Chair: Trenton Davis)

**CURRICULUM COMMITTEE:**

The Committee met nine times during 1986-87. It did not receive any specific instructions beyond its charge. This Committee continues to carry a very heavy load, and the members deserve special thanks for their commitment to their task. The Committee approved four new majors, and changes in the requirements for twenty degrees and two minors. Ninety-five new courses were approved, thirty courses were changed, and forty-one courses were dropped. Five courses were removed from the Curriculum Bank and thirty-seven were placed in the Curriculum Bank. The Committee also passed a policy on General Education credit for interdisciplinary courses. A few proposals received late in the year have been carried over. (Chair: William Grossnickle, Psychology)

**EDUCATIONAL POLICIES AND PLANNING COMMITTEE:**

The Committee met six times during 1986-87. The Committee advised the Chancellor regarding long-range planning efforts, SACS, parking on campus, and facilities. The Committee also reviewed and approved requests for new degree programs before they were forwarded to the UNC General Administration. The Committee has agreed to rewrite the University mission statement and this is being carried over until next year. The Commencement Committee is considering changes to increase faculty involvement in commencement. Educational Policies and Planning should work with the Commencement Committee in developing the new structure. (Chair: Emily Boyce, Lib & Info Studies)

**FACULTY AFFAIRS COMMITTEE:**

The Committee met seven times during 1986-87. One grievance from a faculty member was heard. Last year the Committee started developing a set of guidelines for grievances that do not involve equal opportunity issues. Work on these procedures continued during the Fall, but the discussions needed to be continued with the new Chancellor. The Committee is currently working with Chancellor Eakin. These procedures need to be finalized in the Fall and reported to the Senate. Next Fall this Committee will consider the Drug Policy being developed for ECU and make a recommendation to the Senate. (Chair: Marsha Ironsmith, Psychology)



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**FACULTY GOVERNANCE COMMITTEE:**

The Committee met eight times during 1986-87.

It received no specific instructions beyond its charge. The Committee recommended amendments to the Faculty Senate By-laws pertaining to the preparation and distribution of Faculty Senate Committee minutes and annual reports. This was approved by the Faculty Senate (Resolution #87-2). It also proposed an amendment to Appendix C to allow for the usage of the previous Spring's Student Survey of Teaching when the current Spring data is not available (Resolution #87-1), and reported a clarification of the footnote in Appendix L that defines voting faculty. The Committee also developed guidelines for the newly formed Unit Code Screening Committee. The Committee is continuing its review of revisions in the Codes for the Department of Physics and the Schools of Nursing and Social Work. Recently, questions have been raised about eligibility for voting for Faculty Senate Officers. I have referred this to Faculty Governance for its consideration next Fall. The Committee will also study appeals of due process guaranteed by Unit and University Codes. The Due Process Committee has identified a need for a Code of Professional Ethics to be included in our Faculty Manual. The Committee will discuss this issue with Dr. Hough early next Fall. (Chair: Robert Hursey, Math)

**FACULTY WELFARE:**

The Committee met seven times during 1986-87.

It did not receive any new instructions beyond its charge. The Committee continued the process of transferring the responsibilities for running the annual Faculty Salary Study to Institutional Research. The Committee reviewed, approved and presented to the Faculty Senate the program developed by Institutional Research. The Senate approved the format of the Faculty Salary Study (Resolution #86-23), but requested that the Committee consider providing faculty with additional information about salaries on campus. The Committee has studied the issue and should report to the Senate in the Fall. The Committee should also consider the schedule for the faculty salary study to make certain that the Senate has time to review the results during one of its regular meetings. This has been a very large project, and finally having the Faculty Salary Study institutionalized will be a major accomplishment. The Committee also oversaw the development of a faculty exchange program, and became the clearing house for the National Faculty Exchange for 1987-88. This program allows faculty to visit other campuses for a year while still receiving a salary from ECU. Pat Dunn, Committee Chair, should be commended for her hard work coordinating these activities. The Committee should find a permanent administrator for the program so experience and knowledge will not be lost whenever the Committee elects a new Chair. The new computer allows annuity and insurance plans to be offered via payroll deduction and the Committee will be studying these next year. Finally, the Committee is studying the situation of retired faculty. A survey was sent to all retired faculty in April 1987. The results will be analyzed next Fall. The Committee is also considering the creation of a new status for retired faculty who wish to remain active in their professions and supporting ECU. Discussion of "University Professor" status will continue in the Fall. This has been a very active Committee that deserves our commendation. (Chair: Pat Dunn, HPERS)

**GENERAL COLLEGE COMMITTEE:**

The Committee met nine times during 1986-87. The Committee considered and made a recommendation to the Curriculum Committee concerning a proposal for granting general college credit for interdisciplinary courses. With some revisions, this policy was approved by both the Curriculum Committee and the Faculty Senate. The Committee also discussed the Freshman Orientation Course proposed by the Student Recruitment and Retention Committee. The Committee appointed two members to a joint subcommittee to study the proposal. The Committee will continue participating in the development of this proposal next year. The Committee also endorsed the work of the Writing Center Steering Committee, and its work for Writing Across the Curriculum. It submitted a resolution to the Faculty Senate endorsing the development of a University-wide proposal for writing across the curriculum. It was strongly supported in the Senate (Resolution #87-12). The Committee will also continue to review the General Education Curriculum, and the evaluation of General College advisors. (Chair: Donald Neal, Geology)

**LIBRARIES COMMITTEE:**

The Committee met four times during 1986-87. It did not receive any specific instructions beyond its charge. The Committee reviewed Library Policy on periodical circulation, and assisted library staff in developing the policy now in force. The Committee reviewed the overdue book problem, and how computerized checkout can help in resolving this problem. The Committee reviewed the role of unit library representatives, and the activities of Friends of the ECU Library. The Committee will continue its study of computerized checkout next Fall, and should report its conclusions to the Senate. (Chair: George Bailey, Philosophy)

**RESEARCH/CREATIVE ACTIVITY COMMITTEE:**

The Committee met six times during 1986-87. The RCA Policy Subcommittee continued its work, and will report next Fall. The Committee continued to refine the proposal criteria, guidelines, and evaluation process. This annual process is time consuming, and the Committee deserves a lot of credit for its work. The R/CA Committee held two workshops to communicate the Committee's expectations and to resolve potential problems before grants are submitted. The Committee should be commended for these efforts. The Committee reviewed forty-one academic year proposals and recommended that twenty-one be funded. It reviewed thirteen Summer Stipends, and recommended that seven be awarded. Due to lack of funds, only three summer stipends were funded. (Chair: Brian McMillen, Medicine)

**STUDENT RECRUITMENT AND RETENTION COMMITTEE:**

The Committee met seven times during 1986-87. Last year, the Committee developed and approved a proposal for a Freshmen Orientation course. This year, it explores possible sources of funding and faculty, and initiated the joint subcommittee with the General College Committee and the Career Education Committee. The Committee should be able to present a proposal to the Curriculum Committee and the Faculty Senate next year. The Committee is also studying a proposal for mid-semester grades. A pilot program will be tried next Fall as part of the Special Studies Program. The Committee is also studying supplemental instruction for high-risk courses, and student advising. Two members will attend a conference on supplemental instruction programs in Kansas City this summer. (Chair: Creig Lehman, Philosophy)

**STUDENT SCHOLARSHIPS, FELLOWSHIPS AND FINANCIAL AID COMMITTEE:** The Committee met once during 1986-87. It did not receive any instructions beyond its charge. The Committee approved scholarships and acted on 15 student appeals of financial aid decisions. (Chair: Betty Levey, Education)

**TEACHING EFFECTIVENESS COMMITTEE:** The Committee met six times during 1986-87. It did not receive any specific instruction beyond its charge. The Committee planned and coordinated a very successful and well-received series of workshops by Professor Joseph Lowman in February. In April, the committee recommended that videotaping equipment be acquired and placed in the Faculty Senate Office so that it may be used, under the Committee's guidance, to strengthen teaching effectiveness in the University. This recommendation was approved by the Faculty Senate (Resolution #87-13), and the equipment has been purchased by the Division of Academic Affairs and should be available beginning Fall semester. The Committee is also planning to establish a lunchtime discussion group on teaching effectiveness. The Committee is also encouraging the University to participate in the Lilly Conference on College Teaching at Miami University in Ohio. Next year, the Committee will continue examining the University's efforts to solicit student opinion of instruction, and to encourage the use of additional methods of evaluating teaching. (Chair: William Bloodworth, English)

**TEACHING GRANTS COMMITTEE:** The Committee met four times during 1986-87. It did not receive any specific instructions beyond its charge. The Committee received fifteen proposals and eight were recommended for funding. It reviewed thirteen proposals for Summer Stipends and three were recommended. The committee revised its proposal criteria, application forms, guidelines, and evaluation forms. The Committee is planning to continue refining its procedures. (Chair: Bonnie Duldt, Nursing)

**UNIT CODE SCREENING COMMITTEE:** The Committee was elected January 27, 1987, and met three times. It has no specific instructions beyond its charge. It has begun its consideration of the Code of Economics. Code revisions for the School of Technology and the School of Art are also being carried over until next Fall. (Chair: Don Sexauer, Art)

Appellate Committees

**DUE PROCESS COMMITTEE:** The Committee met to consider one case during 1986-87. The five members who heard the case devoted many hours to the careful consideration of the case. They deserve our gratitude for their thoughtful consideration of such grave issues. As a result of these deliberations, the Chair has urged that the faculty develop an ECU Professional Code of Ethics. (Chair: Larry Hough, Political Science)

**HEARING COMMITTEE:** The Committee did not meet during 1986-87.

**RECONSIDERATION COMMITTEE:** The Committee did not meet during 1986-87.

Special Senate Committees

**AD HOC FACULTY/STAFF RESOURCE CENTER COMMITTEE:** The Committee met three times during 1986-87. It did not receive any specific instructions beyond its charge. It established one subcommittee to establish the kinds of services that should be provided in a Resource Center, and a second subcommittee to explore available properties and methods of funding such a center. This work will continue. (Chair: Janice Faulkner, RDI)

**SUBCOMMITTEE ON ECU'S RESEARCH POLICY:** In consultation with Vice Chancellor Volpe, the Chair of the Faculty Senate asked the Chair of the Research/Creative Activity Committee to establish a University-wide subcommittee to compile a Research Policy Statement. The statement is to be based on written policy statements, policy not written but understood, state and federal regulations affecting University research, and the development of policy statements for areas in which none presently exist. This subcommittee met five times during 1986-87. It reviewed the Research Policy Statements of other universities, and various ECU documents. The Committee has formulated a draft of research policy, and plans to submit a draft for Senate consideration next year. (Chair: Brian McMillen, Medicine)

## III. TOPICS FOR THE 1987-88 FACULTY SENATE

We are now in a time of transition. Next year there will be a new Chair of the Faculty and top administrators at ECU. The searches for new Vice Chancellors will require a great deal of time and energy. This process of change will produce many issues that demand our attention, and the new Chair will establish his own priorities. I offer these goals based on my experiences during the past two years.

1. There are many national forces that are pushing universities towards more effective long range planning. The Southern Association of Colleges and Schools is demanding that all universities "establish adequate procedures for planning and evaluation" that includes "broad-based involvement of faculty and administration". As the Senate Committee that advises the Chancellor on long range planning, The Educational Policies and Planning Committee is involved in this process. Next year, the Committee plans to rewrite the University Mission Statement.
2. The Student Recruitment and Retention has been working to increase our student retention. This work is important to the future of ECU and needs to continue. In addition to increasing its retention rate, ECU also needs to recruit more highly qualified students. As some of the significant retention projects are successfully concluded next year, I hope that the Committee will consider working with the ECU Honors Program to develop strategies for recruiting more honors students for ECU.
3. Every faculty member needs to stay abreast of the developing ideas in his/her discipline. Most quality universities provide sabbaticals to allow faculty the chance to sharpen the cutting edge of their knowledge. The National Faculty Exchange Program has been established at ECU. It needs to be carefully evaluated. If it will serve an important faculty development function, it will need a permanent director, and the continuing support and oversight of the Faculty Welfare Committee.
4. East Carolina University's Research/Creative Activity mission has expanded over the last decade. This year, ECU renewed its request to be reclassified to a "Doctoral Granting University II". There is a need for a document that summarizes our University's policies with respect to the important issues facing a research scholar. The Research Policy Subcommittee has produced a draft document that is being circulated this Summer. Next Fall, the Senate will need to consider the policy to be certain that it facilitates and supports high quality research and creative activity.
5. This Spring the Faculty Senate supported the development of a program to improve our student's writing skills. This will be a major project, and we will all have to work together if a worthwhile program is going to be established at ECU.