

ANNUAL REPORT OF THE ADMISSIONS COMMITTEE

I. DATE: April, 1982
 TO: Faculty Senate
 FROM: Don Clemens, Chairman

II. Membership of the Committee

Ex officio: Acting Chancellor Howell; Vice Chancellor for Academic Affairs Maier; Chairman of the Faculty Johnson; Division of Continuing Education McGee; Acting Director of Admissions McDaniel

John Childers, Psychology	1984
Don Clemens, Chemistry, Chairman	1983
Graham Davis, Biology, Secretary	1982
Joyce Pettis, English	1982
Frank Rabey, Medical Technology, Alternate	1984
Mary Susan Templeton, Physical Therapy, Alternate	1983
George Williams, HPERS, Vice Chairman	1984

III. Committee Meetings (dates and members absent)

		<u>Appeals</u>
May 11, 1981	Calhoun, Clemens, Penry, Stindt	14
August 12, 1981	Stindt, Templeton	61
August 19, 1981	Stindt, Templeton	44
August 24, 1981		0
September 11, 1981	Amy Williams	0
September 21, 1981	Davis, McGee, Amy Williams	0
October 12, 1981	Templeton, Amy Williams	1
January 5, 1982	Davis, Templeton, Amy Williams	65
April 8, 1982	Childers, Pettis	0

(Please note that absences were usually due to schedule conflicts.)

IV. Date of Reports to the Faculty Senate During the Year: None

V. Specific Instructions Given to the Committee by the Faculty Senate: None

VI. Committee Organization, Subcommittees, Research Activities, etc.

During the 1981-82 academic year, the committee has served as an appeals board for students who have not met admission and/or retention requirements. In addition, much time has been spent by the full committee discussing committee functions, regulations, revised charge, and potential policy changes. Discussions were also held on the Consent Decree.

April, 1982

VII. Committee accomplishments including recommendations to agencies other than the Faculty Senate

- A. September 11, 1981 - Recommended changes in the wording of the revised charge for the Admissions Committee.
- B. September 11, 1981 - Paragraph added to the Transfer Readmission letter explaining that with satisfactory progress it is likely that the Committee will elect to grant the student permission to continue the next semester. However, if little progress is made the Committee will probably not be willing to continue the student on probation. Continuation will not be automatic, the student will be required to write a letter of appeal unless retention requirements have been met.
- C. September 21, 1981 - Recommendation that a 2.0 G.P.A. in high school continue to be required for admission under the special talent waiver. It was also recommended that students working toward a second undergraduate degree continue to be required to maintain a 2.0 G.P.A. on all work attempted.

VIII. Citation of Resolution Numbers of Senate Resolutions: None

IX. Proposals and/or Business to be Carried Over to Next Year: None

X. Evaluation of Committee:

Structure, Duties, Functions: Satisfactory. The dedication of the members of this committee is shown by the attendance at meetings when the University is not in session. Personnel have performed exceptionally well with the exception of the appointed student member.

XI. Suggestions for Improving the Effectiveness of the Committee: None

Don Clemens
Chairman

Graham Davis
Secretary

ANNUAL REPORT OF THE CALENDAR COMMITTEE

- I. DATE: April 26, 1982
TO: Thomas H. Johnson, Chairman of the Faculty
FROM: Veronica C. Wang
- II. Membership of the Committee:
Ex officio: Acting Chancellor John M. Howell
Vice Chancellor for Academic Affairs Robert H. Maier
(Susan McDaniel attended as his appointed representative)
Vice Chancellor for Student Life Elmer Meyer, Jr.
Chairman of the Faculty Thomas H. Johnson
- Elected Members: Chair: Veronica C. Wang, English
Secretary: Marilyn Stephenson, Library Services
Joan Cassilly, Home Economics
Patricia Garton, Community Health
Travis Lockhart, Drama & Speech
- Student: Douglas Pinder (deceased), replaced by Stephen Stavrou
- Resource Persons: Rudolph Alexander, Associate Dean for Student activities
Joseph Clark, Student Supply Store
J. Gilbert Moore, Registrar
- III. Committee Meetings (dates and members absent):
September 18, 1981 (Johnson, McDaniel, Pinder)
October 23, 1981 (Johnson, Meyer, Pinder, Stephenson)
December 4, 1981 (Pinder, Johnson)
April 23, 1982 (Cassilly, Garton, Lockhart, Meyer)
- IV. Date of Reports to the Faculty Senate during the year:
November 17, 1981
April 20, 1982
- V. Specific instructions given to the Committee by the Faculty Senate:
At its April meeting the Faculty Senate instructed the committee to leave the subsequent Commencement date open so that it can be determined at a later appropriate time.
- VI. A brief statement of Committee organization, subcommittees, research activities:
The committee used ad hoc subcommittees to prepare the original draft of the proposed calendars, but otherwise functioned as a whole.
- VII. List of Committee accomplishments:
The Committee prepared and submitted to the Faculty Senate calendars for Summer School, 1984, Fall Semester, 1984, and Spring Semester, 1985.

VIII. Citation of the resolution numbers of Senate resolutions that originated with the Committee:

Resolutions 81-59, 82-41, 82-42, 82-43, 82-44, 82-45, 82-46, 82-47, and 82-48.

IX. Proposals and/or Business to be Carried Over to Next Year:

To determine the Commencement date for Spring Semester, 1985 (Res. 82-46)

X. Evaluation of the Committee:

- A. Structure: Satisfactory
- B. Duties: Satisfactory
- C. Functions: Satisfactory
- D. Personnel: Excellent

IX. Suggestions for improving the effectiveness of the Committee: None

Veronica C. Wang
Chair

Marilyn Stephenson
Secretary

ANNUAL REPORT
CAREER EDUCATION COMMITTEE

- I. DATE: July 30, 1982
TO: Thomas H. Johnson, Chairman of Faculty
FROM: William R. Hoots, Jr., Chairman
David A. Powers, Secretary
- II. Membership of the Committee
- Ex officio members: Myra Cain, Vice Chancellor for Academic Affairs or
and appointed representative
Elmer Meyer, Vice Chancellor for Student Life
Phyllis Smith McAllister, Representative of the
University Counseling Center
Furney James, Director of Career Planning and Placement
Betsy Harper, Representative of Cooperative Education
Program
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| William R. Hoots, Jr., Chairman, INDT | 1982 |
| Lawrence Hough, Vice Chairman, Political Science | 1982 |
| David A. Powers, Secretary, Education | 1984 |
| Patricia Alexander, Drama and Speech | 1984 |
| Doris Davenport, Community Health | 1984 |
| Fred Hamblen, Finance | 1982 |
| Lilla Holsey, Home Economics | 1982 |
| Geneva Yadav, Home Economics | 1984 |
- III. Committee meetings (dates and members absent)
- | | |
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| September 16, 1981 | Myra Cain, Betsy Harper |
| February 10, 1982 | Doris Davenport, Lilla Holsey, Elmer Meyer, Myra
Cain, Betsy Harper |
| March 17, 1982 | Patricia Alexander, Fred Hamblen, Lilla Holsey,
Geneva Yadav, Elmer Meyer, Myra Cain, Phyllis
Smith McAllister, Betsy Harper |
- IV. Dates of reports to the Faculty Senate during the year
- None
- V. Specific instructions, if any, given to the committee by the Faculty Senate,
other than those found in the committee's constitutional charge
- None
- VI. A brief statement of committee organization, subcommittees, research
activities, etc.
- Subcommittees were appointed as needed and reported to the committee.

July 30, 1982

- VII. List of committee accomplishments including recommendations made to agencies other than the Faculty Senate.

The committee continued to work toward the goal of publishing a career profiles booklet. Approximately 90 profiles were reviewed and edited and an organizational format for the booklet was determined. The career profiles booklet has been prepared for publication and funds for publication have been authorized. The manuscript was submitted to the University Print Shop during the summer of 1982. Although the committee, including the Chairman of the Faculty as an ex-officio member, had done everything possible to obtain career profiles for all programs of all departments, the status of the manuscript is uncertain at this time.

- VIII. Citation of the resolution numbers that originated with the committee.

None

- IX. Proposals and/or business to be carried over to next year.

The committee will need to follow up on the publication of the Career Profiles and see it through to completion. The committee plans, upon publication of the career profiles booklet, to establish and manage a system for continual updating of each career profile.

- X. Evaluation of the committee

A. Structure: Satisfactory

B. Duties: The charge of the committee continues to be rather broad and ambiguous.

C. Function: Satisfactory

D. Personnel: Satisfactory

- XI. Suggestions for improving the effectiveness of the committee

The committee has worked quite effectively. It is the strong feeling of the committee, however, that much time and effort have been wasted waiting for funding for publication of the career profiles. With the majority of career profiles gathered over one year ago, changes in career areas will soon render the profiles inaccurate and without value.

William Hoots, Chairman
David Powers, Secretary