#### ANNUAL REPORT OF THE TEACHING GRANTS COMMITTEE

The Committee received proposals for the 1985-86 acheol year and summer

VIII. Committee accommissingents and recommondations outsite the Faculty

I. DATE: May 1, 1985

TO: James LeRoy Smith, Chair of the Faculty

FROM: Vi Rosenfeld, Chair

#### II. Membership:

Ex officio: Vice Chancellor for Institutional Advancement (represented by Robert Franke)

Vice Chancellor Volpe (represented by Myra Cain)

Senate resolutions origins

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Vice Chancellor for Academi

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Fred Broadhurst, Technology	1985
Biruta Erdmann, Art	1987
Lon Felker, Political Science	1985
Joe Hill, Business	1987
Katherine Hodgin, Mathematics	1985
Patricia Pertalion, Theatre Arts	1986
Vila Rosenfeld, Home Economics	1986
Beverly Swanson, Education	1986
Dan Thorp, History	1985
Paul Varlashkin, Physics	1985
Raymond Webster, Psychology	1987
Robert C. Wendling, HPERS	1986
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### III. Committee meetings (members absent):

August 20, 1984 (Felker, Franke, Cain)
October 2 (Broadhurst, Swanson, Wendling, Cain)
February 1, 1985 (Erdmann, Cain)
March 15 (Hodgin, Pertalion, Swanson, Wendling).

IV. Reports to Faculty Senate:
10/23/84 Revision in guidelines
4/23/85 Recommended recipients of 1985-86 grant proposals

- None except for the 1983-84 annual report which read as follows:
  The Committee worked to coordinate uniformity of procedures with the R/CA Committee and with the office of the VCAA. These discussions should be continued in 1984-85 and such is an important carry over.
  The new officers should discuss these matters with Vi Rosenfeld, immediate past Chair of the Committee and should coordinate activities in 1984-85 with the R/CA Committee. Some discussion of the criteria is always in order, to see if improvements are called for. Close contact with Dianna Morris (VCAA Office) is essential on all matters of procedure and some further attention to faculty notification is in order.
- VI. Committee organization, subcommittees, activities:

  Each committee member is responsible for reading and evaluating each proposal received by the Committee and for carrying out related activities. The Committee functions traditionally, in that each member has one vote for all matters to be considered.

VII. Committee accomplishments and recommendations outside the Faculty Schafe:

The Committee received proposals for the 1985-86 school year and summer of 1985.

Time/School Session	No. Received	No. Recommended for Funding
1985/86 School year Summer 1985	10	10

The Committee again revised the proposal criteria, application forms and guidelines. In addition they revised the evaluation form to more clearly rate the proposals. The committee also coordinated their proposal call with the Research Committee and prepared a yearly calendar for activities.

- VIII. Senate resolutions originating with the committee:
  84-34: Notes: Proposals in the following categories will not be considered: Those which do not meet guidelines and format;
  Thos from individual(s) who have failed to carry out previously funded projects without adequate justification and timely notification to the Vice Chancellor for Academic Affairs; Those from individuals who have failed to submit a report from a previously funded project.
  - IX. Business to be carried over to next year:

    Continue to review the proposal materials, especially the evaluation forms.
  - X. Committee evaluation:
    All categories satisfactory.

(Broadburst, Swanson, Wendling, Cain)

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XI. Suggestions for improving committee effectiveness:

Continue to send one call per year (October) for Summer 1986 and 198687 academic year. Send recommendations for both sets of proposals to
the Vice Chancellor by 3/1/86. Send a letter to the author of the
proposal regarding the Committee's recommendation.

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## ANNUAL REPORT OF THE AGENDA COMMITTEE

Date: To:

April 23, 1985
Faculty Senate
Jo Ann F. Jones, Chairperson Beatrice Chauncey, Secretary

# Membership of the Committee:

Ex officio: Chancellor John M. Howell James LeRoy Smith, Chair of the Faculty Stella Daugherty, Vice Chair of the Faculty Nancy Mayberry, Secretary of the Faculty John Longhill, Parliamentarian of the Faculty

Emily Boyce, Robert Fulghum, and Rosalie Haritun, Faculty Assembly Representatives

verte tiet of Committee accompilishments:

Elected Members: Jo Ann F. Jones, English, Chairperson

Artemis Kares, Academic Library Services, Vice

Chairperson Beatrice Chauncey, Music Conner Atkeson, History Larry Hough, Political Science

III. Committee meetings (dates and members absent) September 4, 1984 (No elected members absent) October 9, 1984 (Atkeson) November 6, 1984 (Kares) November 27, 1984 (Atkeson) January 15, 1985 (No elected members absent) February 5, 1985 (Atkeson) March 12, 1985 (No elected members absent) April 9, 1985 (No elected members absent)

IV. Date of Reports to the Faculty Senate during the year: September 18, 1984 October 23, 1984 November 20, 1984 December 11, 1984 January 29, 1985 February 19, 1985 March 26, 1985 April 23, 1985 April 24, 1985

- V. Specific instructions given to the Committee by the Faculty Senate: None
- VI. A brief statement of Committee organization, subcommittees, research activities: None

- List of Committee accomplishments: The Committee provided an agenda for each meeting of the Faculty Senate.
- Citation of the resolution numbers of Senate resolutions that originated with the Committee: Resolution 85-6: Meeting dates for the 1985-86 Faculty Senate and the Agenda Committee Beautice Ghauncey, Secreta
  - Proposals and/or Business to be Carried Over to Next Year: None
  - Evaluation of the Committee:
    - A. Structure: Adequate
    - B. Duties: Clearly defined
    - C. Functions: Satisfactory
    - D. Personnel: Satisfactory

The committee functions well and accomplishes its assignments in an expeditious manner. Elected Members: Jo ann E. Hones, English, Charper

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Suggestions for improving the effectiveness of the Committee: None

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