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sample departments.

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Reviewed orientation procedures.

to vertinement of voluntary advisor evaluation form; survey of Date: May 30, 1984 James LeRoy Smith To: Charles Garrison From:

Membership of the committee (including ex-officio members): Margaret Capen, Business Herbert Carlton, Political Science (vice chair) Robert Christian, Biology Charles Garrison, Sociology/Anthropology/Economics (chair) W.T. Gartman, Allied Health Palmyra Loahy, Geography and Planning (leave of absence beginning 1/84) Gregory Ross, Philosophy (replacement for Leahy) Nancy Mayberry, Foreign Languages (secretary)

Ex-officio membership: Dean of the General College, Donald Bailey Vice Chancellor for Academic Affairs or an appointed representative, Vice Chancellor for Student Life or an appointed representative, Elmer Meyers diamor end to sessiovitosite end antivorgal not anolitesagua . Ix

considerations designed to improve Guneral College advising.

III. Committee meetings (dates and members absent):

August 22 September 14 (Cain, Meyer) October 19 (Meyer*) November 16 (Capen*, Gartman) February 15 (Capen, Cain, Ross) March 21

*excused

IV. Dates of reports to the Faculty Senate during the year:

March 27, 1984

V. Specific instructions, if any, given to the committee by the Faculty Senate other than those found in the committee's organizational charge:

None

VI. A brief statement of committee organization, subcommittees, research agencies other than the Faculty Senate:

Ad hoc subcommittee appointed previous year on advisor evaluation made a report; ad hoc subcommittee to study models of approved required courses dropped. Committee functioned as unit.

VII. List of committee accomplishments including recommendations made to agencies other than the Faculty Senate:

Revision and refinement of voluntary advisor evaluation form; survey of sample departments.

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November 16 (Capen*, Vartemen)

February 15 (Capon, Cain, Ross)

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March 27, 1984

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III. Committee meetings (dates and members seit);

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VI. a brist stement of committee organization, subcommittees, research

Senate other than those found in the counittee's organizational charge:

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Registration procedures and impact in General College discussed. Reviewed orientation procedures.

VIII. Citation of Senate resolution numbers that originated with the committee:

84-19

IX. Proposals and/or business to be carried over to next year:

Consideration of proposal submitted by Herbert Carlton: suggested considerations designed to improve General College advising.

Vice Chancellor for for Academic Affairs or an appointed representative,

Vice Chancellor for Skudent Life or an appointed representative, biller

X. Evaluation of committee:

Structure, duties, functions and personnel all acceptable.

XI. Suggestions for improving the effectiveness of the committee:

None