

ANNUAL REPORT OF THE AGENDA COMMITTEE

- I. April 20, 1984
To: James LeRoy Smith, Chair of the Faculty
From: Lawrence E. Hough, Chairman
- II. Membership:
L.E. Hough, JoAnn Jones, William Grossnickle, Artemis Kares, Hugh Wease, James LeRoy Smith, Stella Daugherty, Martha Engelke, Caroline Ayers, Rosalie Haritun, John Longhill and John Howell.
- III. Meetings and members absent:
September 6
October 11, Haritun
November 1 Grossnickle
November 22, Grossnickle
January 10, Ayers
February 7
March 13
April 3, Wease
- IV. Dates of Reports to Senate: September 20, October 25, November 15, December 6, January 24, 1984; February 21, March 27, April 17, April 18.
- V. No additional instructions beyond those contained in the committee charge.
- VI. The committee has functioned with an outstanding chair for the past many years and can be improved only by his absence from the elected membership for 1984-85 which means he can no longer be chair. Additionally, the committee has a secretary who refuses to take notes or do the Annual Report--have forgotten who this lovely person is! Also, have Professor JoAnn Jones as Vice-Chair, but since the Chair is always there, she has only contributed and not chaired the meetings. [Note: Larry, JoAnn did chair one meeting in your absence, changed the Arabic numbers on agenda form to correct Roman numerals!!!]
- VII. No important accomplishments other than providing the outstanding agenda!
- VIII. No resolutions have originated with this committee during the present year.
- IX. No proposals or business to be carried over to 1984-85
- X. Evaluation of the committee
 - A. Structure: excellent
 - B. Duties sufficient to the end desired, do not add any!!!
 - C. Functions: perfect
 - D. Personnel: outstanding to a person.
- XI. Suggestions for improving the effectiveness of the committee: None