

# UNIVERSITY TEACHING GRANTS COMMITTEE

## Guidelines for Grant Proposals

1982-83

### Scope of Funding

The University Teaching Grants Committee welcomes innovative and creative proposals which will enhance the instructional environment of East Carolina University. We look for seminal proposals with more than immediate impact and with a high probability of replication. Proposals which are likely to be funded are of two kinds, described below in order of priority for funding:

1. Proposals which create or develop new instructional approaches, designs, or techniques. These proposals focus on the learner, the classroom, and the classroom materials. They should not be merely duplication of existing practices or materials nor mere data collection but should be strongly innovative and of considerable significance to other instructors in the field. Moreover, the funded endeavor should be clearly within the expertise of the principal investigator.
2. Proposals which enhance the instructional skills or develop the expertise of the instructor. These proposals focus on the knowledge disseminated in the classroom and should, again, represent innovative departures from the customary and traditional.

Proposals of the second category cannot be requests for funded travel to and participation in annual or other regularly-held conferences, meetings and such gatherings. They can, however, be requests for funded travel to and participation in short-term workshops or seminars specifically designed to instruct in or enhance skills, concepts, knowledge and methodologies in the principal investigator's instructional field. These should not be viewed as travel funds supplementing or replacing those funds disbursed annually by academic units.

### Other Criteria and Restrictions

Grant applicants must be full-time faculty members of ECU. A grant cannot be used to pay additional salary to any full-time employee nor can grant funds be used in pursuit of a degree at any institution.

Funds are not available for student wages. All materials and equipment purchased with funds from a grant become the property of the University. Previous awards to a faculty member of a grant from the committee does not prejudice the committee in any way.



The funds for the grant project must be spent by 15 June 1983. At the conclusion of the grant period, the grantee must submit a final (or progress) report to the Chairman, University Teaching Grants Committee, c/o Faculty Senate Office.

Application Process

Fifteen copies of the proposal should be submitted to the University Teaching Grants Committee, Faculty Senate Office, Room 140, Rawl Annex by 22 October 1982, at 5 p.m. Two application forms must be signed by the applicant and the chair of any unit involved.

The Committee will recommend projects for funding to the Vice Chancellor for Academic Affairs by 1 December 1982.



FUNDED \_\_\_\_\_  
 NOT FUNDED \_\_\_\_\_  
 AMOUNT \_\_\_\_\_  
 DATE \_\_\_\_\_

GRANT NUMBER \_\_\_\_\_

## EAST CAROLINA UNIVERSITY

Application for Grant from the  
 University Teaching Grants Committee

1. Title of Project \_\_\_\_\_
2. Name(s) \_\_\_\_\_
3. Department \_\_\_\_\_
4. Rank \_\_\_\_\_
5. Full or parttime \_\_\_\_\_
6. Amount Requested \_\_\_\_\_
- 7.a. Project Starting Date \_\_\_\_\_
- b. Project Completion Date \_\_\_\_\_
8. Tentative calendar of activities: (remember to include final reporting and evaluation phases by August 1 and to conclude all reimbursable project activities by June 15, 1983).
9. List all project(s) previously funded (for the past five years) by the Committee for Teaching Effectiveness and date(s) of final report(s) submitted.
10. On one separate, typed and double-spaced sheet, give a general description of the project. Explain the (a) purpose or objectives (b) approach and (c) intended product or result, especially as that outcome enhances teaching effectiveness:



11. Anticipated Budget (give details under each item):  
(Remember that all funds must be spent by 15 June 1983)

	Requested Funding	*Funds From Other Sources
(a) Honoraria . . . . .1950 . . .	\$ _____	\$ _____
(b) Travel (and registration fees) (where) (method) . . . . .3100 . . .	\$ _____	\$ _____
(c) Communication . . . . . 3200 . . .	\$ _____	\$ _____
(d) Other current services (tuition, ads, food services, etc.) . . . . .3900 . . .	\$ _____	\$ _____
(e) Equipment . . . . . .5300 . . .	\$ _____	\$ _____
(f) Printing . . . . . .3400 . . .	\$ _____	\$ _____
(g) Educational/Research Supplies 2300 . . .	\$ _____	\$ _____
TOTAL . . . . .	\$ _____	\$ _____

\*Indicate any amounts toward meeting costs of project which will come from you, ECU, or other sources.

I understand and accept the terms and conditions set forth in the University Teaching Grants Committee Grant Application Guidelines, including the requirement for evaluation and final reporting.

\_\_\_\_\_  
(Signature of applicant) (Date)

I acknowledge this applicant is qualified to carry out this project and that this project will enhance teaching effectiveness in this unit.

\_\_\_\_\_  
(Department/School Head)

Other comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Send 15 copies of proposal and/or this form to the University Teaching Grants Committee, Rawl Annex 140, Faculty Senate Office by 5 p.m. October 22, 1983.

Comments by the committee: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_