

January 6, 1982

Chancellor Thomas Brewer
Spilman
East Carolina University

Dear Chancellor Brewer:

Motions/resolutions passed by the Faculty Senate November 17, 1981, are presented for your consideration:

- 81-59 Editorial changes in the Fall 1983 and Spring 1984 Examination Schedules (enclosed)
- 81-60 Revised charge of the Admissions Committee (enclosed)
- 81-61 Revised charge of the University Curriculum Committee (enclosed)
- 81-62 Revised charge, as amended, of the Committee for Teaching Effectiveness (enclosed)
- 81-63 Resolution of Student Scholarships, Fellowships and Financial Aid Committee (enclosed)
- 81-64 University Curriculum changes/revisions found in the University Curriculum minutes of October 12 and 26, 1981 (enclosed)
- 81-65 New charge of the University Teaching Grants Committee (enclosed)

Thank you for your consideration of the above resolutions. Four motions concerning the Faculty Senate Questionnaire on Faculty Evaluation do not require your approval. A copy of the questionnaire is attached.

- 81-57 A new question was added as number one on the questionnaire:
"Teaching effectiveness should always be included when individual faculty are evaluated."
- 81-55 Two lines of instructions on page two of the draft were deleted (Please answer the next three questions only if your answer to the preceding item was b. Everyone should answer question #12.)

Chancellor Thomas Brewer
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81-56 Question seven was relocated at the end of the questionnaire and was renumbered twelve.
(Should the [student opinion] survey be used solely for self-improvement with the results being given only to the individual instructor (i.e., no administrative record is kept) or should it be used as a partial basis for personnel decisions (tenure, promotion and salary)?)

_____ a) self-improvement only

_____ b) included in personnel decisions.

81-58 Motion that the Faculty Senate Questionnaire on Faculty Evaluation be submitted to all faculty members who would be subject to personnel action (tenure, promotion, and salary increases) within their unit.

Sincerely yours,

Thomas H. Johnson
Chair of the Faculty

THJ/hrb

Enclosures: 8

cc: Vice Chancellor Robert Maier
Vice Chancellor Elmer Meyer
Vice Chancellor C.G. Moore
Vice Chancellor D. Lemish
Dean William Laupus

PS. The minutes of the 17 November 1981 Faculty Senate meeting are also enclosed.

Revised
EXAMINATION SCHEDULE
Fall Semester 1983

There will be no departure from the printed schedule, except as noted below: all examinations for one credit hour courses will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Examinations in undergraduate courses meeting at night will be held at 8:00-10:00 p.m. on the first night of their usual meeting during the examination period (December 9 through December 16), excluding reading day. Graduate courses meeting at night will hold their examination during their regular class times the first class night during the examination period. Courses meeting on Saturday morning will have the final examination on Saturday, December 10, at the usual hour at which the class meets.

Those classes beginning between hours will have the final examination at the time scheduled for the hour during which the class begins (e.g., 9:30-11:00 TTh will meet the exam schedule of the 9:00 a.m. TTh class).

Common examinations will be held according to the following schedule:

Chemistry 1120, 1150, 1160, 0150, 2620	---	Friday, December 9, 5-7 p.m.
French 1001, Spanish 1001, German 1001, and French 1003	-----	Saturday, December 10, 9-11 a.m.
Physics 1021, 1251, 1261, 1011	-----	Monday, December 12, 5-7 p.m.
French 1002, Spanish 1002, German 1002, and Spanish 1003	-----	Tuesday, December 13, 5-7 p.m.
Mathematics 1063, 1065	-----	Wednesday, December 14, 5-7 p.m.
Geography 1000	-----	Thursday, December 15, 5-7 p.m.

Other examinations will be held on Friday, December 9; Monday, December 12, Tuesday, December 13; Wednesday, December 14; Thursday, December 15 and Friday, December 16.

Times Class Regularly Meets

Time and Day of Examination

8:00 MWF	11:00- 1:00, Friday, December 9
8:00 TTh	2:00- 4:00, Friday, December 16
9:00 MWF	11:00- 1:00, Tuesday, December 13
9:00 TTh	11:00- 1:00, Wednesday, December 14
10:00 MWF	11:00- 1:00, Thursday, December 15
10:00 TTh	2:00- 4:00, Friday, December 9
11:00 MWF	11:00- 1:00, Friday, December 16
11:00 TTh	2:00- 4:00, Monday, December 12
12:00 MWF	2:00- 4:00, Tuesday, December 13
12:00 TTh	2:00- 4:00, Wednesday, December 14
1:00 MWF	2:00- 4:00, Thursday, December 15
1:00 TTh	11:00- 1:00, Monday, December 12
2:00 MWF	8:00-10:00, Friday, December 9
2:00 TTh	8:00-10:00, Monday, December 12
3:00 MWF	8:00-10:00, Tuesday, December 13
3:00 TTh	8:00-10:00, Wednesday, December 14
4:00 MWF	8:00-10:00, Thursday, December 15
4:00 TTh	8:00-10:00, Friday, December 16

Revised
EXAMINATION SCHEDULE

Spring Semester 1984

There will be no departure from the printed schedule, except as noted below: All examinations for one credit hour courses will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Examinations in undergraduate courses meeting at night will be held at 8:00-10:00 p.m. on the first night of their usual meeting during the examination period (April 26 through May 3), excluding reading day. Graduate courses meeting at night will hold their examination during their regular class times the first class night during the examination period. Courses meeting on Saturday morning will have the final examination on Saturday, April 28, at the usual hour at which the class meets.

Those classes beginning between hours will have the final examination at the time scheduled for the hour during which the class begins (e.g., 9:30 - 11:00 TTh will meet the exam schedule of the 9:00 a.m. TTh class).

Common examinations will be held according to the following schedule:

French 1001, Spanish 1001, German 1001, and French 1003 -----	Thursday, April 26, 5-7 p.m.
Physics 1251, 1261, 1021, 1011 -----	Friday, April 27, 5-7 p.m.
French 1002, Spanish 1002, German 1002, and Spanish 1003 -----	Saturday, April 28, 9-11 a.m.
Mathematics 1063, 1065 -----	Monday, April 30, 5-7 p.m.
Geography 1000 -----	Tuesday, May 1, 5-7 p.m.
Chemistry 1120, 1150, 1160, 0150, 2620 -----	Wednesday, May 2, 5-7 p.m.

Other examinations will be held on Thursday, April 26; Friday, April 27; Monday, April 30; Tuesday, May 1; Wednesday, May 2; and Thursday, May 3.

Time Class Regularly Meets

Time and Day of Examination

8:00 MWF	11:00- 1:00, Monday, April 30
8:00 TTh	8:00-10:00, Friday, April 27
9:00 MWF	11:00- 1:00, Wednesday, May 2
9:00 TTh	11:00- 1:00, Thursday, May 3
10:00 MWF	2:00- 4:00, Thursday, April 26
10:00 TTh	2:00- 4:00, Monday, April 30
11:00 MWF	2:00- 4:00, Friday, April 27
11:00 TTh	2:00- 4:00, Tuesday, May 1
12:00 MWF	2:00- 4:00, Wednesday, May 2
12:00 TTh	2:00- 4:00, Thursday, May 3
1:00 MWF	8:00-10:00, Thursday, April 26
1:00 TTh	11:00- 1:00, Tuesday, May 1
2:00 MWF	8:00-10:00, Monday, April 30
2:00 TTh	8:00-10:00, Tuesday, May 1
3:00 MWF	8:00-10:00, Wednesday, May 2
3:00 TTh	8:00-10:00, Thursday, May 3
4:00 MWF	11:00- 1:00, Thursday, April 26
4:00 TTh	11:00- 1:00, Friday, April 27

Agenda Item 5B1: Admissions Committee Revised Charge, September 15, 1981

1. Name: Admissions Committee
2. Membership: 7 faculty members, 2 alternate faculty members, and 1 student member. Elected members must agree to serve at certain times when the University is not in session. Alternate members are appointed to facilitate meeting at these times. Ex officio members are: Vice Chancellor for Academic Affairs, Director of Admissions, and the Dean of Continuing Education, or their appointed representatives.
3. Quorum: 4 elected members
4. A. Committee Functions:
 1. The Committee is concerned with matters related to the admission and readmission to regular sessions and to the summer sessions for entering students and transfer students;
 2. The Committee recommends policies and procedures governing undergraduate admissions and readmission to regular sessions and to the summer sessions;
 3. The Committee recommends policies regulating the 30 semester hour residence requirement for graduation.
 4. The Committee serves as an appeals board for students who for sufficient reasons cannot meet admission requirements.
 5. The Committee reviews proposals regarding standards and requirements for admission to and retention in degree programs.
- B. To Whom Committee Reports:

The Committee makes its recommendations of policies and procedures governing admissions pertaining to academic regulations and residence requirements for degree programs to the Faculty Senate.
- C. How Often The Committee Reports:

The Committee reports to the Faculty Senate on the academic composition of the freshman class; transfer students, and retention rates at least once a year, and reports other times as necessary.
- D. Power of the Committee to Act:

The Committee is empowered to make decisions regarding student appeals. The Committee suggests to the Director of Admissions such research studies as are helpful for evaluation of the efficiency of current practices.

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Agenda Item 5B2: University Curriculum Committee Revised Charge September 15, 1981

1. Name: University Curriculum Committee
2. Membership: 11 faculty members and two student members, and ex officio the Vice Chancellor for Academic Affairs or an appointed representative.
3. Quorum: 7 elected faculty members
4. A. Committee Functions:

The University Curriculum Committee is concerned with undergraduate courses and programs. It has the responsibility of assuring the high quality of course offerings. It reviews requests for permission to plan new degree programs and reports on its review to the Committee on Educational Policies and Planning. The Committee reviews and presents to the Faculty Senate for its approval:

 1. Policies for determining the acceptability of programs and courses;
 2. New courses and program proposals and modifications of existing programs presented to the Committee by the academic units;
 3. Proposals regarding changes in the general education requirements presented to it by the General College Committee;
 4. Policies for the proposal of new courses and programs and for the banking and deletion of courses and programs; and
 5. Proposals regarding changes in the teacher education requirements presented to it by the Teacher Education Committee.
- B. To Whom the Committee Reports:

The Committee reports to the Faculty Senate. It reports on requests for permission to plan new degree programs to the Committee on Educational Policies and Planning.
- C. How Often the Committee Reports:

The Committee reports to the Faculty Senate as often as necessary, but at least once a year.
- D. Power of Committee to Act:

The Committee is empowered to make recommendations to the Faculty Senate in curriculum matters in 4.A.

COMMITTEE FOR TEACHING EFFECTIVENESS

Revised Charge

September 29, 1981

1. Name: Committee for Teaching Effectiveness
2. Membership: 10 faculty members and 3 student members, plus ex officio: Vice Chancellor for Academic Affairs or an appointed representative, Dean of the College of Arts and Sciences, and the Dean of one undergraduate professional school. The Deans of the undergraduate professional schools shall rotate from year to year in alphabetical order of their schools. All faculty members shall serve three-year terms staggered so that no more than one-third of the members shall be elected annually. The student members and the Deans of undergraduate professional schools shall serve one-year terms.
3. Quorum: 6 elected faculty members exclusive of ex officio.
4. A. Committee Functions:

The Committee for Teaching Effectiveness is concerned with the identification and development of faculty teaching effectiveness and with the promotion of teaching excellence. As a means of encouraging improved teaching effectiveness, the committee is charged with the responsibility of studying and developing methods and procedures for the identification of teaching excellence through programs such as surveys of student and collegial opinion. The committee shall assist units requesting aid in developing teaching evaluation instruments for personnel decisions and, when requested, shall assist individual faculty members in improving their teaching effectiveness. The committee is empowered to recommend the recipients of the annual Alumni Association teaching awards.
- B. To Whom Committee Reports:

The committee makes its recommendation of policies and procedures governing teaching excellence to the Faculty Senate.
- C. How Often the Committee Reports:

The committee reports to the Faculty Senate as often as necessary, but at least once a year.
- D. Power of the Committee to Act:

The committee is empowered to request assistance from the Vice Chancellor for Academic Affairs for the promotion of teaching excellence.

Resolution from the Student Scholarships, Fellowships and Financial
Aid Committee

Whereas, there is not a stable, continuing source of funds for institutional scholarships and other student financial aid;

Whereas, the student financial aid picture is changing rapidly with anticipated financial aid funds from federal and other sources decreasing;

Therefore, be it resolved, that the Faculty Senate encourage the University to develop, possibly through a scholarship endowment, a stable, consistent source of funds for student scholarships.

(To be directed to: The Chancellor, The Chancellor Selection Committee,
and The Planning Commission)

November 3, 1981

UNIVERSITY CURRICULUM COMMITTEE

MINUTES

October 12, 1981

The University Curriculum Committee met on October 12, 1981, in Brewster B-103 at 3:00 p.m. Members present: Boyce, Cain, Broadhurst, Daugherty, Hamilton, Hancock, Holt, Leahy, Moore, O'Rear. Members absent: Grossnickle, Topper, and ex officio members Brewer and Johnson.

The minutes of September 28, 1981, were approved as distributed.

Professor Richard Mauger, Geology Department, presented changes in the cognate science requirements (p. 170 for the B.S. Degree in Geology). The change would reduce the cognate science requirements for the degree program by 8 s.h. He requested to eliminate the B.A. degree in Geology since very few students are enrolled in the program, and with the approval of the changes in cognate requirements for the B.S., the two programs would differ substantially. On a motion by Boyce and seconded by Holt, the two requested changes in Geology passed. Holt moved that the Geology Minor be made available to both B.S. and B.A. degrees. Moore seconded, and the motion passed.

Professor Robert Christian, Department of Biology, presented the new course proposal, BIOL 5260, 5261, Microbial Ecology. Moore moved to accept the course, O'Rear seconded and the motion passed.

Emily S. Boyce
Secretary

ESB/hrb

Note: PLEASE SEND COPIES OF ALL PROPOSALS TO MS. MYRA CAIN AS WELL AS TO OTHER COMMITTEE MEMBERS. THE FACULTY SENATE OFFICE WOULD APPRECIATE RECEIVING COPIES.

DEPARTMENT OF GEOLOGY

Curriculum for B.S. Degree

Minimum degree requirement is 126 s.h. of credit as follows:

1, 2, 3, and 5 remain the same

4. Required cognate courses 29 to 33 s.h.
- a. CHEM 1150, 1160, 1151, 1161 8 s.h.
 - b. MATH 1065 and 1075 or 1085; 5 or 6 s.h.
Plus one of the following options:
 - 1. MATH 2182 and 2183 10 s.h.
 - 2. MATH 2182 and 3228 8 s.h.
 - 3. MATH 3228 and 6 s.h. of computer science 9 s.h.
 - c. at least 8 additional s.h. from the following:
PHYS 1250 and 1251 (4 s.h.); PHYS 1260 and 1261 (4 s.h.); BIOL 1050 and 1051 (4 s.h.); BIOL 1080 and 1081 (5 s.h.); or additional courses in MATH, CHEM, BIOL, or PHYS beyond those specified here, and approved by the chairperson of the Geology Department.

Drop the B.A. Degree in Geology (page 171 of 1981/82 Undergraduate Catalogue)

Degree Programs: Geology - B.S. (professional), B.S./B.A. minor, M.S.
Add B.S./B.A. Geology Minor

DEPARTMENT OF BIOLOGY

BIOL 5260, 5261 Microbial Ecology, Microbial Ecology Laboratory (4) (S)
Three lectures per week and 4 laboratory hours per week as
two-2 hour lab sessions
Prerequisites: BIOL 4120, 4121; BIOL 5250, 5251 or consent
of instructor
Interactions between microorganisms and their physical, chem-
ical and biological environment. Microbial involvement in
energy flow, nutrient cycling and intra- and inter-specific
interactions. Introduction to statistical analyses of
biological and ecological data.
Catalogue Placement: Page 114 (1981/82)

UNIVERSITY CURRICULUM COMMITTEE
MINUTES

October 26, 1981

The University Curriculum Committee met on October 26, 1981, in Brewster B-103 at 3:00 p.m. Members present: Grossnickle, Boyce, Leahy, Holt, Daugherty, Cain, Broadhurst, Moore. Members absent: O'Rear, Hamilton, and ex officio members Brewer and Johnson. Hancock was out of town on University business.

The minutes of October 12, 1981, were read and corrected by noting Hancock as being absent. The minutes were approved as corrected.

Professor Frank Arwood and Mabel Laughter, Elementary Education, School of Education and Professor Richard Warner, Dean, presented the course proposals ELEM 1032, Reading as a Language Process, ELEM 1033, Reading Skills for Academic Study, and ELEM 1034, Reading for Appreciation and Evaluation, for reconsideration by the Committee. These courses had previously been approved with the proviso that the credit hours cannot be counted toward degree requirements (see Minutes of September 28, 1981). Professor Leahy moved to table the reconsideration of ELEM 1032, 1033, and 1034 and recommended that the Credits Committee examine the question of allowing certain type of credit toward degree programs. Professor Holt seconded the motion and the motion carried.

Professor Bob Gantt, Department of Health, Physical Education, Recreation and Safety presented PHYE 1051, Beginning Gymnastics and PHYE/PRC 1060, Introduction to Sailing. PHYE/PRC 1060 would be cross listed on page 190 of the current University Catalogue. The course will be offered Fall and/or Spring Semester (I.C. on course proposal). Professor Boyce moved to accept the course, Holt seconded, and the motion passed.

Professor Al King, Department of Health, Physical Education, Recreation and Safety presented DRED 3210, 3211, Motorcycle Safety Instructor Preparation. Professor Leahy moved to accept the new course, Topper seconded, and the motion passed.

Captain Steven Bienstock, Department of Aerospace Studies, presented the proposed changes in the Aerospace Studies cognate minor. He stated the changes were necessary since many of the courses presently listed under the cognate minor were no longer offered. Professor Cain moved to accept the revisions, Daugherty seconded, and the motion passed.

Professor Robert Muzzarelli, Speech, Language and Auditory Pathology, School of Allied Health and Social Professions, presented a revision of the SLAP BA/BS Minor (page 280 University Undergraduate Catalogue). Professor Holt moved to approve the new minor, Cain seconded, and the motion passed.

Professors G. Fox and Jean Huryn, Department of Sociology and Anthropology, presented ANTH 4000, 4001, Selected Topics in Anthropology and SOCI 4000, 4001, Selected Topics in Sociology. The Committee corrected the course proposals by noting under I.B. Credit hours are 3 semester hours for each course.

Professors Fox and Huryn requested an increase in credit hours for SOCI 4345, Racial and Cultural Minorities and SOCI 5343, Society and the Individual from the present 2 semester hours to 3 semester hours per course. It was noted that for SOCI 5343 the prerequisite listed only SOCI 2110 (page 255 in University Catalogue). The Committee noted that the change in hours for SOCI 4345 would effect the B.S. degree in Urban and Regional Planning (page 163) and this change had not been discussed with the Chair of Geography.

Professor Boyce moved to accept the courses SOCI 4000, 4001 and ANTH 4000, 4001 as amended. Professor Broadhurst seconded, and the motion passed. Professor Daugherty moved to accept the change in hours for SOCI 5343. Boyce seconded and the motion passed. Professor Daugherty moved to table SOCI 4345 until the Department coordinates the change in hours with all affected degree programs. Professor Cain seconded and the motion passed.

Emily S. Boyce
Secretary

ESB/hrb

OCTOBER 30, 1981

MEMBER
DEPARTMENT OF SOCIOLOGY

DEPARTMENT OF HEALTH, PHYSICAL EDUCATION,
RECREATION, AND SAFETY

Service Courses

PHYE 1051

Beginning Gymnastics (1) (F,S)
Two (2) laboratory hours per week
Prerequisites: PHE 1000
A beginning course covering basic skills and safety aspects of gymnastics.
Catalogue Placement: page 190 of 1981-82 Undergraduate Catalogue

PHYE/PRC 1060

Introduction to Sailing (1) (F,S)
Twelve (12) hours on campus in pre-sailing session;
20 hours on the water in sailboats
Prerequisites: PHE 1000
A basic introduction to sailing
Catalogue Placement: page 190 of 1981-82 Undergraduate Catalogue

Driver Education

DRED 3210, 3211

Motorcycle Safety Instructor Preparation (3) (F,S)
Two (2) classroom and two (2) laboratory hours per week
Prerequisites: DRED 2210 or experiences motorcycle rider
To prepare motorcycle safety instructors. (Motorcycle Foundation materials and guidelines will be used as a primary base for course information.
Catalogue Placement: page 191 of 1981-82 Undergraduate Catalogue

DEPARTMENT OF AEROSPACE STUDIES
(Air Force ROTC)

Cognate Minor for Professional Officer Course

Required courses in Aerospace Studies at 3000 and 4000 level,
Professional Officer Course 12 s.h.

Required cognate courses - at least one course from at least
six of the following seven areas 16 s.h.

1. MGMT 2002; ECON 2113; PSYC 3241
2. SPCH 2080, 3004
3. ENGL 3810, 3820, 3880; INDT 3290
4. GEOG 3003, 3006, 3044, 3047, 3080, 5083, 5085

5. HIST 3120, 3125, 4200, 4420, 4630, 5470
6. POLS 3144, 3155, 3253, 3293, 4380, 4384, 4386
7. CSCI 3600, ECON 2223

The Chairperson of the Department of Aerospace may approve other courses from the foregoing areas.

Total 28 s.h.

SCHOOL OF ALLIED HEALTH AND SOCIAL PROFESSIONS

Speech-Language and Auditory Pathology Minor (BA/BS)

Required SLAP Courses: SLAP 2100, 2200, plus 20 s.h. of electives.. 24 s.h.
Selection of SLAP electives should form a pattern relevant to the student's interests. The SLAP Department must be consulted for recommendations as to specific courses.

DEPARTMENT OF SOCIOLOGY AND ANTHROPOLOGY

- ANTH 4000, 4001 Selected Topics in Anthropology (3) (On demand)
Three (3) classroom and/or laboratory hours per week.
Prerequisites: Anthropology 1000 and 6 hours at the 3000 level or above.
The study of specialized topics and current developments in anthropology 4000, 4001 and/or Sociology 4000, 4001
Catalogue Placement: page 257 of 1981-82 Undergraduate Catalogue
- SOCI 4000, 4001 Selected Topics in Sociology (3) (On demand)
Three (3) classroom and/or laboratory hours per week
Prerequisites: Sociology 2110 and 6 hours at 2000 level or above.
The study of specialized topics and current developments in sociology. (A maximum of 6 hours may be earned in SOCI 4000, 4001 and/or ANTH 4000, 4001)
Catalogue Placement: Page 253 of the 1981-82 Undergraduate Catalogue.
- SOCI 5343 Society and the Individual (3) (S)
Three (3) classroom hours per week
Prerequisites: SOCI 2110
The influence of culture and social relations upon character structure and the development of human personality. Anthropological, sociological and psychological materials are drawn upon.
Catalogue Placement: page 255 of 1981-82 Undergraduate Catalogue.

Agenda Item 5B4: University Teaching Grants Committee Revised Charge Sept. 29, '81

1. Name: University Teaching Grants Committee
2. Membership: 12 faculty members, plus ex officio: Vice Chancellor for Academic Affairs, Vice Chancellor of Institutional Advancement and Planning or their appointed representatives. All faculty members shall serve staggered three-year terms. The membership of the Committee shall be as follows: 6 from the College of Arts and Sciences with no more than two each from Humanities, Social Sciences and the Sciences/Math; and 6 from the professional schools and other academic units with not more than one from each professional school.
3. Quorum: 9 elected faculty members exclusive of ex officio
4. A. Committee Functions:

The University Teaching Grants Committee recommends funding of projects to improve teaching. The Committee shall develop procedures for application by individual faculty, criteria for the awarding of grants, guidelines for the use of teaching grant funds, and procedures for annual reporting by grant recipients. It shall recommend to the Vice Chancellor for Academic Affairs recipients of awards during the academic year and outside the normal academic year.
- B. To Whom Committee Reports:

The Committee makes its recommendations of policies and procedures governing funding of grants to the Faculty Senate.
- C. How Often Committee Reports:

The Committee reports to the Faculty Senate at least annually the number of grant applications received and the number recommended for funding including the name of the recipient, department or school, grant title and the dollar amount of the grant.
- D. Power of the Committee to Act

The Committee is empowered to make recommendations to the Vice Chancellor for Academic Affairs concerning funded projects to improve teaching.

FACULTY SENATE QUESTIONNAIRE ON FACULTY EVALUATION

In the continuing attempt to ensure that evaluation of individual faculty performance will be conducted on a valid and reliable basis, the Faculty Senate has decided to assess the current state of opinion on these matters. Of the several criteria proposed for evaluation of faculty members we would like to know which you feel should actually be employed. Please give us your reaction on each of the first six questions by circling the appropriate letter drawn from the following scale.

- a. strongly agree
- b. agree
- c. neutral
- d. disagree
- e. strongly disagree

1. Teaching effectiveness should always be included when individual faculty are evaluated.

a b c d e

2. Research and creative activity should always be included when I am being evaluated.

a b c d e

3. Service to the University should always be included.

a b c d e

4. Service to government, industry or the community should always be included.

a b c d e

5. Participation in professional organizations should always be included.

a b c d e

6. Peer evaluation of teaching should always be included.

a b c d e

7. Data from surveys of student opinion of teaching should always be included.

a b c d e

The following items refer specifically to the student opinion survey administered to all students during classes in the third week of November, 1981. It should be noted that this questionnaire can and will be revised on a continuing basis (pending adoption by the faculty) in order to improve its validity and effectiveness.

8. If personnel decisions were to be based in part on student opinion data, should a single survey questionnaire be applied uniformly to the entire University (as was the case in fall, 1981) or should each unit devise and apply its own instrument?

_____ a) University questionnaire

_____ b) unit questionnaire

_____ c) no opinion

9. If personnel decisions were to be based in part on a student opinion questionnaire, the Faculty Senate should guide the development of the instrument?

strongly agree a b c d e strongly disagree

10. If a University questionnaire were used, the data could be stored in a vault on tapes with access carefully controlled. Instructors could then periodically be given information on trends in their data if they requested it and the CTE would have a data base for research on the survey instrument. Should this be done?

strongly agree a b c d e strongly disagree

11. Data from a mandatory, campus-wide survey affecting personnel decisions should be destroyed annually?

strongly agree a b c d e strongly disagree

12. A number of instructors have suggested that certain courses may never yield unbiased opinion data and thus, should never be considered when the instructor is evaluated.

It would be an improvement in the procedure for use of the opinion survey data in personnel actions if each instructor were allowed to exclude certain courses from consideration?

strongly agree a b c d e strongly disagree

13. Should the student opinion survey be used solely for self-improvement with the results being given only to the individual instructor (i.e., no administrative record is kept) or should it be used as a partial basis for personnel decisions (tenure, promotion and salary)?

_____ a) self-improvement only

_____ b) included in personnel decisions