

EAST CAROLINA UNIVERSITY

GREENVILLE, NORTH CAROLINA 27834

OFFICE OF THE CHANCELLOR

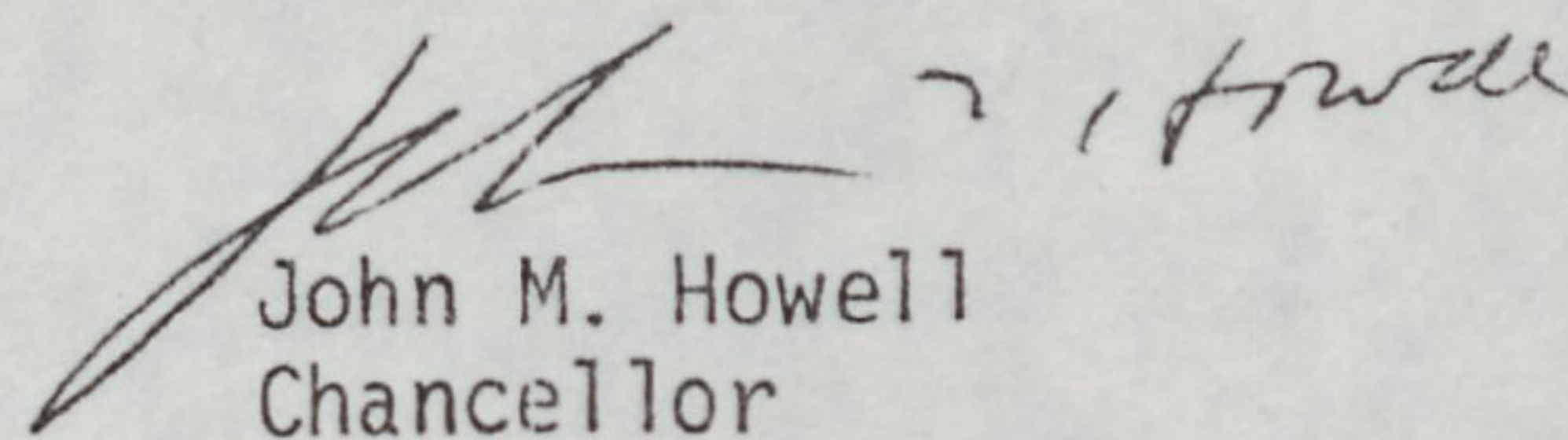
February 1, 1983

Dr. Ronald Thiele  
Chair, Chancellor's Advisory Committee  
on Unit Codes  
East Carolina University

Dear Dr. Thiele:

Attached are amendments to the Philosophy Department Code which have been approved by the Senate. I would appreciate your critique before I take action.

Sincerely,

  
John M. Howell  
Chancellor

JMH/ra

enclosure

cc: ✓ Dr. Caroline Ayers

Amendment to Philosophy Department Code:

(Appropriately approved in Department November 18, 1982)

IV. Evaluations

A. Annual evaluations

1. At the end of each academic year, the chairperson shall formulate an evaluation of each faculty member in accordance with the East Carol University Faculty Manual, Appendix C III on the basis of evidence in hand for accomplishments in the three categories of teaching, research/creative activity and service as these are specified in the Guidelines of the Department.
2. In the evaluation, teaching shall have a weight of 40, research/creative activity shall have a weight of 40, and service shall have a weight of 20. For members with fixed term appointment, however, teaching shall have a weight of 50, and research/creative activity shall have a weight of 50.
3. The evaluation shall not take into account either the number of hours of teaching responsibility, not any special opportunity provided to a faculty member, such as released time for teaching, or the reward of a grant.
4. It shall be the responsibility of each faculty member to insure the appropriate evidence of accomplishments in the three categories named in (1) is in the member's Personnel File for consultation by the chairperson and the Personnel Committee.
5. The chairperson shall inform the Personnel Committee of any and all annual evaluations before these are submitted to the Administration. If the Personnel Committee agrees with the unit chairperson's evaluations, it shall so inform the Administration. If the Personnel Committee disagrees with the evaluations, and the disagreement cannot be resolved through consultation between the unit chairperson and the Personnel Committee, the Personnel Committee has the prerogative of submitting to the Administration its own recommendations, formulated in accord with the Committee's bylaws.

B. The Quadrennial Evaluation: (no change)

V. Salary

- A. The unit chairperson shall base any and all recommendations for merit salary increments on the annual evaluation specified in IV.A.
- B. The unit chairperson shall inform the Personnel Committee of any and all merit salary increment recommendations before those are submitted to the Administration. If the Personnel Committee agrees with the recommendations of the unit chairperson, it shall so inform the Administration. If the Personnel Committee disagrees with the recommendations, and the disagreement cannot be resolved through consultation between the unit chairperson and the Personnel Committee, the Personnel Committee has the prerogative of submitting to the Administration its own recommendations formulated in accord with the Committee's bylaws.

- C. The unit chairperson shall request supplemental funds from the Administration for any member whose salary, in the judgement of the unit chairperson and the Personnel Committee, does not reflect the member's extraordinary merit in the three categories named in IV.B.

[Note: adjust subsequent Roman numerals.]