

## FACULTY SENATE MINUTES

April 17, 1984

The eighth regular meeting of the Faculty Senate for the academic year 1983/84 was held on Tuesday, April 17, 1984, at 2:10 p.m. in Mendenhall Student Center, with Chair James LeRoy Smith presiding. Members absent were Somes (Allied Health), Downing (Drama), Hallberg (English), and Powers (Education). Alternates present were Hancock for Williams (HPERS), Thornton for Hamblen (Business), and Adler for Sayetta (Physics).

Approval of the Minutes: The minutes of March 27, 1984, were approved without correction. Johnson (HPERS) asked the Chair to confer with the Chancellor and the University Attorney regarding the section of the smoking policy passed at the March 27, 1984, meeting which forbids smoking in rooms other than classrooms. The Chair agreed to do so.

### Agenda Item 3A: Announcements from the Chair

1. James B. Mallory, associate dean for Orientation and Judiciary, has reported to the Senate office that the Academic Integrity Board heard no cases during the 1983-84 academic year. Seven cases, involving 12 students, were successfully handled by individual professors.
2. Two memos from Dr. Mary Ann Rose, director of Equal Opportunity Programs, deserve announcement through the Senate. These memos were distributed to deans, directors, and unit heads in the Academic Division by Dr. Volpe.

The first deals with conversion of fixed-term faculty to tenure track:

- "1. At the administrator's discretion (i.e., through normal recommendation procedures and when the fixed-term situation in your unit is such that a recommendation for conversion is feasible), fixed-term positions can be converted to tenure-track positions at the level of instructor.
2. Once a promotion is so converted, any change of rank must be considered a promotion subject to the criteria and procedures for promotion approved by the unit code.
3. If a person in a fixed-term position possesses qualifications for a rank higher than that of instructor at the time of conversion, the provisions outlined above would still apply. The position is converted to a tenure-track one at the instructor level; any change in rank beyond instructor would be considered a promotion subject to the criteria and procedures approved by the unit code."

The second deals with moving faculty employees from part-time to full-time status:

"As you know, any faculty position which is half-time or less is exempt from the affirmative action procedures. However, should a unit want to change the 50% position to a full-time one, the affirmative action procedures for faculty hiring must be followed at that time. A search must be conducted. The person who was employed half-time may apply for the position, of course. But there must be evidence of the completion of our usual faculty search and screen procedures. The best way to assure compliance in this area is to ask the unit to enclose a copy of the Compliance Report any time such a personnel action is requested. If there is no Compliance Report, then this means no search was completed and we cannot initiate the action."

3. As you know this the last regular meeting of the 1983-84 Faculty Senate. I wish to thank you for your contributions to the joint effort at University governance. I want to especially thank those of you now who will not return April 18 for our organizational meeting for 1984-85. Those among us whose terms expire today are: Bob Muzzarelli, Allied Health; Paul Hartley, Art; Fred Hamblen, Business; Mim McGee, Continuing Education; Amos Clark, Education; Victoria Hallberg, English; George Williams, HPERS; Hugh Wease, History; Vi Rosenfeld, Home Economics; Judy Sadler, Library Science; Bill Grossnickle, Psychology; Don Barnes, Jack Brinn and Walter Pories, Medicine; and a very special thanks to Colonel Jim Thomas who completes his tour of duty at East Carolina University this spring. Grant Somes, Allied Health, is leaving ECU; and we extend to him a special thanks as well. Best wishes are extended for both Colonel Thomas and Professor Somes.
4. The Faculty Affairs Committee has prepared a letter for the Senate, which I will invite the Committee to present under Unfinished Business at IV.B in that it bears on the formation of the task force that was called for by Resolution 84-16. The letter was mailed to all senators.
5. There is a feeling among faculty that the visit by the State Department of Public Instruction was favorable.

Agenda Item IIIB. Faculty Assembly Report

The report was given by Larry Hough from Political Science, head of the ECU delegation. (See attached.)

Agenda Item IVA. Faculty Governance Committee

Haney (Art) presented the second reading of the new By-Law for the Consitution of the Faculty Senate.

"Those units that have more than one senator may elect two alternates. If more than one alternate is elected, they should be elected to staggered two-year terms."

The new By-Law passed without dissent. (Resolution 84-20<sup>A</sup>)

Agenda Item IVB. Faculty Affairs Committee

Ione Ryan, chair of the Faculty Affairs Committee, read a statement from the committee expressing concern over the action taken at the March 27, 1984, Senate meeting which called for the forming of a task force to review and report on all information related to removing the six-year cap on non-tenure track positions. The committee asked the Senate to reconsider this action (entire text in senate office).

The Chair reviewed the parliamentary rules governing this request. While a motion to reconsider was not in order, a motion to rescind could be made by any senator, would require a second and was debatable. A majority (28 votes) of the entire senate membership would be needed to pass the motion.

Atkeson (History) moved to rescind. Haritun (Music) seconded. Debate ensued regarding the statement presented by the Faculty Affairs Committee. Sadler

(Library Science) called the question. Hough (Political Science) objected.

The vote on calling the question failed.

Johnson (HPERS) raised a point of order. The policy exists that all issues related to administrative officers must be discussed with those officers before the recommendation. The Vice Chancellor of the School of Medicine was not consulted, the Vice Chancellor for Academic Affairs was consulted, although a notice was sent to all faculty regarding the hearings.

Johnson moved to amend the motion to read, "Rescind the action of March 27, 1984, and refer the matter to the Faculty Affairs Committee." Broadhurst seconded. The vote on the amendment was 15 for and 26 opposed. The amendment failed.

The Senate then voted on the original motion to rescind. Twenty-nine senators voted in favor of the motion. The motion carried. (Resolution 84-21)

The Chair clarified that what was now on the floor was the Bredderman amendment which was not voted on at the March 27, 1984, meeting. After action on that amendment, the original motion as amended would be on the floor.

Grossnickle moved that the material be recommitted to the Faculty Affairs Committee and that the Faculty Affairs Committee meet with the representatives of the Medical School and other interested persons who have spoken on the issue. The motion was seconded by O'Brien. The vote was 33 in favor, 13 against. The motion carried. (Resolution 84-22)

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As a point of personal privilege, Johnson asked the Chair to consult with the Administration and the Attorney in relation to the definition of voting faculty passed at the February 21 Senate meeting. In particular, concern was raised regarding the statement, "... who may hold tenured position in home units" and the conflict this may create in personnel matters from a legal point of view. The Chair agreed to do this before the Board of Trustees' meeting.

Agenda Item VA: Curriculum Committee

The following changes and revisions from the March 22, 1984, Curriculum Committee meeting were approved. (Resolution 84-23)

1. Change BS in BusEd for all teaching certification options; BS in Administrative Services (Non-teaching) (Both options); minor in Administrative Services
2. Revised minors in Military Science
3. Revised BFA in Art, BFA Interior Design, BFA Art Ed, BA Art, BA Art History
4. Revised BS Chemistry
5. Changed BS in Health and PE
6. Changed BS in Nursing

Agenda Item VB: Calendar Committee

Ruth Jones, chair, presented the proposed 1986-87 academic calendar which was attached to the April 17 Senate Agenda. Concern was raised regarding the early starting date for fall semester and the week-long fall break. South moved to recommit the calendar with the provision that there be a two-day fall break. Haritun seconded. The motion passed. (Resolution 82-24) Sadler (Library Services) suggested that we might need to have open hearings or two

readings of the calendar each year. The Chair agreed to investigate this with the Committee on Committees.

Agenda Item VC1. Faculty Governance Committee Recommendation

Woodside presented the following recommendation from the Faculty Governance Committee.

The Faculty Senate recommends that the unit chairperson shall not participate on any faculty vote of personnel matters but shall forward his/her recommendation along with that of the personnel committee to the next higher administrative official in accordance with the forwarding procedure in Appendix D.

The Senate revised the recommendation to read:

The Faculty Senate recommends that the unit head (as defined in Appendix L) may participate but shall not cast a vote in any faculty vote on personnel matters but shall forward his/her recommendation along with that of the personnel committee to the next higher administrative official in accordance with the forwarding procedure in Appendix D.

Chauncey (Music) moved to omit the words "may participate but." Haritun (Music) seconded. The motion passed. The amended recommendation was adopted. (Resolution 84-25) In response to questions of implementation, the Chair indicated that he would discuss this with Chancellor Howell.

Agenda Item VC2. Revision of Unit Codes

The revised unit codes of Library Science and the Division of Continuing Education were approved. (Resolution 84-26)

Agenda Item VD. Teaching Grants Committee

Vi Rosenfeld presented the list of recommended proposals for summer grants and for teaching grants for the 1984/85 academic year. (See April 17, 1984, Agenda.)

Agenda Item VE. Ad Hoc Unit Code Screening Committee

Loren Campion, chair, presented the codes of Geology, Army ROTC, and the School of Medicine for approval. The codes of Geology and Army ROTC were approved. (Resolution 84-27).

Haney moved that the code of the School of Medicine be approved with the stipulation that they forward their weighting of items listed in Appendix C to the Faculty Governance Committee for approval. Chauncey seconded. The motion passed. (Resolution 84-28).

The Chair stated that with regard to Agenda Item VE4., the ad hoc Unit Code Screening Committee would not be dissolved since one unit (Political Science) has not had their code approved. The Chair stated he would work to facilitate that development of a code.

Agenda Item 5F. Teaching Effectiveness Committee

Ingill (Business) presented the report on Teaching Excellence Awards (see Agenda 4/17/84). Two corrections were noted: page 5, number 4, line 2 should read . . . based on scores of 5 for the most negative answers and 1 for the most positive. 2) Item j. should read, "Course objectives have not been expressed clearly." He said that in the future all items used would be weighted equally.

Ayers (Chemistry) thanked the committee for making this information available to the Senate.

Agenda Item VI. New Business

There was no new business.

The meeting adjourned at 4:55 p.m.

Martha K. Engelke  
Secretary of the Faculty

Helen Broaddus  
Faculty Senate Secretary

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Resolutions passed April 17, 1984:

- 84-20<sup>a</sup> New By-Law for Constitution of the Faculty Senate concerning adding second alternate for Senate if unit has more than one senator.
- 84-21 Motion to rescind previous action of Senate concerning forming a task force to study issue of removing six-year cap on non-tenure positions.
- 84-22 Motion <sup>that</sup> to ~~recommit~~ material be recommitted to the Faculty Affairs Committee and that the FAC meet with representatives of the Medical School and other interested persons who have spoken relative to said issue.
- 84-23 Curriculum changes of March 22, 1984, meeting.
- 84-24 Motion to recommit 1986-87 academic calendar to Calendar Committee with provision that there be a two-day fall break
- 84-25 Motion which read:  
The Faculty Senate recommends that the unit head (as defined in Appendix L) shall not cast a vote in any faculty vote on personnel matters but shall forward his/her recommendation along with that of the personnel committee to the next higher administrative official in accordance with the forwarding procedure in Appendix D.
- 84-26 Revised unit codes of Library Science and Division of Continuing Education
- 84-27 Unit codes of Geology and Army ROTC approved.
- 84-28 Unit code of School of Medicine with stipulation that the School forward weighting items listed in Appendix C to the Faculty <sup>Governance</sup> Committee

Attachment: Agenda Item IIIB.

### FACULTY ASSEMBLY DELEGATION REPORT

The forty-ninth meeting of the Faculty Senate was held at the UNC General Administration building in Chapel Hill on April 6, 1984. Representing ECU were: Haritun, Hough, Smith and E. Boyce, alternate for Ayers.

Three delegates from ECU were candidates for office in the Assembly. James LeRoy Smith was elected to serve as Chair of the Assembly for 1984-85. Hough and Haritun were candidates for chairs of the Governance and the Professional Development Committees respectively. Haritun was elected as Chair of the Professional Development Committee for 1984-85.

In the First Plenary Session, President Friday reviewed the status of several resolutions presented to him by the Assembly. In regard to the resolution on faculty salaries for 1984-85, he thanked the Assembly and reiterated his position that salaries will take priority in the budget process. He said that his staff will continue to share whatever information they have with the faculty but to date has little of substance to report about the upcoming June session of the Legislature. He stated that the Grievance Procedure is still under discussion in the Board of Governors and that he does not expect any immediate resolution on it.

The recent report of the Commission on Education and Economic Growth includes several items which may directly affect the university system. Among these items are the development of a math/science network; the Principals Management program, Public Schools Class Size Reduction and a Center for the Advancement of Teaching. These issues will be of utmost importance to the university community over the coming years as they are discussed and implemented.

During the second plenary session, reports from the Standing Committees were heard with some resolution offered.

The Academic Freedom and Tenure Committee advised the Assembly that new forms were being considered for the Reporting of consulting activity by faculty. Members of our delegation have the three forms under consideration for any who are interested in this issue.

The Budget Committee considered the budgetary process and the expectations for faculty salary increases for 1984-85; but could offer nothing more concrete than had previously been mentioned.

Faculty Welfare offered a resolution that since persons on the T.S.E.R. retirement program receive periodic cost-of-living increases, some similar arrangement be made for those who are participating in the Optional Retirement system. This issue is still undergoing study. The committee further reported that E.D.S. seemed to be in good shape and that we could anticipate no increase in insurance premiums during 1984-85.

The Governance Committee offered two resolutions with the first attempting to institutionalize faculty participation, on an ex-officio basis, of faculty on boards of trustees. Some schools have this, others do not. Some are formalized and others are not, and the committee was hoping for some standardization.

The second resolution recommended that when President Friday decides to

retire, the Board of Governors give faculty an opportunity to participate in setting guidelines for and selection of a replacement.

Professional Development Committee has been considering the questions of merit pay for faculty and the utilization of part-time faculty on various campuses. There is a recognized need for study of the latter, but since the numbers of part-time faculty on campuses in unavailable they could make no recommendations at this time.

The elections of chairs of the standing committees filled the remainder of the meeting with the following elections:

Academic Freedom and Tenure Committee -- Betty Jo Welch - UNC-W

Budget - Meada Gibbs - N.C.A.&T.S.U.

Welfare - Paul Killian - Pembroke State University

Governance - Ann Goff - N.C.S.A.

Planning and Programs - Walter Brown - N.C.C.U.

Professional Development - Rosalie Haritun - E.C.U.