

MINUTES  
FACULTY SENATE OF EAST CAROLINA UNIVERSITY  
SECOND REGULAR MEETING OF 1981/82 ACADEMIC YEAR

20 October 1981

The Faculty Senate met on Tuesday, 20 October 1981, at 2:10 p.m. in Mendenhall Student Center, Room 221. The meeting was called to order by the Chair, Thomas Johnson. The secretary noted the following members were absent: Ross (Art), Gantt (HPERS), and Brinn (Medicine). Ex-officio members absent were: Vice Chancellor Robert Maier, Dean William Laupus, Dean Richard Warner, and Henry Ferrell (Immediate Past Chair of Senate). Parliamentarian Robert Hursey was absent; Eugene Ryan served in his place. Alternates present were: Neill for Barnes (Medicine), Yeager for Cheng (Medicine), and Castellow for Grossnickle (Psychology).

Agenda Item 2: Approval of Minutes

The minutes of September 22, 1981, were approved with the following corrections:

Page 1, Agenda changes (1), second paragraph: 25 votes necessary to alter agenda instead of 24

Page 3, item 3, second paragraph: 26 votes required for issue to pass instead of 27

Approval of the minutes of the October 6, 1981, Special Session of the Faculty Senate was deferred until the next regular session. However, one correction was noted: second page: the third nominee, Robert Hursey, Mathematics, was inserted.

Agenda Changes:

The Chair read a letter from Mr. Ashley B. Futrell, chair of the East Carolina University Board of Trustees, dated October 13, 1981, stating that his reason for not attending this Senate meeting was that he would be meeting with President William Friday and the Chancellor Selection Committee.

J.L. Smith (Philosophy) introduced a motion requesting of the Chancellor Selection Committee that:

- (i) evaluation criteria be made part of the job description of the position which has already been advertised as vacant,
- (ii) that this job description be circulated as widely as possible in journals and newspapers both in this region and beyond,
- (iii) that the deadline for application be set as February 15, 1982,

(iv) and that the evaluation criteria include:

- expertise in shared faculty governance
- a significant research record
- demonstrated teaching effectiveness
- expertise in extra-mural fund raising
- significant regional and community service at past places of residence

C. Ayers (Chemistry) seconded the motion. In speaking to the motion, Smith stated that he felt it was absolutely imperative that the criteria utilized by the Chancellor Selection Committee in choosing a new chancellor be made public. G. Haskins (Drama) questioned the legality of the secrecy of criteria. J.O. Smith (Business), speaking against the motion, felt that faculty members had had an opportunity to speak at the October 20 open hearing and that the Senate had elected three of its members to serve on the search committee. J. Longhill (Business) recommended item (1) but felt that approval of the three remaining items would have the effect of directing the efforts of the search committee. L. Hough (Political Science), in supporting the motion, stated that he found it incomprehensible that job advertisements could be sent out without the criteria being included. The Chair answered B. Nischan's (History) question concerning the composition of the Selection Committee: six members are Trustees, five represent the faculty, three are alumni and one is a student.

R. Dough (Science Education) asked a question concerning the Chair's presence at the open hearing of the committee. The Chair affirmed that he had been present at the hearing and that advertisements had already been mailed at the direction of President Friday and the Chair of the Board of Trustees. Chairman Johnson further stated that the advertisements did not speak to the criteria of the vacancy and that the criteria was to remain the personal privilege of the Chancellor Selection Committee. It was also noted that in the 1978 search, specific criteria were made public only after the chancellor had been chosen. The criteria, however, were mailed to each candidate during that search. Smith's motion carried, and the Chair agreed to deliver a copy of the resolution to Mr. Futrell who was attending the selection committee meeting. (81-47)

#### SPECIAL ORDER OF THE DAY

#### Agenda Item 3A: Announcements

Chair made the following announcements:

1. In response to a letter written October 5 from Chancellor Brewer to ECU faculty members regarding utilization of the Student Opinion Survey, the Chair read his own letter of October 8, 1981, written to Chancellor Brewer in which he referred to the October 15, 1980, minutes of the Committee for Teaching Effectiveness. The Chair noted in the letter: "It is clearly my understanding that our agreement was to have revised Appendix C approved prior to distribution of the results of student surveys of teaching effectiveness to anyone other than the professors being evaluated."

The Chair then referred to a second letter from Chancellor Brewer, dated October 8, with replacement of this sentence:

"Reports will be returned confidentially to individual instructors, with copy to the Unit Head, by January 14, 1982." with "Until the revised Appendix C is in effect, reports will be returned confidentially to individual instructors. The results of the November survey should be delivered to the instructor by January 14, 1982."

The Chancellor answered R. Gowen's (History) question concerning a companion document to evaluate administrators. He stated that it may run once per semester with results made known to whom the individual reports.

2. The Willis Building will be the location of the December, and subsequent, Senate meetings. The Chair suggested that meetings begin at 2:15 p.m. There was no disapproval of the suggestion.
3. Committee appointments have been made as follows:

Larry Hough (Political Science) has been appointed to Student Union Board of Directors until fall, 1982.

Bill Durham (BUED) has been appointed to Teaching Education Committee to fill the unexpired term of Helen Ingram (Education) until 1983.

James Mitchell (Sociology) has been appointed to University Research Committee to fill unexpired term of Rosina Lao (Psychology) until 1982.

Frances Eason (Nursing) has been appointed to University Research Committee to fill unexpired term of Dixie Koldjeski (Nursing) until 1983.

(The Chair departed for a Chancellor Selection Committee meeting and the Vice Chair conducted the business of the Senate.)

Agenda Item 3C: Report on Parking Study

John Bell, director of Purchasing, spoke briefly about the status of the parking and traffic study being conducted by Kimley-Horn Associates which has not been completed at this time. He outlined a calendar of events concerning the study as follows:

- 1) August, 1979 - ECU signed contract with Kimley-Horn Associates, Inc., Raleigh;
- 2) Fall, 1979 - data collection from faculty, staff and students;
- 3) Spring, 1980 - analysis of data continued;
- 4) August, 1980 - preliminary recommendations made to Chancellor and staff;
- 5) November, 1980 - Chancellor's staff extended study in order to review and incorporate long-range recommendations of the Planning Commission with findings of the consultants;
- 6) Spring, 1981 - Consultant met with University Facilities Committee and Grounds Task Force of Planning Commission;

- 7) July, 1981, Consultant met with Chancellor and staff; it was decided there would be an additional delay pending final completion of the Planning Commission. Upon completion, the report of the Planning Commission will be made available to the consultants for their consideration and final recommendations to the University. Mr. Bell further stated that the projected timetable for completion of the parking study is in December, 1981, or in the early part of 1982.

James L. Zimmerman, consultant with Kimley-Horn Associates, was introduced and gave a brief status report. He outlined three preliminary recommendations and implemented costs (based on estimates made two years ago) which were determined from data as follows:

- 1) Parking deck over new utilities building on core part of campus with rerouting of parking circulation; cost: \$2 million;
- 2) Parking deck to be built over the surface lot adjacent to Ninth Street; cost: \$2 million;
- 3) Expanded SGA bus system adding full-size buses or smaller van vehicles to utilize existing underused parking lots at Belk Building or Regional Development Institute; cost: \$750,000.

Adler (Physics) questioned Zimmerman as to whether zoning of streets by Greenville had been taken into account in the preliminary recommendations. He answered that streets north of Fifth were not considered as part of the ECU parking situation. Adler also questioned allocation of faculty, staff and student parking spaces/areas. The consultant stated that completion of the study would include some allocation program. In answering another question, Zimmerman said that transfer of the School of Medicine to the Brody Building had been taken into effect indirectly, but not as a space for space change.

Bell reported that \$29,000 had been paid to the consulting firm for completion of 80% of the contracted work, with \$1,200 being paid since August, 1981. He also stated that the parking study has been funded totally by parking fines and fees.

Vice Chancellor Elmer Meyer noted that the Planning Commission has approved the Grounds Task Force with revisions and that copies are available in the Reserve Room of Joyner.

Agenda Item 3D: Report on University Radio Station

Elmer Meyer, Vice Chancellor for Student Life, introduced Sam Barwick, general manager of WZMB-FM, ECU radio station which will occupy 91.3FM in a few weeks. Meyer noted that the station is funded entirely by University fees, ~~part of which are~~ (student fees).

Barwick distributed handouts to Senators outlining the statistics of the station and commented briefly on them.

J. Rees, Director of ECU Radio Services, was also present to answer technical questions. J.L. Smith expressed concern over WZMB's frequency

overspill of WUNC. Rees replied that there exists few, if any, practical alternatives to the problem at the present time.

Several Senators, noting the weekly format, expressed a desire for more classical music in the station's future programming for the benefit of the community who will represent a large portion of the listening audience.

Agenda Item 3E: Faculty Assembly Report (Caroline Ayers) (See attachment.)

#### UNFINISHED BUSINESS

Agenda Item 4A: East Carolina University Code

D. Sexauer (Art) chaired continued discussion of the Code. (Consideration of the Chancellor's revisions item by item was on the floor of the Senate when the September 22 meeting was adjourned.)

P. Haggard (Mathematics) moved that consideration of the Chancellor's letter be postponed indefinitely. J. Sadler (Library Science) seconded. The motion failed.

Suggested revisions listed by section in Chancellor Brewer's letter of July 8, 1981, were considered singly.

1. Approved: Preamble. Change "government" to "governance."
2. Approved: A. Sentence should read: ...shall include the Chair of the Faculty and two other voting faculty members<sup>1</sup> recommended by the Faculty Senate to the Chancellor.
3. Approved: B. New (5) absentee ballots shall be made available. Present (5) becomes (6).
4. Approved: C.1. Add clause: "With the exception of the School of Medicine" ...at beginning of sentence "The appointing official ..."

i.e. "of the Committee" was inserted as an editorial addition to "The chairperson [of the Committee] shall be selected in a manner determined by the convening administrator." 23 voted for and 12 opposed this revision; the motion passed.

1. f. Becomes 2. Remaining numbers in section increase by one digit. (Editorial change)
5. Sentence beginning "Recommendations made to the Unit Administrator ..."change by adding after word "procedures" the words "in the Unit Code." Delete words following "procedures." (Editorial revision).
6. Approved: Change title of section of "Unit Administrator Evaluation."
  1. Add to beginning of first sentence "After an evaluation procedure approved by the Vice Chancellor for Academic Affairs, the Dean of the Medical School, or the Vice Chancellor for Student Life, as appropriate ..."
7. Approved: F.2. Add new sentence: "The unit administrator shall not vote in this procedure."
8. A substitute motion for Brewer's revision F.4. by C. Adler calling for the deletion of the last sentence in F.1 (page 5): "Failure to achieve that majority shall constitute a de facto recommendation that a new administrative official be selected."

6

as a substitute for the inclusion of this sentence, "Unit administrators serve at the pleasure of the next highest administrator." page 2 was seconded by Brewer and approved.

A motion was made by R. Muzzarelli (Allied Health) and seconded by Haskins (Drama and Speech) to approve the revised ECU Code. The motion passed. (81-48)

The Senate expressed appreciation to Professor Sexauer for his role in an often difficult and harassing job and to Chancellor Brewer for attending the Senate meeting.

Brewer noted that the revised code now will go to the Academic Affairs Committee of the ECU Board of Trustees.

#### REPORT OF COMMITTEES

##### Agenda Item 5A: Faculty Governance Committee

Sexauer, chair, presented the revised codes of the Philosophy and Biology Departments, which were approved respectively (Resolutions 81-49 and 81-50).

##### Agenda Item 5B: Committee on Committees

R. Woodside, chair, presented revised charges of the Admissions, University Curriculum, University Teaching Grants Committees, and the Committee for Teaching Effectiveness.

In discussion of the revised charge of CTE, Sally Brett (English) introduced the following resolution from the English Department, seconded by J. Jones (English):

- (1) That the Faculty Senate Office conduct a survey of all teaching faculty to assess faculty opinion about the uses and the purposes of student opinion surveys of the faculty at East Carolina University and that the Faculty Senate Office report the results of the said survey to the members of the Faculty Senate no later than the Faculty Senate meeting on December 8, 1981.

Brett's motion was approved 20 to 11. (81-51)

On a motion by Jones, seconded by Brett, the following paragraph, as amended by Brett, was approved:

- (2) That a questionnaire *devised by the Committee for Teaching Effectiveness and approved by the Faculty Senate* be used to conduct a survey of the teaching faculty about the uses and the purposes of student opinion surveys of the faculty at East Carolina University. (Res. 81-52)

S. Daugherty (Math) moved to amend the revised charge of the Committee for Teaching Effectiveness by changing the membership from 9 to 10, Haggard seconded, and the motion passed. (81-53)

*which she changed (quorum) from 5 to 6*

Agenda Item 5C: University Curriculum Committee

- 1. Geography Minor revisions as found in the UCC minutes of September 14, 1981, were approved. (81-54)

As a point of personal privilege, Secretary Haritun read a letter which had been mailed to Chairman Johnson expressing condolences to him and his family over the death of his wife. Best wishes were also extended to Professor Grossnickle's wife, Betty, who recently underwent surgery.

The second regular meeting of the Faculty Senate adjourned at 4:35 p.m.

Rosalie Haritun  
Secretary of the Faculty

Helen R. Broaddus  
Office Secretary of the Faculty Senate

Attachment 1

Agenda Item 3E: Faculty Assembly Report (Caroline Ayers)

The first meeting of the Faculty Assembly for this academic year was held at the General Administration Building in Chapel Hill on October 2, 1981. East Carolina delegates attending were Professors Caroline Ayers, Robert Hursey, and Eugene Ryan. Professor William Byrd, first alternate, attended for Janice Faulkner who is on leave from University duties.

Vice President Joyner discussed the budget requests to be considered at the legislative session beginning October 5. Mr. McMillan also reported to the Assembly concerning his assessment of the discussions which had taken place in the educational subcommittee of the joint budget committee.

Vice President Dawson discussed the terminal degree section of the consent decree. In the evening plenary session, a resolution was passed expressing appreciation for the discussion of the consent decree and requesting that the General Administration be available for discussion upon request of the constituent institutions.

Dr. Raymond Dawson, Vice President for Academic Affairs with the General Administration, has requested that delegates to the Faculty Assembly inform faculty who might be interested in using uncommon equipment and facilities not available locally about a grant program, which provides financial assistance for defraying the cost of travel and expenses incurred in the use of such equipment and facilities. (Details about this program have been sent to unit heads in the appropriate departments.)

The Governance Committee presented a change in the by-laws, concerning selection of the nomination committee, which is to be considered at the December meeting of the Faculty Assembly.

Other matters under consideration by committees include--hospitalization coverage and grievance procedures on various campuses by the Faculty Welfare Committee, the Quality Assurance program by the Planning and Programs Committee, and budgeting processes on various campuses by the Budget Committee.

Respectfully submitted,

Caroline L. Ayers  
Head of Delegation

CLA/hrb