

Annual Report of the Career Education Committee

Received

APR 29 1985

FACULTY SENATE

I. Date: April 26, 1985
To: Faculty Senate
From: Career Education Committee

II. Membership of the Committee

Alta Andrews, Nursing, Chair
Bill Holley, Art, Secretary
Luis Acevez, Foreign Languages and Literatures
Howard Cummings, Nursing
Patricia Dunn, HPERS
Robert Leith, Technology
Michael McLeod, Business
C.E. VanZandt, Education

Ex-officio: Vice Chancellor for Academic Affairs or an appointed
representative - Myra Cain

Vice Chancellor for Student Life or an appointed
representative - Elmer Meyer

Representative of the Counseling Center - Phyllis
McAllister

Director of Career Planning and Placement - Furney
James

Representative of Cooperative Education Program -
Betsy Harper

Donna Bollinger - Student Representative

III. Committee Meetings

September 20, 1984

Members Absent: B. Holley

October 24, 1984

Members Absent: H. Cummings, M. McLeod, Ex-officio: P. McAllister, B. Harper

January 30, 1985

Members Absent: L. Acevez, R. Leith, M. McLeod, H. Cummings

March 21, 1985

Members Absent: B. Holley, H. Cummings, B. Leith, D. Bollinger - student
representative, ex officio: E. Meyer

April 11, 1985

Members Absent: L. Acevez, M. McLeod, C.E. VanZandt, P. Dunn, B. Holley,
H. Cummings, B. Leith, D. Bollinger - student representative,
ex-officio: M. Cain, B. Harper

IV. Reports to Faculty Senate: None

- V. Specific instructions, if any, given to the Committee by the Faculty Senate other than those found in the Committees organizational charge:
None
- VI. Committee organization, subcommittees, research activities, etc.:
Subcommittees organized as needed
- VII. Committee accomplishments and recommendations:
1. Responsibility for continuing the process of the Career Profiles Booklet through publication and distribution was assumed by Dr. Tom Johnson, former chair of the Faculty Senate.
 2. The Career Planning and Placement Office was asked to request coordinators from the departments not responding to last year's request.
 3. The functions of the Career Education Committee were rewritten to reflect the actual committee functions more accurately. This has been submitted to the Committee on Committees.
 4. The 1979 ECU Policy Statement regarding career education is in the initial stages of being rewritten with assistance from the Career Planning and Placement Center.
 5. With the assistance of Dr. E. Meyer the Committee reviewed the Planning Commission Task Force Report on Career Development and Placement and the status of the ECU efforts to respond to various recommendations.
- IX. Business to be carried over to next year:
Final revisions of the ECU Policy Statement need to be finished during the next year.
- X. Evaluation of the Committee:
- A. Structure: Satisfactory
 - B. Duties: Satisfactory as revised
 - C. Functions: Satisfactory as revised
 - D. Personnel: Satisfactory
- XI. Suggestions for improving the effectiveness of the Committee:
The Committee has worked together effectively.

Signed: Chairperson

Alta Andrews
Alta Andrews

Secretary

Bill Holley