

FACULTY SENATE

The second regular meeting of the Faculty Senate for the academic year 1984/85 will be held on Tuesday, October 23, 1984, at 2:10 p.m. in Mendenhall Student Center, Room 244.

A G E N D A

- I. Call to Order
- II. Approval of Minutes of September 18, 1984
- III. Special Order of the Day
  - A. Announcements
  - B. Faculty Assembly Report (Larry Hough)
  - C. Gary Patterson to speak about faculty portraits in Buccaneer
- IV. Unfinished Business
  - A. Calendar Committee: 1986/87 Academic Calendars (Ruth Jones)
- V. Report of Committees
  - A. Research/Creative Activity Committee (Margie Gallagher)

Addition to Instructions and Regulations governing applications for research and creative activity:

"17. Applicants requesting funds to conduct research on human subjects or animals must include a statement that the appropriate forms for the use of human subjects or animals have been filed with the University Policy and Review Committee on Human Research (Chair: William Waugh, Physiology) or the Animal Care and Use Committee (Chair: Don Barnes, Pharmacology)."
  - B. Teaching Grants Committee (Vi Rosenfeld)

Guidelines for East Carolina University Teaching Grant Proposals, Summer and Academic Year:

"Notes:

Proposals in these categories will not be considered:

    - Those which do not meet guidelines and format;
    - Those from individual(s) who have not carried out previously funded projects without adequate justification and timely notification to the Vice Chancellor for Academic Affairs;
    - Those from individuals who have not submitted a report from a previously funded project."
  - C. Faculty Governance: Revision in Unit Codes of HPERS (Pat Daugherty)

Department of HPERS will mail revision to senators and ex-officio members of Senate.
- VI. New Business
  - A. Appendix D addition consequent to recent Board of Governors' action regarding retirement policies.



UNIVERSITY CALENDAR

Summer School 1986

FIRST TERM

(Actual days First Term: 5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays, 5 Fridays, 1 day for Registration, 1 day for Final Exams)

May 19, Monday	Registration
May 20, Tuesday	Classes Begin; Drop-Add and Late Registration
May 21, Wednesday	Last day to register or Drop-Add for First Term
June 2, Monday	Last day to drop a course or withdraw without grades
June 23, Monday	Classes End
June 24, Tuesday	Final Examination

SECOND TERM

(Actual days Second Term: 5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays, 5 Fridays, 1 day for Registration, 1 day for Final Exams)

June 25, Wednesday	Registration
June 26, Thursday	Classes Begin; Drop-Add and Late Registration
June 27, Friday	Last day to Register or Drop-Add for Second Term
July 4, Friday	Independence Day - Holiday
July 10, Thursday	Last day to drop a course or withdraw without grades
July 31, Thursday	Classes End
August 1, Friday	Final Examination



UNIVERSITY CALENDAR

Fall Semester 1986

(Actual class days: 14 Mondays, 14 Tuesdays, 15 Wednesdays,  
14 Thursdays, 14 Fridays, 14 Saturdays)

- July 21, Monday Last day for persons holding a bachelor's degree to apply for admission to Graduate School for the Fall Semester
- August 8, Friday Last day to pay or secure Fall Semester fees without penalty
- August 20, Wednesday Faculty Meetings
- August 21, Thursday Registration (Class schedules of preregistered students must be obtained by 4:00 p.m.)
- August 22, ~~Wednesday~~ <sup>Friday</sup> Drop-Add; Late Registration
- August 25, Monday Classes Begin; Drop-Add; Late Registration
- August 26, Tuesday Last day for Drop-Add and Late Registration (undergraduate and graduate students); Last day to apply for graduation in December
- September 1, Monday Labor Day Holiday
- October 6, Monday Last day to drop a course or withdraw from school (undergraduate students)
- October 13, 14 Fall Break (Monday, Tuesday)
- To be determined Change of Major
- To be determined Preregistration for Spring Semester
- November ~~25~~ <sup>26</sup> ~~Tuesday~~ <sup>Wednesday</sup> Last day to remove incompletes given during Spring and/or Summer Sessions, 1986
- November 26, Wednesday 11:00 p.m. - Thanksgiving Holiday begins
- December 1, Monday 8:00 a.m. - Classes resume
- December 8, Monday Classes End
- December 9, Tuesday Reading Day
- December 10, Wednesday Exams begin
- December 17, Wednesday 10:00 p.m. - Exams for fall semester closed



Fall Semester 1986

There will be no departure from the printed schedule, except as noted below: All examinations for one credit hour courses will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Examinations in undergraduate courses meeting at night will be held at 8:00 - 10:00 p.m. on the first night of their usual meeting during the examination period (December 10 through December 17), excluding reading day. Graduate courses meeting at night will hold their examination during their regular class times the first class night during the examination period. Courses meeting on Saturday morning will have the final examination on Saturday, December 13, 1986, at the usual hour at which the class meets.

Those classes beginning between hours or meeting more than one hour will have the final examination at the time schedule for the hour during which the class begins (e.g., 9:30 - 11:00 TTh class will meet the exam schedule of the 9:00 a.m. TTh class; an 8-10 a.m. MWF class will meet the exam schedule of the 8:00 a.m. MWF class.)

Common examinations will be held according to the following schedule:

Geography 1000	Wednesday, December 10, 5-7 p.m.
Chemistry 0150, 1120, 1150, 1160, 2620	Thursday, December 11, 5-7 p.m.
French 1001, Spanish 1001, German 1001, and French 1003	Friday, December 12, 5-7 p.m.
Physics 1011, 1021, 1251, 1261	Saturday, December 13, 9-11 a.m.
French 1002, Spanish 1002, German 1002, and Spanish 1003	Monday, December 15, 5-7 p.m.
Mathematics 1063, 1065	Tuesday, December 16, 5-7 p.m.

Other examinations will be held on Wednesday, December 10; Thursday, December 11; Friday, December 12; Monday, December 15; Tuesday, December 16; and Wednesday, December 17.

<u>Times Class Regularly Meets</u>	<u>Time and Day of Examination</u>
8:00 MWF	8:00-10:00, Wednesday, December 10
8:00 TTh	11:00- 1:00, Wednesday, December 17
9:00 MWF	8:00-10:00, Friday, December 12
9:00 TTh	8:00-10:00, Monday, December 15
10:00 MWF	8:00-10:00, Tuesday, December 16
10:00 TTh	11:00- 1:00, Wednesday, December 10
11:00 MWF	8:00-10:00, Wednesday, December 17
11:00 TTh	11:00- 1:00, Thursday, December 11
12:00 MWF	11:00- 1:00, Friday, December 12
12:00 TTh	11:00- 1:00, Monday, December 15
1:00 MWF	11:00- 1:00, Tuesday, December 16
1:00 TTh	8:00-10:00, Thursday, December 11
2:00 MWF	2:00- 4:00, Wednesday, December 10
2:00 TTh	2:00- 4:00, Thursday, December 11
3:00 MWF	2:00- 4:00, Friday, December 12
3:00 TTh	2:00- 4:00, Monday, December 15
4:00 MWF	2:00- 4:00, Tuesday, December 16
4:00 TTh	2:00- 4:00, Wednesday, December 17



UNIVERSITY CALENDAR

Spring Semester 1987

(Actual class days: 14 Mondays, 15 Tuesdays, 14 Wednesdays,  
14 Thursdays, 14 Fridays, 14 Saturdays)

- December 10, Wednesday Last day for persons holding a bachelor's degree to apply for admission to Graduate School for the Spring Semester
- December 19, Friday Last day for continuing students to pay or secure Spring Semester fees without penalty
- January 8, Thursday Registration (Class schedules of preregistered students must be obtained by 4:00 p.m.)
- January 9, Friday Drop-Add; Late Registration
- January 12, Monday Classes begin; Drop-Add and Late Registration (undergraduate and graduate students); Last day to apply for graduation in May
- January 13, Tuesday Last day for Drop-Add and Late Registration
- February 20, Friday Last day to drop a course or withdraw from school (undergraduate students)
- March 8-15 (Sunday to Sunday) Spring Recess
- March 16, Monday Classes resume - 8:00 a.m.
- To be determined Change of Major
- To be determined Preregistration for Fall Semester and Summer Sessions
- April 16, Thursday Last day to remove an incomplete given during Fall Semester, 1986
- April 20, Monday State Holiday; no classes
- April 28, Tuesday Classes end
- April 29, Wednesday Reading Day
- April 30, Thursday Exams begin
- May 7, Thursday 10:00 p.m. - Exams for Spring Semester close
- May 9, Saturday Commencement



DRAFT

## EXAMINATION SCHEDULE

Spring Semester 1987

There will be no departure from the printed schedule, except as noted below: All examinations for one credit hour courses will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Examinations in undergraduate courses meeting at night will be held at 8:00-10:00 p.m. on the first night of their usual meeting during the examination period (April 30 - May 7), excluding reading day. Graduate courses meeting at night will hold their examination during their regular class times the first class night during the examination period. Courses meeting on Saturday morning will have the final examination on Saturday, May 2, at the usual hour at which the class meets.

Those classes beginning between hours or meeting more than one hour will have the final examination at the time scheduled for the hour during which the class begins (e.g., 9:30-11:00 a.m. TTh class will meet the exam schedule of the 9:00 a.m. TTh class; an 8-10 a.m. MWF class will meet the exam schedule of the 8:00 a.m. MWF class.)

Common examinations will be held according to the following schedule:

Chemistry 0150, 1120, 1160, 2620 _____	Thursday, April 30, 5-7 p.m.
French 1001, Spanish 1001, German 1001 and French 1003 _____	Friday, May 1, 5-7 p.m.
Physics 1011, 1021, 1251, 1261 _____	Saturday, May 2, 9-11 a.m.
French 1002, Spanish 1002, German 1002 and Spanish 1003 _____	Monday, May 4, 5-7 p.m.
Mathematics 1063, 1065 _____	Tuesday, May 5, 5-7 p.m.
Geography 1000 _____	Wednesday, May 6, 5-7 p.m.

Other examinations will be held on Thursday, April 30; Friday, May 1; Monday, May 4; Tuesday, May 5; Wednesday, May 6; and Thursday, May 7.

### Time Class Regularly Meets

### Time and Day of Examination

8:00 MWF	8:00-10:00, Monday, May 4
8:00 TTh	2:00- 4:00, Friday, May 1
9:00 MWF	8:00-10:00, Wednesday, May 6
9:00 TTh	8:00-10:00, Thursday, May 7
10:00 MWF	11:00- 1:00, Thursday, April 30
10:00 TTh	11:00- 1:00, Monday, May 4
11:00 MWF	11:00- 1:00, Friday, May 1
11:00 TTh	11:00- 1:00, Tuesday, May 5
12:00 MWF	11:00- 1:00, Wednesday, May 6
12:00 TTh	11:00- 1:00, Thursday, May 7
1:00 MWF	2:00- 4:00, Thursday, April 30
1:00 TTh	8-10 a.m. <del>2:00- 4:00</del> , Friday, May 5 <sup>Tues.</sup>
2:00 MWF	2:00- 4:00, Monday, May 4
2:00 TTh	2:00- 4:00, Tuesday, May 5
3:00 MWF	2:00- 4:00, Wednesday, May 6
3:00 TTh	2:00- 4:00, Thursday, May 7
4:00 MWF	8:00-10:00, Thursday, April 30
4:00 TTh	8:00-10:00, Friday, May 1