

ANNUAL REPORT OF THE TEACHING GRANTS COMMITTEE

I. DATE: May 1, 1985
TO: James LeRoy Smith, Chair of the Faculty
FROM: Vi Rosenfeld, Chair

II. Membership:

Ex officio: Vice Chancellor for Institutional Advancement (represented by Robert Franke)
Vice Chancellor Volpe (represented by Myra Cain)

Fred Broadhurst, Technology	1985
Biruta Erdmann, Art	1987
Lon Felker, Political Science	1985
Joe Hill, Business	1987
Katherine Hodgkin, Mathematics	1985
Patricia Pertalion, Theatre Arts	1986
Vila Rosenfeld, Home Economics	1986
Beverly Swanson, Education	1986
Dan Thorp, History	1985
Paul Varlashkin, Physics	1985
Raymond Webster, Psychology	1987
Robert C. Wendling, HPERS	1986

III. Committee meetings (members absent):

August 20, 1984	(Felker, Franke, Cain)
October 2	(Broadhurst, Swanson, Wendling, Cain)
February 1, 1985	(Erdmann, Cain)
March 15	(Hodgin, Pertalion, Swanson, Wendling).

IV. Reports to Faculty Senate:

10/23/84	Revision in guidelines
4/23/85	Recommended recipients of 1985-86 grant proposals

V. Instructions from Faculty Senate:

None except for the 1983-84 annual report which read as follows:
The Committee worked to coordinate uniformity of procedures with the R/CA Committee and with the office of the VCAA. These discussions should be continued in 1984-85 and such is an important carry over. The new officers should discuss these matters with Vi Rosenfeld, immediate past Chair of the Committee and should coordinate activities in 1984-85 with the R/CA Committee. Some discussion of the criteria is always in order, to see if improvements are called for. Close contact with Dianna Morris (VCAA Office) is essential on all matters of procedure and some further attention to faculty notification is in order.

VI. Committee organization, subcommittees, activities:

Each committee member is responsible for reading and evaluating each proposal received by the Committee and for carrying out related activities. The Committee functions traditionally, in that each member has one vote for all matters to be considered.

VII. Committee accomplishments and recommendations outside the Faculty

Senate:

The Committee received proposals for the 1985-86 school year and summer of 1985.

Time/School Session	No. Received	No. Recommended for Funding
1985/86 School year	10	10
Summer 1985	4	3

The Committee again revised the proposal criteria, application forms and guidelines. In addition they revised the evaluation form to more clearly rate the proposals. The committee also coordinated their proposal call with the Research Committee and prepared a yearly calendar for activities.

VIII. Senate resolutions originating with the committee:

84-34: Notes: Proposals in the following categories will not be considered: Those which do not meet guidelines and format; Those from individual(s) who have failed to carry out previously funded projects without adequate justification and timely notification to the Vice Chancellor for Academic Affairs; Those from individuals who have failed to submit a report from a previously funded project.

IX. Business to be carried over to next year:

Continue to review the proposal materials, especially the evaluation forms.

X. Committee evaluation:

All categories satisfactory.

XI. Suggestions for improving committee effectiveness:

Continue to send one call per year (October) for Summer 1986 and 1986-87 academic year. Send recommendations for both sets of proposals to the Vice Chancellor by 3/1/86. Send a letter to the author of the proposal regarding the Committee's recommendation.

ANNUAL REPORT OF THE AGENDA COMMITTEE

- I. Date: April 23, 1985
To: Faculty Senate
From: Jo Ann F. Jones, Chairperson
Beatrice Chauncey, Secretary
- II. Membership of the Committee:
- Ex officio: Chancellor John M. Howell
James LeRoy Smith, Chair of the Faculty
Stella Daugherty, Vice Chair of the Faculty
Nancy Mayberry, Secretary of the Faculty
John Longhill, Parliamentarian of the Faculty
Emily Boyce, Robert Fulghum, and Rosalie Haritun, Faculty
Assembly Representatives
- Elected Members: Jo Ann F. Jones, English, Chairperson
Artemis Kares, Academic Library Services, Vice
Chairperson
Beatrice Chauncey, Music
Conner Atkeson, History
Larry Hough, Political Science
- III. Committee meetings (dates and members absent)
September 4, 1984 (No elected members absent)
October 9, 1984 (Atkeson)
November 6, 1984 (Kares)
November 27, 1984 (Atkeson)
January 15, 1985 (No elected members absent)
February 5, 1985 (Atkeson)
March 12, 1985 (No elected members absent)
April 9, 1985 (No elected members absent)
- IV. Date of Reports to the Faculty Senate during the year:
September 18, 1984
October 23, 1984
November 20, 1984
December 11, 1984
January 29, 1985
February 19, 1985
March 26, 1985
April 23, 1985
April 24, 1985
- V. Specific instructions given to the Committee by the Faculty Senate:
None
- VI. A brief statement of Committee organization, subcommittees, research
activities: None

VII. List of Committee accomplishments:

The Committee provided an agenda for each meeting of the Faculty Senate.

VIII. Citation of the resolution numbers of Senate resolutions that originated with the Committee:

Resolution 85-6: Meeting dates for the 1985-86 Faculty Senate and the Agenda Committee

IX. Proposals and/or Business to be Carried Over to Next Year:

None

X. Evaluation of the Committee:

A. Structure: Adequate

B. Duties: Clearly defined

C. Functions: Satisfactory

D. Personnel: Satisfactory

The committee functions well and accomplishes its assignments in an expeditious manner.

XI. Suggestions for improving the effectiveness of the Committee:

None