

FACULTY SENATE MINUTES

The second regular meeting of the Faculty Senate for the academic year 1984-85 was held on Tuesday, October 23, 1984, at 7:10 p.m. in Mendenhall Student Center, Room 244, with James LeRoy Smith, chair, presiding. Members absent were Thomas (Allied Health), Ball (Counseling Center), Bredderman (Medicine), Watson (Music). Alternates present are listed as follows: Thornton for J.O. Smith (Business), McGee for Denny, (Continuing Education), Calhoun for Ferrell (History) Boklage for Duckett (Medicine), Everett for Spickerman (Nursing), Merrow for Vincent (Nursing), Gaiser for Adler (Physics), and Dewar for Broadhurst (Technology).

Approval of the Minutes: (1.) The Chair announced that Nancy has received some inquiries about the comprehensiveness of the September 18 Senate Minutes concerning the "on-line" registration discussion. Unfortunately, the officers did not meet together for mutual approval of the wording, and I take responsibility for the form in which they were distributed. I regret this oversight; we will compare notes with all officers present henceforth. Of course, these and any Senate minutes are open to correction or addition at the next meeting.

The minutes were approved with the following corrections announced by the Chair in the definition of a voting faculty member (Appendix L): Under Announcement 3, sixth line, insert parentheses . . . (or on special faculty appointment in at least his/her second year of appointment); tenth line change "libraries" to librarians. These changes are editorial corrections made to reflect the exact manner in which the February 21, 1984, Senate minutes were written.

Agenda Item IIIA: Announcements

2. The Board of Governors met in Chapel Hill on October 19 with Dean Ryan representing East Carolina University. The Board passed a 1985-87 budget request which includes a 7% pay increase for each year of the biennium. Also included was \$1,131,353 (1985-86) and \$1,265,498 (1986-87) for faculty salary support for the comprehensive universities and the School of the Arts. The Chair will circulate a summary of the budget request today in the Senate and a copy will be on file in the Senate Office. Discussion on the Presidential Search with Chairman Phil Carson is progressing concerning faculty input.
3. The Board of Trustees met on October 19 as well. Mr. Kinsey announced that at least twenty University Scholar Awards will be established through a series of privately endowed scholarships, each sufficient to provide \$3,000 a year for selected recipients. Each scholarship will be endowed with a base of at least \$40,000. The Chair had the pleasure of attending a reception and buffet dinner for the Trustees at the home of Bill and Frances Roberson in Washington, NC, on the October 18, at which time one scholarship was established in honor of Bill and Frances by their children, Riley (a Trustee) and Robin. The Chair noted that he was sure that the Senate joins with the entire University community in an expression of appreciation for these scholarships.

4. Dr. Howell has indicated to the Educational Policies and Planning Committee that a copy of the 1985-87 ECU budget request will be sent to the Senate Office for anyone who wishes to consult it.
5. The Teaching Effectiveness Survey will be run during the week of November 12-16. The Teaching Effectiveness Committee is working on a shorter form and will present recommendations to the Senate on this and related matters later this academic year.
6. The Faculty Affairs Committee met with Drs. Laupus and Volpe on the six-year cap question and will be reporting later to the Senate.
7. The Calendar Committee has met twice to discuss the aspects of "on-line" registration. One of the meetings was a joint meeting with an Arts and Sciences Committee on the same subject (C. Ayers, W. Castellow, R. Martinez, F. Ragan, and J.L. Smith). Discussions are continuing. Please direct any concerns you may have to either Ruth Jones (Calendar) or Caroline Ayers (Arts & Sciences).
8. The Committee on Committees has authorized mailing a form concerning an additional delegate for the Faculty Assembly. The election will take place at the November 20 Senate meeting.
9. Smith announced that the Faculty Assembly would discuss specific proposals for participation by UNC faculty in the search for a president upon Dr. Friday's retirement. Philip Carson, chairman of the Board of Governors, has indicated that November 30 would not be too late for submitting such a proposal or proposals. The Assembly's next meeting is November 30.

Agenda Item IIIB: Faculty Assembly Report: Lawrence Hough. See attached. E. Ryan asked if the "in lieu" funds will automatically be added to the 7% increment if the merit step increase of SPA staff are unfrozen, and Kares asked for further explanation of what "in lieu of" funds are designed to cover. Politicians have agreed that the in lieu of funds should be reinstated and the budget requests 5% for this purpose. In lieu of funds are designed to cover the longevity and merit step increases for SPA staff.

Hedges asked for further information regarding the inequities in the retirement plan administered by the state compared to TIAA-CREF. E. Ryan informed the Senate that Prem Sehgal has prepared a report on the two retirement systems which could be made available to interested faculty.

In regards to EDS and the \$500,000 maximum life-time benefit, Volpe asked what sort of increase is being requested. Hough replied that the Faculty Assembly is seeking at least double that amount (\$1 million).

Agenda Item IIIC: Faculty Portraits in Buccaneer

Gary Patterson, representing the Buccaneer, pointed out that faculty portraits have not been included in the yearbook for 11 years. The present staff would like once again to include faculty in the yearbook. Order forms for the Buccaneer will be sent out to faculty with a discount making their cost \$15.00. Faculty were assured of a painless procedure for having their pic-

tures taken. No appointments would be necessary for faculty; they will not have to wait in line, and there will be no charge unless the faculty member wishes to place an order. The dates established for the picture-taking are February 4-15 and March 18-28 from 9 a.m. to 5 p.m. with the places to be announced. The cooperation of the senators and their colleagues was requested.

IV Unfinished Business: 1986/87 Academic Calendars.

Ruth Jones presented the report of the Calendar Committee and the proposed calendars for 1986/87. She noted that Labor Day would be a holiday and that there were an equal number of weekdays to facilitate labs.

Hough asked by whom the dates for preregistration and change of major were to be determined. Jones replied that the decision would be made after more study of the on-line registration procedures. Hedges asked why Labor Day was chosen rather than an extra day for Thanksgiving or Fall Break. Jones replied that the change was in response to numerous requests by the people most affected. South asked if there was a specific date in December beyond which the Calendar Committee would not go in setting the date for final examinations. Jones explained that this date was determined on an annual basis because holidays for SPA staff are determined annually and are not set in advance. Smith explained that the Registrar's staff needs time to get out the grades before they leave for their Christmas holidays. Other discussion centered on whether Labor Day would eliminate some lab days and whether a later starting date with Labor Day as a work day was feasible, or with faculty meetings the same day as registration. Advantages to a later starting date were the discomfort of non-airconditioned dormitories and students being able to work longer. JoAnn Jones asked if the original proposal for a fall break did not mandate Labor Day as a class day.

R. Jones explained that the minutes showed that the Calendar Committee had suggested working on Labor Day in the fall of 1982 in order to make up the time for a fall break that had not been incorporated into that calendar. The committee felt that working on Labor Day that year had been the result of a change in a calendar already set and that it was not a binding precedent for subsequent calendars.

R. Morrison moved that fall break for 1986 be changed to October 16 and 17. The motion was seconded by Ted Ellis. Smith explained that the athletic director was worried that fall break might interfere with attendance at home football games scheduled for that weekend. J. Davis felt this change would interfere with night courses. Ironsmith noted that this would cause 15 Mondays and only 13 Thursdays and Fridays and would thus cause scheduling problems. Woodside pointed out that students will come back on Wednesday when the break is Monday and Tuesday whereas if the break is Thursday and Friday, they tend to take the entire week off.

R. Morrison moved to include Labor Day as a class day, to make December 8 Reading Day and to change the exam dates one day earlier. JoAnn Jones seconded the motion.

Chauncey noted that students prefer starting later and that it might be

possible to eliminate reading day since there is a weekend between the end of classes and Reading day. JoAnn Jones and W. Crawley spoke against eliminating Reading Day. The motion failed.

J. Smith suggested that the Calendar Committee be given a set of guidelines regarding Labor Day, Fall Break, etc., in order to prevent the same questions from being raised every year. Haritun spoke in favor of the suggestion. The Calendar and Exam Schedule for Fall Semester 1986 as proposed by the Calendar Committee was approved. The Summer School Schedule for 1986 as proposed by the Calendar Committee was approved. The Calendar and Exam Schedule for Spring Semester 1987 proposed by the Calendar Committee was approved.

Agenda Item V: Report of Committees:

A. Research/Creative Activity Committee

Margie Gallagher presented the report of the Research/Creative Activity Committee and proposed an addition to: Instructions and Regulations:

17. Applicants requesting funds to conduct research on human subjects or animals must include a statement that the appropriate forms for the use of human subjects or animals have been filed with the University Policy and Review Committee on Human Research or the Animal Care and Use Committee.

Tom Johnson moved to amend the motion changing "have been" to "will be." Cain seconded. Johnson explained that the intent of his motion was to prevent the two committees from being overburdened with requests for projects that are ultimately rejected or unfunded by the Research/Creative Activity Committee.

Discussion included questions on the time frame and chronology of the three committees' deliberations, and whether the approval of the two administrative committees was necessary before or after the Research/Creative Activity Committee's decision. Gallagher replied that approval must be sent to the Research/Creative Activity before July 1. The Research/Creative Activity Committee does not fund proposals, it only recommends projects to the Vice Chancellor for Academic Affairs in order of the committee's ranking.

The motion to amend the words "have been" to "will be" failed. A division of the house was called. The vote was For: 4, Against: 19.

Discussion of the Research/Creative Activity Committee report continued. Wilson noted that present policy already requires filing a report whether the project is funded or not. Gallagher explained that the intent of the R/CA Committee was to insure that projects submitted to that committee have followed the policy. The question was called and the committee report with the addition to the Instructions and Regulations passed.

B. Teaching Grants Committee

Vi Rosenfeld presented an addition to the notes for the Guidelines for East Carolina University Teaching Grant Proposals, Summer and Academic Year.

Notes: Proposals in these categories will not be considered:
Those which do not meet guidelines and format;

Those from individual(s) who have not carried out previously funded projects without adequate justification and timely notification to the Vice Chancellor for Academic Affairs;

Those from individuals who have not submitted a report from a previously funded project.

The following editorial changes were accepted. Boklage suggested changing "who have not carried out" to "who have failed to carry out". A similar change in the last line from "who have not submitted a report" to "who have failed to submit a report." Mayberry suggested changing the first line from "Proposals in these categories" to "Proposals in the following categories."

The report of the Teaching Grants Committee was approved with the editorial changes.

C. Faculty Governance Committee:

The revision of the Code of Health, Physical Education, Recreation and Safety was approved.

Smith pointed out that in the interest of clarity, he wished the Senate to realize that the Governance Committee was taking a stand as to what "code development" in Appendix L means. The Governance Committee, in accepting the HPERS revision:

"B. Voting to Amend the Code

A faculty member is eligible to vote who is permanently tenured in the Department of HPERS."

is recommending that "code development" in Appendix L does not include amending already established codes. If it did include amendments, then the voting rights definition in L would make this HPERS proposal inconsistent with Appendix L. Thus, Smith, stated, if the Senate approves this Governance Committee recommendation regarding the HPERS proposal, the Senate would, in effect, be agreeing with the Governance Committee's understanding of "code development." The Senate approved the recommendation from the Governance Committee without dissent.

VI. New Business

Smith announced that there will be no change in Appendix D because the recent Board of Governors' action regarding retirement policies does not affect the wording presently in Appendix D.

Smith recognized L. Hough's request to consider under New Business the "Great Disappearing Transcript Caper." Hough reviewed the letter sent to the units requesting faculty to provide their transcripts for review by an accreditation team and asked for clarification of what happened to all the faculty transcripts.

Volpe explained that a search has been underway to locate the transcripts which were supposed to be in the Chancellor's Office during the tenure of

Jenkins and Brewer. Suggestions from the faculty included searching the University Archives, and the files in the Personnel Office. The difficulties involved in faculty's trying to secure official transcripts were listed. They included time and expense, impossibility of getting transcripts from some foreign universities with their proper official designation and within the time set for the deadline. A policy of "non-compliance" with the directive was suggested.

Volpe assured the Senate that a solution will be sought to the problems involved.

The meeting adjourned at 4:30 p.m.

Nancy Mayberry
Secretary of the Faculty

Helen Ruff Broadus
Office Secretary of the Faculty Senate

RESOLUTIONS APPROVED BY THE SENATE, OCTOBER 23, 1984

- 84-30 Fall 1986 Calendar and Exam Schedule approved.
- 84-31 Summer School Schedule for 1986 approved.
- 84-32 Spring 1987 Calendar and Exam Schedule approved.
- 84-33 Research/Creative Activity Committee addition to Instructions and Regulations approved.
- 84-34 Teaching Grants Committee addition to Guidelines approved.
- 84-35 Revision to Unit Code of Operations for Health, Physical Education, Recreation and Safety approved.

FACULTY ASSEMBLY REPORT TO EAST CAROLINA UNIVERSITY SENATE

The Fiftieth session of the Faculty Assembly was held September 21, 1984 and a rather lengthy report was forthcoming from President Friday. Among the items discussed were:

The question of sharing budgetary information with the faculty of each constituent institution. Chancellors have been asked to share this information broadly.

The President has asked the Chancellors to publicize broadly Merit Pay Criteria, and even though there is some ambivalence in the budgetary system over the "in lieu" of funds, they should be included in budgetary requests.

The Resolution regarding faculty participation in Boards of Trustees meetings was favorably received and the President has sent a memo to all chancellors asking that faculty be included in all meetings of Trustees.

The question of Faculty participation in the Search process to replace President Friday generated some interesting discussion both in Plenary and Committee meetings. President Friday informed the Assembly that he had communicated the Resolution to Chairman Carson of the Board of Governors who had indicated that he will communicate to the faculty "his decisions" on procedures when he gets them "put together." This was not the intent of the Resolution and a further resolution was forthcoming from the Governance Committee instructing the Chair of The Assembly to communicate with Chair Carson so that faculty will have a meaningful voice in the establishment of procedures and criteria rather than simply being informed after procedures and criteria have been set in place. There appears to be some concern among the speakers to the Assembly that faculty should be seen and not heard -- strictly as observers view-- but according to some discussion from an Assistant to the President, faculty should function and have functioned historically as "advisory

to search committees" without being participants in the search itself.

Vice-President Dawson informed the Assembly that even though the General Assembly had uncapped retirement for state employees on the basis of age, the University had been exempted from this requirement, and the Board of Governors can require retirement for age at 70 unless there is a special reason for continuation, and then only one year at a time.

The Assembly Minutes, when available, will discuss the Appellate process for Grievances under Section 504 c of the University Code. The Board of Governors has indicated some concern for delays in the handling of grievances and has adopted time limits. However, since the Minutes are not available yet, I can give no more on this matter.

Under the Bylaws of the Assembly, East Carolina University and University of North Carolina-Wilmington are both entitled to one additional Delegate to the Assembly. This delegate will be elected by the Senate at the November meeting. Please give your consideration to this over the next few weeks.

The Assembly was once again informed that the matter of Faculty political activity was still under consideration by a Committee of the Board of Governors, but still no resolution to the question.

Assembly Committees will be looking into a number of issues over the coming year:

--the two retirement systems and will try to justify, rationalize inequities in state contributions.

--Questions on reciprocity among the campuses on libraries, parking, sporting events, athletic facilities, etc.

--Part Time Faculty positions

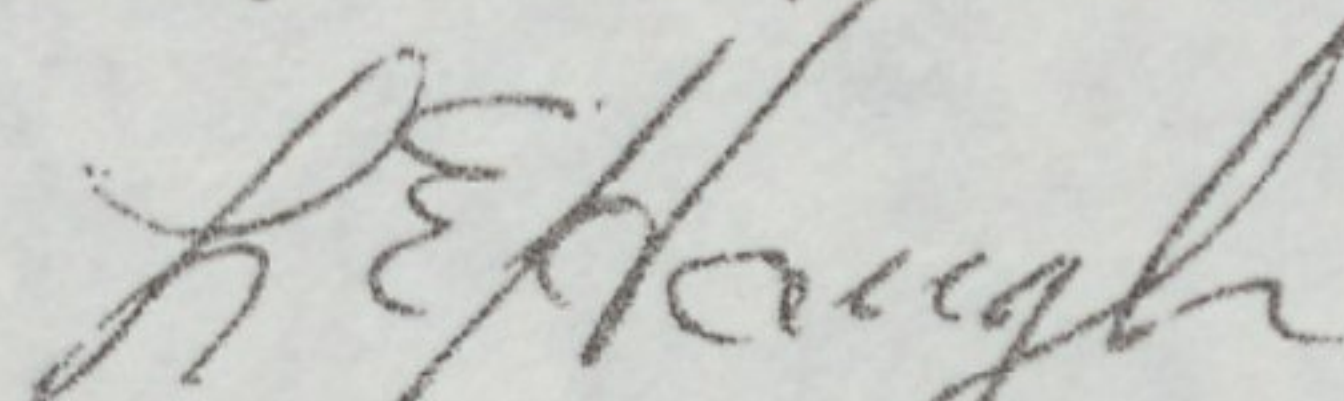
--Professional development leaves

--Faculty exchanges among the several campuses.

--EDS \$500,000 lifetime limits

It was a full meeting, but Chair Smith kept things moving and we look forward to the coming year.

Respectfully submitted,



Lawrence E. Hough
Head of Delegation

LEH:cms