

Entering students who plan to continue their language study are strongly advised to do so as soon as possible after admission to the University. Any questions concerning placement and by-pass credit should be directed to the Chairperson of the Department of Foreign Languages and Literatures.

Students who do not wish to take the placement test in the language they choose to study must enroll in level 1001. Students who wish to study a different language from the one studied in high school may earn credit beginning with level 1001.

Foreign students are not eligible to take the Placement Test in their native language and receive by-pass credit for basic elementary and intermediate level courses in that language. They are encouraged to take advanced courses in their native language; however, they should see the Departmental Chairperson before enrolling.

Addendum to Faculty Senate Minutes of October 6, 1981 (Special Session)

NOMINEES AND VOTES CAST FOR SENATE MEMBERS ON CHANCELLOR SELECTION COMMITTEE
Ballots

	First	Second	Third	Fourth	Fifth
Donald Sexauer	7	4	4	0	0
Susan Smith	0	0	0	0	0
Eugene Ryan	6	4	4	1	0
Graham Davis	0	0	0	0	0
Pat Dunn	0	0	0	0	0
John Longhill	6	6	6	1	0
Worth Worthington	2	0	1	0	0
Jim Rees	1	1	0	0	0
David Giles	3	3	3	0	0
William Bloodworth	4	3	2	0	0
Robert Hursey	13	19	21	23	27
Ennis Chestang	2	1	0	0	0
C.Q. Brown	2	2	0	0	0
Tom Johnson	12	18	26	0	0
Rosalie Haritun	8	4	1	1	0
Vi Rosenfeld	1	0	0	0	0
Mel Markowski	4	2	1	0	0
Robert Woodside	3	3	2	3	2
Lokenath Debnath	1	1	0	0	0
Richard Athey	0	3	0	0	0
Paul Mozley	2	1	0	0	0
Irwin Lawrence	4	4	2	0	0
Caroline Ayers	4	2	2	0	0
Robert Brame	5	8	2	0	0
Sam Pennington	3	2	0	0	0
Herb Carter	1	0	0	0	0
Sylvene Spickerman	3	1	0	0	0
Carl Adler	2	2	0	0	0
Gregory Ross	1	0	0	0	0
James LeRoy Smith	3	3	3	0	0
Rosina Lao	13	23	36	0	0
Charles Coble	4	2	0	0	0
Dennis Chestnut	1	0	0	0	0
Jim White	15	14	18	18	17

(no election)

(no election)

(no election)

Votes Cast 51

49

49

47

46

(one miscast)

The following items refer specifically to the student opinion survey administered to all students during classes in the third week of November, 81. It should be noted that this questionnaire can and will be revised on a continuing basis (pending adoption by the faculty) in order to improve its validity and effectiveness.

If personnel decisions were to be based in part on student opinion data, should a single survey questionnaire be applied uniformly to the entire University (as was the case in fall, 1981) or should each unit devise and apply its own instrument?

- 36% a) University questionnaire
- 57% b) unit questionnaire
- 7% c) no opinion

If personnel decisions were to be based in part on a student opinion questionnaire, the Faculty Senate should guide the development of the instrument?

- | | | | | | | |
|----------------|----|----|----|----|----|-------------------|
| | 33 | 31 | 13 | 10 | 14 | |
| strongly agree | a | b | c | d | e | strongly disagree |

If a University questionnaire were used, the data could be stored in a vault on tapes with access carefully controlled. Instructors could then periodically be given information on trends in their data if they requested it and the CTE would have a data base for research on the survey instrument. Should this be done?

- | | | | | | | |
|----------------|----|----|----|----|----|-------------------|
| | 15 | 23 | 18 | 14 | 30 | |
| strongly agree | a | b | c | d | e | strongly disagree |

Data from a mandatory, campus-wide survey affecting personnel decisions should be destroyed annually?

- | | | | | | | |
|----------------|----|----|----|----|----|-------------------|
| | 24 | 15 | 22 | 20 | 19 | |
| strongly agree | a | b | c | d | e | strongly disagree |

A number of instructors have suggested that certain courses may never yield unbiased opinion data and thus, should never be considered when the instructor is evaluated.

It would be an improvement in the procedure for use of the opinion survey data in personnel actions if each instructor were allowed to exclude certain courses from consideration?

- | | | | | | | |
|----------------|----|----|----|----|----|-------------------|
| | 17 | 15 | 24 | 19 | 23 | |
| strongly agree | a | b | c | d | e | strongly disagree |

Should the student opinion survey be used solely for self-improvement with the results being given only to the individual instructor (i.e., no administrative record is kept) or should it be used as a partial basis for personnel decisions (tenure, promotion and salary)?

- 51% a) self-improvement only
- 49% b) included in personnel decisions

Received

DFC 91981

MODIFIED VERSION OF THE ~~POLICY GOVERNING~~ ^{FACULTY SENATE} THE PLACEMENT TESTS IN FOREIGN LANGUAGES

Placement Testing, page 45 (unchanged)

Placement testing in mathematics, foreign language, and English composition, for credit toward graduation, is offered to freshmen and to certain transfer students. However, placement tests will not be administered, nor will placement credit be awarded in any of the three academic areas in which the student has earned any college credit. Credit earned through placement testing is awarded without grade and without quality points, and no fee is exacted for such credit. The student should strive for a high score on placement tests because the resulting reduction in the number of credits to be earned to satisfy minimum requirements for graduation and the time made available for elective courses justify the effort. Tests are scheduled during the Summer Orientation Program and at certain other times as determined by the department concerned. Information pertinent to each area is included in the sections immediately following.

Foreign Language, page 46

To determine the University level of foreign language study at which students may most profitably continue the language(s) they took in high school, a placement test may be taken by all students who have only high school credit in foreign language(s) and wish to earn college level credit at East Carolina University. (Read carefully the section headed PLACEMENT TESTING, above.)

Students who take the placement test may also receive by-pass credit for level 1001 through 1004, but only upon satisfactory completion of validating procedures administered on this campus, as follows:

1. If they place in language 1002, they will receive by-pass credit for level 1001 upon receiving a passing grade in language 1002;
2. If they place in language 1003, they will receive by-pass credit for levels 1001 and 1002 upon receiving a passing grade in language 1003;
3. If they place in language 1004, they will receive by-pass credit for levels 1001, 1002, and 1003 upon receiving a passing grade in language 1004;
4. If they place above language 1004 on the written exam, they will receive credit for levels 1001, 1002, 1003, and 1004 upon applying for and demonstrating proficiency on a departmental qualifying test (or, if they prefer, upon receiving a passing grade in a course above language 1004).

MINUTES
FACULTY SENATE OF EAST CAROLINA UNIVERSITY
FIFTH REGULAR MEETING OF THE 1981/82 ACADEMIC YEAR

26 January 1982

The Faculty Senate met on Tuesday, 26 January 1982, at 2:15 p.m. in the Willis Building auditorium. The meeting was called to order by the Chair, Thomas Johnson. The secretary noted the following members were absent: Longhill* (Business), McGee* (Continuing Education), Gantt (HPERS), and Pories* and Mozley (Medicine). Ex officio members absent: Howell, Maier and Laupus.

*Members who joined session later.

Agenda Item 2: Approval of Minutes

The minutes of 8 December 1981 were approved with one correction: page 2: Unfinished Business, Agenda Item 4A: Report of Chancellor Selection Committee: combine two November 13 dates and activities.

W. Grossnickle moved to include in the January Senate minutes the number of votes each nominee to the Chancellor Selection Committee received. The motion was seconded and passed. (Resolution 82-1)

SPECIAL ORDER OF THE DAY

Agenda Item 3A: Announcements

Chair made the following announcements:

1. Called Senators' attention to the 75th Anniversary of East Carolina University which will include an Open House on April 24 and an Anniversary Ball on October 22.
2. Announced that Dr. John Howell, acting chancellor, was attending the Administrative Council meeting in Chapel Hill.
3. Noted an editorial addition to Appendix L, East Carolina University Code, page 1, A. second sentence to read: "The Board of Governors shall, on recommendation of the President and of the Chancellor and Trustees of East Carolina University ..."
4. Announced resolutions approved by Chancellor Brewer: 81-48 (ECU Code), 81-49 (Code of Operations for Dept. of Philosophy), 81-50 (Code of Operations for the Dept. of Biology), 81-53 (Amendment to revised charge of Committee for Teaching Effectiveness), 81-54 (Geography minor revisions). Chair also announced that resolution 81--66 (University curriculum revisions of November 9 and 23, 1981) was approved by Acting Chancellor Howell.

5. Called attention to deletion of common examinations in Economics 2223 and Accounting 2401 and 2521.
6. Announced appointment of Jean Lowry (Geology) to Faculty Affairs Committee to fill the unexpired term of Richard Lauffer (HPERS) until spring, 1982.
7. Reminded senators of the University Research Committee grant proposal deadline February 1, 1982--5 o'clock.

UNFINISHED BUSINESS

Agenda Item 4A: Ad Hoc Committee on Appendix C

L. Hough (Political Science) moved to consider Appendix C for a period of time not to exceed one hour. J.L. Smith (Philosophy) seconded the motion. The motion passed.

Chair noted there would be two readings of revised Appendix C and that Committee members would be meeting with Dr. John Howell February 3 to consider resolutions and/or amendments of the Senate.

M. Bassman, chair of the ad hoc Committee on Appendix C, chaired the discussion. Recommendations were made concerning various points and the Committee agreed to reconsider these points at its next meeting.

Agenda Item 4B: Chancellor Selection Committee

R. Hursey, member, reported that the Committee had last met on Saturday, January 16, and had continued to carefully screen qualifications of the applicants. He also noted that the next meeting of the Committee was scheduled for February 11, 1982.

J.L. Smith (Philosophy) moved that similar procedures [from the 1977 Chancellor Search] be employed to insure faculty involvement in the interview process. Carl Adler, (Physics) seconded the motion. The motion passed. (Res. 82-2)

Agenda Item 4C: Committee on Committees

1. The revised charge of the University Research Committee was approved. (Res. 82-3)
2. The revised charge of the Credits Committee was approved. (Res. 82-4)

Agenda Item 5A: Committee on Committees

R. Woodside (Mathematics) presented the revised charges of Student Recruitment and Retention Committee, Course Drop Appeals Committee and the Nominating Committee for Faculty Senate Officers for their first readings.

Regarding the charge of the Nominating Committee for Faculty Senate Officers, H. Ferrell (History) suggested that the Faculty Governance Committee consider the possibility of elections taking place in the fall semester.

Agenda Item 5B: University Curriculum Committee

W. Grossnickle (Psychology) presented curriculum changes listed in the November 30, 1981, and January 11, 1982 curriculum minutes noting one change in number 6: "Land Use Track" changed to "Land Use Concentration." All listed items were approved. (Res. 82-5, and 82-6).

Agenda Item 5C: Committee for Teaching Effectiveness

Data concerning faculty responses to the Faculty Senate Questionnaire on Faculty Evaluation was presented to senators. Five hundred sixteen faculty members responded to the questionnaire. All figures shown represented percentages. (See attached.)

Agenda Item 5D: Credits Committee

Charles Ward, chair of the Credits Committee, presented the modified version of the policy governing placement tests in foreign languages. Dr. Schwarz, chairman of Foreign Languages and Literatures, explained that the modification makes placement tests optional but students can start at level one if they desire. The modification was seconded and approved. (Res. 82-7)

Agenda Item 6: New Business

H. Ferrell, coordinator of the Planning Process, reported that the Planning Commission passed the Planning Document January 20, 1982. The Board of Trustees approved the document as a self-study instrument for the accreditation visit by the Southern Association of Colleges and Schools, which will take place March 14 through March 17. The Board of Trustees will review carefully the entire document at a later date.

The fifth regular meeting of the Senate adjourned at 4:30 p.m.

Rosalie Haritun
Secretary of the Faculty

Helen R. Broaddus
Office Secretary of the Faculty Senate

All figures in percentages

FACULTY SENATE QUESTIONNAIRE ON FACULTY EVALUATION

In the continuing attempt to ensure that evaluation of individual faculty performance will be conducted on a valid and reliable basis, the Faculty Senate has decided to assess the current state of opinion on these matters. Of the several criteria proposed for evaluation of faculty members we would like to know which you feel should actually be employed. Please give us your reaction on each of the first seven questions by circling the appropriate letter drawn from the following scale.

- a. strongly agree
- b. agree
- c. neutral
- d. disagree
- e. strongly disagree

1. Teaching effectiveness should always be included when individual faculty are evaluated.

68	26	3	2	2
a	b	c	d	e

2. Research and creative activity should always be included when I am being evaluated.

47	27	11	10	5
a	b	c	d	e

3. Service to the University should always be included.

38	37	14	6	3
a	b	c	d	e

4. Service to government, industry or the community should always be included.

21	28	26	13	11
a	b	c	d	e

5. Participation in professional organizations should always be included.

33	40	16	7	4
a	b	c	d	e

6. Peer evaluation of teaching should always be included.

16	30	24	15	16
a	b	c	d	e

7. Data from surveys of student opinion of teaching should always be included.

22	32	20	14	13
a	b	c	d	e