

MINUTES
FACULTY SENATE OF EAST CAROLINA UNIVERSITY
FIRST REGULAR MEETING OF THE 1982/83 ACADEMIC YEAR

21 September 1982

The Faculty Senate met on Tuesday, 21 September 1982, at 2:10 p.m. in Room 221, Mendenhall Student Center. The meeting was called to order by the Chairman Caroline Ayers. The Secretary noted the following members were absent: Barnes, Brinn, and Hause. The following alternates were present: Steelman for Nischan, Denny for McGee. Ex-officio members absent were: Maier, Warner, and Laupus.

Agenda Item 2: Approval of the Minutes of April 20 and 21, 1982

The minutes of April 20, 1982, were approved as written. The minutes of April 21, 1982, were approved with a correction in the vote for secretary with Haney receiving 19 votes and 44 total votes cast.

Agenda Item 3B: Chancellor Howell's Comments

Chancellor Howell commented that 1982-83 looked like it would be a good year with 13,300 students. There is a projection for a small increase for the next two years with enrollment remaining relatively stable. He stated that Governor Hunt had said he was committed to a salary increase--suggested percentages have ranged from 25% down to 0% over the next two years. It is hoped that positions will not be reduced in order to raise salaries. The General Administration had indicated its first priority is the restoration of lost positions and its second priority is additional faculty to cover any enrollment increase. The Planning Commission is preparing the response to the report of the Southern Association of Schools and Colleges, and in December the new recommendations to the University of North Carolina long-range planning document are due. Notices have been sent to schools and departments requesting program proposals for the Long-Range Planning. Chancellor Howell suggested that anything one might contemplate offering in the next five years be included. Adding proposals to the Long-Range Planning does not mean a promise to offer. The Chancellor stated that the new Code will be presented to the Trustees in the near future.

Agenda Item 3A: Announcements

The Chairman made the following announcements:

1. The Chancellor has indicated approval of the following resolutions:

82-18, -22, -23, and -25 (sent to President Friday), -27 (Code of Operations for Department of Psychology), -28 (Code of Operations for School of Music), -29, -30, -31, -33, -34 (forwarded as requested by Senate), -35, -36, -37, -40, -41, -43, -44, -47, -48, -49, and -50,

2. Appendix C (Personnel Policies and Procedures) has been approved by the Board of Trustees. All departmental personnel actions must conform to the provisions of Appendix C. Units should review their Code of Operations to assure that the unit code is consistent with Appendix C.

As provided for in Appendix C, all units should select an evaluation instrument for the student evaluation of teaching effectiveness. Institutional Research will administer the institution-wide evaluation of teaching effectiveness for units who desire to use it. If units choose to use some other instrument, it must be approved by the Chancellor and the unit will be responsible for its administration and scoring. Copies of the student evaluation instrument to be administered by Institutional Research can be obtained from that office if a unit wishes to have copies available for consideration when selecting an appropriate evaluation instrument. Additional questions chosen by the unit may be added to the evaluation instrument administered by Institutional Research.

The tentative dates for the University evaluation of teaching effectiveness and for the administrative evaluation are from the first of November to the middle of December.

3. Units have received a memo from the Vice Chancellor for Academic Affairs indicating that units should elect an evaluation committee. Please note that since the ECU Code approved by the Senate last year has not been approved by the Board of Trustees, the evaluation should be conducted in accordance with the Code in the Faculty Manual (Appendix L). There has been some confusion concerning the administrative evaluation specified in the Code and the evaluation of administrators to be conducted by Institutional Research. The survey conducted by Institutional Research is not part of the unit evaluation as specified by the Code. The results of this evaluation, as with the student evaluation of teaching, will be shared with the person being evaluated and the immediate administrative superior.

4. The following people have been appointed to fill committee vacancies:

Alta Andrews (Nursing), Career Education (1984); Emily Boyce (Library Science), Student Scholarships, Fellowships and Financial Aid (1983); James Buck (Business), Faculty Governance (1984); Wilbur Castellow (Psychology), Calendar (1984); David Downing (Drama and Speech), Course Drop Appeals (1984); Roger Eldridge (Education), University Research Committee (1983); Martha Engelke (Nursing), University Teaching Grants Committee (1985); Robert Fulghum (Medicine), Faculty Welfare (1984); Ruth Jones (Business), Calendar (1983); Eugene Ryan (Philosophy), University Research Committee (1983); Robert Wendling (Parks and Recreation), University Teaching Grants (1983)

5. A question has arisen as to who can attend committee meetings. A resolution passed by the Senate on March 23, 1976, states:

"That all such committees, unless prohibited explicitly by the committee's charge, University policies or state statutes, shall hold their regular and special meetings in open sessions and the chairmen of committees shall inform the Senate Office of the time and place of such meetings so that they may be placed on the Senate calendar in order that interested faculty may attend."

Persons who are not committee members who wish to address the committee must request floor privileges of the committee chair.

6. Tellers who will be assisting during this Senate meeting are: Wilbert Ball, Nicholas Georgalis, Veronica Pantelidis, Mel Stanforth, Ralph Steele.
7. The library staff has requested that I announce that there are no faculty carrels available at the present time. Faculty members desiring a carrel may place their names on a waiting list by contacting Dee Brockmann at the circulation desk.
8. The 75th Anniversary Ball will be held on October 22, 1982, at the Moose Lodge. Bo Thorpe and the Generation II Band, which is billed as the best dance band in America, will provide the entertainment. Faculty who would like to attend the 75th Anniversary Ball should contact Sue Dildy (RDI) to request an invitation.
9. The Coffee Committee for this year is: Paul Haggard, head (Math), Anne Briley (Library Services), and George Williams (HPERS).
10. There was a copy of the Annual Report of the Faculty Senate on each table.
11. Professor Kane announced that Sigma Xi is sponsoring a symposium on Phosphate and Peat Resources of North Carolina October 12-13, 1982, at the Regional Development Institute.

Agenda Item 3C: Faculty Assembly Report

Professor C. Ayers presented the Annual Report of the Delegates to the Faculty Assembly 1981-82. (See attached.)

Agenda Item 3D:

Elections were held for two vacancies on the Due Process Committee.

<u>Nominees</u>	<u>First Ballot</u>	<u>Second Ballot</u>
Virginia McGrath	14	5
Donald Sexauer	29	
Lauretta Lewis	12	1
James Wirth	15	10
Eldean Pierce	19	34
Total votes cast	47	50

Donald Sexauer was elected on the first ballot and Eldean Pierce on the second ballot. Both terms expire in 1984.

James Wirth and Virginia McGrath were nominated for the two alternates. They were declared elected by acclamation. Both terms expire in 1984. They were declared elected by acclamation. Both terms expire in 1984. For the Hearing Committee Miriam Quick was nominated for the term expiring in 1985 and Floyd Read was nominated as the alternate for the term expiring in 1985. Both were declared elected by acclamation.

For the Reconsideration Committee elections -- two vacancies:

<u>Nominees</u>	<u>First Ballot</u>	<u>Second Ballot</u>
Grant Somes	23	
Vincent Bellis	30	21
Stella Daugherty	30	27
Total votes cast	48	50

Bellis and Daugherty were elected on the first ballot. The second ballot determined Daugherty for the term expiring in 1985 and Bellis for 1984³. For two alternates to the Reconsideration Committee, Art Haney and Robert Woodside were nominated. Haney was elected for the term expiring in 1985, Woodside for 1984.

Professor Robert Woodside presented the Committee on Committees' nominees for three vacancies on the University Athletic Committee. They were Frank Saunders, Art Haney, and Fred Hamblen. Nominations from the floor were Vila Rosenfeld, Emily Boyce, Paul Alston, and Garrett Hume.

<u>Nominees</u>	<u>First Ballot</u>	<u>Second Ballot</u>
Frank Saunders	37	
Art Haney	10	3
Fred Hamblen	19	24
Vila Rosenfeld	21	28
Emily Boyce	17	19
Paul Alston	14	3
Garrett Hume	9	3
Total Votes Cast	48	46

Saunders was elected to the term expiring in 1985. Hamblen and Rosenfeld were elected to the terms expiring in 1984. Kane objected to electioneering in the middle of balloting.

Professor Woodside presented Wes Hankins as the Committee on Committees' nominee for the University Facilities Committee. Nominees from the floor were Rosalie Haritun and Roberta Edwards. The vote was Hankins 27, Haritun 16, Edwards 2. Hankins was elected.

Agenda Item 3E: University Research Committee

All grants recommended for funding by the University Research Committee have been approved for funding subject to recoding of line items for five grants (no changes in the total amount of grants) and inclusion of Dr. Douglas Wilms (RDI) as investigator on grants 82-74 and 82-75 since Malcolm Simpson and Dave Brockett are not faculty members. A list of the recommendations of the University Research Committee was included in the minutes of the Faculty Senate meeting of March 22, 1982.

Committee for Teaching Effectiveness--Faculty Grants 1982-83

Recipients, amounts, and titles of grants recommended by the Committee for Teaching Effectiveness and approved for funding are listed below:

M. Engelke & E. Pierce, Nursing	\$ 150.00	Fluid and Electrolyte Rummy
J. Golden & S. McCammon, Psych.	485.00	Factors Which predict Success in Mastery of Basic Physics Concepts
G. Ross, Philosophy	500.00	Series of Four Courses Applying Current Educ. Tech. to Teaching of Phil. in Sequence
D. McMillan, English	445.00	Travel Seed Money for Larger Proj. in Preparing Vol. on Teach. <u>Goethe's Faust</u>
Dale Light, History	1075.00	Attending <u>Newberry Summer Inst.</u> in Quantitative History
Vincent Mikkelsen, Education	875.00	Attend. Inter-Univ. Consortium for Pol. & Soc. Research -- Univ. of Michigan
Antonia Dalapas, Music	600.00	Workshop in Voice
Robert Wendling & T. Brinn, RDI	335.00	Dev. of River Park Environ. Awareness Center
Gerhard Kalmus, Biology	275.00	Purchase of Set of Scanning Electron Micrographs

Summer Grants Committee--Faculty Grants, Summer, 1982

Recipients, amounts and titles of grants recommended by the Summer Grants Committee and approved for funding are listed below:

R. Gowen, History	\$1250	Preparation of color slides to be used in teach. History 1040
P. Adler, Physics	2500	Compilation, editing of a series of casebooks in European Social History
C. Snow, Home Econ.	2500	Effects of day care on infants, phase 1: Plan. and Development
G. Ross, Philosophy	1250	Design new course, PHIL 3340, 20th Century Analytic
Wendall Allen, Bio.	2500	Skills Acquisition and Content Development for New Lecture and Laboratory Course: Bio- techniques.
W. James Smith, Bio.	2500	
C.W. Sullivan, Eng.	1250	Celtic Mythology in Modern Literature
W. Stephenson, Eng.	1250	Attending London Media Seminar

Agenda Item 4: Unfinished Business

There was no unfinished business.

Agenda Item 5A: University Teaching Grants

Sally Brett presented the report of the University Teaching Grants Committee. She stated that the committee at their meetings on August 30 and September 15, 1982, reviewed and revised the guidelines and application form. October 22, 1982, is the deadline for submitting an application and December 1, 1982, is the deadline for submitting the committee's recommendations for funding to the Vice

Chancellor for Academic Affairs. (Copies of the Guidelines and Application Forms have been sent to all faculty.) Professor Smith moved to accept the report. Wease seconded the motion. The motion passed.

Agenda Item 5B: University Curriculum Committee

William Grossnickle presented the University Curriculum Committee report and stated that Item 5B.2 on the agenda should be BA/BS minor in Historical Preservation and Museum Administration. The Senate approved the above minor and the change in the B.S. in Urban and Regional Planning as presented.

Agenda Item 5C: Ad Hoc Committee on Faculty Grievance Procedures

The report of the ad hoc Committee on Faculty Grievance Procedures was presented by Sandra Wurth-Hough. She stated that the committee had attempted to clarify, within the present framework of Appendix D, procedures that faculty may follow when they have grievances and was also recommending perceived needed changes in the grievance procedure as described in Appendix D. Questions were raised concerning the fact that there was no time limit relative to Step 1; the person representing the aggrieved would be paid by the administration thus having a conflict of interest; a difference in Appendix D and the statement on page 9 on discharge; a possible conflict with State Retirement conditions for retirement due to physical or mental incompetence. Ione Ryan and Bob Hursey have copies of the Faculty Assembly document on Grievance procedures, and the information is also found in the April 20, 1982, Faculty Senate Minutes.

The Senators were asked to share their copies of the ad hoc Committee's report with their colleagues and to discuss the procedures with them before the next Senate meeting.

Agenda Item 5D: Credits Committee

The Credits Committee report was presented by Charles Ward. He brought up three changes in the Academic Regulations in the Undergraduate Catalogue for 1984-86. Professor J. Jones moved that action be deferred until the next meeting of the Senate with the proposals attached to the agenda. Sadler seconded the motion. The motion passed. The Course Drop Policy with respect to the recording on the transcript of courses dropped after the Drop-Add period was discussed. Professor Johnson asked if the committee had the authority to recommend policy directly to the Administration. The Credits Committee Chairman stated that they were asking for the approval of their requesting information from the Registrar as to the implementation of student drops. Discussion indicated concern that the administration had responded hastily in implementing a policy before consulting the Faculty Senate. T. Johnson moved that the Faculty Senate receive the report of the Credits Committee, "In the interest of monitoring the impact to the implementation of recording student course drops, the Credits Committee has requested the Registrar to make specific recommendations to the committee relative to the kinds of data that will be potentially valuable in evaluating the usefulness of the drop policy at a future date.", and that the committee report its findings to the Senate. Haggard seconded the motion. The motion passed.

T. Johnson moved that the Credits Committee consider the pros and cons of the implementation of recording drops and make a specific recommendation to the Senate as to whether drops should be recorded. Kane seconded the motion. The motion passed. Johnson also pointed out a conflict in the catalogue which in one place says that the student may drop with no penalty and in another place states it will be recorded on the permanent transcript.

Meyer suggested the SGA be invited to comment on the policy. It was stated that the Registrar had requested the change since it reflects a more true and accurate record.

Agenda Item 6: New Business

Pories commented about the problems with public radio and WZMB's request to increase their power.

The meeting adjourned at 4:27 p.m.

Stella Daugherty
Secretary
Helen Broaddus
Office Secretary

Motions Approved by Senate

- 82-51 Acceptance of the report of the University Teaching Grants Committee
- 82-52
 1. BA/BS minor in Historical Preservation and Museum Administration
 2. Change in B.S. in Urban and Regional Planning
- 82-53 Acceptance of Credits Committee report with instructions for committee to report its findings to the Senate.
- 82-54 Credits Committee consider merits of recording drops and make a specific recommendation to Senate.

Agenda item 3.C. Annual Report of Delegates to the Faculty Assembly 1981-82

The Faculty Assembly of the University of North Carolina met at the offices of the General Administration in Chapel Hill on four occasions during the 1981-82 academic year: October 2, 1981; December 4, 1981; February 22, 1982; April 16, 1982.

East Carolina University delegates were Professors Caroline Ayers (Chemistry, Head of Delegation), Janice Faulkner (English), Robert Hursey (Mathematics) and Eugene Ryan (Philosophy). Professor William J. Byrd (Physics), first alternate, attended for Professor Faulkner who was granted a leave from University duties. Professor James L. Smith attended the April 16, 1982 meeting as an observer.

Professor Hursey chaired the Faculty Welfare Committee of the Assembly. Professor Ryan chaired the Planning and Programs Committee and served as Parliamentarian for the Assembly. Professor Ayers served on the Budget Committee. Professor Byrd served on the Academic Freedom and Tenure Committee.

During the October 2, 1981 meeting, a discussion of the terminal degree section of the consent decree was led by Vice President Dawson.

Budget actions taken by the short session of the legislature were discussed by Vice President Joyner at the December 4, 1981 meeting. A change in the by-laws for the Assembly specifying the composition of the nominating committee and the time of its report to the Assembly was adopted at this meeting. A resolution concerning the Quality Assurance Program was passed during this session. (See Faculty Senate Minutes of December 8, 1981.)

During the February 22, 1982 Meeting, Vice President Dawson reported on the revision to the Code of the University of North Carolina concerning the change in retirement age to 70. (See Faculty Senate Minutes of March 16, 1981.) This change has been approved by the Board of Governors and has been incorporated in the ECU Code by action of the Board of Trustees. President Friday reported on the effect of the proposed reduction in student financial aid. Resolutions were passed requesting President Friday to seek an appropriation in addition to any in-lieu-of funds to increase faculty salaries and to petition state officials to prepare for bidding a hospital insurance contract for state employees that would maintain present coverage.

President Friday reported during the April 16, 1982 session that he would encourage Chancellors at constituent institutions to obtain faculty participation in budgetary matters. He discussed the budget situation in view of the June session of the legislature. Recommendations dealing with a study of grievance procedures at the constituent campuses presented by the Faculty Welfare Committee were adopted. (See Faculty Senate Minutes of April 20, 1981.) Professor Ayers was elected chair of the Assembly's Budget Committee and will serve as a member of the Executive Committee of the Assembly for 1982-83.