

MEMORANDUM

TO: Faculty Senators

FROM: Faculty Senate Office

DATE: March 20, 1984

The following document is provided as an attachment for Senate Agenda Item VD: Report of the General College Committee.

The recommendation which the General College is submitting to the Faculty Senate is based upon several well-grounded assumptions: effective advising has many benefits for students. That which benefits students in terms of their academic progress and their sense of meaningful participation in the University is ultimately beneficial to the University, the faculty, and administrators. That is, student adjustment and progress benefits the University in better classes, attitudes, student retention, and enrollment. Information from students which feeds back their perceptions of advising to advisers provides one resource for providing the best possible advising program.

The committee recommends the following four-point program for a voluntary program for the evaluation of advising:

1. A General College Adviser/Advisee Evaluation Survey will be available for use by General College Advisers each spring semester during pre-registration. (The form will also be available for non-General College Advisers if requested.)
2. Each department has the option to use this evaluation-information resource for its General College Advisers. Each department which opts to use the survey should also define its policy both for access to the information and for the use which will be made of it.
3. If a department chooses not to participate, individual General College Advisers within that department may opt to use it.
4. All advisers who are evaluated will receive the results of that evaluation.

The summary will be composed of the following items and the listed response options will be used for each item:

Response Options:

Outstanding Very Good Good Fair Poor No Opinion

Items:

1. My adviser's knowledge of degree requirements and academic regulations is _____
2. My adviser's knowledge of where to seek information that he/she does not have is _____
3. My adviser's availability through regular office hours or appointment is _____
4. My adviser's attitude toward helping me is _____
5. My own preparation/preparedness for meetings with my adviser has been _____
6. My overall rating of my adviser is _____