## ANNUAL REPORT OF THE TEACHING GRANTS COMMITTEE

developed and bried an evaluation form to rate the proposals

materials to avoid duplication.

3) A letter to the proposal author reg

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-- Sammer 1985

nomine end benichmee sentrines summer Date: May, 1984 James LeRoy Smith Chair of the Faculty From: Vi Rosenfeld

Membership of the committee Vila Rosenfeld, Home Economics (chair) Paul Varlashkin, Physics (secretary) Lon Felker, Political Science Fred Broadhurst, Technology (vice chair) Martha Engelke, Nursing Greg Givens, Allied Health Katerhine Hodgin, Mathematics wasy pimebassi 88-2881 --Harold Jones, Music Patricia Pertalion, Theatre Arts Janet Petterson, Geography Beverly Swanson, Education Chancellor oy March 11985 Robert C. Wendling, HPERS

## III. Committee meetings:

August 30 (Moore, Cain, Givens, D. Moore) September 14 (Varlashkin, Cain, Petterson) January 20 (Jones, Wendling, Felker [arrived late], Pertalion [departed early February 17 (Givens, Pertalion, Wendling) October 26 (Broadhurst, Cain, Jones, Givens)

- IV. Dates of Report to the Faculty Senate February 21 and April 17, 1984
- V. No instructions given
- The committee acts traditionally, that is, each member functions individually with one vote on all matters in consideration. Specifically, each member is responsible for reading and evaluating each proposal received by the committee and carrying out related activities.
- The committee received proposals for the 1983-84 school year (they were not called for in spring of 1983) and for the school year 1984-85 and summer, 1984. Because not all funds were expended after the first call for 1983-84, a second call was made.

Time/School Session	No. Received	No. Recommended for Funding
October call 1983-84 January call 1983-84 (2nd) February 1984-85	14 16	10 5
February Summer 1984	9	5

The committee revised the proposed criteria, application forms and

guidelines prior to calls and after proposal review. In addition, they developed and tried an evaluation form to rate the proposals numerically. The committee combined the summer and academic year materials to avoid duplication.

- VIII. Resolutions which originated with committeee: None
  - Further review and revision is needed for the evaluation form and other proposal materials. Visio Rosenfeld, Home Economics (chair
  - Evaluation of the committee: satisfactory on all accounts.
  - The committee made decisions which will clarify and ease their work:
    - 1) Send out one call per year for proposals in October, 1984, for

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September 14 (Variashkan, Cain, Petterson)

Rebruary IV (Givens, Pertalion, Wendling) Cotober 26 (Broadhurst, Cain, Jones, Civens)

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Time/School Session

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-- Summer, 1985

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-- 1985-86 academic year

- -- January, 1985 -- proposal due date
- 2) Recommendations for summer and next academic yea to the Vice Chancellor by March 1, 1985.
- 3) A letter to the proposal author regarding the committee's recomendation.

Jamuary 20 (Jones, Wendling, Fellow [arrived late], Pertalion [departed

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