

approved as corrected

MINUTES OF THE

UNIVERSITY CURRICULUM COMMITTEE

November 20, 1980

The University Curriculum Committee met on November 20, 1980, in Brewster B-103, at 3:00 p.m. Members present were: Grossnickle, Boyce, Moore, Daugherty, Holt, Broadhurst, Cain, Hancock, Hamilton, Richards. Members absent were: Leahy, Foley.

The minutes of the November 6, 1980, meeting were approved.

Professor W. Durham and J. White, Department of Business Education and Office Administration, presented a proposal to revise the BS minor in Office Administration and provide a new BA minor. The Committee eliminated the word "non-teaching" where it appeared on the proposal and on page 391 in the 1980-81 Undergraduate Catalogue. Boyce moved to accept the proposal as amended, Broadhurst seconded and the motion passed.

Professors Floyd Mattheis and Moses Sheppard representing the Department of Science Education presented new course proposals SCIE 1270, Physical Science for Elementary Education, SCIE 1271 Physical Science for Elementary Education Laboratory, SCIE 1280, Life and Environmental Science for Elementary Education Majors, and SCIE 1281, Life and Environmental Science for Elementary Education Majors Laboratory. The new courses are the result of a change in semester hours of SCIE 1250, 1251, 1260, 1261 which are deleted, and should be noted on pages 315, 316, 375 of the 1980-81 Undergraduate Catalogue.

Professors Marguerite Perry, Agnes Hostettler, and Raquel Manning, Department of Foreign Languages and Literatures presented three new course proposals. FREN 2005, French Business Communication, GERM 2005 German Business Communication, and SPAN 2005 Spanish Business Communication. Chairman Grossnickle said he had received letters of support for the proposals from Professor E. Hester, Department of English, and Professor Thomas Haigwood, School of Technology. Professor Hamilton moved to accept the new courses, Cain seconded, and the motion passed.

Professors L.H. Zincone, John Longhill, and Bruce Wardrep, School of Business requested Committee action on a number of items. New course proposals presented: FINA 4604, Real Estate Financing, FINA 4584, Real Estate Appraisal II, and MKTG 4972, Topics in Marketing. Request to delete MGMT 4962, Topics in Management and Marketing and add MGMT 4952, Topics in Management with the catalogue description to read, "Prerequisites: MGMT 3242 and permission of the Departmental Chairperson. Selected topics in management."

The School of Business asked to double-list Geography 5022, Theories of Industrial Location as Economics 4022, Theories of Industrial Location and Geography 5024 as ECON 4024, Regional Development. Action on ACCT 3581 was tabled. Change in the concentration for the management concentration

as follows: MGMT 4402, Personnel Management, MGMT 4952, Topics in Management MKTG 4662, Marketing Research, ECON 4203, Labor Relations, 3 s.h. of MGMT elective. Courses from which students will be able to choose the MGMT elective will be: MGMT 3352, MGMT 4242, MGMT 4262, and PSYC 3241 to the above list.

New course proposals MGMT 4262, Small Business Management, MGMT 4242 Organizational Behavior, and MGMT 4402, Personnel Management (from MGMT 4462, Manpower Management) were presented. It was added that persons taking MGMT 4242 could not take PSYC 3241 for credit. It was noted that the concentration in marketing would change to MKTG 4562, MKTG 4662, MKTG 4732 with selection of any two courses among MKTG 4352, 4362, 4752, 4772, 4892, 4972. In addition the concentration in economics would change to a selection of 15 s.h. from ECON 3323, 4022, 4024, 4203, 4213, 4353, 4363, FINA 4944.

Professor Broadhurst moved to accept the various proposals and changes as amended from the School of Business. Moore seconded the motion and the motion passed.

Professors Charles Stevens, George Knight, and Ruth Boxberger of the School of Music presented revisions and changes as follows: Revisions in the catalogue statements relative to the junior and senior recital requirements on pages 349, 350, 351, 353, 354, 355 of the 1980-81 Undergraduate Catalogue (see attachment). New course proposal MUSC 5346, Modern Instrumental Arranging; MUSC 4657, Directed Study in Instrumental Pedagogy for Brass, Percussion, Strings or Woodwinds; deletion of MUSC 3657, MUSC 3667, MUSC 3677, MUSC 3687. Changes in the 1980-81 Undergraduate Catalogue on p. 363, delete courses MUSC 3657, 3667, 3677, 3687; p. 350, D. Pedagogy: Add MUSIC 4657 and delete MUSC 3667, 3677, 3687, E. Pedagogy: add MUSC 4657 and delete MUSC 3657.

New course proposals in Music Therapy were presented. MUSC 2277, Orientation to Therapy was amended by changing E. Prerequisite: "Completion of 16 s.h. in basic studies or permission of the instructor. Co-requisite MUSC 2278." MUSC 2287, Orientation to Therapy Practicum, add "Co-requisite 2277" under section E. MUSC 3357, Music Therapy Practicum I amended by adding under E. "Co-requisite MUSC 3257." MUSC 3367, Music Therapy Practicum II amended by adding under section E. "Co-requisite 3267. MUSC 4287, Music for Group Activities Practicum, amended by adding "Co-requisite 4277 under section E. Note these changes on page 361 1980-81 Undergraduate Catalogue. New course proposal MUSC 5287, Psychological Foundations of Music Practicum was represented.

The School of Music requested a change in semester hour credit from 2 to 3 s.h. for MUSC 5257, Psychological Foundations of Music I and MUSC 5267, Psychological Foundations of Music II. The proposed revision in the Bachelor of Music degree in Music Therapy was presented. The Committee added the word Free electives for catalogue consistency.

The School asked to bank MUSC 3796, Opera Literature and to delete MUSC 1675, 2675, 3675, 4675, Chamber Singers from the curriculum course bank. In the 1980-81 Undergraduate Catalogue, p. 351 the following changes were requested" Inder F. Music Education "Applied Minor (piano): MUSC

1105, 1115, 2105, 2115 (Keyboard major with vocal/general concentration take MUSC 1205, 1215, and 2 s.h. applied voice)... 4 s.h." Under Music Electives and Minor Applied, starting at ninth line of the paragraph: "private minor applied music. Two hours must be allotted by wind and percussion music education majors for required course in marching band techniques (MUSC 3277); two hours must be allotted by vocal/general music education majors for choral laboratory (MUSC 3287); instrumental majors must include either MUSC 3205 or 1205 and 1215 to satisfy vocal requirement... 7 s.h." On page 354 of the Catalogue under J. Piano Pedagogy, "Pedagogy: MUSC 2125, 2135, 3707, 3717, 5707, 5717, 5725 ... 12 s.h." "Music Electives: (Any courses offered for music majors by the School of Music, with the exception of performance groups, qualify as music electives) ... 6 s.h. Free electives ... 2 s.h."

Professor Richards moved to accept the new courses, and other changes presented by the School of Music contingent upon approval by the Teacher Education Committee where appropriate and as amended. Holt seconded, and the motion passed.

The Committee adjourned at 5:15 p.m.

Emily S. Boyce
Secretary

DEPARTMENT OF BUSINESS EDUCATION
AND OFFICE ADMINISTRATION

Page 391 of the 1980-81 Undergraduate Catalogue

Minor in Office Administration--BS/BA Minor

Option I

BUED: 4 s.h. from 1002*, 1003*, 2204; and 2112, 2114, 2116,
2120, 3214, 3225 21 s.h.

ACCT: 2401, 2521 6 s.h.

ECON: 2113 3 s.h.

Option II

BUED: 4 s.h. from 1002*, 1003*, 2145; and 2112, 2219, 3225,
3228; 3 s.h. from 3200, 3301, 3302 19 s.h.

ACCT: 2401, 2521 6 s.h.

ECON: 2113 3 s.h.

*Students must meet the prerequisites for BUED 1002
and/or BUED 1003.

Additional catalog changes necessitated by this repackaging proposal are:

p. 20 Business Education--BSBE, BS/BA minor, MA Ed.

p. 21 Office Administration--BSBE (professional), BS/BA minor

p. 380 (Curricula)

Bachelor of Science in Business Education (BSBE) with a major
either in Business Education or in Office Administration;
BS/BA minor in Office Administration.

p. 389 Add to description of the program the following:

(Majors in other departments may elect a minor in Office
Administration, Choosing one of two options.)

SCIE 1270 Physical Science for Elementary Education Majors (3) (F, S, SS)
(Formerly SCIE 1250)
Three (3) semester hours per week
Prerequisites: None
A study of basic principles, concepts, and processes in astronomy,
physics and chemistry. The special needs of elementary school teachers
and pupils are considered in the content of the course.
Catalogue Placement: p. 232 (Undergraduate Catalogue)

- SCIE 1271 Physical Science for Elementary Education Majors Laboratory (1) (F, S, SS)
(Formerly SCIE 1251)
Three (3) classroom hours per week
Prerequisites: None
A laboratory course to study the basic principles, concepts, processes and laboratory skills in astronomy, physics and chemistry. The special needs of elementary school teachers and pupils are considered in the concept of the course.
Catalogue Placement: p. 232 (Undergraduate Catalogue)
- SCIE 1280 Life and Environmental Science for Elementary Education Majors
(3) (F, S, SS) (Formerly 1260)
Three classroom hours per week
Prerequisites: None
A study of the basic concepts, principles, processes and skills in life and environmental science. The special needs of elementary school teachers and pupils are considered in the content of the course.
Catalogue placement: page 232 (Undergraduate Catalogue)
- SCIE 1281 Life and Environmental Science for Elementary Education Majors Laboratory
(1) (F, S, SS) (Formerly 1261)
Three (3) classroom and/or laboratory hours per week
Prerequisites: None
Laboratory experiments and exercises designed to develop basic laboratory skills and to compliment and reinforce the basic concepts taught in life and environmental science lecture.
Catalogue Placement: p. 232 (Undergraduate catalogue)

Department of Foreign Languages and Literatures

- GERM 2005 German Business Communication (3) (F)
Three (3) classroom and/or laboratory hours required per week
Prerequisites: German 1004 or its equivalent
This course is designed for students interested in a working knowledge of oral and written German as used in the business world. It will prepare the student to deal effectively with Business German in the United States and abroad.
Catalogue Placement: p. 143
- SPAN 2005 Spanish Business Communication (3) (F)
Three classroom and/or laboratory hours required per week
Prerequisites: Spanish 1004 or its equivalent
This course is designed for students interested in a working knowledge of oral and written Spanish as used in the business world. It will prepare the student to deal effectively with Business Spanish in the United States and abroad.
Catalogue Placement: p. 146
- FREN 2005 French Business Communication (3) (F)
Three (3) classroom and/or laboratory hours required per week
Prerequisites: French 1004 or its equivalent
This course is designed for students interested in a working knowledge of oral and written French as used in the business world. It will prepare the student to deal effectively with Business French in the United States and abroad.
Catalogue Placement: p. 141

- FINA 4604 Real Estate Financing (3) (On demand)
Three (3) classroom hours per week
Prerequisite: FINA 3554, 3724
Relationships among the real estate, financial and investor communities.
Financing of real property assets
Catalogue Placement: p. 307 of the 1980-81 Undergraduate Catalogue
- FINA 4584 Real Estate Appraisal II (3) (On demand)
Three (3) classroom hours per week
Prerequisite: FINA 4564
Techniques in the valuation and analysis of income producing real estate
Catalogue Placement: p. 307 of the 1980-81 Undergraduate Catalogue.
- MKTG 4972 Topics in Marketing (3) (F,S)
Three (3) classroom hours per week
Prerequisites: MKTG 3832 and permission of the Department Chairperson
Selected topics in marketing
Catalogue Placement: p. 309 of the 1980-81 Undergraduate Catalogue
- MGMT 4952 Topics in Management (3) (F,S) (Formerly MGMT 4962)
Three (3) classroom hours per week
Prerequisites: MGMT 3242 and permission of the Department Chairperson
Selected topics in management
Catalogue Placement: p. 309 of the 1980-81 Undergraduate Catalogue
- ECON 4022 Theories of Industrial Location (3) (On demand)
Three (3) classroom hours per week
Prerequisite: ECON 2113, 2133
An analysis of factors influencing the location of human activity, with an emphasis on the correspondence of theory with reality. Same as Geography 5022.
- ECON 4024 Regional Development (3) (On demand) Prerequisites: ECON 2133, 2113
Three (3) classroom hours per week
A spatial analysis of social and economic phenomena in society and problems in federal development areas. Same as Geography 5024.

Areas of Concentration

MANAGEMENT

Revised concentration:

MGMT 4402	Personnel Management
MGMT 4952	Topics in Management
MKTG 4662	Marketing Research
ECON 4203	Labor Relations
3 s.h. of MGMT elective	

Those courses from which students will be able to choose the MGMT elective will be:

MGMT 3352	International Business
MGMT 4242	Organizational Behavior
MGMT 4262	Small Business Management
PSYC 3241	

MGMT 4262 Small Business Management (3) (F, S)
Two (2) classroom and two (2) laboratory hours required per week
Prerequisites: MKTG 3832, FINA 3724 and permission of instructor
Management counseling of small businesses by student teams under the continued supervision of the instructor.
Catalogue Placement: Department of Marketing and Management, page 309.

MGMT 4242 Organizational Behavior (3) (F, S)
Three (3) classroom and/or laboratory hours required per week
Prerequisites: MGMT 3242
Human aspect of managing modern organizations. Modern theory and application of behavior with an emphasis on applications. *May not take PSYC 3241 for credit.*
Catalogue Placement: Department of Marketing and Management, p. 309

MGMT 4402 Personnel Management (3) (Currently Manpower Management, MGMT 4462) (F, S)
Three (3) classroom hours per week
Prerequisite: MGMT 3242
Management, procurement, development, maintenance, compensation, and utilization of an effective working force by line and staff executives.
Catalogue Placement: Department of Marketing and Management, p. 309.

Areas of Concentration

Marketing

MKTG 4562 Marketing Strategy
MKTG 4662 Marketing Research
MKTG 4732 Consumer Behavior

and any two of the following:

MKTG 4352 Selling & Sales Management
MKTG 4362 Retail Management
MKTG 4752 Advertising and Promotion Management
MKTG 4772 Marketing Channel Management
MKTG 4892 Principles of Transportation
MKTG 4972 Topics in Marketing

Economics

Select 15 hours from following:

ECON 3323 Topics in Economics
ECON 4022 Theories of Industrial Location
ECON 4024 Regional Development
ECON 4203 Labor Relations
ECON 4213 Public Finance
ECON 4353 Economics of Underdeveloped Countries
ECON 4363 Comparative Economic Systems
FINA 4944 Financial Markets

Attache

REVISIONS IN CATALOGUE STATEMENTS
OF
JUNIOR AND SENIOR RECITAL REQUIREMENTS

The School of Music Faculty, in an effort to co-ordinate recital performances, defined the terms "full recital" and "half recital" in the following manner:

A half recital portion of a shared recital must be no longer than 25 minutes, a shared recital must be no longer than 50 minutes, and a full recital must be no longer than 50 minutes.

This requirement applies to all degree programs in the School of Music. The following proposed changes in the catalogue are for the purposes of clarifying the catalogue statements and eliminating all departures from the regulation. Essentially, the changes drop all reference to minutes ("at least 50 minutes" or "twenty-five minutes") and substitute the terms "full" and "half."

- Attached are copies of the Undergraduate Catalogue pages which show the areas for revision.

Page 349, lines 7-10: Delete underlined portion (see attached I).
Insert: A piano performance major must present a full junior recital and a full senior recital.

Page 349, lines 29-30: Delete underlined portion (see attached II).
Insert: An organ performance major must present a full junior recital and a full senior recital.

Page 349, last 3 lines: Delete underlined portion (see attached III).
Insert: A voice performance major must present at least a half junior recital and a full senior recital.

Page 350, lines 17-19: Delete underlined portion (see attached IV).
Insert: A wind or percussion performance major must present a half junior recital and a full senior recital.

RECITAL REVISIONS, CON'T.

Page 351, Between lines 17 and 18: (see attached V).

Insert: A music education major must present a half senior recital. (This was an omission. The recital was and is a requirement for graduation. The omission was an oversight.)

Page 353, lines 6,7 from bottom of page: Delete underlined portion (see attached VI).

Insert: A church music major must present a full senior recital.

Page 354, line 15: Delete underlined portion (see attached VII).

Insert: A music therapy major must present a half senior recital.

Page 354, lines 4,5 from bottom of page: Delete underlined portion (see attached VIII).

Insert: A piano pedagogy major must present a full senior recital.

Page 355, lines 16-19: Delete underlined portion (see attached IX).

Insert: A voice pedagogy major must present a full senior recital or a half junior and a half senior recital. Permission for the whole or two half recitals must be received from the Voice Committee.

Page 350, lines 4-8 from bottom of page: Delete underlined portion (see attached X).

Insert: A string performance major must present at least a half junior recital and a full senior recital.

SCHOOL OF MUSIC

MUSC 5346 Modern Instrumental Arranging (2) (On demand)
Two (2) one-hour meetings per week
Prerequisite: Music 3176 or permission of instructor
Development of arranging skills and techniques as applied to instrumental music (e.g., stage band, marching band, symphonic band, and orchestra).
Catalogue Placement: p. 357 of the 1980-81 Undergraduate Catalogue

MUSC 4657 Directed Study in Instrumental Pedagogy for Brass, Percussion, Strings or Woodwinds (3) (F, S)
Conferences scheduled as needed with a minimum of one hour per week
Prerequisites: (1) Acceptance in performance degree program; (2) Permission of instructor
Teaching materials and techniques for all levels of instruction in student's area of specialization. Required of all brass, percussion, strings, and woodwind performance majors.
Catalogue Placement: p. 363 after MUSC 3717.

Deletion of MUSC 3657, 3667, 3677, 3687 from page 363 of the 1980-81 Undergraduate Catalogue; page 350, D. Pedagogy: add MUSC 4657 and delete MUSC 3667, 3677, 3687; E. Pedagogy: add MUSC 4657 and delete MUSC 3657.

MUSC 2277 Orientation to Therapy (1) (F, S)
One (1) classroom and/or laboratory hour required per week
Prerequisite: Completion of 16 s.h. in basic studies or permission of the instructor; corequisite: MUSC 2287
An orientation to the use of music in therapy for students who plan to major in music therapy
Catalogue Placement: p. 361 (under Music Therapy) of the 1980-81 Undergraduate Catalogue

MUSC 2287 Orientation to Therapy Practicum (1) (F, S)
One classroom and/or laboratory hour required per week
Prerequisite: Permission of instructor; corequisite: MUSC 2277
An orientation to the use of music in therapy through observation and participation in music therapy programs in a variety of treatment settings. To be taken concurrently with Music 2277.
Catalogue Placement: p. 361 (under Music Therapy) 1980-81 Undergraduate Catalogue

page 361
MUSC 3357 Music Therapy Practicum I, (1) (F)
One (1) classroom and/or laboratory hour required per week
Prerequisite: Permission of instructor; corequisite: MUSC 3257
A supervised practicum for music therapy majors which provides the opportunity for the application of music therapy procedures and techniques in an approved treatment setting. To be taken concurrently with Music 3257.

page 361
MUSC 3367 Music Therapy Practicum II, (1) (S)
One (1) classroom and/or laboratory hour required per week
Prerequisite: Permission of instructor; corequisite: MUSC 3267
A supervised practicum for music therapy majors which provides the opportunity for the application of music therapy procedures and techniques in an approved treatment setting. To be taken concurrently with Music 3267.

Catalogue Placement: page 361, 1980-81 Undergraduate Catalogue
Catalogue

- MUSC 4287 Music for Group Activities Practicum, (1) (F, S)
 One classroom and/or laboratory hour required per week
 Prerequisite: Permission of instructor; corequisite: MUSC 4277
 A practicum designed to provide supervised experience in group music activities at hospitals, special schools, sheltered workshops, or community health centers. To be taken concurrently with Music 4277.
 Catalogue Placement: p. 361 of the 1980-81 Undergraduate Catalogue.
- MUSC 5287 Psychological Foundations of Music Practicum (1) (S)
 One classroom and/or laboratory hour required per week
 Prerequisite: Permission of instructor
 A laboratory course to provide an opportunity to develop and carry out research in the clinical setting.
 Catalogue Placement: p. 189 (under Music Therapy) of 1980-81 Undergraduate Catalogue.
- MUSC 5257 Psychological Foundations of Music I (3) (F)
 Three classroom and/or laboratory hours required per week
 Prerequisite: Permission of instructor
 The nature and extent of scientific investigations into the acoustics of music, human responses to music, learning theory, and basic research in music.
 Catalogue Placement: p. 189 (under Music Therapy) of the 1980-81 Undergraduate Catalogue.
- MUSC 5267 Psychological Foundations of Music II (3) (S)
 Three classroom and/or laboratory hours required per week
 Prerequisite: Permission of instructor
 The nature and extent of scientific investigations into the acoustics of music, human responses to music, learning theory, and basic research in music
 Catalogue Placement: p. 189 (under Music Therapy) of the 1980-81 Undergraduate Catalogue.

REVISION IN BACHELOR OF MUSIC DEGREE
 IN MUSIC THERAPY

1. Undergraduate Catalogue, p. 348: Insert above fifteenth line from bottom of page the following new cognate: Science: BIOL 1050. Social Sciences: PSYC 1050; ANTH 1000; SOCI 2110; BIOL 1050.. 8.s.h.
2. Undergraduate Catalogue, p. 354: Replace program description with the following.
 - I. Music Therapy 87 s.h.
 - Theory and Literature: MUSC 1156, 1166, 1176, 1186, 1406, 2156, 2166, 2176, 2186, 2406, 2416 24 s.h.
 - Conducting: MUSC 3156, 3166 4 s.h.
 - Arranging: MUSC 3176 2 s.h.
 - **Music Therapy: MUSC 2277, 2278, 3257, 3357, 3267, 3367, 4277, 4287, 5257, 5267, 5287 20 s.h.
 - **Functional Instrumental Classes: MUSC 2305 (strings); 1435 (brass); 1445 (percussion); 1405, 1415, or 1425 (woodwinds). 4 s.h.
 - **Professional Education: PSYC 3201 or 3240, 5375, 5380 (required). 9 s.h.
 - Applied Major 14 s.h.

- A music therapy major must present a half senior recital.
- Applied Minor: MUSC 1105, 1115, 2105, 2115 (piano); 1205, 1215 (voice) 6 s.h.
- ** A student who is exempt from any of these courses must take other minor applied to complete the required total hours.
- ** Free Electives 4 s.h.
- Performance Group Participation: 7 semesters
Same as F, Music Education (Instrumental, Vocal, Keyboard) above.
- ** Admission to the School of Music does not qualify as admission to the Music Therapy Program.
- The Music Therapy Program is affiliated with the National Association for Music Therapy, Inc., and leads to the Registered Music Therapist (RMT).

Page 351 of the 1980-81 Undergraduate Catalogue

- F. Music Education 87 s.h.
- ...
Applied Minor (piano): MUSC 1105, 1115, 2105, 2115
(Keyboard major with vocal/general concentration take MUSC 1205, 1215 and 2 s. h. applied voice) 4 s.h.
- Music Electives and Minor Applied
...
(Ninth Line):
(pri-)vate minor applied music. Two hours must be allotted by wind and percussion music education majors for required course in marching band techniques (MUSC 3277); two hours must be allotted by vocal/general music education majors for choral laboratory (Music 3287); instrumental majors must include either MUSC 3205 or 1205 and 1215 to satisfy vocal requirement 7 s.h.

Page 354 of the 1980-81 Undergraduate Catalogue

- J. Piano Pedagogy 84 s.h.
- ...
Pedagogy: MUSC 2125, 2135, 3707, 3717, 5707, 5717, 5725 12 s.h.
- ...
Music Electives: (Any courses offered for music majors by the School of Music, with the exception of performance groups, qualify as music electives.) 6 s.h.
- Free Electives 2 s.h.