

## FACULTY SENATE

The second regular meeting of the Faculty Senate for the academic year 1982/83 will be held on Tuesday, October 12, 1982, at 2:10 p.m. in Mendenhall Student Center, Room 244.

### AGENDA

1. Call to Order
2. Approval of the Minutes
3. Special Order of the Day
  - A. Announcements
  - B. Chancellor John Howell
  - C. Vice Chancellor William Laopus
  - D. Faculty Assembly Report - Larry Hough
  - E. Ms. Cathy Andruzzi, Basketball Coach
4. Unfinished Business
  - A. Credits Committee (Charles Ward)
    1. Academic Regulations (see attached)
    2. Course Drop Recording Policy
  - B. ad hoc Grievance Procedures Committee\*
5. Report of Committees
  - A. University Curriculum Committee (William Grossnickle)
6. New Business

\*The campus attorneys of the constituent institutions met September 28, 1982, to discuss grievance procedures. Since the training sessions recommended by the Faculty Assembly Resolution of last April are being planned, it is possible that the broader subject of grievance procedures may also be addressed.\*\* The Committee recommends a postponement of action on their report for a reasonable period of time. A delay in consideration of the report would also allow individuals and units to suggest changes for the committee to consider.

\*\*Action on the Report of the ad hoc Grievance Procedures Committee may, therefore, be premature.

Agenda Item 4A.1 Credits Committee

The changes which follow are found in the Academic Regulations section of the 1982-84 catalogue, pages 51 through 65:

Page 55

Current Policy:

Students transferring from other colleges who desire to substitute courses taken elsewhere for courses prescribed at the University must submit such petition prior to enrollment for their first semester at the University.

Changed to:

Students transferring from other institutions who desire to substitute accepted courses taken elsewhere for courses required within a major at East Carolina University will submit a petition requesting the substitution, to the dean or department chairperson of the academic unit offering the degree. The petition will be submitted during the first semester the student is at the University. If the petition is approved by the student's academic advisor, and if it is approved by the dean or department chairperson, it will be placed in the student's folder and transmitted to the Office of the Registrar.

Page 55:

Current Policy:

The University is in session 5 1/2 days per week.

Changed to:

Classes are in session 5 1/2 days a week.

Page 57:

Current Policy:

Final examinations are held at the close of each term.

Changed to:

After the first sentence insert: "A final examination appropriate to the subject of the course will be given in all courses."

Page 64

Current Policy:

Students who earn credit for teaching certificate renewal purposes only should file the request for a transcript with their superintendents of schools.

Changed to:

Students who earn credit for teaching certificate renewal purposes only, should request the Registrar's Office to forward a copy of the transcript to their local school superintendent.

PLEASE BRING THIS WITH YOU TO THE OCTOBER 12, 1982 FACULTY SENATE MEETING

Agenda Item 6A:

Item for Consideration under New Business

I have been informed by the Office of Institutional Research that several units have inquired concerning the availability of information obtained in the Survey of Student Opinion of Instruction to be conducted by that office during November, 1982.

Institutional Research can obtain the following additional information if the faculty chooses.

- (1) Summary of all student survey information for the combined classes of each individual instructor. (This information, if obtained, would be sent to each instructor and to the immediate administrative superior. It must be done for all faculty or for none.)
- (2) Summary of student survey for all classes in the unit. If approved by the Senate, this information would be furnished only those units requesting the information.
- (3) Summary of student survey for the entire institution. If approved by the Senate, this information would be furnished to those units requesting the information.
- (4) A research data set could be provided to requesting units where 100% of the instructor and course identification had been stripped. There would be an indicator of the level of the class. This information would be furnished on tape to the requesting units only.

I have been asked to remind the faculty that the questionnaire prepared for use by Institutional Research is not designed for individual use and may not be used apart from the University Evaluation. A resolution must be passed at the October 12, 1982 Meeting of the Faculty Senate if the information is to be obtained from the survey this fall.