

MINUTES
FACULTY SENATE OF EAST CAROLINA UNIVERSITY
EIGHTH REGULAR MEETING OF 1980/81 ACADEMIC YEAR

21 April 1981

The Faculty Senate met on Tuesday, 21 April 1981 at 2:10 p.m. in Mendenhall Student Center, Room 221. The meeting was called to order by the chair, Thomas Johnson. The secretary noted the following members were absent: Ross (Art), Gulati* (Business), Ayers* (Chemistry), Haskins (Drama & Speech), Levey and Mikklesen (Education), Bolt (Foreign Languages), Baker (Geography), Pories*, Brinn and Cheng (Medicine), Sammons* (Nursing), and Hough (Political Science). Ex officio members absent: Laupus, Maier, Thiele, Brewer*. Alternates present were: Neal for Spruill (Geology), Snyder for Duff (Home Economics) and Hankins* for Baker (Geography).

*Denotes Senators, alternates and ex officio members who joined session later.

Agenda Changes:

- (1) Agenda Item 4A: Unfinished Business
Obtaining Senate approval of deletion of statement from revised charge of Student Scholarships, Fellowships and Financial Aid Committee. This item became 4A. The three succeeding items under Unfinished Business were lettered B, C, and D respectively.
- (2) Agenda Item 6: New Business
 - A. Addition of resolution on Work-Study Program (M. Cotter)
 - B. Addition of resolution on General College (R. Gowen)
- (3) Members of the University Libraries Committee were granted permission to address the Senate during the report of that committee.

Agenda Item 2: Approval of the Minutes

The minutes of 17 March 1981 were approved with one correction found on page 6, last sentence, second paragraph, which should read, "The Committee recommended to the Alumni Office that existing awards for outstanding teachers should be based upon another system of polling and the current student poll be abolished after this year's awards."

SPECIAL ORDER OF THE DAY

Agenda Item 3A: Announcements

Chair made the following remarks and announcements:

1. Henry Ferrell, Coordinator of Planning Commission, provided Senators with

the charge and membership of the Subcommittee on Organization.

2. Chancellor Brewer approved the resolutions passed by the Faculty Senate at the February 17 meeting:

81-9 Revised charge of the University Libraries Committee, as amended

81-12 Meeting dates of Faculty Senate and Agenda Committee for 1981-82

81-15 University curriculum revisions:

1. Revised BS Degree in Theatre Arts
2. Revised BS Degree in Medical Technology

The amended resolution of the Faculty Welfare Committee (81-14) has been taken under advisement.

Approval of the revised charge of the Student Scholarships, Fellowships and Financial Aid Committee, as amended, is pending deletion of the last statement. (81-10)

Brewer also approved the following resolutions passed at the March 17 Senate meeting:

81-17 1981 Graduation List

81-19 Revised BSBA and BA/BS Minor in Business Administration

81-20 New B.S. Degree in Communications

81-21 Policy for Retention of Courses in Undergraduate Catalogue.

Brewer referred changes in the HPERS Code (81-24) to the Advisory Committee on Codes.

UNFINISHED BUSINESS

Agenda Item 4A: Revised Charge of Student Scholarships, Fellowships, and Financial Aid Committee

E. Ryan (Philosophy) informed Senators of a letter from R. Hause, chair of the Student Scholarships, Fellowships and Financial Aid Committee, concerning the Chancellor's objection to a statement in the charge under Item D, "In matters of appeals, the Committee's decision shall be final." Committee members were in agreement on its deletion; there was no opposition in the Senate.

Agenda Item 4B: Revised Charge of Committee on Educational Policies and Planning

The Senate approved the revised charge of Committee on Educational Policies and Planning. (81-25)

Agenda Item 4C: Revised Charge of Teacher Education Committee

The Senate approved the revised charge of the Teacher Education Committee. (81-26)

Agenda Item 4D: Proposed Constitutional Amendment: Revised Section XI (Agenda of the Faculty Senate)

R. Woodside (Math) moved to add in the paragraph on Membership: "The chairman and secretary of the Agenda Committee shall be chosen by the members from among its elected membership." M. Cotter (Library Services) seconded. The amendment passed. (81-27)

The Constitutional Amendment: Revised Section XI (Agenda of the Faculty Senate) was approved, as amended. (81-28)

Agenda Item 5A: University Curriculum Committee

Five curriculum revisions were approved:

1. Revision of BS and BS (professional) degrees in Chemistry
2. Revision of BSBA (marketing concentration)
3. Revision of BS in SLAP
(Revisions found in Curriculum Minutes of 3/19/81)
4. Revised BS degree in Geology
5. Revised BSBE (Marketing and Distributive Education Vocational Teaching Certificate)
(Revisions found in Curriculum Minutes of 4/2/81) (81-29)

Agenda Item 5B: Calendar Committee

F. Mattheis (Science Education) presented the 1983/84 Academic Calendars and the 1983 Summer School Calendar. He noted that the Committee had not had time to prepare the revised edition of the calendar as instructed by the Senate at its March 17 meeting. Mattheis remarked that the calendar under consideration was a good one.

In view of the fact that the Calendar Committee did not follow the instructions of the Senate stated in Resolution 81-22, (March 17 meeting), discussion ensued as to whom the committee is responsible. R. Gowen (History) introduced a "Feasibility Study" for the 1983-84 University Calendar which had been composed by B. Nischan (History) and Gowen. This study proposed three new features: (1) later starting date in the Fall, (2) break in mid-winter and (3) graduation in mid-May.

Chancellor Brewer spoke in defense of the Calendar Committee's efforts during this past year. He commended them for their work in composing this calendar revision and stated that no University committee acts on behalf of the Senate but acts for the entire University.

Nischan stated that the Calendar Committee is a committee which is appointed by the Senate and, as such, reports to the Senate and not to the Administration. He further pointed out that the Chancellor has an opportunity to overrule Senate decisions if he so desires.

P. Mozley (Medicine) questioned whether the Calendar Committee was an academic or university committee. The Chair clarified this question by affirming that the Calendar Committee is an academic committee and that its members are elected by the Senate. The Chair explained the committee process: (1) discussion on issues begins with the committee, (2) hearings are held by the committees and (3) recommendations are reported to the Faculty Senate. If calendars are approved by the Senate, they are then forwarded to the Chancellor. In this way, the Calendar Committee has followed its appropriate route. However, the Chair noted that the Committee can receive instructions from the Senate concerning its deliberations.

The Fall Semester Calendar for 1983 was approved 27 to 13. (81-30)

The Fall Examination Schedule was approved. (81-31)

The Spring Semester Calendar for 1984 was approved. (81-32)

The Spring Semester Examination Schedule for 1984 was approved. (81-33)

The 1983 Summer School Calendar was approved. (81-34)
(Refer to the Faculty Senate Agenda for April 21, 1981.)

Vice Chancellor E. Meyer moved to incorporate a Fall Break into the 1982/83 Academic Calendar. W. Allen (Biology) seconded. The motion failed 19 to 16.

Agenda Item 5C: Faculty Governance Committee: School of Art Code

D. Sexauer (Art) presented the revised School of Art Code for approval. E. Ryan questioned whether the phrase "...to the appropriate University Office" on page 12, section 3D, included the two-track system for merit salary increment recommendations.

Sexauer answered by referring to the Faculty Manual, Appendix D, page 8, in which all recommendations dealing with personnel matters are forwarded in a two-track system. He added that this is the only way to handle consideration of differences.

Ryan again questioned whether specific mention of salary increment merit recommendations was included in Appendix D or in the existing Appendix L. Sexauer answered that the recommendations were not included but that the Personnel Committee of the School of Art has used the two-track method for salary merit increment recommendations for the past two years and has had no resulting grievances.

The School of Art Code was approved. (81-35)

Agenda Item 5D: University Libraries Committee

L. Campion (History), chair, presented a two-fold report: (1) purchasing freeze and (2) addition of a research factor to the Materials Allocation Plan proposed by the Committee. He reported that the average price of books purchased in the United States rose 24% between 1979 and 1980. There presently exists, he noted, a shortfall in Joyner Library of approximately \$100,000, which was the amount that would have been needed through the end of the current fiscal year if purchasing had continued normally prior to the freeze. Invoices in excess of \$85,000 are currently outstanding on in-house materials which have been delivered. An additional sum of \$14,000 is encumbered. Campion reported that the current library budget balance on hand for serials and monographs is \$20,000.

To avoid financial problems next year, Campion suggested that more serials subscriptions be cancelled. He pointed out that the Libraries Committee had no knowledge of the freeze prior to its implementation.

E. Brunelle, director of Joyner Library, said that the librarians had hoped that cancellation of approximately 600 serials would alleviate the financial crisis, but that the library personnel could not predict what the rate of inflation would be until the invoices arrived.

A. Briley (Library Services) answered questions concerning cancellation of serials selected last year through communications with unit heads. No additional cancellations have occurred since that time.

R. Martinez, vice chair of the University Libraries Committee, presented the Materials Allocation Plan to the Senate which had been approved by the committee by a vote of 6 to 2 (1 abstention). He reported that the committee could not find an equitable research factor. Discussion followed concerning the impossibility of finding a research factor upon which faculty could agree. Brunelle added that the eight recommended guidelines in MAP are flexible.

Campion, in presenting a minority report, spoke against MAP by saying he felt that the Committee had not worked diligently to find a research factor. He said that the subcommittee began work on the research factor several months ago after the Planning Commission provided "A Record of Faculty Research/Publications 1969-1979."

Nischan moved to recommit MAP to the University Libraries Committee with instructions to report their recommendations to the Senate. Discussion followed concerning the motion.

J. Sadler (Library Science) amended the motion by stipulating that hearings be held in the fall. Gowen seconded. The amendment passed.
(81-36)*

Martinez spoke against the main motion by endorsing the proposed MAP. Grossnickle commented that a motion to recommit the plan would create a delay of an additional year. T. Johnson (HPERS) stepped aside from the Chair to endorse Grossnickle's statement by stating that the Senate

needed to take action before another financial emergency occurs and not delay library matters.

Ferrell spoke for recommitment saying that no part of the plan was equitable and that the data was obsolete.

Gowen moved to amend the amended motion by mandating that the Libraries Committee report to the Senate no later than the last regularly scheduled meeting of next year concerning its recommendations regarding the research factor. The amendment was seconded and adopted. (81-37)*

The amended motion: (1) placed the Materials Allocation Plan into effect on a temporary basis (2) requested the Libraries Committee to hold hearings in the fall with regard to any portion (specifically the research factor) and (3) mandated that the Committee report no later than the last regularly scheduled meeting of the next year. The amended motion was seconded and adopted. (81-38)

Agenda Item 5E: Unit Code Screening Committee

Campion, chair of the ad hoc Unit Code Screening Committee, presented the first School of Music Code. It was seconded and adopted. (81-39)

NEW BUSINESS

Agenda Item 6A: Work-Study Resolution

Cotter introduced a resolution regarding work-study students on campus. Chancellor Brewer pointed out, "There are no University administrative funds to supply work-study budget deficits." He said that he would like indications of any misleading evidence.

E. Ryan moved to refer the resolution to the Student Scholarships, Fellowships and Financial Aid Committee. Meyer seconded and spoke in favor of the motion by stating that there had been no consultation with the Office of Financial Aid prior to introduction of the resolution. He also said there appeared to be a misunderstanding of the operation of the work-study budget. The motion was approved. (81-40)*

Agenda Item 6B: General College Resolution

A resolution regarding the advising of students in the General College system was introduced by Gowen. He expressed concern that the Faculty Senate did not have input into the changes in advising of General College students through the General College Committee.

D. Bailey (Dean of General College) addressed the Senate concerning the change of location and the method of advising General College students. He stated that advising will be moved from Minges Coliseum to the offices

of individual faculty which would achieve a one-on-one method of advising rather than a diffused system of responsibility. Plans used to modify the current method emanated from General College Task Force recommendations. Bailey commented that the number of students assigned to faculty was based on a twofold criteria: (1) the number of majors in each department and (2) the number of faculty teaching in those departments. He further stated that there has been a need to provide better advising for the purpose of retaining students.

The General College resolution failed.

Ferrell, chair of General College Committee, expressed great appreciation to his colleagues on the committee who met many times for long hours to consider and discuss the present circumstances of college freshmen and sophomore instruction.

E. Ryan moved that a list of the departments and the number of students assigned to advisors be made available in the minutes. The motion was seconded and failed.

The eighth regular meeting adjourned at 5:10 p.m.

Rosalie Haritum
Secretary of the Faculty

Helen Broaddus
Office Secretary of the Faculty Senate

From: Senators Gowen and Nischan

To: Faculty Senators

Date: 21 April 1981

Re: 1983/84 University Calendar

FEASIBILITY STUDY

The following material is being submitted to you to demonstrate that a university calendar in accordance with Senate Resolution #81-22 is: (1) sensible (2) feasible and (3) worthy of immediate implementation.

I. Possible Calendar

Fall Semester 1983

Mon. 9/5	Labor Day
Tues. 9/6	Faculty Meetings
Wed. 9/7	Registration
Thur. 9/8	Drop-Add
Fri. 9/9	Classes Begin
11/24-26	Thanksgiving/Fall Break
Fri. 12/16	Classes End
Sat. 12/17	Reading Day
Mon. 12/19	Exams Begin
Fri. 12/23	Exams End
12/23-1/22	Christmas / Winter Break

Spring Semester 1984

Mon. 1/23	Registration
Tues. 1/24	Drop-Add
Wed. 1/25	Classes Begin
3/18-24	Spring Break
Mon. 4/23	State Holiday
Tues. 5/8	Classes End
Wed. 5/9	Reading Day
Thur. 5/10	Exams Begin
Wed. 5/16	Exams End
Fri. 5/18	Commencement

II. Not counting Saturdays, there are 69 actual class days in this proposed calendar as opposed to 71 days in the present university calendar. The missing two class days could be made up by any one of the following:

- (1) Extend regular classes by 1½ min (M,W,F classes) or 3 min (Tu,Th classes).
- (2) Make up missing classes by scheduling two Saturdays as class days (MWF classes would meet for one extra class on one Sat, and Tu, Th would meet for one extra class on another Saturday)
- (3) Schedule extra classes on two regular weekdays during the semester.
- (4) Simplest of all, decrease the total number of class days from 71 to 69.

III. Advantages of this calendar

- (1) Calendar provides increased competitive edge in attracting students for challenges of the 1980s:
 - a) declining student enrollment
 - b) heightened budgetary difficulties
 - c) competition between state universities for same clientele
- (2) Energy efficient:
 - a) start later and save air conditioning
 - b) extend Christmas/Winter Break and save heating
 - c) utilize May and save heating and air conditioning
- (3) Provides for Fall Break (Thanksgiving)
- (4) Extend inner semester break: useful for research, travel, etc.
- (5) Preserves the sanctity of Labor Day

IV. Sample 1980/81 Calendars of leading universities that utilize a similar calendar:

	<u>University of Virginia</u>	<u>Washington & Lee University</u>	<u>University of Pennsylvania</u>
Labor Day: 9/1			
Fall Semester Start:	9/2	9/9	9/2
Fall Semester End:	12/20	12/19	12/19
Christmas Break:	12/21-1/19	12/20-1/4	12/20-1/7
Spring Semester Start:	1/20	1/5	1/8
Spring Semester End:	5/15	4/10	5/8
Commencement:	5/24		5/18