

ANNUAL REPORT OF THE LIBRARIES COMMITTEE

I. Date: May 28, 1984

To: James LeRoy Smith, Chair of the Faculty

From: Charles Boklage, Chair

Henry Ferrell, Secretary

II. Membership of the committee:

Charles Boklage, Medicine, Chair

Donald Collins, Library Science, Vice Chair

Frances Daugherty, Art

Henry Ferrell, History, Secretary

Gerhard Kalmus, Biology

Brian McMillen, Pharmacology

Donald Neal, Geology

Joyce Pettis, English

James O. Smith, Business

David Brown, Student representative beginning November meeting)

Ex officio: Myra Cain, Representative of Academic Affairs

Dean of the School of Medicine or representative

Ruth Katz, Director, Joyner Library

JoAnn Bell, Director, Health Sciences Library

III. Committee meetings (dates and members absent)

August 23, 1983 (student rep, Medicine rep)

September 14 (Kalmus\*, student rep, Medicine rep.)

November 9 (Kalmus, McMillen, Medicine rep.)

January 11, 1984 (Collins, Medicine rep, Ferrell late\*)

February 8 (Brown [sent Don Carne as substitute], Medicine rep.)

April 11 (Bell, Brown, Collins, Ferrell, Medicine rep)

\*excused

IV. Date of reports to the Faculty Senate during the year: None

V. Specific instructions given to the committee by the Faculty Senate, other than those found in the committee's constitutional charge: None

VI. A brief statement of committee organization, subcommittees, research activities, etc.:

Committee membership reflected a broad cross section of the University faculty. Its activities and secretarial requirements received excellent support from both Joyner Administration and the Faculty Senate secretary. All but the organizational meeting were held in Joyner's Conference Room. Full committee meetings were limited by appropriate motion to one hour duration. Both library directors kept the committee well informed with detailed briefings on developments in their respective areas of responsibility.

Ad hoc subcommittees reported to the committee on several issues, including:

multiple-copy purchases of assigned reading materials for courses with large numbers of assigned readings -- a trial program was initiated (chaired by Ferrell)

allocations formulas -- appear still to be functioning with generally satisfactory results (chaired by Daugherty)

adjustments in materials allocations for departments whose purchases involve large fractions of foreign publications, where price prediction has recently been more difficult -- the difficulty cannot be eliminated locally, and present price-prediction methods are as effective as any found to be available (chaired by Boklage)

VII. Committee accomplishments:

Development of multi-copy collection for Reserve Book Room with appropriate statement.  
Commentary and contributions to strategies for the development of Joyner collections.  
Similar contributions with respect to facilities expansion.  
Several suggestions were made with respect to decreasing graffiti, improving directories, and the appearance of the main entrance.  
Discussion was given of considerable emphasis toward the collection of out-of-print and foreign-source books.  
Assistance in evaluation of candidates for Assistant Director of Joyner Library  
Evaluation of local policy and librarianship literature with respect to price projection for foreign publications.

VIII. Senate resolutions originating with the committee: None

IX. Business to be carried over to next year:

Planning for facilities expansion, collection development, and implementation of the automation project will continue over the summer into next academic year.

X. Evaluation of the committee:

Structure, duties, functions, and personnel all satisfactory.

XI. Suggested improvements in function:

Increased visitation of library facilities and functions, and more frequent inquiries of general faculty and student opinions.