

## FACULTY SENATE MINUTES

The first regular meeting of the Faculty Senate for the academic year 1984-85 was held on Tuesday, September 18, 1984, at 2:10 p.m. in Mendenhall Student Center, Room 221, with James LeRoy Smith, chair, presiding. Members absent were: Crawley (Art), Ball (Counseling Center), O'Brien (Medicine), Read (Science Education), Bays (Sociology/Anthropology/Economics). Alternates present are listed as follows: Knoke for Patton (Aerospace), O'Brien for Thomas (Allied Health), P. Daugherty for Ryan (Biology), Steele for Gallagher (Home Economics), Boklage for Duckett (Medicine), and Gaiser for Adler (Physics).

Approval of the Minutes: The minutes of April 17 and 18, 1984, were approved as written.

### Agenda Item IIIA: Announcements

1. Chancellor Howell is with Vice Chancellor Lanier on a trip to Florida related to institutional advancement and will not be with us today. He sends his greetings to the Faculty Senate.
2. As Chair of the Faculty Assembly, James LeRoy Smith attends the meetings of the Board of Governors each month and he will endeavor to give a brief report in Senate announcements. At the meeting on September 14, the Board requested that President Friday remain President until July, 1986, and Dr. Friday agreed to that request. Also, the Board passed a retirement policy for faculty and senior administrative officials: retirement is anticipated at 70, but may be postponed on a yearly basis with approval although senior administrative officials will not be continued beyond 70 in those positions. Also, the Board indicated that it will give further considerations to its current policy on running for and holding political office.
3. Ralph Kinsey was re-elected Chairman of the ECU Board of Trustees at the July 1 meeting of the Board. Also re-elected were James Maynard, vice chair; and Roy Flood, secretary. The Board of Trustees also approved the following Senate-initiated definition of a voting faculty member (Appendix L):

"A voting faculty person is defined for the purposes of this code, that is, for the purposes of all faculty voting relating to the appointment of administrative officials, the development of unit codes, unit programs (quadrennial) evaluations, and unit administrator (quadrennial) evaluations as (1) a full-time individual with an academic title or on special faculty appointment in at least their second year of appointment (cf. The UNC Code, 604C) and (2) not less than half a normal teaching or research program as practiced in his or her unit. The teaching-research requirement does not apply to heads of units, libraries, the faculty of the Counseling Center, or other University officers who may hold tenured positions in home units. Voting rights within individual units on matters addressed in their

codes other than these referred to in this present document should be a topic addressed in individual unit code development. The School of Medicine and the Division of Continuing Education may define voting faculty for the purpose of this code in accordance with their unique structure subject to approval of the Faculty Senate."

4. Chancellor Howell has sent a memo to all unit heads (June 5, 1984) in which he indicates approval of the following Senate resolutions:

"The Faculty Senate recommends that the unit head (as defined in Appendix L) shall not cast a vote in any faculty vote on personnel matters but shall forward his/her recommendation along with that of the personnel committee to the next higher administrative official in accordance with the forwarding procedure in Appendix D."

The Chancellor went on to state: "Because the unit head has a voice in personnel matters at least equal to that of the unit personnel committee, I believe that it would be appropriate that you abstain from voting on personnel actions. This resolution does not preclude attendance or participation in discussion."

5. On August 20, 1984, the General Faculty of East Carolina University approved the Senate Constitution By-Law change that units that have more than one senator may elect more than one alternate. The General Faculty also approved the following definition of "The General Faculty":

"The General Faculty shall consist of all full-time members of the teaching, research, or administrative staff who hold an academic title, including those on special faculty appointment."

6. The following search committees are currently operational at ECU:

Dean of the School of Home Economics:

Trenton Davis, Chair

Charles Snow

Mel Markowski

Marilyn Steele

Lilla Holsey

Linda Snyder

John Maiolo, SAE

Pat Rice

Dorothy Satterfield, Art

Joe Boyette, Graduate School

Chair of the Department of Psychology

Hazel Stapleton, Chair

Tom Long

Tom Durham

Charles Moore

Emily Boyce, Library Science

Chair of the Department of Physics

Carl Adler, Chair

Terence McEnally

George Bissinger

Byron Coulter

Caroline Ayers, Chemistry

7. Professor John Longhill has agreed to serve as parliamentarian of the Faculty Senate for 1984-85.

8. Rosalie Haritun will continue as Assembly delegate for 1984-85. Rosalie is on a research leave for the fall semester only and is currently chair of the Assembly Faculty Professional Development Committee. She will also attend all senate and senate agenda committee meetings through the fall semester.

9. The following committee appointments have been made:  
 James Joyce, Physics, to the Faculty Computer Committee for the balance of the term of Otto Henry, Music.  
 Caroline Ayers, Chemistry, to the Educational Policies and Planning Committee for the balance of the term of Dixie Koldjeski.  
 George Williams, HPERS, to the Admissions Committee for the balance of the term of Marie Ridder.  
 Mohammed Ahrari, Political Science, to fill a vacancy on the Student Recruitment and Retention Committee.

10. Marion Sykes has joined the Division of Continuing Education in a new capacity, as Coordinator of Evening Programs (University College) and will be working through the deans with the tasks of broadening East Carolina University's presentation of degree programs for evening students.

11. We are pleased to note that Pieces of Eight has been cited as the best internal campus newsletter in the system. This citation was made in late May at a meeting of the UNC system news directors. Bill Shires and his staff deserve our congratulations as well as our continuing thanks for the magnificent job they do for us.

12. It is of interest to the faculty at East Carolina University that in a memorandum to the Chancellors (August 16, 1984, re Change Budget Estimates for Current Operations), President William Friday is calling for "Enhancement Funds for Designated Institutions:"

"The request on this line will be for funds to improve the competitive salary standings of the comprehensive I universities (ASU, ECU, NCA&T, NCCU, UNC-C, WCU). These institutions have for some years had the least favorable faculty salary ratings of any of UNC institutions in national surveys, reflecting serious problems each is having in recruiting and retaining faculty. The problems are particularly evident in such fields as engineering, computer science, and business administration. Funds will be requested to improve the level of state support for the budgeted faculty complement at each of these institutions."

13. Ione Ryan, chair of the Faculty Affairs Committee, invites any faculty who wish to address that committee on the six-year cap issue to contact her or Helen Broaddus in the Senate Office.

14. We are pleased to have Judy Sadler as today's teller.

15. Lawrence Hough, head of the ECU Faculty Assembly delegation will present the 1983-84 Annual Report of the Faculty Assembly.

Agenda Item IIIB: Elections

1. Tom Johnson was nominated to serve on the Committee on Committees replacing Martha Engelke, who is on leave of absence. He was elected by acclamation.

2. Elections were held for three vacancies on the Due Process Committee.

<u>Nominees</u>	<u>First Ballot</u>
Myron Caspar, Chemistry	31
Robbie Edwards, Nursing	30
Lauretta Lewis, Allied Health	32
Pat Daugherty, Biology	39

Total Ballots 48

The chair asked if there were any objections to electing three members and allowing the one receiving the smaller total to serve the short term. There were no objections. Daugherty, Lewis and Casper were elected with Caspar serving the shorter term.

The Chair announced the need to elect three alternates because Pat Garton has resigned. Robbie Edwards, Karen Hancock, and Robert Hause were nominated and elected. The will of the Senate was to permit the Chair to choose by lot the member to serve the shorter term.

Two members were elected by acclamation for the Hearing Committee: Fred Hamblen, Business; and Tinsley Yarbrough, Political Science, both with terms expiring in 1987.

Three alternates were elected to serve on the Hearing Committee: Marsha Ironsmith, Psychology; James O. Smith, Business; and John Marshall Carter, History. Marsha Ironsmith volunteered to serve the shorter term expiring in 1986. Smith's and Carter's terms expire in 1987.

Ane Briley, Library Services, and Sandra Wurth-Hough, Political Science were elected by acclamation to serve on the Reconsideration Committee until 1987.

Robert Muzzarelli, Allied Health; Ray Jones, Business; and Robert Woodside, Mathematics, were elected to serve as alternates on the Reconsideration Committee. The one serving the shorter term, until 1985, is to be determined by lottery.

Agenda Item IIIC: Faculty Assembly Report: Lawrence Hough. See attached.

Agenda Item IIID: Discussion of On-Line Registration and Registration/Drop-Add, Fall, 1984

Registrar Gil Moore reported on the new on-line pre-registration procedures.

He indicated that procedures for registration have been under study since 1971. A computerized system was recommended to the Chancellor in 1979 but ECU's computer capacity at that time was inadequate for implementation of on-line registration. He added that necessary equipment for each unit did not arrive in time to implement the procedure this fall.

A committee is meeting now to discuss registration and drop-add procedures. Faculty will continue advising students on the courses to take. The computer will provide information on prerequisites, specific labs which accompany courses and the times all courses are available.

The Registrar reported that ninety percent of the students in drop-add lines during this semester had received the courses for which they preregistered. However, reasons for changing courses included failing prerequisites, attending summer school or disliking the scheduled hour. The latter reason will occur less frequently if the student knows which hour he/she has been assigned at the time of computer preregistration.

A date for spring registration cannot be set at the present time. A test of the system is planned in January. The Registrar responded to faculty concerns of the large volume of students to be processed in the units by explaining that large numbers of students can be registered in a short period of time. This expedient way of registering students was demonstrated this fall in a computer-registration test run involving 750 graduate students.

H. Ferrell questioned Mr. Moore about where drop-add would take place. Moore indicated that the individual departments will handle registration and drop-add procedures. General College advisors will continue to register students in their faculty offices.

In answer to a query, Mr. Moore listed the committee members who are working on the on-line registration procedures: Don Bailey; Julian Vainright; Bob Boudreaux; and the staffs of the Computing Center, Housing, and Admissions offices. He indicated that the Dean of Arts and Sciences has also formed a committee in order to give input. Dr. Ferrell suggested that the committee be broadened to involve more academic faculty members.

L. Hough expressed concern that Change of Major and Preregistration dates for Spring Semester, 1985, have been moved from a later date to October 1-12 and October 8-12, respectively. Moore answered that, when the dates were originally determined, it was thought that on-line registration procedures would be in force. However, at the present time this is not the case.

K. Wilson noted that faculty spend a great deal of time advising when they could be doing something else. He observed that basically the General College advisor job stays the same.

J. Jones asked what the Registrar's responsibility would be once on-line registration is in place. Moore indicated that his office would handle other registration problems.

H. Ferrell stated that he could see no resolution of the problems of drop-add procedures with the implementation of the on-line computer registration. After determining that the Calendar Committee was the appropriate committee, K. Wilson, Soc/Anth/Econ, moved that the Calendar Committee study the issues of drop-add and registration. H. Ferrell, History, offered a friendly amendment by suggesting that the Senate ask the Calendar Committee to explore the issues raised in this session and if the issues do not fall within the purview of this committee's charge that the Chair of the Faculty name them as an ad hoc committee to look into additional questions not covered by their charge. The motion was approved without dissent. (Resolution 84-29)

There being no further business, the meeting adjourned at 3:50 p.m.

Nancy Mayberry  
Secretary of the Faculty

Helen Ruff Broaddus  
Office Secretary of the Senate

## ANNUAL REPORT OF THE ECU DELEGATION TO THE FACULTY ASSEMBLY

The Faculty Assembly had a productive year during 1983-84 and the ECU delegation played an important role in bringing to the attention of the Assembly and to the UNC General Assembly a variety of matters--some successfully, and others not so successfully.

The delegation for the year consisted of Caroline Ayers (Chemistry), Rosalie Haritun (Music), James LeRoy Smith (Philosophy), and Lawrence Hough (Political Science) as the elected members, with Emily Boyce (Library Science) serving as first alternate attending once in place of Ayers who had other obligations.

Among the issues considered were:

Faculty members serving in the General Assembly, which had carried over from 1982-83, asking for a review of the Board of Governors policy on this issue. The issue continues in a Board of Governors' committee with no action having been taken.

Review of the Board of Governors' policy on Consulting, to deal with cases of conflict of interest--the Assembly has proposed new forms of "Notice of Intent to Consult."

Budget Requests -- The Assembly spoke often in regard to increased faculty participation in budgetary matters and passed resolutions which were said by President Friday to be useful in the administration's meetings with the General Assembly Appropriations committees. The ECU resolution on Salary Increments was adapted by the Assembly and forwarded to the Administration.

An ad hoc committee of the Assembly also provided input in regard to Merit Pay and Salary Increments.

Promotion, Tenure and Grievance procedures were considered by the Assembly to determine uniformity across the 16 campuses; a Statement on Grievances procedures is said to be forthcoming from the Board of Governors.

A Study of Faculty participation in Governance on the 16 campuses was conducted, and compared with an AAUP study carried out during the same period. It was seen that there is a mixed bag when it comes to Governance. A resolution urging that the Board monitor and ensure compliance with the UNC Code at all campuses was passed and the Administration is to work for compliance.

A resolution concerning the General Assembly intervention into internal administration of the UNC-CH School of Public Health was passed urging that standard administrative lines be followed.

In December, the Assembly was informed that a study was to be made on

Uniform Admission Standards to be applied to all of the University. The faculty was assured that there would be an opportunity for input on this matter, but prior to the February meeting a Board of Governors' statement of policy was issued.

There was continued concern over E.D.S. insurance for state employees; though there are still difficulties, we are assured that the bugs were being worked out. If there are complaints, please forward them to any delegation member.

The Assembly was informed on the long-range plans for public education in North Carolina and the establishment of experimental programs designed to improve the quality of teaching in public schools.

Resolution was passed urging institutionalized participation of Faculty at the Board of Trustee level. This has been uneven at best and the faculty believes that advantage can accrue to both the Board and to the Faculty through regularized participation by a faculty contingent.

A resolution was passed, over some objection, to include faculty members in the search process when it becomes necessary to replace the incumbent or future presidents of the University system. (As we now see, this will be necessary during the present year.)

Haritun, Hough and Smith were all candidates for positions on the Executive Council of the Assembly. Haritun was elected to serve as Chair of the Professional Development Committee. Smith was elected to serve as Chair of the Faculty Assembly. Hough will continue to provide annual reports for another year.

Lawrence E. Hough  
Head of Delegation