

SENATORS: This meeting will be held during the examination period, and it is important that we have a quorum. Please let us know by Thursday, December 6 whether you or the unit's alternate(s) will attend (6537).

#### FACULTY SENATE

The fourth regular meeting of the Faculty Senate for the academic year 1984/85 will be held on Tuesday, December 11, 1984, at 2:10 p.m. in Mendenhall Student Center, Room 244.

#### A G E N D A

- I. Call to Order
- II. Approval of Minutes of November 20, 1984
- III. Special Order of the Day
  - A. Announcements
  - B. Faculty Assembly Report (Rosalie Haritun)
- IV. Unfinished Business
  - Calendar Committee: Report on On-Line Registration (R. Jones) (See attached.)
- V. Report of Committees
  - A. Faculty Governance Committee, First Reading (Pat Daugherty)  
Constitutional Amendment: To amend the Constitution of the Faculty Senate (page A-2: Organization of the Faculty Senate) by changing "Division of Library Services" to "Academic Library Services" (correct title) and to add Health Sciences Library to the list receiving an allotted senator.
  - B. Credits Committee (Trenton Davis) (See attached.)
  - C. Educational Policies and Planning Committee (Tom Johnson)
    1. Revisions in Academic Integrity Policy (See attached.)
    2. First Reading of Motion: "Chair of the Faculty (or ~~an~~ appointed representative) shall serve as an ex officio member of administrative committees (including ad hoc committees)." *this or her*
  - D. Curriculum Committee (William Grossnickle)  
Minutes of November 8, 1984
- VI. New Business

Agenda Item: IV. Unfinished Business

REPORT FROM THE CALENDAR COMMITTEE ON CONCERNS REGARDING ON-LINE REGISTRATION

At the request of Senate Resolution 84-29, the Calendar Committee has begun study of the proposed on-line registration procedures.

The Committee has endorsed the proposed three-week period of March 25-April 12 for on-line registration for fall and/or summer 1985. This amount of time for keying in schedules is considered necessary to allow for adjustment to the new system. Units will continue to designate times for students to meet with advisers to plan the courses to be taken; such times may be designated prior to March 25 or any time during the three-week period. Students will take a form to an operator in the unit who will key data into the system and inform the student of the courses received. It is expected that the faculty member's time required in the advising process will be the same as it has been in the past.

The Committee recommends that the current priority system be continued to allow access to the system: petitions, seniors, juniors, sophomores, and freshmen.

Due to the fact that students will know their schedule at the time of preregistering and that additional changes may be made during the summer, the Committee has considered that drop-add days at the beginning of semesters may be reduced in the future. However, there should be some experience with the new system before a recommendation is made.

Concerning the long period that students are currently allowed to drop a course, the Committee recommends that the Course Drop Appeals Committee be the appropriate one to reexamine the policy and determine whether any changes should be made.

The Calendar Committee has also met jointly with the Arts and Sciences Chairs Subcommittee to Study Computerized Registration since both committees were asked to study similar concerns. The Subcommittee has adopted the following recommendations, and the Calendar Committee has endorsed them except for changing the word "policies" to "procedures" in paragraph 3.

The Subcommittee on Computerized Registration endorses the policy of allowing students to change majors at any time the receiving department is willing to accept the student.

It is unreasonable, if not impossible, for unit secretaries to add on-line computer registration to their already overburdened workload. The subcommittee recommends that General College students' schedules be keyed in outside the unit and that units with a large number of majors and/or unusual scheduling and technical problems be assigned temporary employees.

The Subcommittee recommends that the faculty who will be directly involved in the on-line registration process and department chairs be represented on the On-line Registration Planning Group initiating procedures regarding implementation of on-line registration.

The Subcommittee recommends that the Registrar, Computing Center representatives, and other appropriate members of the On-line

Registration Planning Group visit departments to study the logistics of the proposed on-line registration procedure.

There are still unanswered questions and, no doubt, new questions will arise as the new system is put into operation. If needed, additional recommendations may be made in the future.

Agenda Item VB. Credits Committee

The Credits Committee approved the following changes in the University's drop policy--East Carolina University Bulletin/Undergraduate Catalogue, 1984-86, Page 55, "Dropping and Adding Courses":

1. Second paragraph would be changed to:  
"During the first 40% of the regularly scheduled class meetings of a course, including finals week, a student may, at his or her option drop a course or courses without penalty. For regular semester-length courses, the drop period is limited to the first thirty class days of the semester. For five-week block courses or regular summer session courses, the drop period is limited to the first ten days of the class for the semester or summer session. The same 40% drop period rule applies to block courses of other lengths as well. Students are advised to consult official university bulletin boards to determine the appropriate drop period for such block courses."

The following change would replace the first full sentence of the second paragraph. The remainder of the paragraph would be retained.

2. Page 56, third paragraph, first line and a half changed to:  
"After the first 40% of the regularly scheduled class meetings of a course, as defined in the preceding paragraph and as specified by the Registrar" a student . . .

The remainder of the paragraph will remain unchanged.

The following recommendations are offered to aid in implementing and publicizing the proposed change:

1. All instructors of block courses should notify their students on their course syllabi of the appropriate drop period for their courses.
2. The registrar should notify the academic units involved with block course, the Vice Chancellor for Academic Affairs, and the Course Drop Appeals Committee at the beginning of the semester of each block course to be offered, its beginning date, its concluding date, and the corresponding drop period.
3. The university calendar, as printed in the catalogue, should be amended in this manner:

October 4, Thursday	Last day to drop a regular semester-length course or withdraw from school (Undergraduate students). (Block courses may be dropped only during the first 40% of their
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Registration Planning Group staff departments to study the  
list of the proposed on-line registration procedure.  
There are still unanswered questions and no doubt, new questions  
will arise as the new system is put into operation. If needed, additional  
recommendations may be made in the future.

Agenda Item V.C. Credits Committee

regularly scheduled class meetings.)

4. This change should be publicized as widely as possible.  
Perhaps a story in the East Carolinian could be arranged for  
the beginning of the semester in which this change would  
become effective.

Agenda Item V.C. 1. Revisions in Academic Integrity Policy

The Senators have been mailed information concerning revisions of the Academic Integrity Policy. A revised copy, as approved by the Senate, will be included in the Senate minutes.

The following change would replace the first full sentence of the second paragraph. The remainder of the paragraph would be retained.

3. Page 55, third paragraph, first line and a half changed to:  
"After the first 40% of the regularly scheduled class meetings  
of a course, as defined in the preceding paragraph and as  
specified by the Registrar, a student . . ."

The remainder of the paragraph will remain unchanged.

The following recommendations are offered for all in implementing and publicizing the proposed change:

1. All instructors of block courses should notify their students on their course syllabi of the appropriate drop period for their courses.

2. The Registrar should notify the academic units involved with block courses, the Vice Chancellor for Academic Affairs, and the Course Drop Appeals Committee at the beginning of the semester of each block course to be offered, its beginning date, its concluding date, and the corresponding drop period.

3. The university calendar, as printed in the catalogue, should be amended in this manner:

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