

ANNUAL REPORT OF THE TEACHING GRANTS COMMITTEE

- I. Date: May, 1984
To: James LeRoy Smith
Chair of the Faculty
From: Vi Rosenfeld
- II. Membership of the committee
Vila Rosenfeld, Home Economics (chair)
Paul Varlashkin, Physics (secretary)
Lon Felker, Political Science
Fred Broadhurst, Technology (vice chair)
Martha Engelke, Nursing
Greg Givens, Allied Health
Katerhine Hodgin, Mathematics
Harold Jones, Music
Patricia Pertalion, Theatre Arts
Janet Petterson, Geography
Beverly Swanson, Education
Robert C. Wendling, HPERS
- III. Committee meetings:
August 30 (Moore, Cain, Givens, D. Moore)
September 14 (Varlashkin, Cain, Petterson)
January 20 (Jones, Wendling, Felker [arrived late], Pertalion [departed early])
February 17 (Givens, Pertalion, Wendling)
October 26 (Broadhurst, Cain, Jones, Givens)
- IV. Dates of Report to the Faculty Senate
February 21 and April 17, 1984
- V. No instructions given
- VI. The committee acts traditionally, that is, each member functions individually with one vote on all matters in consideration. Specifically, each member is responsible for reading and evaluating each proposal received by the committee and carrying out related activities.
- VII. The committee received proposals for the 1983-84 school year (they were not called for in spring of 1983) and for the school year 1984-85 and summer, 1984. Because not all funds were expended after the first call for 1983-84, a second call was made.

Time/School Session	No. Received	No. Recommended for Funding
October call 1983-84	14	10
January call 1983-84 (2nd)	16	5
February 1984-85	6	4
February Summer 1984	9	5

The committee revised the proposed criteria, application forms and

guidelines prior to calls and after proposal review. In addition, they developed and tried an evaluation form to rate the proposals numerically. The committee combined the summer and academic year materials to avoid duplication.

VIII. Resolutions which originated with committee: None

IX. Further review and revision is needed for the evaluation form and other proposal materials.

X. Evaluation of the committee: satisfactory on all accounts.

XI. The committee made decisions which will clarify and ease their work:

1) Send out one call per year for proposals in October, 1984, for

-- Summer, 1985

-- 1985-86 academic year

-- January, 1985 -- proposal due date

2) Recommendations for summer and next academic year to the Vice Chancellor by March 1, 1985.

3) A letter to the proposal author regarding the committee's recommendation.