

FACULTY SENATE

The sixth regular meeting of the Faculty Senate for the academic year 1979/80 will be held on Tuesday, February 26, 1980 at 2:10 p.m. in Room 221, Mendenhall Student Center.

AGENDA

1. Call to Order
2. Approval of the Minutes
3. Special Order of the Day
 - A. Announcements
 - B. Report from the Faculty Assembly
4. Unfinished Business
5. Report of Committees
 - A. Ad Hoc Code Screening Committee (copies of the English Code were mailed directly to members of the Faculty Senate prior to the January 29 meeting) (Professor L. Champion)
 - B. Agenda Committee (see attachment) (Professor R. Woodside)
 - C. Career Education Committee (see attachment) (Professor J. Childers)
 - D. Committee on Committees (see attachment and agenda of the January 29 Senate Meeting) (Professor E. Ryan)
 - E. Faculty Governance Committee (Professor D. Sexauer)
 1. Revision of HPERS Code (see attachment)
 - F. University Curriculum Committee (Professor W. Grossnickle)
 1. Revision of Parks, Recreation, and Conservation major and minor (see University Curriculum Committee minutes of January 17, 1980)
6. New Business
 - A. Resolution (see attachment) (Professor J. Faulkner)

Agenda Item 5.B Attachment (Agenda Committee)

FACULTY SENATE AND AGENDA COMMITTEE DATES OF MEETINGS FOR 1980/81

Agenda Committee meetings at 2:00 p.m.

Senate Meetings at 2:10 p.m.

All are on Tuesday except Organizational Meeting which is on Wednesday.

September 16, 1980 - Agenda
September 30, 1980 - Senate

January 13, 1981 - Agenda
January 27, 1981 - Senate

October 7, 1980 - Agenda
October 21, 1980 - Senate

February 3, 1981 - Agenda
February 17, 1981 - Senate

November 4, 1980 - Agenda
November 18, 1980 - Senate

March 3, 1981 - Agenda
March 17, 1981 - Senate

November 25, 1980 - Agenda
December 9, 1980 - Senate

April 7, 1981 - Agenda
April 21, 1981 - Senate

April 22, 1981 - Organizational Meeting

Agenda Item 5.C Attachment (Career Education Committee)

WHEREAS, the charge of the Career Education Committee states that it "recommends the procedures and changes necessary in career education programs," and that it "publicizes and promotes career and cooperative education programs at East Carolina University;" and

WHEREAS, the Career Education Committee makes its recommendations to the Faculty Senate,

THEREFORE, BE IT RESOLVED, that the Career Education Committee recommends that the University:

- (1) increase coordination of activities among agencies conducting career education (such as Cooperative Education, Career Planning and Placement, Center for Student Opportunities, Counseling Center, etc.) with particular attention given to the need for a centralized geographic location which is accessible and highly visible to students;
- (2) enhance the internal and external visibility of the agencies conducting career education;
- (3) allocate funds to the agencies for publications and materials regarding careers (such as updating Career Profiles, newsletters, etc.);
- (4) conduct a student needs assessment regarding career development and/or career exploration; and
- (5) conduct a survey of employers of ECU graduates to (a) assess the opinions of the employers concerning the competencies/productivity of their ECU employees, and (b) assess the employers current and future personnel needs.

Agenda Item 5.D Attachment (Committee on Committees)

1. The Committee for Teaching Effectiveness
2. 9 faculty members and 3 student members plus ex officio:
Vice Chancellor for Academic Affairs or an appointed representative, Dean of the College of Arts and Sciences, Dean of one undergraduate professional school. The Deans of the undergraduate professional schools shall rotate from year to year in alphabetical order of their schools. All faculty members shall serve three-year terms staggered so that no more than one-third of the members shall be elected annually. The student members and the Deans of Undergraduate professional schools shall serve one-year terms.
3. Quorum: 5 elected faculty members exclusive of ex officio.
4. A. The Committee for Teaching Effectiveness is concerned with the identification and development of faculty teaching effectiveness and with the promotion of teaching excellence. As a means of encouraging improved teaching effectiveness, the committee is charged with the responsibility of studying, developing and implementing methods and procedures for the identification of teaching effectiveness through programs such as surveys of student and collegial opinion. The committee is to assure that the data it gathers for faculty self-improvement is confidential, shared only with the instructor who then may make the data available to the unit head and personnel committee. The committee shall assist units requesting aid in developing teaching evaluation instruments for personnel decisions. To promote teaching excellence, the committee, with the approval of the Vice Chancellor for Academic Affairs, awards university grants for projects to improve teaching, identifies recipients of the annual Alumni Association teaching awards, and shares information with and otherwise aids faculty and units improve teaching. Six elected faculty members of the committee, selected by the committee, shall, jointly with the appropriate members of the University Research Committee, award grants for creative or instructional improvement projects which occur outside the normal academic year.

B. The committee submits to the Faculty Senate for its approval programs that assess student and collegial opinion of distinction in teaching and its procedure for the identification of the annual Alumni Association teaching awards.

C. The committee reports to the Faculty Senate at least once a year.

D. The committee is empowered to administer any programs approved by the Faculty Senate for the assessment of student or collegial opinion of teaching and to insure the confidentiality of the data it gathers by reporting results only to the individual instructor. With the approval of the Vice Chancellor for Academic Affairs, the committee awards university grants for projects to improve teaching. The committee selects six elected faculty members who shall serve jointly with the appropriate members of the University Research Committee to award grants for creative or instructional improvement projects which occur outside the normal academic year.

Agenda Item 5.E Attachment (Faculty Governance Committee)

Proposed Amendment Concerning:

Section IX. APPOINTMENT, REAPPOINTMENT, NONREAPPOINTMENT,
PROMOTION, PERMANENT TENURE, REVIEW AND APPEAL: PROCEDURAL SEQUENCE *

Considerations pertaining to appointment, reappointment, nonreappointment, promotion, and permanent tenure shall follow the sequence detailed below:

- A. Procedures for consideration of promotion and/or permanent tenure
1. Write a letter of application to the Chair of the Department.
 2. Submit with the application all pertinent and current data which describe the professional accomplishments of the faculty member.

B. Sequence for recommendations

The Chair of the Department shall notify the Chair of the Advisory Committee, the Coordinator of the Discipline, and the Chair of the Advisory Council of the faculty person(s) to be considered.

1. All recommendations shall be directed to the Chair of the Department
The sequence of recommendations shall be:

- a. Advisory Committee
- b. Coordinator of the Discipline
- c. Advisory Council

2. A positive recommendation shall be forwarded in writing to the Chair of the Department and copies forwarded concurrently to:

- a. the faculty person being considered
- b. the Coordinator of the Discipline
- c. the Chair of the Advisory Committee
- d. the Chair of the Advisory Council

3. At any stage of the sequence of consideration, a negative recommendation shall be forwarded only to the faculty member being considered. After a review has been conducted, or the person being considered has not requested a review within the time frame specified by this Code, the recommendation shall be forwarded in the manner prescribed in Section IX., B, 2.

4. The Chair of the Department shall consider recommendations from the Advisory Committees, Discipline Coordinators, and the Advisory Council. Recommendations of the Chair of the Department shall be forwarded to:

- a. the faculty person being considered
- b. the Coordinator of the Discipline
- c. the Chair of the Advisory Committee
- d. the Chair of the Advisory Council

5. Recommendations of the Advisory Council shall be sent by the Chair of the Department, concurrently with his/her recommendations, to the appropriate official above the unit head.

C. Reviews and Appeals (Reviews and appeals are not conducted in considerations for initial appointments.)

1. Review

- a. Discipline Advisory Committee action

Within five school days after a faculty member receives notice of a negative recommendation by the Discipline Advisory Committee, he/she may submit a written request for a review to the Chair of the Advisory Committee.

- b. Discipline Coordinator action
Within five school days after a faculty member receives notice of a negative recommendation by the Discipline Coordinator, he/she may submit a written request for a review to the Coordinator.
- c. Departmental Advisory Council action
Within five school days after a faculty member receives notice of a negative recommendation by the Advisory Council, he/she may submit a written request for a review to the Chair of the Advisory Council.
- d. Departmental Chair action
Within five school days after a faculty member receives notice of a negative recommendation by the Departmental Chair, he/she may submit a written request for a review to the Chair.

ALL REVIEWS SHALL BE HELD WITHIN FIVE SCHOOL DAYS OF RECEIPT OF THE REQUEST.

- 2. Appeal
 - a. The initial consideration and review conducted by the Advisory Council will serve as an appeal of recommendation of Discipline Advisory Committees and/or Discipline Coordinators.
 - b. Recommendations of the Advisory Council and/or Chair of the Department may be appealed to the appropriate University Committee according to the ECU Code.

* Four changes are incorporated into this amendment:

- 1. Faculty members would have an opportunity for a review at any stage of the recommendation process before a negative recommendation is forwarded to the next higher level.
- 2. A time frame is provided requesting reviews.
- 3. The initial considerations and reviews by the Advisory Council serve as appeals of Discipline Advisory Committees' and/or Discipline Coordinators' actions.
- 4. Establishes in writing that initial appointment actions are not subject to reviews or appeals.

Agenda Item 6.A Attachment (Resolution)

WHEREAS, no recourse is possible within the university system for faculty members who have been physically or verbally abused, harassed, or threatened by students; and

WHEREAS, no task force within the planning effort of the university is charged with development or review of faculty life within the campus community;

THEREFORE, BE IT RESOLVED, that the Faculty Senate of East Carolina University will, through effort of established or newly-appointed committee, establish a system of redress of grievances by faculty harassed or threatened by students, and of formally lodging record of such instances and complaints in the student records.