

FACULTY SENATE

The second regular meeting of the Faculty Senate for the academic year 1981/82 will be held on Tuesday, October 20, 1981, at 2:10 p.m. in Room 221, Mendenhall Student Center.

AGENDA

1. Call to Order
2. Approval of the Minutes
3. Special Order of the Day
 - A. Announcements
 - B. Report From Chairman Ashley Futrell, Chancellor Selection Committee
 - C. Report on Parking Study (John Bell, Purchasing)
 - D. Report on University Radio Station (Vice Chancellor Elmer Meyer)
 - E. Faculty Assembly Report (Caroline Ayers)
4. Unfinished Business
 - A. East Carolina University Code (Donald Sexauer)
Please refer to Faculty Senate Agenda of September 22, 1981)
5. Report of Committees
 - A. Faculty Governance Committee (Donald Sexauer)
 1. Revised Code - Philosophy (Eugene Ryan)*
 2. Revised Code - Biology (Patricia Daugherty)**Revised Codes will be mailed to Senators with their agendas.
 - B. Committee on Committees (Robert Woodside)
Revised Charges of: (all are attached)
 1. Admissions
 2. University Curriculum
 3. Committee for Teaching Effectiveness
 4. University Teaching Grants
 - C. University Curriculum Committee (William Grossnickle)
6. New Business

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Agenda Item 5B1: Admissions Committee Revised Charge, September 15, 1981

1. Name: Admissions Committee

2. Membership: 7 faculty members, 2 alternate faculty members, and 1 student member. Elected members must agree to serve at certain times when the University is not in session. Alternate members are appointed to facilitate meeting at these times. Ex officio members are: Vice Chancellor for Academic Affairs, Director of Admissions, and the Dean of Continuing Education, or their appointed representatives.

3. Quorum: 4 elected members

4. A. Committee Functions:

1. The Committee is concerned with matters related to the admission and readmission to regular sessions and to the summer sessions for entering students and transfer students;
2. The Committee recommends policies and procedures governing undergraduate admissions and readmission to regular sessions and to the summer sessions;
3. The Committee recommends policies regulating the 30 semester hour residence requirement for graduation.
4. The Committee serves as an appeals board for students who for sufficient reasons cannot meet admission requirements.
5. The Committee reviews proposals regarding standards and requirements for admission to and retention in degree programs.

B. To Whom Committee Reports:

The Committee makes its recommendations of policies and procedures governing admissions pertaining to academic regulations and residence requirements for degree programs to the Faculty Senate.

C. How Often The Committee Reports:

The Committee reports to the Faculty Senate on the academic composition of the freshman class; transfer students, and retention rates at least once a year, and reports other times as necessary.

D. Power of the Committee to Act:

The Committee is empowered to make decisions regarding student appeals. The Committee suggests to the Director of Admissions such research studies as are helpful for evaluation of the efficiency of current practices.

Agenda Item 5B2: University Curriculum Committee Revised Charge September 15, 1981

1. Name: University Curriculum Committee

2. Membership: 11 faculty members and two student members, and ex officio the Vice Chancellor for Academic Affairs or an appointed representative.

3. Quorum: 7 elected faculty members

4. A. Committee Functions:

The University Curriculum Committee is concerned with undergraduate courses and programs. It has the responsibility of assuring the high quality of course offerings. It reviews requests for permission to plan new degree programs and reports on its review to the Committee on Educational Policies and Planning. The Committee reviews and presents to the Faculty Senate for its approval:

- 1. Policies for determining the acceptability of programs and courses;
- 2. New courses and program proposals and modifications of existing programs presented to the Committee by the academic units;
- 3. Proposals regarding changes in the general education requirements presented to it by the General College Committee;
- 4. Policies for the proposal of new courses and programs and for the banking and deletion of courses and programs; and
- 5. Proposals regarding changes in the teacher education requirements presented to it by the Teacher Education Committee.

B. To Whom the Committee Reports:

The Committee reports to the Faculty Senate. It reports on requests for permission to plan new degree programs to the Committee on Educational Policies and Planning.

C. How Often the Committee Reports:

The Committee reports to the Faculty Senate as often as necessary, but at least once a year.

D. Power of Committee to Act:

The Committee is empowered to make recommendations to the Faculty Senate in curriculum matters in 4.A.

Agenda Item 5B3: Committee for Teaching Effectiveness Revised Charge, 9/29/81

- 1. Name: Committee for Teaching Effectiveness
- 2. Membership: 9 faculty members and 3 student members, plus ex officio: Vice Chancellor for Academic Affairs or an appointed representative, Dean of the College of Arts and Sciences, and the Dean of one undergraduate professional school. The Deans of the undergraduate professional schools shall rotate from year to year in alphabetical order of their schools. All faculty members shall serve three-year terms staggered so that no more than one-third of the members shall be elected annually. The student members and the Deans of undergraduate professional schools shall serve one-year terms.
- 3. Quorum: 5 elected faculty members exclusive of ex officio
- 4. A. Committee Functions:
The Committee for Teaching Effectiveness is concerned with the identification and development of faculty teaching effectiveness and with the promotion of teaching excellence. As a means of encouraging improved teaching effectiveness, the committee is charged with the responsibility of studying and developing methods and procedures for the identification of teaching excellence through programs such as surveys of student and collegial opinion. The Committee shall assist units requesting aid in developing teaching evaluation instruments for personnel decisions and, when requested, shall assist individual faculty members in improving their teaching effectiveness. The Committee is empowered to recommend the recipients of the annual Alumni Association teaching awards.
- B. To Whom Committee Reports:
The Committee makes its recommendation of policies and procedures governing teaching excellence to the Faculty Senate.
- C. How Often the Committee Reports:
The Committee reports to the Faculty Senate as often as necessary, but at least once a year.
- D. Power of the Committee to Act:
The Committee is empowered to request assistance from the Vice Chancellor for Academic Affairs for the promotion of teaching excellence.

Agenda Item 5B4: University Teaching Grants Committee Revised Charge Sept. 29, '81

1. Name: University Teaching Grants Committee
2. Membership: 12 faculty members, plus ex officio: Vice Chancellor for Academic Affairs, Vice Chancellor of Institutional Advancement and Planning or their appointed representatives. All faculty members shall serve staggered three-year terms. The membership of the Committee shall be as follows: 6 from the College of Arts and Sciences with no more than two each from Humanities, Social Sciences and the Sciences/Math; and 6 from the professional schools and other academic units with not more than one from each professional school.
3. Quorum: 9 elected faculty members exclusive of ex officio
4. A. Committee Functions:

The University Teaching Grants Committee recommends funding of projects to improve teaching. The Committee shall develop procedures for application by individual faculty, criteria for the awarding of grants, guidelines for the use of teaching grant funds, and procedures for annual reporting by grant recipients. It shall recommend to the Vice Chancellor for Academic Affairs recipients of awards during the academic year and outside the normal academic year.
- B. To Whom Committee Reports:

The Committee makes its recommendations of policies and procedures governing funding of grants to the Faculty Senate.
- C. How Often Committee Reports:

The Committee reports to the Faculty Senate at least annually the number of grant applications received and the number recommended for funding including the name of the recipient, department or school, grant title and the dollar amount of the grant.
- D. Power of the Committee to Act

The Committee is empowered to make recommendations to the Vice Chancellor for Academic Affairs concerning funded projects to improve teaching.