

Annual Report of the Faculty Senate for 1983-84  
140 Rawl Annex  
East Carolina University

The General Faculty met on August 22, 1983 and passed three resolutions carried over from the Senate in 1982-83. These resolutions (specified below) were approved by the Chancellor and appropriately presented to the General Faculty as called for in the Constitution of the Faculty Senate, in that therein certain powers are retained by the General Faculty. In 1983-84, the Faculty Senate met eight times in regular session and once in an organizational meeting (April 18, 1984) for the 1984-85 academic year. This annual report is divided into the following sections:

- I. Actions by the Senate in 1983-84 and the Chancellor's response
- II. Summary of academic and faculty senate committee work for 1983-84 with a listing of projects and topics carried over for 1984-85
- III. A Statement of priorities and goals for the Faculty Senate in 1984-85.

The annual report is being distributed to the Chancellor and the Vice Chancellors presently, as well as to all Deans. In the Fall, it will be distributed to all faculty senators and all chairs of faculty senate and academic committees.

The following resolutions were approved by the General Faculty on August 22, 1983:

(Senate Resolution 82-76:) "The Chair of the Faculty may delegate his or her seat on any of the academic committees."

(Senate Resolution 82-78:) "All full-time faculty members of East Carolina University are eligible to vote for representatives to the Faculty Senate. All full-time faculty members of East Carolina University in at least their second year of appointment to the unit which they would represent are eligible for election to the Faculty Senate."

(Senate Resolution 83-22:) - "The General Faculty shall have as its presiding officer the Chair of the Faculty, who shall be responsible for calling its meetings and for keeping a record of its proceedings." Also: revise Section III (Faculty Senate Constitution) by replacing "Vice Chancellor for Administration and Planning" in line three with "appropriate Vice Chancellor." revise Section IV by deleting "Vice Chancellor for Administration and Planning" in line two and also replace "or upon petition to the Vice Chancellor for Administration and Planning" with "or upon petition to the Chancellor." Delete "Vice Chancellor for Administration and Planning" from paragraph 5, line 3 of Section V.

I. Senate Actions During 1983-84 and Chancellor's Response:  
(The Chancellor's response is in the parentheses.)

September 20, 1983:

- 83-37 Dissolution of the Teacher Education Committee due to the formation of the new Council. (Approved 10/13/83)
- 83-38 Reduction of the quorum of the University Teaching Grants Committee from nine to eight elected members. (Approved 10/13/83)
- 83-39 That Commencement be changed from May 4 to May 5, 1984 (Approved 10/13/83)
- 83-40 Refer Student Recruitment and Retention Committee resolution on forming a task force to Committee on Committees to see if items listed already fall under the purview of the charge of the SR&R Committee (approval not required)

October 25, 1983:

- 83-40a Amendment to Theatre Arts Unit Code (pending Code Committee recom)
- 83-41 Amendment to Aerospace Unit Code (pending Code Committee recom)
- 83-42 Curriculum revisions found in Sept 22 and Oct 13 Minutes of the University Curriculum Committee (Approved 11/15/83)
- 83-43 Faculty Welfare Committee recommendation that salary study information be provided by October 1st of each year by Chair of Faculty to the Welfare Committee (Approved 11/15/83)

November 15, 1983:

- 83-44 Policy concerning awarding of second undergraduate degrees with distinction (Approved 12/1/83)
- 83-45 Curriculum revisions found in the Committee Minutes of October 27th (Approved 12/1/83)
- 83-46 Revised Research/Creative Activity Committee criteria for reviewing proposals (Approved 12/1/83)
- 83-47 Resolution concerning providing faculty members with Faculty Affairs Committee recommendations concerning removing the "six year cap" on non-tenured, full-time, state-supported faculty positions (Approved 12/1/83)

December 6, 1983:

- 83-48 Fall Break 1985 schedule for October 21, 22 (Approved 1/5/84)
- 83-49 Curriculum revisions found in Committee Minutes of November 10th and 17th, 1983 (Approved 1/5/84)
- 83-50 Revision of unit codes of Nursing, Technology, Counseling Center, and History (pending Code Committee recom)
- 83-51 Document on Patents and Copyrights approved in principle with the suggestion that faculty having questions or possible revisions submit them to Professor J. William Byrd, Physics. (Approved 1/5/83)

January 24, 1984:

- 84-1 Amendment to the resolution concerning faculty salaries directed to the Board of Trustees changing the wording of the concluding section("Therefore, Be It Resolved..") to read differently than the original proposed (Approved 1/26/84)
- 84-2 Resolution concerning faculty salaries, directed to the Board of Trustees (Approved 1/26/84)
- 84-3 Amendment to the resolution concerning faculty salaries directed to the Faculty Assembly adding another RESOLVED section concerning correcting disparities between salaries of male and female faculty. The phrase "no less than 15%" was inserted in the new section.
- 84-4 Resolution concerning faculty salaries, directed to the Faculty Assembly (84-3 & 84-4 both Approved 1/26/84)

February 21, 1984:

- 84-5 Codes of Theatre Arts, Business, and Music (pending Code Committee recom)
- 84-6 Davis' amendment to definition of voting faculty (approval not needed)
- 84-7 Meyer's amendment of definition of general faculty (first reading)
- 84-8 1984-85 meeting dates of Senate and Agenda Committee (Approved 3/21/84)
- 84-9 Pories' amendment to Faculty Affairs report (approval not required)
- 84-10 Amended amendment of Faculty Affairs report approved (main motion still pending) (approval not required)
- 84-11 Amended definition of voting faculty member (Appendix L) (Approved 3/21/84)

March 27, 1984:

- 84-12 Senate support of WUNC public radio service for Eastern North Carolina (Approved 4/20/84)
- 84-13 1984 Graduation list (Approved 4/20/84)
- 84-14 Revised Faculty Welfare charge (Approved 4/20/84)
- 84-15 Constitutional amendment: new definition of General Faculty (Appendix A) (Approved 4/20/84)
- 84-16 Motion to establish a task force to review information presented by the Faculty Affairs Committee, to report to the Senate in 1984-85 (omitted because later rescinded by the Senate)
- 84-17 Curriculum revisions found in the Committee Minutes of February 23, 1984 (Approved 4/20/84)
- 84-18 Code revisions of Foreign Langs and Lits and of Home Economics (pending Code Committee recom)
- 84-19 General College Advisor/Advisee Evaluation Survey (Approved 4/20/84)
- 84-20 Smoking policy recommendation (Approved portion "Smoking shall be prohibited in all ECU classrooms": the rest under study 4/20/84)

April 17, 1984:

- 84-20A New By-Law for Constitution of the Faculty Senate concerning second alternates (more than one if more than one senator)  
(Approved 6/5/84)
- 84-21 Motion to rescind previous action concerning forming a task force to study issue of removing six-year cap on non-tenured positions  
(approval not required)
- 84-22 Motion that material be recommitted to Faculty Affairs Committee and that the FAC meet with representatives of the Medical School and other interested persons who have spoken on the issue  
(approval not required)
- 84-23 Curriculum changes of the March 22, 1984 Curriculum Committee meeting  
(Approved 6/5/84)
- 84-24 Motion to recommit 1986-87 academic calendar to Calendar Committee with provision that there be a two-day fall break built into that calendar  
(approval not required)
- 84-25 The Senate recommends that the unit head (as defined in App L) shall not cast a vote in any faculty vote on personnel matters but shall forward his/her recommendation along with that of the personnel committee to the next higher administrative official in accordance with the forwarding procedure in Appendix D.  
(Approved 6/5/84)
- 84-26 Revised unit codes of Library Science and Division of Continuing Education  
(pending Code Committee recom)
- 84-27 Unit codes of Geology and Army ROTC  
(pending Code Committee recom)
- 84-28 Unit Code of Medicine with stipulation that the School forward weighted items listed in App C to the Faculty Governance Com  
(pending Code Committee recom)

NOTE: The above recommendations regarding unit codes have received action. Specific changes are listed in the Faculty Senate office. See Part III below for a summary statement regarding Unit Codes.

## II. Actions and Continuing Work of Faculty Senate and Academic Committees:

There are 24 such committees (19 academic committees plus the three committees on grievance --Hearing; Due Process; Reconsideration--and the two Faculty Senate Committees).

The committees on grievance did not meet in 1983-84. The two Faculty Senate committees performed effectively in setting the agenda for the Senate meetings and helping to insure that items reaching the floor of the Senate had been properly deliberated beforehand (Agenda) and in recommending to the Senate a list of committee candidates based on interest, years of experience in the relevant areas, commitment shown on previous committees and breadth of representation (Committees). These committees are to be commended for their good work.

Lastly, the Ad Hoc Screening Committee On Unit Codes worked to approve (and the Senate approved) three new codes (Geology, Medicine, Army ROTC). This hard-working and long-lasting committee is nearing the end of its assignment: a code from the Department of Political Science will fulfill the charge, once it is approved, and the Governance Committee will take over the task, entirely, of passing on unit code revision requests from the various units.

The other 19 (the Academic) Committees are considered as follows:

- (1) ADMISSIONS COMMITTEE: The Admissions Committee reviewed its charge with the Committee on Committees and it was determined in 1983-84 that Admissions would heretofore pass on the proposed admissions standards for new degree programs, something the University Curriculum Committee had graciously done until now. The charge of Admissions lists this as part of their work. The Committee acted on 228 appeals in 1983-84 and recommended that the University support the GenAmin's policy draft on setting minimum admission criteria for the whole Univ system. The Committee also recommends that those past members requesting a second term be allowed such in that it takes a term to get a clear understanding of the catalogue requirements and retention periods so central to the Committee's work. Carried Over: the prospects of quota recommendations on foreign students; recommendation possibility re TOEFL exam for intl students transferring within the USA to ECU; Further thought about exceptions to minimum admissions standards to go into effect in 1988 (adults, higher standards, etc?)

This committee is to be commended for the long hours of detailed work required. A pool of very dedicated committee members has developed over the years to handle these important and time-consuming tasks. More than the usual committee assignment, this one is demanding.

More specific actions are to be found noted in the Minutes for 1983-84. Officers for 1984-85 are encouraged to review those Minutes.

- (2) CALENDAR COMMITTEE: This committee performed the important tasks of bringing to the Senate recommendations concerning the calendar for Commencement, 1984; Fall Break 1985; Summer School 1986; and Fall and Spring, 1986-87. All recommendations were approved, excepting the recommit on Fall Break, 1986 regarding which the Senate has asked for a calendar which will include a two-day Fall Break. The Committee will report in the Fall, 1984 with such a recommendation. Officers for 1984-85 are encouraged to review the 1983-84 Committee Minutes.
- (3) CAREER EDUCATION: The Committee has worked to designate career education coordinators for most units. Also, a long-standing effort to produce a Career Education Profile booklet is nearing success. The Committee recommends that this booklet be up-dated every two years in coincidence with the new catalogue and that distribution logistics be assumed by some administrative office on campus. Carried Over: overseeing the printing and (by recommendation to the Senate) the distribution of this booklet. The Chair of the Faculty is asked to attend the first Fall meeting to discuss committee work. Officers for 1984-85 are encouraged to review the Committee Minutes for 1983-84.

- (4) CONTINUING EDUCATION COMMITTEE: The Committee was in the previous year the source for the now functioning Evening Programs Advisory Committee (EPAC) idea and this year kept abreast of developments there. That committee and this one recommended that the responsibility for organizing and promoting the evening degree programs be assigned to the Division of Continuing Education, specifically the University College. It is clearly understood that the academic responsibility for the programs will rest with the deans and, through them, with the departmental chairs. The Division of Education will be responsible for promotion, recruiting, registration, and other logistical assistance needed by the evening students. The program will begin in the Fall 1984 and the Committee (and EPAC) is gratified by the cooperative spirit manifested by all quarters. Carried Over: continued interest in the evening program development; discussion of two illustrations contained in Standard 9, published by SACS, which may be a problem in the future. One illustration deals with funding continuing education. The Standard specifies that support should be consistent with support of all units in the University. The other illustration deals with central coordination of continuing education programs. Additionally, a primary faculty concern which needs further discussion is the level of remuneration to faculty who teach courses for the Division. Even though a substantial increase was granted recently (20%) --for which the faculty are grateful-- gratitude is hardly the appropriate response given the low hourly-wage outcome of these important contributions on the part of the faculty. It seems obviously desirable to retain as many experienced faculty as possible in these courses and additional monies would help in that regard. Officers for 1984-85 are encouraged to review Committee Minutes for 1983-84.
- (5) COURSE DROP APPEALS: The Committee passed on six student appeals during the year. The Committee notes in its annual report that a suggestion has been made to consult on a regular basis with the faculty member whose course is at issue. The Committee notes that this is being done as the need arises. Carried Over: the very important task of developing a mechanism for regular involvement of the faculty member at issue has been recommended by many faculty and administrative officers of the University. The Chair of the Faculty concurs in seeing this as a top priority for the Committee in 1984-85. The important work of the Committee should not be hampered by the oft-felt inequity of denying faculty at issue a chance to comment. Officers for 1984-85 are encouraged to review Committee Minutes of 1983-84.
- (6) CREDITS COMMITTEE: The Committee did not meet for any appeals in 1983-84. The members did discuss the need for specific guidelines as to the manner by which student appeals should be forwarded to the Committee. Given the analogy which may exist to the course drop appeals situation, this topic is carried over as the primary item of business for 1984-85. The Officers for 1984-85 are encouraged to review Minutes from 1983-84 and to discuss this analogy with the Chair of the Faculty and with the past Chair of Course Drop Appeals (Ralph Scott, Lib Servs) and Trenton Davis (immed past Chair of the Credits Committee).

- (7) EDUCATIONAL POLICIES & PLANNING: The Committee took no action in 1983-84 in that it was a sort of down-side year in the planning process. Committee (and Senate officer) representation on the newly-revised and constituted Planning Commission is an important aspect of the University planning process and as time goes on, both the Commission and the Committee will work in concert to help formulate and reformulate the University plan. The work of the Faculty Assembly in insuring faculty input in the budget process as well as the planning process has been and will continue to be reflected in the concern and work of this committee. Such interests are carried over and should be made a matter of regular report to the Faculty Senate itself.
- (8) FACULTY AFFAIRS COMMITTEE: The Faculty Affairs Committee conducted hearings and wrote a report to the Senate concerning the prospects of removing the six-year cap on fixed term appointments. Indeed, this sequence of events was a major part of the activity of the Faculty Senate in 1983-84 and remains to be one of the top priorities for 1984-85 (see Section III below). The Committee is to be commended for the hours of committed involvement on this very serious matter. Many faculty involved themselves, both before the Committee and before the Senate on this topic. A task force option was ultimately rejected by the Senate and the question has been recommitted to the committee. The Chair of the Faculty will provide a full file to all incoming committee members and this topic is the obvious carry over for 1984-85. All members of the new committee have the obligation of familiarizing themselves with the materials. A short history of the question will be prepared and included with those materials and the Committee is urged by the Chair of the Faculty (and the Senate by Resolution 84-22) to involve the Vice Chancellors from Medical and Academic Affairs in its deliberations and to report back during 1984-85 on this long-standing issue first given to the Committee in 1982-83. Certainly an invitation to all constituents of the University must forthcome from the Committee on this important issue.
- (9) FACULTY COMPUTER COMMITTEE: The Committee had a busy year hearing and making recommendation concerning computing services at the University and given that a search for a new director was carried out, these contributions were especially important. Recommendations to the Senate, to CIS, and to ISAC are the important work of this important committee. In December, the Committee chair appointed a subcommittee for academic computer (short and long-range) planning. The Committee advised CIS on the expenditure of approx \$50,000 of change budget support for academic computing. These funds went for the purchase of two time-sharing micro systems for an Austin lab, two personal computer systems for Academic Computing (CIS), and approx 20 terminals. The FCC advised the Search Committee for the CIS Director and participated in the interviewing process. Professor Joyce served on this committee, as did the Chair of the Faculty. The FCC welcomed Jim Yucha in the newly created position, Manager of Academic Computing and invited him to participate at FCC meetings. The Committee also recommended to CIS that available space in Speight be set up as a faculty user room and approved thru recommendation the re-equipment of the School of Business' micro lab with IBM-compatible pcs. The committee carries over these general responsibilities, recommends the development of a handbook of FCC procedures, a new member orientation, and replacement of one member who was never able to attend.

- (10) FACULTY GOVERNANCE COMMITTEE: The Committee continued consideration of changes in unit codes required by Appendix C. A subcom was appointed to discuss with the Chancellor any references to salary recommendations that might be included in unit codes. The Chancellor indicated (see Senate Minutes for September 20, 1983) that since App L does not mention salary matters, such guidelines, if any, should be placed among the unit's personnel policies and guidelines. Another subcom drafted a proposal on the definition of voting faculty for App L. (see Senate Resolution 84-11 --this action, approved by the Chancellor, was adopted as a revision in App L by the Board of Trustees on July 1, 1984). A third subcom was appointed to draft a recommendation on General Faculty voting mechanisms (this latter topic is carried over). The Committee returned four unit codes to units for further work before sending them on to the Senate (but did ultimately send them on as revised). The Committee sent a total of 12 unit codes to the Senate for revision consideration. Also sent to the Senate were recoms re second alternate senators; the document on Patents and Copyrights; a definition of General Faculty commensurate with requirements in The UNC Code; a proposal re voting by unit chairs on personnel committees (subsequently passed by the Senate and approved by the Chancellor, as indicated in a memo from the Chancellor to all unit chairs, dated in June, 1984). This committee deserves commendation for long hours of tedious yet important combing of unit code proposals for consistency among units as such can be expected. Carried over also is the project of completing code screening re App C requirements --in fact the Committee should report to the Senate in early 1984-85 on the status of that project. Also, the Committee can expect to inherit all code revision proposals as the expected dissolution of the Ad Hoc Screening Committee occurs. In that regard a compiling and distribution of all code-writing guidelines should be accomplished in 1984-85. Officers for 1984-85 are encouraged to review the 1983-84 Committee Minutes.
- (11) FACULTY WELFARE COMMITTEE: The Committee recommended (and the Senate approved) a change in the committee charge (with the recom of the Common Committees) involving the provision of data by the Faculty Chair to the Committee as a background procedure so as to allow faculty salaries to be a committee purview (as listed in the new charge). Tom Johnson (HPERS) continued as a Committee consultant on the faculty salary survey and carried out the arduous task of updating salary information for the Committee. Consideration of retirement and tuition waiver options (for dependents) are topics carried over and liaison with the Faculty Assembly Welfare Committee will be continued. Also carried over is the important task of finalizing the context of the faculty salary survey (guidelines, procedures, and applications); follow-up on the proposal of the Fac/Staff Benefits Committee to Chancellor Howell that discounts similar to those available to employees of the School of Medicine for health care services be made available to all ECU employees follow-up on the Committee's request for a consultant to work on the statistical design of future salary surveys (1982-83 Annual Report of the Committee, IX,1.) Officers for 1984-85 are encouraged to discuss these items with the Chair of the Faculty and to read the Committee Minutes for 1983-84. Consultation with Dr. Ellis (Engl), immed past Committee Chair is also encouraged.

- (12) GENERAL COLLEGE COMMITTEE: The Committee prepared and presented to the Senate a form for student evaluation of faculty advising for possible use by General College advisors. This form was presented to the Senate and accepted by the Senate for voluntary use by units for any and all advising processes. (see Senate Resolution 84-19) The Committee discussed the efficacy of the registration process at ECU. Carried over is the continuation of that discussion and a continuation of consideration of the report given to the Senate (written) by Gil Moore, Registrar. Also carried over is the discussion of ways to improve the advising process in the General College (and beyond), a discussion initiated by Herb Carlton (POLS), whose advising activities many think might serve as a model for others. Officers for 1984-85 are encouraged to review the Committee Minutes for 1983-84.
- (13) RESEARCH/CREATIVE ACTIVITY COMMITTEE: The Committee brought a revision of criteria for the consideration of grant proposals to the Senate and (see Resolution 83-46) these were approved. The Committee also presented its annual recommendations to the VCAA re fundable proposals. The Committee worked with the Univ Teaching Grants Committee and the Office of the VCAA in order to make more uniform and more nearly clear all aspects of grant committee work at ECU. Carried over is the continuation of that dialogue and the new officers are encouraged to discuss these matters with Margie Gallagher, immediate past Chair, to review the Minutes of 1983-84 and to maintain close contact with Dianna Morris (Office of the VCAA) on these matters. Some further analysis of the notification of faculty is needed. The Annual Report of the Committee lists seven items, specifically, which need attention in 1984-85. The Committee is to be commended for its great care and concern over criteria in this important work and for the long hours subsequently invested in evaluating proposals under these revised criteria. The annual report from the Committee is excellent.
- (14) STUDENT SCHOLARSHIPS, FELLOWSHIPS, & FINANCIAL AID: The Committee handled the routine business of approving scholarships; revised the document "Guidelines for Department, School, or College Scholarships"; and, determined the structure, amounts, and criteria for the Lillian Jenkins Scholarship. The Committee communicated with all unit heads, requesting information from all units on all scholarships, in that the Committee serves as the University appeals board in all student financial aid matters. Carried over is the obvious responsibility associated with this communication and approval process. New officers are encouraged to read the Committee Minutes from 1984-85 and to discuss the Committee's function with William Bloodworth (ENGL), immediate past Committee chair.
- (15) STUDENT RECRUITMENT AND RETENTION: The Committee discussed the possibility of a task force to investigate certain matters. The Senate (thru the Committee on Committees) advised that such activities could be found covered in the Committee's own charge. The Committee carries over that interest and intends to discuss this with several officials listed in the Committee's annual report. Also, a plan to visit unit meetings is to be considered. New officers should discuss these items with Dr. Phelps, & with Professor Tilton Wilcox (BUSI), immediate past chair of the Committee. The Committee might benefit from hearing some of Marion Sykes' ideas as the new Coordinator of University College, given his experience at recruitment and retention over the years for the Division.

- (16) TEACHING EFFECTIVENESS COMMITTEE: The Committee continued work on analysing the student teaching effectiveness evaluation instrument, conducting several hearings to that end. The subcom on revision has developed a new, shorter form, which will be considered further in the Fall semester, although such would not be ready for the Fall, 1984 evaluation run. Also carried over is the wider concern for the evaluation process, especially to help prevent (through perhaps a package recommendation to the Senate) use of the instrument by unit heads as the sole item in the evaluation of a faculty member's teaching effectiveness. No other item of discussion is directed to the Office of the Faculty Senate as often as this one, and its consideration by the Committee in 1984-85 and consequent action by the Senate constitutes one of the top Senate priorities for 1984-85. Also, working closely with both the VCAA and Bob Ussery in the Office of Institutional Research is paramountly important in order to bring this enterprise to effective, coordinated fruition. Also, further discussion and action re faculty teaching effectiveness development needs attention (space for a center, more workshops, etc). New officers are encourage to read the Minutes from 1983-84, the Committee's annual report, and to discuss these matters with Madge McGrath, immediate past Chair of the Committee.
- (17) UNIVERSITY CURRICULUM COMMITTEE: This Committee, as always, deserves commendation for the heavy workload it carries, so central to the University's mission. Especially so this year with a new catalogue formation. Additionally, the Committee prepared a total summary of all curricula changes (on file in the Senate office). The Committee continues to urge that units planning changes be aware of the time required to obtain all approvals necessary for curriculum changes, esp in light of a two-year catalogue. The Committee wishes to have all degree changes include the catalogue format in order to better understand what changes are being made and to facilitate the preparation of the Committee's Minute. The Committee has relinquished its overseeing of admission standards for new degree programs to the Admissions Committee. The Committee believes that experience is the best teacher re the Committee's activities and that it is difficult to be comprehensive in the production of written committee procedures.
- (18) UNIVERSITY LIBRARIES COMMITTEE: The Committee facilitated multi-copy collection policy formation for the Reserve Book room; contributed to strategy development re collections; reports that the allocation formulae seem to be functioning appropriately; made suggestions regarding facilities expansion; discussed the problems associated with out-of-print and foreign source publications; and other items listed in the annual report from the Committee; Officers for 1984-85 are encouraged to discuss these matters with Chuck Boklage, immediate past Chair, and to read the Minutes from 1984-85. Some discussion should also occur in 1984-85 concerning the Senate representation from the Health library. History of unit formation has it that the HSL representation should be separated from the School of Medicine. New officers should discuss this question with the Chair of the Faculty in 1984-85. Coordination with the Faculty Governance Committee in this discussion would be helpful.

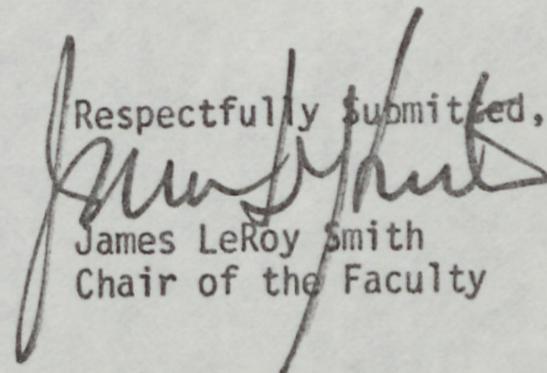
- (19) UNIVERSITY TEACHING GRANTS COMMITTEE: The Committee worked to coordinate uniformity of procedures with the R/CA Committee and with the office of the VCAA. These discussions should be continued in 1984-85 and such is an important carry over. The new officers should discuss these matters with Vi Rosenfeld (HECON), immediate past Chair of the Committee and should coordinate activities in 1984-85 with the R/CA Committee. Some discussion of the criteria is always in order, to see if improvements are called for. Close contact with Dianna Morris (VCAA office) is essential on all matters of procedure and some further attention to faculty notification is in order.

III. A STATEMENT OF PRIORITIES AND GOALS FOR THE FACULTY SENATE IN 1984-85:

- (1) Effect further coordination with the Faculty Assembly and the Assembly's committees re our committees
- (2) Bring forth a comprehensive package concerning the evaluation of teaching effectiveness (new instrument; further criteria)
- (3) Bring forth a concise and substantial recommendation re the six-year cap question
- (4) Oversee the dissolution of the hard-working Ad Hoc Screening Committee subsequent to approval of a Political Science code.
- (5) Evaluate the adequacy and consistency of Apps C, D, and L, once the 6-yr cap question is resolved.\*\*
- (6) Involve interested and willing faculty in the work of the Senate and committees on a continuing basis.

\*\*The Senate made App C-related recommendations on the following unit codes in 1983-84: Nursing, Technology, Business, Counseling Center, History, Home Economics, Music, FL&Ls, Library Science, and Division of Con Educ. The Senate approved the following new codes: Medicine, Geology, Army ROTC.

Respectfully Submitted,

  
James LeRoy Smith  
Chair of the Faculty