

ANNUAL REPORT OF THE COURSE DROP APPEALS COMMITTEE

- I. DATE: May 16, 1986
TO: Faculty Senate
FROM: Robert J. Thompson, Chairperson
- II. Members: Dr. Jimmie Grimsley (HPERS), Secretary
Professor Mirian Quick (Nursing), Vice Chair
Dr. Kevin O'Brien (Allied Health)
Dr. Robert J. Thompson (Political Science), Chair
Dr. Jack Thornton (Decision Sciences)
Dr. Veronica Wang (English)
Ms. Lisa Horn (Student Representative)
Professor Francis Belcik (Biology, term expired Aug. 1985)
Professor Ralph Scott (Library, term expired Aug. 1985)
- III. Committee Meetings:
- | Date | Absences (including excused) |
|-------------------|--|
| June 11, 1985 | Belcik, Quick |
| August 21, 1985 | |
| October 10, 1985 | Thornton, Wang |
| October 24, 1985 | Quick |
| November 5, 1985 | Horn, O'Brien |
| December 17, 1985 | Horn, Quick, Thornton |
| March 5, 1986 | Horn, O'Brien, Thornton, Wang
(meeting cancelled due to lack of quorum) |
| March 7, 1986 | Horn, Quick |
| March 24, 1986 | Horn, O'Brien |
| April 17, 1986 | Cancelled |
| April 30, 1986 | Cancelled |
| May 8, 1986 | Horn, Quick |
- IV. Reports to Faculty Senate: none
- V. Specific Instructions: None other than those in constitutional charge
- VI. Committee Operations:

The Committee meets as an appellate body. This year no sub-committees were utilized. Students seeking to petition a late drop denial by the General College are given an appeals petition by the Chair of the Committee. When the petition is returned, an appellate meeting is scheduled. Copies of the petition are circulated among the members prior to the meeting if time permits. A copy of the petition is also sent to the instructor of the course which the student is attempting to drop for their comments. The Chair consults with the General College concerning their reasoning for denying the petitioner initially and presents their comments to the Committee along with the faculty member's comments. In addition to these procedures, advice is solicited from the Student Health Service and/or the Counseling Center if the student's case warrants it. At the hearing the student is requested to explain why they believe their case fits within the University's guidelines for late drops. Committee members may then question the petitioner and/or the involved faculty if they have chosen to attend. After the

student's presentation, the Committee discusses the petition and makes a decision. The student is then notified immediately. The General College and the involved faculty member are also notified. The Committee's decision is also forwarded to the Vice Chancellor for Academic Affairs' Office if there is reason to believe a decision may be appealed to the Chancellor.

VII. Committee Accomplishments:

Eleven late drop petitions were heard; 5 granted; 6 denied

June 11, 1985	Richard T. Glasgow, granted
October 24, 1985	Melinda Wells, granted
	Edward Waida, granted
	Paul L. Aliyetti, denied
December 17, 1985	Donald S. Mathews, denied
March 5, 1986	Donald M. Lawrence, granted
	Barbara N. Taylor, granted
March 24 1986	Rodney B. Adams, denied
	Bryan B. Bennett, denied
May 8, 1986	Jonethel Cox, denied
	John Dalrymple, denied

Committee also forwarded a series of recommendations to the Vice Chancellor for Academic Affairs' Office concerning distribution of information on new block course drop deadlines

VIII. Senate Resolutions: none

IX. Recommendations:

Recommend joint review of University's drop policies with Course Drop Appeals Committee members, representatives from the Vice Chancellor for Academic Affairs' Office, the Student Health Center, and the Counseling Center.

X. Evaluation:

- A. Structure: quite adequate given purpose of committee
- B. Duties: clear
- C. Functions: committee actually has more contact with students than number of petitioners indicates as more students pick up petitions than return them to the committee for hearing
- D. Personnel: committee's size is quite fine given its responsibilities. Current personnel have discharged their duties conscientiously and with distinction.

XI. Suggestions: none

Robert J. Thompson, Chair

Jimmie Grimsley, Secretary

ANNUAL REPORT OF THE CREDITS COMMITTEE

- I. Date: April 29, 1986
To: Faculty Senate
From: H. Frances Daniels, Secretary
- II. Membership of the Committee. Trenton Davis, H. Frances Daniels, Jan Petterson, Gene Yarbrough, Tom Chambliss, Gene Owens (ex officio), and Ken Wilson (ex officio).
- III. Committee Meetings (dates and members absent).
September 16, 1985 Absent: Tom Chambliss
October 10, 1985 Absent: Tom Chambliss
 Gene Yarbrough
- IV. Date of reports to the Faculty Senate during the year.
October 15, 1985
November 19, 1985
- V. Specific instructions given to the Committee by the Faculty Senate other than those found in the Committee's organizational charge.
None
- VI. A brief statement of committee organization, subcommittees, research activities, etc.
Trenton Davis, Chair; H. Frances Daniels, Secretary
- VII. List of committee accomplishments including recommendations made to agencies other than the Faculty Senate.
Recommended changes in the Undergraduate Catalogue.
- VIII. Citation of the resolution numbers of Senate resolutions that originated with the committee.
Resolutions 85-38, 85-39, 85-41
- IX. Proposals and/or business to be carried over to next year.
None
- X. Evaluation of the Committee
A. Structure - Good
B. Duties - Good
C. Functions - Good
D. Personnel - Good
- XI. Suggestions for improving the effectiveness of the committee
None

Signed: Chairperson _____

Secretary H. Frances Daniels