

ANNUAL REPORT OF CAREER EDUCATION COMMITTEE

- I. This annual report represents the activities of the Career Education Committee for a one-year period inclusive: from August, 1983, to May, 1984.
- II. Committee membership:
Ex officio: Vice Chancellor for Student Life
Myra Cain, representative for Vice Chancellor for Academic Affairs
Phyllis McAllister, Counseling Center
Furney James, Career Planning and Placement
Betsy Harper, Cooperative Education Program
James LeRoy Smith, Chair of the Faculty
Patrice Alexander, Theatre Arts (Vice Chair)
Alta Andrews, Nursing
Doris Davenport, Allied Health
Bill Holley, Art
Warren Galke, Allied Health
D.A. Powers, Education (secretary)
Richard Preston, Education (Chair fall semester, then resigned from ECU)
Patricia Dunn, HPERS
Robert Leith, Technology
- III. Committee meetings (dates and members absent):
September 29. No quorum.
November 27. No quorum.
March 22. (Holley, Leith, Meyer)
April 19. (Andrews, Galke, Holley, Meyer, James, Harper, Smith)
- IV. Date of reports to the Faculty Senate: None
- V. Instructions given to the Faculty Senate: None
- VI. Committee organization, subcommittees, research activities:
Subcommittees organized as needed.
- VII. Accomplishments
Working with the Career Planning and Placement Center and following Senate resolutions 83-18, 83-19, we have designated career education coordinators for most of the departments in the university (see attached list). On April 9, 1984, an open house will be held for the appropriate vice chancellors and the career coordinators at the Bloxton House. Information will be distributed and suggestions solicited.

At the present time, the Career Education profiles are at the Print Shop. We anticipate that the booklet will be run off by mid-May and then it will be sent off to Chapel Hill to be approved. Going by that schedule, the book should be available for distribution by fall 1984 semester.

Recommendations:

1. That copies of the career profiles be given to each General College advisor, each unit office, Career Planning, Cooperative Education, Joyner Library, the Counseling Center and through the Admissions

Office to area high school guidance counselors.

2. Plans should be made to update the career profiles book every two years to coincide with publication of new catalogues. We suggest that Business Education and Industrial Technology be done immediately because of recent major changes made in their curriculums. We also recommend that responsibility for the book updating, maintenance and distribution be transferred to an administrative office on campus that has the necessary support staff and facilities (possibilities include Career Planning and Admissions). Our reasoning is that our committee sees our role as initiators rather than maintainers because of our revolving membership.

VIII. Citation of the resolution numbers that originated with the committee:
None

IX. Proposals and/or business to be carried over to next year: Follow up Career Profiles' completion and Faculty Senate Resolution 83-18.

X. Evaluation of the Committee:

- A. Structure: satisfactory
- B. Duties: rather too broad and ambiguous--we would appreciate some specific direction.
- C. Function: satisfactory but slow due to matters outside our consideration.
- D. Personnel. satisfactory

XI. Suggestions for improving the effectiveness of the committee:

The committee has worked fairly effectively. It is a strong feeling of the committee that much time has been wasted waiting for the funding and the completion of the booklet on career profiles and this has led to a sense of frustration and futility. It has also led the committee to question its reasons for existence and what its future functions should encompass. We would like to suggest that the Chair of the Faculty attend the first committee meeting of next year to discuss the charge and function of the committee. Members of the committee who are leaving the committee now have expressed their willingness to act as advisors to the new committee members.

EAST CAROLINA UNIVERSITY
GREENVILLE, NORTH CAROLINA 27834

CAREER PLANNING AND
PLACEMENT SERVICE
BLOXTON HOUSE

March 23, 1984

DIVISION OF STUDENT LIFE
TELEPHONE: 919-757-6050

CAREER EDUCATION COORDINATORS

*denotes departments without designated coordinators

*Aerospace

Dr. G. W. Kalmus & Dr. Mark Brinson - Biology

Dr. James E. Hix - Chemistry

*Drama

Dr. Douglas McMillan & Dr. Paul Dowell - English

Dr. Joseph Fernandez, Dr. Brame Resnik, & Dr. Nancy Mayberry - Foreign Lang

*Geography

Dr. Charles Q. Brown - Geology

*Physical Education

Dr. Walter Calhoun, Dr. Hugh Wease & Dr. Joseph Steelman - History

Ms. Dianne Catlette - Library Science

*Mathematics

Dr. John Kozy, Jr. - Philosophy

*Physics

Dr. Lon S. Felker - Political Science

Mrs. Becky Helms - Psychology

Dr. Moses Sheppard - Science Education

Dr. Kathryn Grzelkowski, Dr. Christa Reiser, Dr. Michael Orbach, Dr. Carson Bays-
Sociology/Anthropology & Economics

Dr. Robert Muzzarelli - SLAP

Mr. George Hamilton - Physical Therapy

Dr. Richard H. Laing - Art

Dr. William Collins - Decision Science

Dr. Jerry Hunt, Dr. Donald Guy - Finance

Dr. Carl Gooding - Management

Dr. James Lemley - Marketing

*Accounting

Dr. Bill Martin, Dr. Joe Congleton, Dr. Florence Weaver, Dr. Wilton Joyner,
Dr. Amos Clark & Dr. John Richards - Education

Ms. Mary Jo Nason - Home Economics

Dr. Charles E. Stevens - Music

Ms. Alta Andrews - Nursing

Dr. Alton Finch (beginning in summer) - School of Technology

*Occupational Therapy

*Medical Technology

*Medical Records

*Community Health

*Environmental Health

*Rehabilitation Counseling

*Social Work/Corrections