

NOTE: CALENDARS FOR ACADEMIC YEAR 1984-1985 ARE ATTACHED.

MINUTES
FACULTY SENATE OF EAST CAROLINA UNIVERSITY
EIGHTH REGULAR MEETING OF THE 1981/82 ACADEMIC YEAR

20 April 1982

The Faculty Senate met on Tuesday, 20 April 1982, at 2:15 p.m. in Room 221, Mendenhall Student Center. The meeting was called to order by the Chair, Thomas Johnson. The Secretary noted the following members were absent: Cheng, Mozley, Pories and Barakat (Medicine). Ex-officio members absent were: Dean Laupus, Vice Chancellor Maier and Faculty Assembly representative, William Byrd. Alternates present were as follows: Mayberry for Baro (Foreign Languages), Castellow for Tacker* (Psychology).

*Tacker joined the session later.

Agenda changes:

A revised Fall Semester 1984 Calendar was substituted for the one included in the Agenda of this meeting.

R. Woodside represented the Faculty Governance Committee.

Agenda Item 2: Approval of the Minutes of March 16 and 18, 1982

The minutes were approved with the following corrections:

Page 6, Senators absent: Dough* arrived later.

Agenda Item 5A: third paragraph, "In calling"; not "In called."

Page 9, Agenda Item 6C: delete heading "Resolution from Math Department";
third line: Section V; not "IV."

Page 10, fourth line: add "in rank" after subordinate.

SPECIAL ORDER OF THE DAY

Agenda Item 3A: Announcements

Chair made the following announcements:

1. Thanked faculty members who have assisted him in his duties and responsibilities as Chair of the Faculty.
2. Reported that the ad hoc Committee on Faculty Grievance Procedures will report in the fall.
3. Reminded faculty that Annual Reports are due as soon as possible.
4. Announced resolutions approved by Acting Chancellor Howell:

(82-8) 1982-1983 Senate and Agenda Committee Dates

Revisions in Appendix C: 82-9, 82-10, 82-11, 82-12, 82-13. (Please refer to February 17, 1982, Faculty Senate Minutes.

(82-14) Revised charge of the Student Recruitment and Retention Committee.

(82-15) Revised charge of Course Drop Appeals Committee

(82-16) New charge of the Nominating Committee for Faculty Senate Officers

(82-17) University curriculum changes: B.S.B.E. teaching degrees, certificates, transfer from Technical Institutes program, Office Administration (non-teaching) and Bus. Ed. minor.

Agenda Item 3B: Faculty Assembly Report

C. Ayers, delegate, reported on the April 16, 1982, Faculty Assembly meeting (see attached).

R. Hursey, delegate, read the recommendations of the Faculty Welfare Committee of the Faculty Assembly on Grievance/Appeal Procedures (see attached).

Ayers moved and J.L. Smith (^{Philosophy} ~~Chemistry~~) seconded to adopt the following Resolution on Proposed Reductions in Federal Assistance to Students:

WHEREAS, the social and economic well being of the nation is dependent upon an educated citizenry; and

WHEREAS, the proposed reduction of federal support for education would severely affect individual students and could well limit or deny access to higher education even for students who are currently supporting their education through off-campus employment; and

WHEREAS, the proposed reductions would have a particularly adverse impact on minority and non-traditional students; therefore be it

RESOLVED, that the Faculty Senate on behalf of the Faculty of East Carolina University requests that the Chancellor entreat the North Carolina Congressional Delegation to modify the budget proposal to maintain at least the current levels of funding for federal student financial aid programs.

The motion passed. (Resolution 82-34)

Agenda Item 3C: Chancellor Selection Committee

R. Lao, member, reported that the Interview Committee met with candidates and then recommended to the full committee that four candidates visit the campus, and the full committee concurred. Interview schedules were arranged

in order to give faculty, staff, students, and community persons opportunities to meet the four candidates. Faculty, staff, and students were provided with rating scales.

Chairman Ashley Futrell will make the Board of Trustees' recommendation to President Friday, who will send his recommendation to the Board of Governors. The next scheduled meeting of the Board of Governors is May 14.

Agenda Item 4A: Faculty Governance Committee

R. Woodside, member, presented the second reading of three amendments to the Faculty Senate Constitution. The first amendment, including Howell's amendment, was seconded and approved. (Res. 82-35) The second amendment dealing with Section V. Organization of the Faculty Senate was seconded and approved. (Res. 82-36) The third amendment concerning Section VII. Officers of the Faculty Senate was seconded and approved. (Res. 82-37) (Please refer to March 16, 1982, Senate Agenda and Minutes.)

Agenda Item 5A: University Research Committee

C. Adler, chair, presented the Committee's Evaluation Criteria Guidelines for review as mandated by the Committee's charge. R. Muzzarelli (Allied Health) moved and J.L. Smith seconded that in 1a, part of the sentence after "field" be struck. Ferrell (History) moved to amend Muzzarelli's motion by striking only the phrase "in the case of the fine arts." Brinn (Medicine) seconded the amendment.

G. Haskins (Drama) moved to recommit the Guidelines to the University Research Committee. R. Hause (Music) seconded the motion. In discussion which followed, Adler pointed out that the Committee needed some guidelines with which to begin next fall and spoke against the motion to recommit. Haskins then withdrew his motion.

Ferrell's amendment to the motion was approved by a show of hands 25-16. (Res. 82-38) Muzzarelli's amended main motion was adopted. (Res. 82-39) The entire document was seconded and adopted. (Res. 82-40)

Agenda Item 5B: University Calendar Committee

R. Hause (Music) moved to adopt the Summer School 1984 Calendar. Ayers seconded the motion. The calendar was adopted. (Res. 82-41)

Hause moved to adopt the Fall Semester 1984 Calendar. P. Terrell (Education) seconded the motion.

Ferrell moved to reschedule Preregistration for Spring Semester for November 5-9 and Change of Major to October 29 - November 9. L. Hough (Pol. Sci.) seconded the motion. The amendment was approved. (Res. 82-42) The amended Fall Semester 1984 Calendar was approved. (Res. 82-43) The Fall Semester Examination Schedule was seconded and approved. (Res. 82-44)

Haskins moved and it was seconded to amend the Spring Semester 1985 Calendar by rescheduling Change of Major to March 18-29 and Preregistration to March 25-29. The motion was approved. (Res. 82-45)

A. Haney (Art) moved to substitute "To Be Determined" for Friday, May 3, Commencement. Tacker (Psychology) seconded the motion. The motion was approved with the stipulation that the date for commencement be set no later than the fall of 1982. (Res. 82-46) The entire Spring Semester Calendar for 1985 was seconded and approved. (Res. 82-47) The Spring Semester Examination Schedule for 1985 was seconded and approved. (Res. 82-48)

Agenda Item 5C: University Curriculum Committee

Chairman William Grossnickle presented the following changes and additions from the Curriculum Minutes of March 22, 1982 which were approved:

1. Change B.S. in Correctional Services
2. B.S. major in Social Work and BA/BS minor in Social Welfare
3. B.S. in PRC
4. New B.S. minor in Math
5. Change BSBA major and minors (Res. 82-49)

Grossnickle noted a correction in the Curriculum Minutes, sixth line from the bottom: "revised" B.S. minor changed to "new" B.S. minor in Mathematics.

Agenda Item 6: New Business

Ferrell made the following motion:

WHEREAS, Professor Thomas Johnson has served the faculty of East Carolina University for three years as chair of the faculty; and

WHEREAS, he has rendered such services with energy, dedication, and commitment;

THEREFORE, the Faculty Senate of East Carolina University commends him for his efforts in behalf of progress of East Carolina University in general and the faculty of East Carolina University in particular; and that

The Chancellor and Chairman of the Board of Trustees be notified of the sense of the Senate in its appreciation for Professor Johnson's services.

The meeting adjourned at 4:45 p.m.

Rosalie Haritun
Secretary of the Faculty

Helen Broaddus
Office Secretary of the Faculty Senate

Report of Faculty Assembly Meeting of April 16, 1982

The Faculty Assembly of the University of North Carolina met at the General Administration Building in Chapel Hill on April 16, 1982. East Carolina University was represented by Caroline Ayers, William Byrd, Robert Hursey and Eugene Ryan. James L. Smith attended as an observer.

In the afternoon plenary session, President Friday and his staff addressed the Assembly. In response to Faculty Assembly Resolution 81-4, President Friday stated that at the briefing in April he plans to encourage the Chancellors at the constituent institutions to obtain faculty participation in budgetary matters.

He discussed the seriousness of the budget situation in view of the June session of the legislature and stated that the General Administration has the following priorities:

- (1) maintain the 5% faculty salary increment
- (2) maintain the present operational budget.

He indicated that longevity pay will be made a part of debates on the 1983-85 budget. At this time the primary goal is to maintain present budget levels and prevent retrenchment in faculty.

Vice President Joyner continued the discussion of the budget, informing the Assembly of the calendar for distribution to the campuses of requests for different parts of the budget and submission deadlines.

Mr. R. D. McMillan, legislative liason, reviewed the status of the hospitalization issue. He stated that he expected the legislature to adopt a 90-10 coinsurance with a cap of \$1000 and \$150 deductible. When asked about a proposed prepaid medical plan for state employees, he replied that the prospects of such being adopted soon seemed unlikely.

Vice President Dawson discussed Faculty Assembly Resolution 81-7 dealing with the development of policies and procedures concerning retrenchment. He maintained that in the University of North Carolina Code specifies certain policies and procedures which do not allow latitude in certain areas. Although procedures for obtaining faculty input in the determination of whether financial exigency exists varies from campus to campus (and he illustrated the breadth of variation with specific instances), each campus has a specified policy in this regard. He stated that the General Administration would also discuss this matter with Chancellors at their April meeting.

President Friday urged members of the Assembly to encourage their Faculty Senates to adopt resolutions encouraging the federal government not to implement proposed cutbacks in student aid. He also requested delegates to write their legislators and to urge their colleagues to do so. Vice President Joyner distributed a copy of the resolution adopted by the Board of Governors concerning Student Aid and a copy of President Friday's speech during the Congressional Hearings on this matter. (A copy of each of these and the minutes of the February 26, 1982 Faculty Assembly Meeting is available in the Faculty Senate Office.)

Ballots for the election of officers and committee chairs of the Assembly were distributed.

In the evening plenary session, the officers for 1982-83 were announced:
Chair: Alan Hauser (ASU)

Vice Chair: Dorothy Prince-Barnett (NCA&T)

Secretary: Annalease Markus-Kennedy (NCCU)

ECU delegate Caroline Ayers was elected Chair of the Budget Committee.

The Budget and Planning and Programs Committees presented a resolution on student aid to be directed to senators and representatives from North Carolina.

The resolution was adopted by the Faculty Assembly.

Recommendations dealing with a study of grievance procedures at the constituent campuses presented by the Faculty Welfare Committee were adopted. Included in the recommendations were a request to provide an opportunity for faculty members serving on appeals committees to acquire skills and knowledge related to their duties and a request that reasons for adverse appeals decisions be made available to the affected faculty member.

Faculty Assembly

Recommendations of the Faculty Welfare Committee
of the Faculty Assembly on Grievance/Appeal Procedures

The Code of the University of North Carolina (1975) prescribes procedures whose intent is to provide an internal due process structure on each campus of the University. The provisions of Section 607, establishing faculty grievance committee of Section 605-C, establishing a reconsideration procedure in the events of financial exigency, and major curtailment or elimination of institutional programs; of Section 604-B, stating impermissible reasons for nonreappointment; of Section 603, providing procedures for discharge or imposition of serious sanctions; of Section 604 (4), providing for standards of review of tenure-track faculty; and of Section 501-C(4), providing various routes of appeal, offer testimony to the careful attention accorded the difficult task of attempting to resolve faculty disputes.

In recent years, however, a new wave of federal legislation has washed upon the shores of academe, and complaints based upon expanded faculty rights are being heard with increased frequency by external agencies; colleges and universities have begun to lose the privilege of self-regulation and can no longer be considered sanctuaries from the courts. In general, higher education is being held increasingly accountable and finds itself caught in the throes of a shift from informal and consensual judgments to authority based on formal criteria. Standardization, litigation and centralization have become the watchwords of academic governance.

Ample incentive, therefore, exists for academic communities to appraise their need for formal complaint procedures which will be fair and adequate, and which will be widely viewed as such. The very best procedures will be of little consequence if such procedures do not command the respect of faculties. Faculty members must be convinced that their complaints will be treated promptly, thoroughly, objectively, and without retribution -- otherwise, the trend toward external resolution that has already begun is certain to continue and, indeed, to intensify. The magnitude of the threat to institutional autonomy and academic traditions presented by external control is, perhaps, not fully appreciated by all faculty and administrators. The

Independence of the university is vital to the quality of education and to the role of the university as a place of honest inquiry and learned opinion. Kingman Brewster speaking to the students of Yale University, touched upon the special nature of academe when he remarked: "You probably have not been as free before. You may not be as free again. Enjoy the freedom of doubt."

It is in the belief that internal grievance procedures can be formulated which will minimize the need for appeal to external authority, protect institutional autonomy and academic traditions, and fully protect the rights of individual faculty that the following recommendations are made to the President of The University of North Carolina:

1. *It is recommended that the President request that the model grievance procedure provided in Resolving Faculty Disputes (by Jane McCarthy, published in 1981 by the American Arbitration Association, 140 W. 51st St., New York, N.Y. 10020) be studied carefully by appropriate officials of his staff, and by appropriate faculty and administrators on each campus of the University of North Carolina. Implementation of said procedure, appropriately modified to reflect institutional needs, deserves serious consideration.*

The text cited above provides a detailed discussion of problems associated with many internal grievance procedures and makes constructive suggestions for treating said problems. Used by appropriate campus committees, the recommended text can provide a framework for determining what changes, if any, should be made in institutional policies and procedures.

2. *It is recommended that the President request of each Chancellor that faculty charged with the responsibility of hearing and conducting grievance/appeal presentations be afforded the opportunity to acquire **the** skills and knowledge required of mediators and/or hearings officers.*

It is essential that faculty grievance/appeals be treated by individuals who possess the necessary knowledge and objectivity demanded of their position. The good intention of a campus grievance committee is not a sufficient guarantee of faculty rights. The need for education is urgent if internal procedures are to command the respect of faculty and withstand external review.

3. It is recommended ^{that} ~~to~~ the President, ^{request each Chancellor to pla.} ~~that~~ renewed emphasis ~~be~~ placed upon the timely resolution of grievances at the lowest possible level of appeal. The early usage of skilled mediators and the opportunity for impartial review by a disinterested person as a final step in grievance procedures, where applicable, are provisions which should be given the most serious consideration.

Faculty complaints must not be allowed to become ensnarled in informal procedures which are so casual, undirected, vague, and lengthy that more formal consideration is discouraged, if not virtually precluded. The traditional pattern of appeal to successively higher levels of administrative authority is being increasingly rejected by faculty as they resort to litigation as a perceived means of attaining greater measures of equity and impartiality. "There are," states McCarthy, "obvious due process deficiencies in procedures which vest final authority with the president or another high-level administrator. Procedures that provide only for an administrative review and allow administrators to act as judge, jury, and prosecutor will not engender widespread confidence (p. 12)." Evidence from a recent survey of Faculty Assembly delegates suggests that impartial, third-party arbitration, where applicable, as a final step in grievance/appeal procedures to provide for external review of complaints involving employment, alleged discrimination, professional activities, and academic freedom would do much to legitimate internal procedures.

4. It is recommended ^{that} ~~to~~ the President, ^{request of the Chancellors} ~~that~~ a faculty member who is the recipient of an adverse decision be given, if requested by the affected faculty member, the reasons for the adverse decision; and that, if requested, those reasons be committed to writing.

One fundamental source of inadequacy in many academic due process structure: is the failure to explain negative decisions. Without reasons, the right to appeal is tantamount to an impotent gesture; without reasons and the right to appeal to an impartial authority, one can be denied that which is sought for any reason, legitimate or otherwise. The very principle of due process pivots upon the right to stated reasons in the event of a negative decision.

"Faculty complaint procedures," explains McCarthy, "are closely tied to each institution's policies. Since complaints will allege violations of specific practices, it is important that these institutional policies be clearly enunciated and reflect the goals, governance structure, and management philosophy of the institution. The institution should have clearly established policies on such issues as promotion, tenure, and retrenchment.

"Policies concerning faculty status should be reviewed not only for substance but to determine if they are procedurally sound. For instance, the institution's policies should provide for written statements giving the reasons for adverse decisions. . . The more specific the policies the more likely that the complaint procedure will be effective and widely viewed as equitable (pp. 8-9)."

5. It is recommended that the President request ^{the} ~~that~~ Chancellors to make provisions for appropriate faculty and administrators at each institution to review carefully existing personnel policies to determine if said policies are sufficiently specific to support a viable due process structure.

UNIVERSITY CALENDAR

Summer School 1984

FIRST TERM

(Actual days First Term: 5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays, 5 Fridays, 1 day for Registration, 1 day for Final Exams)

May 14, Monday	Registration
May 15, Tuesday	Classes Begin; Drop-Add and Late Registration
May 16, Wednesday	Last day to register or Drop-Add for First Term
May 28, Monday	Last day to drop a course or withdraw without grades
June 18, Monday	Classes End
June 19, Tuesday	Final Examination

SECOND TERM

(Actual days Second Term: 5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays, 5 Fridays, 1 day for Registration, 1 day for Final Exams)

June 20, Wednesday	Registration
June 21, Thursday	Classes Begin; Drop-Add and Late Registration
June 22, Friday	Last day to Register or Drop-Add for Second Term
July 5, Thursday	Last day to drop a course or withdraw without grades
July 25, Wednesday	Classes End
July 26, Thursday	Final Examination

UNIVERSITY CALENDAR

Fall Semester 1984

(Actual class days: 14 Mondays, 14 Tuesdays, 15 Wednesdays,
14 Thursdays, 14 Fridays, 14 Saturdays)

- July 23, Monday Last day for persons holding a bachelor's degree to apply for admission to Graduate School for the Fall Semester
- August 10, Friday Last day to pay or secure Fall Semester fees without penalty
- August 20, Monday Faculty Meetings
- August 21, Tuesday Registration (Class schedules of preregistered students must be obtained by 4:00 p.m.)
- August 22, Wednesday Drop-Add; Late Registration
- August 23, Thursday Classes Begin; Drop-Add; Late Registration
- August 24, Friday Last day for Drop-Add and Late Registration (undergraduate and graduate students); Last day to apply for graduation in December
- October 4, Thursday Last day to drop a course or withdraw from school (undergraduate students)
- October 15-16, Mon.-Tues. Fall Break
- October 29-November 9 Change of Major
- November 5-9 Preregistration for Spring Semester
- November 21, Wednesday Last day to remove incompletes given during Spring and/or Summer Sessions, 1984
- November 21, Wednesday 10:00 p.m. - Thanksgiving Holiday begins
- November 26, Monday 8:00 a.m. - Classes resume
- December 5, Wednesday Classes End
- December 6, Thursday Reading Day
- December 7, Friday Exams begin
- December 14, Friday 10:00 p.m. - Exams for fall semester close.

EXAMINATION SCHEDULE

Fall Semester 1984

There will be no departure from the printed schedule, except as noted below: All examinations for one credit hour courses will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Examinations in undergraduate courses meeting at night will be held at 8:00-10:00 p.m. on the first night of their usual meeting during the examination period (December 7 through December 14), excluding reading day. Graduate courses meeting at night will hold their examination during their regular class times the first class night during the examination period. Courses meeting on Saturday morning will have the final examination on Saturday, December 8, 1984, at the usual hour at which the class meets.

Those classes beginning between hours or meeting more than one hour will have the final examination at the time scheduled for the hour during which the class begins (e.g., 9:30 - 11:00 TTh will meet the exam schedule of the 9:00 a.m. TTh class; an 8-10 MWF a.m. class will meet the exam schedule of the 8:00 a.m. MWF class.)

Common examinations will be held according to the following schedule:

French 1001, Spanish 1001, German 1001, and French 1003 -----	Friday, December 7, 5-7 p.m.
Physics 1011, 1021, 1251, 1261 -----	Saturday, December 8, 9-11 a.m.
French 1002, Spanish 1002, German 1002 and Spanish 1003 -----	Monday, December 10, 5-7 p.m.
Mathematics 1063, 1065 -----	Tuesday, December 11, 5-7 p.m.
Geography 1000 -----	Wednesday, December 12, 5-7 p.m.
Chemistry 0150, 1120, 1150, 1160, 2620 -	Thursday, December 13, 5-7 p.m.

Other examinations will be held on Friday, December 7; Monday, December 10; Tuesday, December 11; Wednesday, December 12; Thursday, December 13; and Friday, December 14.

Times Class Regularly Meets

Time and Day of Examination

8:00 MWF	11:00- 1:00, Thursday, December 13
8:00 TTh	8:00-10:00, Wednesday, December 12
9:00 MWF	2:00- 4:00, Friday, December 7
9:00 TTh	2:00- 4:00, Monday, December 10
10:00 MWF	2:00- 4:00, Tuesday, December 11
10:00 TTh	2:00- 4:00, Thursday, December 13
11:00 MWF	2:00- 4:00, Wednesday, December 12
11:00 TTh	2:00- 4:00, Friday, December 14
12:00 MWF	8:00-10:00, Friday, December 7
12:00 TTh	8:00-10:00, Monday, December 10
1:00 MWF	8:00-10:00, Tuesday, December 11
1:00 TTh	11:00- 1:00, Friday, December 14
2:00 MWF	8:00-10:00, Thursday, December 13
2:00 TTh	8:00-10:00, Friday, December 14
3:00 MWF	11:00- 1:00, Friday, December 7
3:00 TTh	11:00- 1:00, Monday, December 10
4:00 MWF	11:00- 1:00, Tuesday, December 11
4:00 TTh	11:00- 1:00, Wednesday, December 12

UNIVERSITY CALENDAR

Spring Semester 1985

(Actual class days: 14 Mondays, 15 Tuesdays, 14 Wednesdays,
14 Thursdays, 14 Fridays, 14 Saturdays)

December 5, Wednesday	Last day for persons holding a bachelor's degree to apply for admission to Graduate School for the Spring Semester
December 21, Friday	Last day for continuing students to pay or secure Spring Semester fees without penalty
January 3, Thursday	Registration (Class schedules of preregistered students must be obtained by 4:00 p.m.)
January 4, Friday	Drop-Add; Late Registration
January 7, Monday	Classes begin; Drop-Add and Late Registration (undergraduate and graduate students); Last day to apply for graduation in May
January 8, Tuesday	Last day for Drop-Add and Late Registration
February 15, Friday	Last day to drop a course or withdraw from school (undergraduate students)
March 3-10 (Sunday to Sunday)	Spring Recess
March 11, Monday	Classes resume - 8:00 a.m.
March 18-29	Change of Major
March 25-29	Preregistration for Fall Semester and Summer Sessions
April 8, Monday	State Holiday; no classes
April 11, Thursday	Last day to remove an incomplete given during Fall Semester, 1984
April 23, Tuesday	Classes end
April 24, Wednesday	Reading Day
April 25, Thursday	Exams begin
May 2, Thursday	10:00 p.m. - Exams for Spring Semester close
To be determined	Commencement

EXAMINATION SCHEDULE

Spring Semester, 1985

There will be no departure from the printed schedule, except as noted below: All examinations for one credit hour courses will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Examinations in undergraduate courses meeting at night will be held at 8:00-10:00 p.m. on the first night of their usual meeting during the examination period (April 25 through May 2), excluding reading day. Graduate courses meeting at night will hold their examination during their regular class times the first class night during the examination period. Courses meeting on Saturday morning will have the final examination on Saturday, April 27, at the usual hour at which the class meets.

Those classes beginning between hours or meeting more than one hour will have the final examination at the time scheduled for the hour during which the class begins (e.g., 9:30-11:00 TTh will meet the exam schedule of the 9:00 a.m. TTh class; an 8-10 a.m. MWF class will meet the exam schedule of the 8:00 a.m. MWF class.)

Common examinations will be held according to the following schedule:

Physics 1011, 1021, 1251, 1261 -----	Thursday, April 25, 5-7 p.m.
French 1002, Spanish 1002, German 1002, and Spanish 1003 -----	Friday, April 26, 5-7 p.m.
Mathematics 1063, 1065 -----	Saturday, April 27, 9-11 a.m.
Geography 1000 -----	Monday, April 29, 5-7 p.m.
Chemistry 0150, 1120, 1150, 1160, 2620	Tuesday, April 30, 5-7 p.m.
French 1001, Spanish 1001, German 1001 and French 1003 -----	Wednesday, May 1, 5-7 p.m.

Other examinations will be held on Thursday, April 25; Friday, April 26; Monday, April 29; Tuesday, April 30; Wednesday, May 1; and Thursday, May 2.

Time Class Regularly Meets

Time and Day of Examination

8:00 MWF	2:00- 4:00, Thursday, April 25
8:00 TTh	8:00-10:00, Thursday, May 2
9:00 MWF	2:00- 4:00, Monday, April 29
9:00 TTh	2:00- 4:00, Tuesday, April 30
10:00 MWF	2:00-4:00, Wednesday, May 1
10:00 TTh	8:00-10:00, Thursday, April 25
11:00 MWF	2:00- 4:00, Thursday, May 2
11:00 TTh	8:00-10:00, Friday, April 26
12:00 MWF	8:00-10:00, Monday, April 29
12:00 TTh	8:00-10:00, Tuesday, April 30
1:00 MWF	8:00-10:00, Wednesday, May 1
1:00 TTh	2:00- 4:00, Friday, April 26
2:00 MWF	11:00- 1:00, Thursday, April 25
2:00 TTh	11:00- 1:00, Friday, April 26
3:00 MWF	11:00- 1:00, Monday, April 29
3:00 TTh	11:00- 1:00, Tuesday, April 30
4:00 MWF	11:00- 1:00, Wednesday, May 1
4:00 TTh	11:00- 1:00, Thursday, May 2