

## FACULTY SENATE

The eighth regular meeting of the Faculty Senate for the academic year 1979/80 will be held Tuesday, April 22, 1980 at 2:10 p.m. in Room 221, Mendenhall Student Center.

### AGENDA

1. Call to Order
2. Approval of the Minutes
3. Special Order of the Day
  - A. Announcements
  - B. Report of Faculty Assembly
4. Unfinished Business
5. Report of Committees
  - A. Calendar Committee (see attachments) (Professor C. Price)
  - B. Committee on Committees (see Agenda for March 24, 1980) (Professor E. Ryan)
  - C. Faculty Governance Committee (see attachment) (Professor D. Sexauer)
  - D. Faculty Welfare Committee (see attachment) (Professor T. Gross)
  - E. Library Committee (Professor J. Joyce)
  - F. Committee for Teaching Effectiveness (Professor T. Sayetta)
  - G. University Curriculum Committee (see attachment) (Professor W. Grossnickle)
6. New Business

Agenda Item 5.A Attachment

EXAMINATION SCHEDULE  
Fall Semester 1982

There will be no departure from the printed schedule, except as noted below:  
All examinations for one credit hour courses will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Examinations in courses meeting at night will be held at 8:00-10:00 p.m. on the first night of their usual meeting during the examination period (December 9 through December 16), excluding reading day. Courses meeting on Saturday morning will have the final examination on Saturday, December 11, at the usual hour at which the class meets.

Those classes beginning between hours or meeting more than one hour will have the final examination at the time scheduled for the hour during which the class begins (e.g., a 9:30-11:00 TTh class will meet the exam schedule of the 9:00 TTh class; an 8:00-10:00 MWF class will meet the exam schedule of the 8:00 MWF class).

Common examinations will be held according to the following schedule:

Two-hour examinations in Economics 2223 and Accounting 2401 and 2521 will be given on Saturday, December 11 from 8:00-10:00 a.m., 10:00-12:00 a.m., and 2:00-4:00 p.m. Students will be notified which time the examination in each course is scheduled.

- French 1001, Spanish 1001, German 1001  
and French 1003.....Thursday, December 9, 5:00-7:00 p.m.
- French 1002, Spanish 1002, German 1002  
and Spanish 1003 .....Monday, December 13, 5:00-7:00 p.m.
- Geography 1000.....Tuesday, December 14, 5:00-7:00 p.m.
- Chemistry 1120, 1150, 1160, 0150, 2620..Saturday, December 11, 8:00-10:00 a.m.
- Physics 1251, 1261.....Saturday, December 11, 12:00-2:00 p.m.
- Mathematics 1063, 1065.....Friday, December 10, 5:00-7:00 p.m.

Other examinations will be held on Thursday, December 9; Friday, December 10; Monday, December 13; Tuesday, December 14; Wednesday, December 15; and Thursday, December 16, as follows:

<u>Times Class Regularly Meets</u>	<u>Time and Day of Examination</u>
8:00 MWF	8:00-10:00 Monday, December 13
8:00 TTh	8:00-10:00 Tuesday, December 14
9:00 MWF	8:00-10:00 Wednesday, December 15
9:00 TTh	8:00-10:00 Thursday, December 16
10:00 MWF	11:00- 1:00 Thursday, December 9
10:00 TTh	11:00- 1:00 Friday, December 10
11:00 MWF	11:00- 1:00 Monday, December 13
11:00 TTh	11:00- 1:00 Tuesday, December 14
12:00 MWF	11:00- 1:00 Wednesday, December 15
12:00 TTh	11:00- 1:00 Thursday, December 16
1:00 MWF	2:00- 4:00 Thursday, December 9
1:00 TTh	2:00- 4:00 Friday, December 10
2:00 MWF	2:00- 4:00 Monday, December 13
2:00 TTh	2:00- 4:00 Tuesday, December 14
3:00 MWF	2:00- 4:00 Wednesday, December 15
3:00 TTh	2:00- 4:00 Thursday, December 16
4:00 MWF	8:00-10:00 Thursday, December 9
4:00 TTh	8:00-10:00 Friday, December 10

EXAMINATION SCHEDULE  
Spring Semester 1983

There will be no departure from the printed schedule, except as noted below: All examinations for one credit hour courses will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Examinations in courses meeting at night will be held at 8:00-10:00 p.m. on the first night of their usual meeting during the examination period (April 27 through May 4), excluding reading day. Courses meeting on Saturday morning will have the final examination on Saturday, April 30, at the usual hour at which the class meets.

Those classes beginning between hours or meeting more than one hour will have the final examination at the time scheduled for the hour during which the class begins (e.g., a 9:30-11:00 TTh class will meet the exam schedule of the 9:00 TTh class; an 8:00-10:00 MWF class will meet the exam schedule of the 8:00 MWF class).

Common examinations will be held according to the following schedule:

Two-hour examinations in Economics 2223 and Accounting 2401 and 2521 will be given on Saturday, April 30, from 8:00-10:00 a.m., 10:00-12:00 a.m., and 2:00-4:00 p.m. Students will be notified which time the examination in each course is scheduled.

- French 1001, Spanish 1001, German 1001  
and French 1003.....Wednesday, April 27, 5:00-7:00 p.m.
- French 1002, Spanish 1002, German 1002  
and Spanish 1003.....Thursday, April 28, 5:00-7:00 p.m.
- Geography 1000.....Monday, May 2, 5:00-7:00 p.m.
- Chemistry 1120, 1150, 1160, 0150,  
2620.....Saturday, April 30, 8:00-10:00 a.m.
- Physics 1251, 1261.....Saturday, April 30, 12:00-2:00 p.m.
- Mathematics 1063, 1065.....Friday, April 29, 5:00-7:00 p.m.

Other examinations will be held on Wednesday, April 27; Thursday, April 28; Friday, April 29; Monday, May 2; Tuesday, May 3; and Wednesday, May 4, as follows:

Times Class Regularly Meets

Time and Day of Examination

8:00 MWF	8:00-10:00, Tuesday May 3
8:00 TTh	8:00-10:00, Wednesday, May 4
9:00 MWF	11:00--1:00, Wednesday, April 27
9:00 TTh	11:00--1:00, Thursday, April 28
10:00 MWF	11:00--1:00, Friday, April 29
10:00 TTh	11:00--1:00, Monday, May 2
11:00 MWF	11:00--1:00, Tuesday, May 3
11:00 TTh	11:00--1:00, Wednesday, May 4
12:00 MWF	2:00--4:00, Wednesday, April 27
12:00 TTh	2:00--4:00, Thursday, April 28
1:00 MWF	2:00--4:00, Friday, April 29
1:00 TTh	2:00--4:00, Monday, May 2
2:00 MWF	2:00--4:00, Tuesday, May 3
2:00 TTh	2:00--4:00, Wednesday, May 4
3:00 MWF	8:00-10:00, Wednesday, April 27
3:00 TTh	8:00-10:00, Thursday, April 28
4:00 MWF	8:00-10:00, Friday, April 29
4:00 TTh	8:00-10:00, Monday, May 2

Agenda Item 5.C Attachment (Faculty Governance Committee)

Constitutional Amendment

The ex officio members of the Faculty Senate shall include the following representatives of the East Carolina University administration: Chancellor, Vice Chancellor for Academic Affairs, Vice Chancellor for Student Life, Dean of Medical School, and one additional member elected by the Administrative Council in a manner determined by the Council.

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Agenda Item 5.D Attachment (Faculty Welfare Committee)

RESOLUTION NO. 1

WHEREAS, East Carolina University should have the capability both in staff and equipment to handle personnel records efficiently by computerized methods, and

WHEREAS, at the present time most of the records handled by the Personnel Office are handled manually rather than by computer, and

WHEREAS, several matters pertaining to faculty and staff salaries are not handled as promptly as would be possible if the computer were used, and

WHEREAS, it requires from one to ten days for the Accounts Payable and Personnel Office to process manually deposits for tax sheltered annuities which could result in a loss of interest to the individuals holding the annuities, and

WHEREAS, changes in salary classification for purchase of life insurance are recorded only once per year (October 1), thereby creating the possibility that the beneficiaries of a faculty member whose salary has changed to a higher classification but has not yet been recognized prior to October 1 could lose several thousand dollars in benefits if the faculty member should die before the increased amount of life insurance is purchased when an increase in salary occurs;

THEREFORE, BE IT RESOLVED

That steps be taken as soon as possible by the appropriate agencies of East Carolina University to provide the necessary staff and equipment to handle essential records by computer.

RESOLUTION NO. 2

WHEREAS, Standards exist for determining the starting salaries of all state employees except the professorate;

THEREFORE, BE IT RESOLVED

That standards for placement in rank as well as minimum starting salaries for each rank be determined for the faculty of East Carolina University.

RESOLUTION NO. 3

WHEREAS, There are a number of faculty members at East Carolina University with ten or more years of service, and

WHEREAS, The salaries of several of these professors fall in the lowest ten percent of their respective ranks, which in most cases include people with fewer years of service;

THEREFORE, BE IT RESOLVED

That such cases be looked at individually in relation to their performance and, if necessary, proper adjustment be made in their salaries.

RESOLUTION NO. 4

WHEREAS, faculty, as EPA employees of the State, have been denied the longevity pay incentive afforded SPA employees and, more recently, public school teachers and community/technical college teachers; and

WHEREAS, faculty salaries have not experienced as great a percentage increase over the past decade as have those of other State employees; and

WHEREAS, SPA employees have enjoyed specific, annual appropriations for each of merit, longevity, and reclassifications--appropriations historically denied EPA employees--in addition to cost-of-living increments which have been assigned across-the-board;

THEREFORE, BE IT RESOLVED

That the Board of Governors shall henceforth request on behalf of the professorate of the constituent institutions of the University of North Carolina specific, annual appropriations for each of merit, longevity, and promotions which shall not be redefined and distributed according to other than the intended, aforementioned criteria, in addition to cost-of-living increments which realistically offset the effects of inflation and which shall be assigned across-the-board; and

RESOLVED, That the Board of Governors of the University of North Carolina shall establish appropriate salary schedules for the faculties of the University of North Carolina which shall guarantee levels of faculty remuneration by rank which at least equal current, national, category-of-institution average levels.

LIBRARY SCIENCE  
LIBRARY SCIENCE MAJOR, B.S. DEGREE

Minimum degree requirement is 126 s.h. of credit as follows:

2. Required LIBS courses: 5101, 5102, 5103, 5114 or 5115, 5116, 5120...18 s.h.
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PROPOSED POLICY FOR RETENTION OF COURSES IN THE CATALOG

1. If the courses are not offered at least once in three academic years, we believe the course should be removed from the unit's list of course offerings in the catalog. If the course is listed for pre-registration and/or registration but is not taught due to lack of enrollment, the course will be considered as having been offered.
2. Each unit will include in its annual report to the Vice Chancellor for Academic Affairs a list of all existing courses in numerical order, from lowest to highest, which have not been offered during the last three academic years. The office of the Vice Chancellor for Academic Affairs will make accessible the list of these courses to the Chairpersons of the University Curriculum Committee and the Graduate Curriculum Committee.
3. On receipt of these lists the Chairpersons of the appropriate Curriculum Committees will notify the appropriate unit heads to request that the course(s) be (a) deleted, (b) placed in the Curriculum Bank, or (c) allowed to remain in the catalog. In the latter case, the unit head may be asked to appear before the appropriate Curriculum Committee to justify the request.
4. In the fall semester of even-numbered years the Chairman of the appropriate Curriculum Committee will ask unit heads if they wish courses in the Curriculum Bank to be deleted or retained. A written answer will suffice to keep the course in the Bank for the following catalog.
5. If a unit wishes to remove a course from the Curriculum Bank after it has been in the Bank for three or more years, the Curriculum Committee will ask that copies of a new syllabus be sent to members of the Curriculum Committee, as it will be assumed that the course material will have undergone substantial change. A representative from the unit will also be asked to appear before the Committee when the course is placed on the agenda.