EAST CAROLINA UNIVERSITY GREENVILLE, NORTH CAROLINA 27834 DEPARTMENT OF BIOLOGY Telephone: (919) 757-6718 October 6, 1981 The Faculty Senate TO: FROM: The Department of Biology A revised departmental code is attached. This revision was approved by the faculty of the Department on August 24, 1981. Significant changes are as follows: 1. Section I was rewritten to include objectives developed during preparation of the Department's Task Force Report. The section on duties of the Director of Graduate Studies was modified to correspond to changes in objectives. The code now permits the designation of a Director of Undergraduate Studies, whose duties parallel those of the Director of Graduate Studies. 3. The revised code adds an alternate to the Executive Committee, which also functions as a personnel committee. The Chairperson no longer serves as chair of the Executive Committee during consideration of personnel matters. 4. An ambiguous paragraph referring to the forwarding of personnel recommendations has been eliminated. 5. The revised code provides for staggered terms for members of the Executive Committee and other standing committees. East Carolina University is a constituent institution of The University of North Carolina