

ANNUAL REPORT OF THE CALENDAR COMMITTEE

I. DATE: May 4, 1981  
TO: Faculty Senate  
FROM: Floyd Mattheis, Chairman

II. Membership of the Committee

Ex officio: Chancellor Thomas B. Brewer  
Vice Chancellor for Academic Affairs Robert H. Maier  
(Susan McDaniel attended as his appointed representative)  
Vice Chancellor for Student Life Elmer Meyer, Jr.  
Chairman of the Faculty Thomas H. Johnson

Elected members: Chairman: Floyd Mattheis, Science Education 1981  
Secretary: Marilyn Stephenson, Library Services 1982  
Joan Cassilly, Home Economics 1983  
Frank Saunders, Mathematics 1981  
Victoria Wang, English 1983

Student: Douglas Pinder

Resource Persons: Randolph Alexander, Associate Dean for Student  
Activities  
J. Gilbert Moore, Registrar

III. Committee meetings (dates and members absent)

September 11, 1980  
October 8, 1980  
November 20, 1980 (Meyer)  
January 16, 1981  
February 20, 1981 (Saunders, Johnson)  
March 2, 1981 (Saunders, McDaniel, Johnson)  
March 23, 1981 (Pinder, McDaniel, Johnson)  
April 30, 1981 (Stephenson, Cassilly, Pinder)

IV. Date of reports to the Faculty Senate during the year.

March 17, 1981  
April 21, 1981

V. Specific instructions, if any, given to the committee by the Faculty Senate. At the March 17, 1981, meeting, the committee was instructed to develop a calendar which would incorporate the following: (1) starting date in September, (2) a Fall Break to coincide with Thanksgiving, and (3) a date for school ending in middle or late May. Motion (81-22).

VI. A brief statement of committee organization, subcommittees, research activities, etc. The committee used ad hoc subcommittees to prepare the original drafts of the proposed calendars and to draw up the faculty survey on the Fall Break, but otherwise, functioned as a whole.

VII. List of committee accomplishments.

Held an open hearing on the 1983 Summer School, and the 1983-84 Academic year Calendars on October 8, 1980.



Conducted a survey of the faculty and the Division of Student Life on the question of a Fall Break.

Revised the final exam schedule.

Established a rotating exam schedule for the common exams.

Prepared and presented to the Faculty Senate calendars for Summer School 1983, Fall Semester 1983 (included a Fall Break) and Spring Semester 1984. (Motions 81-30, 81-31, 81-32, 81-33, and 81-34)

VIII. Citation of the resolution numbers of Senate resolutions that originated with the committee.

April 21, 1981, meeting (81-30, 31, 32, 33, and 34).

IX. Proposals and/or business to be carried over to next year.

None

X. Evaluation of the committee.

A. Structure	Satisfactory
B. Duties	Satisfactory
C. Functions	Satisfactory
D. Personnel	Excellent

XI. Suggestions for improving the effectiveness of the committee.

The Senate should not consider revisions to the calendar that have not been presented at the open hearings set up to receive maximum faculty and student input.

Floyd E. Mattheis  
Chairman