

UNIVERSITY CURRICULUM COMMITTEE
MINUTES

January 25, 1982

The University Curriculum Committee met on January 25, 1982, in Brewster B-103 at 3 p.m. Members present: Broadhurst, Daugherty, Grossnickle, Hancock, Holt, Leahy, Moore and Cain (ex officio). Members absent: Boyce, Hamilton, O'Rear and ex-officio Howell and Johnson.

The following correction was made in the minutes of January 11, 1982, in the Pre-Cytotechnology curriculum Chemistry 1221 should be Chemistry 1121. Delete Pre-Cytotechnology Curriculum on first page of course descriptions; it remains on page 2.

Professors Ragan, Calhoun, and Paschal, Department of History, presented the new B.S. track in Public History and HIST 4940, Internship in Public History. They stated that the honorarium mentioned in the proposal was not provided for in their academic budget. After considerable discussion the proposal was withdrawn. Professor Leahy moved to recommend that the total hours required for the degree be reduced. Hancock seconded and the motion passed.

Professor Halke, School of Allied Health, presented the courses HSTA 5300, Advanced Epidemiologic Design and Analysis, HSTA 5350. Application of Statistical Methods in Epidemiology, and HSTA 5400, Research Planning in Epidemiology. It was stated that an agreement had been reached with the Computing Center that the Computing Center would not have to work with the students in HSTA 5400 on an individual basis. Professor Daugherty moved that these courses be approved, Broadhurst seconded and the motion passed.

Professor Durham, Department of Business Education and Office Administration, presented the changes in the department's B.S. teaching degrees and certificates, Office Administration and minor in Business Education. Professor Holt moved the changes be approved, Topper seconded and the motion passed.

The problems encountered when degree proposals are not presented in catalog form were discussed. The committee agreed that all future degree programs must be in catalogue form before consideration.

Stella Daugherty
Acting Secretary

SD/hrb

SCHOOL OF ALLIED HEALTH

TA 5300

Advanced Epidemiologic Design and Analysis (3) (F,S,SS on demand)
Three classroom hours per week.

Prerequisite: HPRO 5010, Epidemiology for Health Professionals
and one course in statistics

An indepth examination of the research designs and appropriate
analyses available to the epidemiologist. Specific emphasis
will be placed on the influences of missing or incomplete
data on the results of epidemiologic studies.

Graduate Catalogue--page 129; Undergraduate Catalogue--page 283.

HSTA 5350

Application of Statistical Methods in Epidemiology (2) (F,S, SS
on demand)

Two classroom hours per week

Prerequisites: HPRO 5010, HSTA 5300, Statistics including
regression analysis or consent of instruction.

An examination of statistical concepts and techniques to
epidemiology. Topics to be covered include the determination
of sample sizes necessary for studies, the use of advanced
multivariable statistical analysis techniques in epidemiologic
research, and the statistical approaches appropriate to the
analysis of continuous response variables in epidemiology.

Graduate Catalogue--Page 129; Undergraduate--page 283.

HSTA 5400

Research Planning in Epidemiology (3) (F, S, SS ON DEMAND)

Three classroom hours per week

Prerequisites: HPRO 5010 and one Statistics Course or Per-
mission of Instructor

A classroom course designed to lead students through the
research topic to the writing of a detailed research protocol.
Topics to be covered include the literature review, selection
of specific research question, selection of research approach,
and the detailed description of study methodology. A student
must have a research topic in mind before registering for
the course.

Graduate Catalogue--page 129; Undergraduate--page 283.

SCHOOL OF TECHNOLOGY

Department of Business Education and Office Administration

Bachelor of Science in Business Education

1, 3, and 4 remain the same.

2. Cognate requirements 27 s.h.
PSYC 1050*, 2101*; HIST 2012; ECON 2113*, 2223*;
Literature (3 s.h.)*; SPCH 2001* or 2080* or 3004*;
ART 1910* or MUSC 2208*; Humanities and Fine Arts
Electives (3 s.h.)*; MATH 1065*

Comprehensive Teaching Certificate

ACCT 2401, 2521, or 3551	6 s.h.
BUED: 4 s.h. from 1002, 1003, 2204; and 2112, 2114, 2116, 2120, 2135, 2145, 2219, 3200, 3214, 3225, 3228, 4312, 4330, 5390	43 s.h.
FINA 2244.....	3 s.h.
Major area electives	3 s.h.
Free Electives	4 s.h.

Vocational Business and Office Education Certificate

Comprehensive and basic business teaching certificate candidates who wish to qualify for the Vocational Business and Office Education Certificate are required to take, in addition to the above courses, the following:

BUED 3267, 5388	6 s.h.
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Business experience in an office occupation (appropriate documentation or BUED 3291-3294; maximum credit, 4 s.h.)

Vocational Business and Office Education Certificate

Comprehensive and basic business teaching certificate candidates who wish to qualify for the Vocational Business and Office Education Certificate are required to take, in addition to the above courses, the following:

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Business experience in an office occupation (appropriate documentation or BUED 3291-3294; maximum credit, 4 s.h.)

Basic Business Teaching Certificate

ACCT 2401, 2521, or 3551	6 sh.
BUED: 4 s.h. from 1002, 1003, 2204; and 2112, 2135, 2145, 2219, 3200, 3225, 3228, 3301, 3302, 4330, 5390	35 s.h.
ECON 4593	3 s.h.
FINA 2244	3 s.h.
Major area electives	5 s.h.
Free electives	7 s.h.

Vocational Marketing and Distributive Education Teaching Certificate

BUED: 2112, 2135, 2145, 2219, 3200, 3228, 3267, 3301, 3302, 4330; 5388, 5389, 5390	37 s.h.
FINA 2244	3 s.h.
Major area electives	9 s.h.
Free electives	10 s.h.

Occupational Exploration: Business and Office Laboratory Certificate
remains the same.

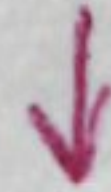
Office Administration (Non-Teaching)

ACCT 2401, 2521, <u>or 3551</u>	6 s.h.
BUED: 4 s.h. from 1002, 1003, 2204; and 2112, 2114, 2116, 2120, 2135, 2145, 2219, 3200, 3214, 3225, 3228, 3301, 4312, <u>5390</u>	
.....	<u>43 s.h.</u>
ECON 2133, 4203	6 s.h.
FINA 2244 and 3 s.h. from 3304, 4864, 4874	6 s.h.
JOUR 2000	3 s.h.
PSYC 3221, 3241	6 s.h.
Major area electives	3 s.h.
Free electives	9 s.h.

Minor in Office Administration (B.A./B.S.)

Option I

BUED: 4 s.h. from 1002*, 1003*, 2204*; and 2112, 2114, 2116, 2120, 3214, 3225	21 s.h.
ACCT 2401, 2521 <u>or 3551</u>	6 s.h.
ECON 2113	3 s.h.



Option II

BUED: 4 s.h. from 1002*, 1003*, 2145; and 2112, 2219, 3225,
 3228; 3 s.h. from 3200, 3301, 3302 19 s.h.
 ACCT 2401 and 2521 or 3551. 6 s.h.
 ECON 2113 3 s.h.

CURRICULA REQUIREMENTS FOR STUDENTS
 TRANSFERRING FROM
 TECHNICAL INSTITUTES OR TECHNICAL PROGRAMS
 TO THE B.S. DEGREE PROGRAM
 WITH A MAJOR IN BUSINESS EDUCATION

Minimum degree requirement for each option is 126 s.h. or credit as follows:

Option for Office Administration

1. General education requirements (see Section 6, The General College: REQUIREMENTS FOR BACCALAUREATE DEGREE PROGRAMS) 44 s.h.
2. Cognate requirements: JOUR 2000, PSYC 3221, 3241 9 s.h.
3. Technical requirements: TECH 1001, 1002, 1003; ACCT 2401 and 2521 or 3551; FINA 2244; BUED 3200, 3214, 3225, 3228, 3301, 4312, 5390; ECON 2133, 4203; and 3 s.h. from FINA 3304, 4864, 4874. 69 s.h.
4. Electives 4 s.h.

Option for Technical Teachers

1. General education requirements (see Section 6, The General College: REQUIREMENTS FOR BACCALAUREATE DEGREE PROGRAMS) 44 s.h.
2. Professional education requirements: BUED 4323; PSYC 3240, 4305; TECH 4100 17 s.h.
3. Technical requirements: ACCT 2401 and 2521 or 3551; FINA 2244; TECH 1001, 1002, 1003; BUED 3200, 3225, 3267, 3301, 3302, 5390. 57 s.h.
4. Electives 8 s.h.

Option for Secondary School Teachers

1. General education requirements plus special requirements for certification (see Section 6, The General College: REQUIREMENTS FOR BACCALAUREATE DEGREE PROGRAMS). 44 s.h.
2. Cognate requirements: (See cognate requirements for Bachelor of Science in Business Education) 27 s.h.

*Students must meet the prerequisites for BUED 1002 and/or 1003.

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3. Professional education requirements (See professional education requirements for Bachelor of Science in Business Education. 23 s.h.
4. Technical requirements for Specific Business Education or Vocational Marketing and Distributive Education Teaching Certificate:
Comprehensive Teaching Certificate: TECH 1001, 1002, 1003;
BUED 3200, 3214, 3225, 3228, 4312, 4330, 5390; FINA 2244;
ACCT 2401 and 2521 or 3551 60 s.h.
Basic Business: TECH 1001, 1002, 1003; BUED 3200, 3225, 3228,
3301, 3302, 4330, 5390, ECON 4593; FINA 2244; ACCT 2401 and
2521 or 3551 63 s.h.
Vocational Marketing and Distributive Education: TECH 1001,
1002, 1003; BUED 3200, 3228, 3267, 3301, 3302, 4330, 5388,
5389, 5390; FINA 2244. 60 s.h.
Vocational Marketing and Distributive Education and Basic Business:
TECH 1001, 1002, 1003; BUED 3200, 3228, 3267, 3301, 3302, 4330,
5388, 5389, 5390; FINA 2244; ACCT 2421 and 2521 or 3551. . . . 66 s.h.