

ANNUAL REPORT OF COURSE DROP APPEALS COMMITTEE

- I. DATE: April 24, 1985
TO: James LeRoy Smith, Chair of the Faculty
FROM: Robert J. Thompson, Chair
- II. Membership of the committee (including ex officio members)
Ex officio: Chancellor John Howell
Chair of the Faculty, James LeRoy Smith
- | | |
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| Francis Belcik, Biology, secretary | 1985 |
| Liza Horn, student representative | |
| Miriam Quick, Nursing | 1987 |
| Kevin F. O'Brien, Allied Health | 1986 |
| Ralph Scott, Academic Library Services, vice chair | 1985 |
| Robert J. Thompson, Political Science, chair | 1986 |
| Veronica Wang, English | 1987 |
- III. Committee meetings (dates and members absent):
August 20 (Thompson, Wang)
September 26
October 18
December 5 (Belcik, O'Brien, Quick, Wang)
January 18
March 15 (Quick, Wang)
April 5 (Horn)
- IV. Date of reports to the Faculty Senate during the year: None
- V. Specific Instructions, if any, Given to the Committee by the Faculty Senate, other Than Those found in the Committee's Constitutional Charge:
Clarify appellate procedures to allow for more consultation with faculty member whose course is the subject of the drop petition.
- VI. A Brief Statement of Committee Organization, Subcommittees, Research Activities, etc.:
The committee operated on a need-to-meet basis. A schedule of meetings was established, some of which were cancelled due to lack of petitioners.
- VII. Committee accomplishments including recommendations made to agencies other than the Faculty Senate:
August 20 Committee organizational meeting with election of officers.
September 26 Further organizational meeting to establish petition procedures allowing for more faculty consultation and drafting a proposal to Credits Committee on revising rules governing the dropping of block courses.
October 18 Proposal on block courses approved and sent to Credits
December 5 Meeting cancelled due to lack of quorum.

January 18 Organizational meeting for Spring semester
 March 5 William David Pridgen denied permission to drop FREN 1001
 April 5 Sheila M. Price denied permission to drop HIST 3100
 Darryl L. Hicks granted permission to drop INDT 2034

- VIII. Citation of the resolution numbers of Senate resolutions that originated with the committee: None
- IX. Proposals and/or business to be carried over to next year: None
- X. Evaluation of the committee:
 A. Structure: excellent
 B. Duties: Reasonably specified and executed
 C. Functions: committee operates as needed
 D. Personnel: Cooperative and conscientious
- XI. Suggestions for improving the effectiveness of the committee:
 None. The procedures which we adopted this year seem to be working well and to have taken care of the concerns which some faculty members had expressed last year about the need for more consultation.

Robert J. Thompson
 Chair

Francis Belcik
 Secretary

ANNUAL REPORT OF THE CREDITS COMMITTEE

- I. Date: May 1, 1985
To: Faculty Senate
From: Trenton G. Davis, Chair, Credits Committee (1984-85)
- II. Membership of the Committee: Richard Capwell, Tom Chambliss, Frances Daniels, Trenton G. Davis, and Tinsley Yarbrough. Davis also served as representative for the Vice Chancellor for Academic Affairs. Student membership: William Bousman. Gene Owens, Admissions Office, served as a resource person for the committee during the year.
- III. Committee meetings (dates and members absent)
October 4, 1984 -- Tom Chambliss, William Bousman
November 9, 1984 -- Richard Capwell, William Bousman
March 20, 1985 -- Frances Daniels, William Bousman
April 17, 1985 -- William Bousman
- IV. Date of reports to the Faculty Senate during the year.
December 11, 1984. Presented proposal to Faculty Senate regarding changes in the University's drop policy.
- V. Specific instructions, if any, given to the committee by the Faculty Senate other than those found in the committee's organizational charge. NONE.
- VI. A brief statement of committee organization, subcommittees, research activities, etc. The Committee commenced a review of the University's "concurrent registration" policy.
- VII. List of committee accomplishments including recommendations made to agencies other than the Faculty Senate. The Committee heard and acted upon three student appeals.
- VIII. Citation of the Senate resolution numbers that originated with the committee.
84-41
- IX. Proposals and/or business to be carried over to next year. Continue review of the University's "concurrent registration" policy.
- X. Evaluation of the Committee
 - A. Structure - Good
 - B. Duties - Good
 - C. Functions - Good
 - D. Personnel - Good
- XI. Suggestions for improving the effectiveness of the committee.
NONE

Signed: Chairperson

Trenton G. Davis

ANNUAL REPORT OF THE CURRICULUM COMMITTEE

- I. Date: May 1, 1985
To: James LeRoy Smith, Chair of the Faculty
From: William Grossnickle, Chairman
- II. Membership of the Committee
- Ex officio: Chancellor John Howell
Vice Chancellor Angelo Volpe (Myra Cain served as his representative)
Chairman of the Faculty, James LeRoy Smith
- | | |
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| Emily Boyce, Library and Information Studies, vc | 1986 |
| Ruth Broadhurst, Nursing | 1985 |
| Stella Daugherty, Mathematics | 1987 |
| William Grossnickle, Psychology, chairman | 1987 |
| Karen Hancock, HPERS | 1986 |
| Doug McMillan, English | 1986 |
| Dorothy Muller, Education | 1985 |
| Mary Susan Templeton, Allied Health and Social Wk. | 1987 |
| Paul Topper, Music | 1986 |
| Hugh Wease, History | 1987 |
| Charles Ziehr, Geography | 1985 |
- III. Committee Meetings (dates and members absent)
- | | |
|----------|----------------------------|
| 8/27/84 | Cain, Daugherty, Templeton |
| 10/11/84 | Boyce, Daugherty, Hancock |
| 10/25/84 | |
| 11/ 8/84 | Cain, Muller |
| 1/10/85 | Broadhurst, Muller, Wease |
| 1/24/85 | Muller |
| 2/ 7/85 | Boyce, McMillan, Muller |
| 2/28/85 | Boyce, Cain |
| 3/14/85 | Hancock |
| 3/28/85 | Boyce, Grossnickle |
| 4/11/85 | Templeton |
- IV. Dates of Reports to the Faculty Senate During the Year:
The Committee reports at every Senate meeting, save the organizational meeting, through the Committee's minutes. Only when new degrees, changed degrees, or policy changes are made is an active vote of the Senate required; otherwise, the Senate votes "by acquiescence."
- V. Specific Instructions Given to the Committee by the Faculty Senate:
None
- VI. Committee Organization, Subcommittees, Research Activities:
None
- VII. Committee Accomplishments, Including Recommendations Made to Agencies Other Than the Faculty Senate:
The Committee performed its usual business.

VIII. Citation of Resolution Numbers of Senate Resolutions that Originated With the Committee:

- A. New degrees/majors/options/concentrations: 8
minors: 1
- B. Change degree requirements: majors: 41
minors: 9
- C. Delete majors or minors: majors/concentrations 2
minors: 0
- D. Add courses: 107
- E. Minor changes in courses (hours, level, prerequisites, etc.) 79
- F. Delete courses 39
- G. Remove courses from Curriculum Bank 15
- H. Place courses in Curriculum Bank 25

IX. Proposals and/or Business to be Carried Over to Next Year:
A few proposals were received too late to be passed by the Senate this academic year.

- X. Evaluation of the Committee:
- A. Structure: Satisfactory
 - B. Duties: Satisfactory
 - C. Functions: Satisfactory
 - D. Personnel: The Chairman wishes to express his gratitude to the Committee's members for their hard work, patience, and assistance. It has been a very real pleasure to work with them.

- XI. Suggestions for Improving the Effectiveness of the Committee:
- A. The Committee continues to urge that units planning changes be aware of the time required to obtain all approvals necessary for curriculum changes--especially when a new catalogue is to be published with its early deadline for copy.
 - B. The Committee adopted a by-law, in order to save Committee time, which states that proposals to change degrees must include a page, in catalogue format, showing the proposed new requirements. If this is not done, the proposal will not be placed on the Committee's agenda.
 - C. The Committee sees no reason to change its opinion (expressed in Dr. Ryan's report of 1976-77) that the first year of membership is essentially an orientation period and that written procedures are not an adequate substitution for experience.

ANNUAL REPORT OF THE EDUCATIONAL POLICIES AND PLANNING COMMITTEE

- I. Date: June 10, 1985
From: Tom Johnson, Chair
To: James LeRoy Smith, Chair of the Faculty
- II. Membership of Committee:

Herb Carlton, Chair of the General College Committee
Roger Eldridge, Chair of the Research/Creative Activity Committee
Tom Evans, Chair of the Admissions Committee
William Grossnickle, Chair of the Curriculum Committee and Vice Chair of EPP
Belinda Lee, Chair of the Teaching Effectiveness Committee and Secretary of EPP
Carol Hampton, Chair of the Graduate School Curriculum Committee
Leonard Lilley, Chair of the Continuing Education Committee
Ernie Schwarz, Chair of the Graduate School Policies Committee
James O. Smith, Chair of the Libraries Committee

Caroline Ayers, Chemistry
Tom Johnson, HPERS, and Chair of EPP
Sandra Wurth-Hough, Political Science
- III. Committee meetings (dates and members absent)
October 9, 1984 (Hampton, Schwarz)
November 13, 1984 (Hampton, J.O. Smith, Eldridge)
November 27, 1984 (Hampton)
March 12, 1985 (Ayers, Eldridge, Evans, grossnickle, Lee, and Hampton)
April 9, 1985 (Hampton, J.O. Smith, James LeRoy Smith)
*It was necessary to schedule some meetings when members were teaching classes.
- IV. Date of Reports to Faculty Senate:
December 11, 1984
January 29, 1985
April 23, 1985
- V. Instructions given to Committee by the Faculty Senate:
Resolution 85-23 (Referral of Department of Psychology resolution on participation of freshmen athletes.
- VI. Committee Activities:
No special organization required.
- VII. List of Committee Accomplishments:
The committee reviewed the following planning proposals:
Masters Track in Vocational Evaluation (Department of Rehabilitation Studies)

- VIII. Citation of the Numbers of Senate Resolutions originating with the Committee:
- A. 84-42 Academic Integrity Policy and Procedures revised.
 - B. 85-2 Chair of the Faculty Senate serving as an ex-officio member on administrative committees
 - C. 85-30 Statement on Intercollegiate Athletic Policies (NCAA)

- IX. Business Carried Over to Next Year:
- 85-32 Referred to EPP by the Faculty Senate (Resolution by Psychology Department regarding cheerleaders' use of pyramids.

X. Evaluation of the Committee:

- A. Structure: appropriate for the charge of the committee
- B. Duties: appear to be well defined in the charge
- C. Functions: appropriate for the charge of the committee
- D. Personnel: members served responsibly

- XI. Suggestions for Improving the Effectiveness of the Committee:
None

ANNUAL REPORT OF THE FACULTY AFFAIRS COMMITTEE

I. Date: April 30, 1985
From: Ione J. Ryan, Chair
Marsha Ironsmith, Secretary
To: James LeRoy Smith, Chair of the Faculty

II. Membership of Committee:

1985 Ione Ryan, Chair
1985 Robert Hursey, Vice Chair
1987 Marsha Ironsmith, Secretary
1987 Carl Adler
1986 John Atkeson
1986 Anne Briley
1986 Meta Downes
1986 Carlton Heckrotte
1987 Walter Pories (alternate)
1985 Sylvene Spickerman (alternate)

James LeRoy Smith ex officio

III. Committee meetings (dates and members absent)

9/4/84 Ironsmith
9/11/84 Pories
10/2/84 Atkeson
10/9/84 Hursey, Pories, Spickerman
10/30/84 Pories, Spickerman
11/6/84 Briley
11/13/84 Atkeson, Downes, Pories
11/27/84 Briley, Pories
1/8/85 Adler, Atkeson, Hursey, Pories
1/15/85 Pories
1/24/85 Spickerman, Pories
2/5/85 Briley, Pories
2/14/85 Briley, Pories
2/27/85 Pories

IV. Date of Reports to Faculty Senate:

January 29, 1985 Recommendation relative to Emeritus Status for Faculty
March 26, 1985 Recommendation re Fixed-Term Faculty Appointments
April 23, 1985 Recommendation re Fixed-Term Faculty Appointments

V. Instructions given to Committee by the Faculty Senate:

The Committee was instructed by the Senate in its meeting on April 17, 1984, to reconsider the issue of Fixed-Term Faculty appointments and report to the Senate in 1985.

VI. Committee Activities:

The Committee started the year with two tasks carried over from 1983-84: 1) formulation of a policy relative to emeritus status for faculty, and 2) a reconsideration of the issue of fixed-term, non-tenure-track appointments of faculty. The latter issue was the primary focus of the Committee's work during the year and virtually, all of the 15 meetings held were devoted to discussions and study of that issue. The majority of the meetings were held as a Committee-of-the-Whole; however, all members served on, at least, one of four sub-committees to carry out the Committee's tasks including a sub-committee which surveyed all fixed-term-appointment faculty as well as unit chairpersons relative to their perceptions of the fixed-term-appointment issue.

In addition, on April 16, 1985, and April 30, 1985, the Committee, which serves as the Grievance Committee for Faculty, was requested to hear grievances from faculty members on a promotion and a summer term appointment issue. The requests for hearings have been referred for committee carry-over in the fall.

VII. List of Committee Accomplishments:

The Faculty Senate approved the Committee's recommendation relative to emeritus status for faculty. The Committee believes it conducted a thorough study of the fixed-term appointment issue and is satisfied that its recommendation approved by the Senate on April 23, 1985, represents the best advice that the faculty can give to the Administration on this very complex issue.

VIII. Citation of the Numbers of Senate Resolutions originating with the Committee:

- 85-4 Emeritus Status for Faculty approved by the Chancellor.
- 85-24 Report of the Faculty Affairs Committee relative to removing the six-year cap on fixed-term appointments

IX. Business Carried Over to Next Year:

Requested hearings on grievances by two faculty members. The faculty members have been informed that their requests are being referred to the 1985-86 Committee for action.

X. Evaluation of the Committee:

Structure: Excellent

Duties: Clear

Functions and Personnel: The committee functioned efficiently and well. Members were always cooperative, hard-working, and generally maintained a fine sense of humor which made working on a difficult and often emotional-laden issue a more pleasant task than it could have been. I cannot commend these committee members enough for the hours and commitment they gave to the work of the committee during the year.

XI. Suggestions for Improving the Effectiveness of the Committee:

None

ANNUAL REPORT OF THE FACULTY COMPUTER COMMITTEE

I. DATE: May 15, 1985

TO: Faculty Senate

FROM: James M. Joyce, Chair

II. Membership:

Ex officio: Vice Chancellor Volpe (represented by Trenton Davis)
Vice Chancellor Lanier (represented by Douglas Wilms)
Student (Jeannie Song, Dec. 5, 1984)
Student Alternate (Edward Lewis, Dec. 5, 1984)
Director of CIS, Larry Wester
Chair of the Faculty, Jim Smith

Robert Bernhardt, Mathematics, Vice-Chair	1987
Dorothy Clayton, Political Science	1987
Robert Dough, Science Education	1986
Paul Gemperline, Chemistry	1987
Jean Huryn, Soci./Anth. & Econ., Secretary	1986
Kathleen Kolasa, Home Economics	1986
Charles W. O'Rear, Biology	1987
Jim Joyce, Physics	1985
Jim Wirth, Mathematics	1985

III. Committee meetings (members absent):

September 19, 1984	Kolasa, Wirth
November 8, 1984	Dough, Huryn, Kolasa
November 14, 1984	Dough, Kolasa, Wilms
January 26, 1985	Kolasa
March 15, 1985	Kolasa, Wirth, Wilms, Davis
April 19, 1985	Dough, Kolasa, Wirth, Wilms, Clayton, Gemperline, O'Rear, Wester

IV. Reports to Faculty Senate

None

V. Instructions from Faculty Senate

None

VI. Committee organization, subcommittees, activities:

The Faculty Computer Committee functions as a body to make recommendations concerning academic computing to (1) the Faculty Senate, (2) Computing and Information Systems, and (3) the Information Systems Advisory Committee.

The Chair appointed a subcommittee consisting of Robert Dough (Chair) and Dot Clayton to develop a committee handbook.

VII. Committee accomplishments and recommendations:

The FCC advised CIS on the development of a request-for-proposals to replace the Burroughs 6800.

The FCC advised CIS and ISAC on streamlining computer equipment requisition procedures.

The FCC agreed to study unfunded computer equipment requests and to submit a priority list of such requests to Vice Chancellor Volpe.

A committee handbook was developed.

The FCC advised CIS on the disposition of the \$50,000 budget for Academic Computing.

The FCC advised CIS on the disposition of the approximately \$250,000 in one-time resources for Academic Computing. These resources resulted in the establishment of an Apple IIe lab in Austin, a micro-lab in Joyner library, a model data-acquisition and analysis lab in Physics, an Apple Macintosh lab housed in the Physics Department, and an expansion of the Kim laboratory in Brewster.

Academic computing planning continued with the recognition that detailed plans will depend on a number of factors: the use of the micro-labs, the installation of a new central computer, the increased use of computer resources in classes, and the increase in faculty computer literacy.

The FCC also approved a number of computer equipment requisitions.

VIII. Senate resolutions originating with the committee:

None

IX. Business to be carried over to next year:

Academic computer planning must continue.

The committee handbook should be refined and updated.

X. Committee evaluation:

- A. Structure - the structure of the committee is adequate and functional.
- B. Duties - the duties of the committee are clear and adequate.
- C. Functions - the functions of the committee are clearly defined and the liaison with CIS is very good.
- D. Personnel - the personnel of the committee are generally adequate. An orientation session at the beginning of each academic year (as called for in the committee handbook) should prove very helpful.

Received

MAY 29 1985

FACULTY SENATE