

EAST CAROLINA UNIVERSITY  
GREENVILLE, NORTH CAROLINA 27834

Faculty Senate

Telephone 757-6537

April 1, 1980

Chancellor Thomas B. Brewer  
East Carolina University

Dear Chancellor Brewer:

At its seventh regular meeting on March 24, 1980, the Faculty Senate of East Carolina University approved the following resolutions:

- (80-18) The Faculty Senate adopted a resolution requiring the University Research Committee to provide additional tabulation of persons receiving grants, showing full name, department, project, and amount.
- (80-19) The Faculty Senate adopted the Graduation List for the Class of 1980.
- (80-20) The Faculty Senate adopted the 1982 Summer School Calendar.
- (80-21) The Faculty Senate adopted the 1982 Fall Semester Calendar and recommitted it to the Calendar Committee for insertion of later dates for "Change of Major" and "Pre-Registration."
- (80-22) The Faculty Senate recommitted the Examination Schedule for Fall Semester 1982 to the Calendar Committee with instructions. The committee is to provide an examination time for 3 hour classes meeting on Thursday, and is to consider including night and Saturday undergraduate classes in the examination schedule for night and Saturday graduate courses.
- (80-23) The Faculty Senate adopted a resolution requiring the Calendar Committee to circulate proposed calendars to the general faculty with a hearing prior to their submission to the Senate.
- (80-24) The Faculty Senate adopted the 1983 Spring Semester Calendar and recommitted it to the Calendar Committee for insertion of later dates for "Change of Major" and "Pre-Registration."
- (80-25) The Faculty Senate adopted a resolution recommitting the 1983 Spring Semester Examination Schedule to the Calendar Committee with instructions the same as for Resolution 80-22.



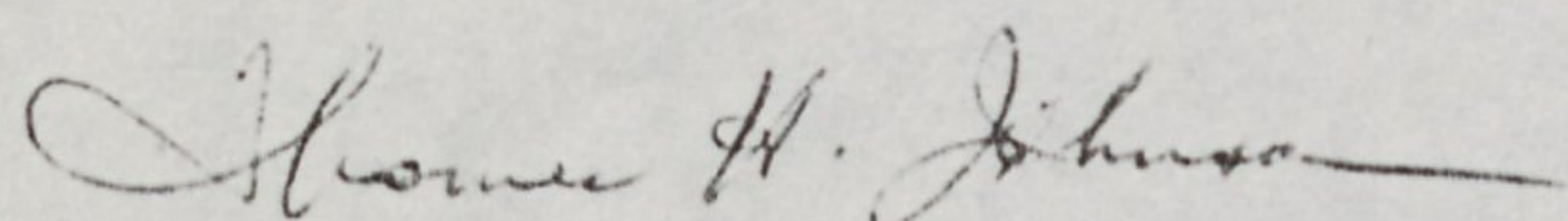
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Chancellor Brewer

- (80-26) The Faculty Senate adopted an amendment to the proposed change in the Constitution, including the Vice Chancellor for Student Life in the ex officio membership of the Senate.
- (80-27) The Faculty Senate recommitted the Continuing Education Committee Charge to the Committee on Committees for further study.
- (80-28) The Faculty Senate adopted the charge of the Committee for Teaching Effectiveness.
- (80-29) The Faculty Senate adopted the charge of the Career Education Committee.

The Senate appreciates your consideration of these matters.

The minutes of the Senate meeting are being prepared and will be sent to your office at the earliest possible time.

Sincerely,



Thomas H. Johnson  
Chairman of the Faculty

THJ/pw  
Attachments

cc: All Vice Chancellors  
Dean of the School of Medicine



UNIVERSITY CALENDAR

Summer School 1982

Actual days each term: 5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays,  
5 Fridays, 1 day for Registration, 1 day for Final  
Exams

FIRST TERM

May 17, Monday	Registration
May 18, Tuesday	Classes Begin; Drop-Add and Late Registration
May 19, Wednesday	Last Day to Register or Drop-Add for First Term
May 31, Monday	Last Day to Drop a Course or Withdraw Without Grades
June 21, Monday	Classes End
June 22, Tuesday	Final Examination

SECOND TERM

June 23, Wednesday	Registration
June 24, Thursday	Classes Begin; Drop-Add and Late Registration
June 25, Friday	Last Day to Register or Drop-Add for Second Term
July 7, Wednesday	Last Day to Drop a Course or Withdraw Without Grades
July 28, Wednesday	Classes End
July 29, Thursday	Final Examination



(80-28)

1. The Committee for Teaching Effectiveness
2. 9 faculty members and 3 student members plus ex officio:  
Vice Chancellor for Academic Affairs or an appointed representative, Dean of the College of Arts and Sciences, Dean of one undergraduate professional school. The Deans of the undergraduate professional schools shall rotate from year to year in alphabetical order of their schools. All faculty members shall serve three-year terms staggered so that no more than one-third of the members shall be elected annually. The student members and the Deans of Undergraduate professional schools shall serve one-year terms.
3. Quorum: 5 elected faculty members exclusive of ex officio.
4. A. The Committee for Teaching Effectiveness is concerned with the identification and development of faculty teaching effectiveness and with the promotion of teaching excellence. As a means of encouraging improved teaching effectiveness, the committee is charged with the responsibility of studying, developing and implementing methods and procedures for the identification of teaching effectiveness through programs such as surveys of student and collegial opinion. The committee is to assure that the data it gathers for faculty self-improvement is confidential, shared only with the instructor who then may make the data available to the unit head and personnel committee. The committee shall assist units requesting aid in developing teaching evaluation instruments for personnel decisions. To promote teaching excellence, the committee, with the approval of the Vice Chancellor for Academic Affairs, awards university grants for projects to improve teaching, identifies recipients of the annual Alumni Association teaching awards, and shares information with and otherwise aids faculty and units improve teaching. Six elected faculty members of the committee, selected by the committee, shall, jointly with the appropriate members of the University Research Committee, award grants for creative or instructional improvement projects which occur outside the normal academic year.
- B. The committee submits to the Faculty Senate for its approval programs that assess student and collegial opinion of distinction in teaching and its procedure for the identification of the annual Alumni Association teaching awards.
- C. The committee reports to the Faculty Senate at least once a year.
- D. The committee is empowered to administer any programs approved by the Faculty Senate for the assessment of student or collegial opinion of teaching and to insure the confidentiality of the data it gathers by reporting results only to the individual instructor. With the approval of the Vice Chancellor for Academic Affairs, the committee awards university grants for projects to improve teaching. The committee selects six elected faculty members who shall serve jointly with the appropriate members of the University Research Committee to award grants for creative or instructional improvement projects which occur outside the normal academic year.



- (00-20)
1. Career Education Committee
  2. Eight faculty members\*, elected to staggered terms of one year (2), two years (2), and three years (3); one student member plus ex officio: Vice Chancellor for Academic Affairs or an appointed representative, Vice Chancellor for Student Life or an appointed representative, a representative of the University Counseling Center, Director of Career Planning and Placement, a representative of the Cooperative Education Program.
  3. Quorum: 5 faculty members exclusive of ex officio.
  4. A. The Career Education Committee studies present vocational and career education curricula of East Carolina University; recommends that curricula be added as needed; recommends the procedures and changes necessary in career education programs; publicizes and promotes career and cooperative education programs of East Carolina University. The Committee works cooperatively with appropriate campus agencies or authorities in developing programs relating to career education. The Committee recommends to the appropriate unit or, in the case of multi-disciplinary programs, to the University Curriculum Committee procedures and changes in career education curricula and programs of East Carolina University.  
B. In addition to informing the Senate about career education development, the Committee makes its recommendations to the appropriate academic unit(s) or to the University Curriculum Committee.  
C. The Committee reports to the Faculty Senate as often as necessary but, at least, once a year.  
D. The Committee is empowered to publicize and promote career education at East Carolina University and to work cooperatively with appropriate agencies or authorities.

\* representing in a balanced way the professional schools and the College of Arts and sciences.