

Minutes

Faculty Senate of East Carolina University
4th Regular Session of 1979/80 Academic Year
11 December 1979

The Faculty Senate met on Tuesday, 11 December 1979, at 2:10 p.m. in Mendenhall Student Center, Room 221. The meeting was called to order by the Chair, Thomas Johnson. Upon the calling of the roll, the following members were absent: Ward (Continuing Education), Muzzarelli (Allied Health), Hamblen (Business), Levey (Education), Baker (Geography), Brinn (Medicine), Pories (Medicine), Penry (Nursing) I. Ryan (Parliamentarian). The following alternates were present: Tudor for Tadlock (Aerospace), Smith for Davis (Allied Health), Rees for Haskins (Drama and Speech), Pantelidis for Sadler (Library Science). The following members later joined the session: Ward, Pories, Penry, Levey. The following ex officio members were absent: Thiele (Administrative Council).

The minutes of the November 20, 1979 session were amended as follows: On page 3, announcement number 12, the Faculty Assembly met on November 30 and December 1, 1979. On page 5, line 3 should read "...working with a gentleman..." Tester (School of Technology), should be listed among those absent, and Dewar should be listed among those present as alternates. The minutes were approved as amended.

SPECIAL ORDER OF THE DAY

Agenda Item 3.A: Announcements. The Chair made the following remarks and announcements:

1. The Parliamentarian, Professor Ione Ryan, has been ill but is doing very well now.
2. On December 3, Chancellor Brewer approved the various curriculum changes presented at the November 20, 1979 session as Resolution 79-44. (Ward joined the session.)
3. A letter from Chancellor Brewer to the Chair regarding the changes in Appendix D was read. Brewer stated that he felt the law was discriminatory and would not stand up in federal court, but thus far to his knowledge no case has been filed. He said the state law simply goes along with the federal law and there would be no way to change the law. Since the exemption expires in 1982, Brewer doesn't think the members of the General Assembly or members of Congress wish to get involved in rewriting the law at this time. (Pories joined the session.)
4. Professor Ted Gartman has been appointed to the General College Committee to fill the unexpired term of Professor Carolyn H. Hampton. The term expires in the fall of 1981.
5. The student membership list on the various academic committees has been mailed out and should be received by the senators today or tomorrow.
6. A new key policy for buildings on campus and a new medical excuse policy are in effect. Copies of these policies were distributed to the senators for information. (See attached) Nischan asked if the key statement applied to office buildings or only classroom buildings. The Chair said it was his understanding that most of the buildings have been keyed under this new system and certainly the system should be available in buildings where faculty have offices. Appreciation was expressed to Dr. Elmer Meyer for his work on the key policy. (Penry joined the session.)

Agenda Item 3.B: Report from the Faculty Assembly. The Chair said this report will be delayed until the January meeting of the Senate. The Faculty Assembly did meet, but the report is not available at the present time.

Agenda Item 4: Unfinished Business. Report of Committee on Educational Policies and Planning and Proposed Amendment (Professor Daugherty). Daugherty said the Committee on Educational Policies and Planning met again after the last Senate meeting and considered their original motion and the amendment that was offered by Professor Schmidt last month. The committee revised the wording, dated the revision December 7th, and distributed it to all senators. The committee is offering this as a strike and add amendment to the Schmidt amendment. The Chair noted that the Senate now had an amendment to an amendment. Woodside seconded. Ryan said that it was his understanding that the Coordinator of Planning will make available the material mentioned in the resolution to the committee and asked if this was right. The Chair said there was some discussion of this matter at the meeting of the Committee on Educational Policies and Planning. That is the understanding the committee has. Ryan asked if the Committee on Educational Policies and Planning feels that this amendment adds something additional to its charge or is the resolution simply an explanation of its charge? Daugherty said the resolution is specific about how the charge is carried out and clarifies the committee's relationship to the Planning Commission. Ryan asked if the resolution is an instruction to the committee from the Senate? Daugherty said that it was. Ryan said that even without the instruction he assumes the committee would do what's involved in the resolution. Does the committee really feel the resolution is essential? If the Coordinator of Planning is going to present the material and the committee plans to operate in this fashion in any event, why does the Senate have to vote on the resolution? Daugherty said the committee would like the Senate's approval of the way the committee intends to interact with the Planning Commission.

In response to a question from Pories, the Chair said that at the time the original motion was presented there seemed to be some differences of opinion between the way in which the Committee on Educational Policies and Planning was to carry out its charge and work of the Planning Commission. It now appears that the differences have been ironed out. Pories asked what happens if the resolution is passed. The Chair said that if this body passes the amendment which is under consideration, then it would clarify the input that the Committee on Educational Policies and Planning would have into the final Planning Commission document. Ryan asked would the committee be willing to substitute a word like "examine" or "scrutinize" for the word "review." He believes it ambiguous to use the word "review." Perhaps "scrutinize" would be better. Daugherty said "scrutinize" sounds like a lot of work. Ryan said he wondered if the committee was simply going to look and see if these things came in or if they intend to look at them carefully. If they intend the latter, perhaps "examine" might be a better word. Daugherty said the committee would examine them carefully. Ferrell offered to help clarify the issue. He said that there will be at least 65 task force reports. Scrutinize might well be the word, for there will be a lot of reading. Daugherty said she didn't think it mattered which word was used. Ryan moved that the word "review" in the amendment be changed to "scrutinize." Woodside seconded. Ryan said that "review" is ambiguous because it could mean something to take a look at. On the other hand, it could mean to either pass on or turn down. He doesn't think that is the intent of the committee. On a voice vote, the motion failed.

Schmidt said that in the interest of a cleaner parliamentary situation he would withdraw his amendment so the present amendment submitted to the Senate by the Committee could be an amendment to the original motion. On a voice vote, the amendment was approved. (See Resolutions Passed 79-45.)

Agenda Item 5.A: Report of Committee on Committees (Professor Eugene Ryan). Ryan said that the proposed change in the charge of the Committee on Committees was shown on the back of the agenda for the November 20th meeting. It is now before the Senate for the second time. Ryan said the committee is continuing to review the charges of all the academic committees. The one finished first was the Committee on Committees' charge. Additional charges will be brought to the Senate for approval in the coming months. The charge of the Committee on Committees is essentially the same, there has been only an attempt to clarify the procedures followed by the committee. The Chair noted that the amendment being proposed required a two-thirds vote of the Senate. The amendment was approved by the necessary two-thirds majority. (See Resolutions Passed 79-46)

Agenda Item 5.B: Report of the University Curriculum Committee (Professor William Grossnickle). Grossnickle asked for a separation of items 1 through 4 from item 5 on the agenda since they call for a positive vote of the Senate. The last is for information only. On a voice vote the curriculum changes were approved. (See Resolutions Passed 79-47.) Concerning item 5, Grossnickle read a memo from Dr. Robert Maier dated November 5, directed to the Deans and Directors, stating the opinion of Dr. David Stevens, University Attorney, that changes in curriculum requirements must not be put into effect until they appear in the Undergraduate Catalogue or the Graduate Bulletin. This opinion does not bear on the subject of new course offerings. After they have been approved through the appropriate campus channels, new courses may be offered at the discretion of the unit. Grossnickle said a copy of this memorandum appeared in the University Curriculum Committee minutes of November 15. Grossnickle urged that all units contemplating curriculum requirement changes start working on them now in order to get them to the University Curriculum Committee by next November.

Agenda Item 5.C: Faculty Governance Committee (Professor Robert Woodside). Woodside presented the proposal from the Faculty Governance Committee revising the departmental Code of Operations for the Philosophy Department as shown in the agenda. This revision changes the requirement for a quorum in the personnel committee. On a voice vote the Senate approved the amendment to the Code as shown in the agenda. (See Resolutions Passed 79-48)

Agenda Item 6: New Business. There was no new business. (Levey joined the session.)

There being no further business, the fourth session of the Faculty Senate in its 15th year adjourned at 2:42 p.m.

Rodney Schmidt
Secretary of the Faculty

Pat Woolard
Faculty Senate Office Secretary

RESOLUTIONS PASSED

The Faculty Senate approved the following resolution from the Committee on Educational Policies and Planning:

(79-45) WHEREAS, the charge of the Committee on Educational Policies and Planning states that it "shall advise the Chancellor on the educational policies, goals, standards, procedures, and resources of East Carolina University," and that it "shall advise the Chancellor concerning long-range planning of academic programs..." and that it "shall participate in the formulation of the university's five-year plan,"

THEREFORE BE IT RESOLVED that the Committee on Educational Policies and Planning shall review the reports of the Planning Commission and Subcommittee Task Forces as they become available. The Committee shall also review the draft chapters of the Subcommittees as they become available. The Committee shall make whatever recommendations it deems necessary to the appropriate Subcommittee. To this end the Committee may consult with any academic committee whose charge grants it authority in the area of particular Task Force Reports.

The Faculty Senate approved the following charge of the Committee on Committees:

(79-46) 1. Committee on Committees

2. 5 Faculty members chosen by the Faculty Senate at its organizational meeting in the spring plus ex officio: Chairman of the Faculty, immediate past Chairman of Committee on Committees, and immediate past Chairman of the Faculty in residence who shall not serve in the event of the reelection of the present Chairperson.

3. Quorum: 3 faculty members exclusive of ex officio.

4. A. The Committee on Committees is concerned with the overall structure of all Senate Committees as well as with the membership of these committees. The Committee studies and evaluates the functions of Senate Committees and recommends changes in these functions as well as the creation of new committees and the elimination of old committees as deemed necessary or desirable. The Committee nominates members to these committees (except for the Agenda, Due Process, Hearing, Reconsideration, and Committee on Committees) to the Senate at its organizational meeting in the spring.

B. The Committee makes its recommendation to the Faculty Senate.

C. The Committee reports each year at the organizational meeting of the Senate as well as at other times when it has matters to be brought before the Senate.

RESOLUTIONS PASSED (Continued)

The Faculty Senate approved the following curriculum changes presented by the University Curriculum Committee (see their minutes of November 15, 1979):

- (79-47) 1. BS Degree in Home Economics Major: Teacher Certification and Community Service Options.
- 2. BS Drama, BA Drama and Speech, Broadcasting Minor, BS Theatre Arts Major.
- 3. BS in Medical Technology.
- 4. BS in Environmental Health.

The Faculty Senate approved a revision in the Department of Philosophy Code of Operations:

- (79-48) In Section VI.A.1 delete the sentence, "A quorum will consist of all members of the committee except those on leave of absence, unless a member declines in writing to attend, in which case his attendance is not required for a quorum," and replace it with the following sentence: "A quorum will consist of three fifths of the members currently in residence."

The entire paragraph would then read:

- 1. Personnel Committee: The permanently tenured members of the department other than the chairperson or the acting chairperson will constitute the departmental Personnel Committee, to carry out the duties set forth in the East Carolina University Code, the Faculty Manual and this code. The committee will convene immediately after the organizational meeting of the department each fall term to elect a chairperson for that year. A quorum will consist of three fifths of the members currently in residence. In its advice concerning personnel matters, if a majority is not in favor of making an affirmative recommendation, the committee must make a negative recommendation.

Agenda Item 3.A Announcements #6 - Attachment

The following statements on Building Keys for Faculty Members and Medical Excuse Policy were issued recently to University Faculty from Elmer Meyer, Jr., Vice Chancellor for Student Life:

Medical Excuse Policy

Responsibility for class attendance rests primarily with the students who communicate directly with their instructors. Instructors may call the Student Health Center (6841) to verify that a health problem did exist and may get an estimate of the extent of disability. Individual diagnosis and other specific details cannot be released without the written consent of the student. Written excuses are not issued to students who are unable to attend class. The Student Health Service will certify if a student is too ill to take a final examination by recommending a grade of "Incomplete."

If you have any questions about this policy, please feel free to contact Dr. Fred Irons, Director of Student Health Center (6841).

Building Keys for Faculty Members

A new system has been developed which allows faculty members and other authorized staff to obtain keys to the building in which they work.

The University has installed a Medeco Locking System on one door of most classroom buildings. It is an extremely secure system as long as it is not compromised. It will provide access to faculty and staff members. Keys issued will be numerically coded and will not be reproduced by the company without the written authority of the University. Whether the system works and over-all building security is maintained depends upon the cooperation of the individuals having access to the keys. Responsibility for securing doors upon entry and exit, and seeing that doors are not propped open to provide access to others rests with those who have keys to their respective buildings.

If you wish to have a key, a \$5.00 refundable deposit is required. The key is for the personal use of the individual to whom it is assigned. The key and your ID card will be your authority to be in the building.

Key requests and registration forms are available at the Department of Security Office anytime between 8:00 a.m. and 5:00 p.m., Monday thru Friday. Should you have any questions about this matter, please contact Mr. Joseph Calder, Director of the Department of Security at 6150 or Vice Chancellor Elmer Meyer at 6541.