

November 20, 1979

Chancellor Thomas B. Brewer
East Carolina University

Dear Chancellor Brewer:

I believe it is appropriate and important to convey some additional information to you regarding Resolution 79-43, revisions to Appendix D "Retirement Policy for Members of the Faculty."

The Faculty Welfare Committee and the Faculty Affairs Committee deliberated quite a bit on this proposal. There was considerable reluctance to approve the proposed revisions as outlined by the General Administration since the faculty does not wish to give support to a law which they believe to be discriminatory. The Faculty Welfare Committee sent the proposal to the Faculty Affairs Committee with the following recommendations:

- a. Work to change the law requiring mandatory retirement at 65 for tenured employees.
- b. Reword Appendix D to comply with the state directive.

The Faculty Affairs Committee voted to transmit the request to reword Appendix D to comply with the General Administration directive to East Carolina University.

The additional concern voiced in the Faculty Senate meeting of October 23rd related to benefits of retired persons as it relates to the proposed revision in Appendix D.

Sincerely,

Thomas H. Johnson
Chair of the Faculty

THJ/pw

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EAST CAROLINA UNIVERSITY

GREENVILLE, NORTH CAROLINA 27834

OFFICE OF THE CHANCELLOR

November 15, 1979

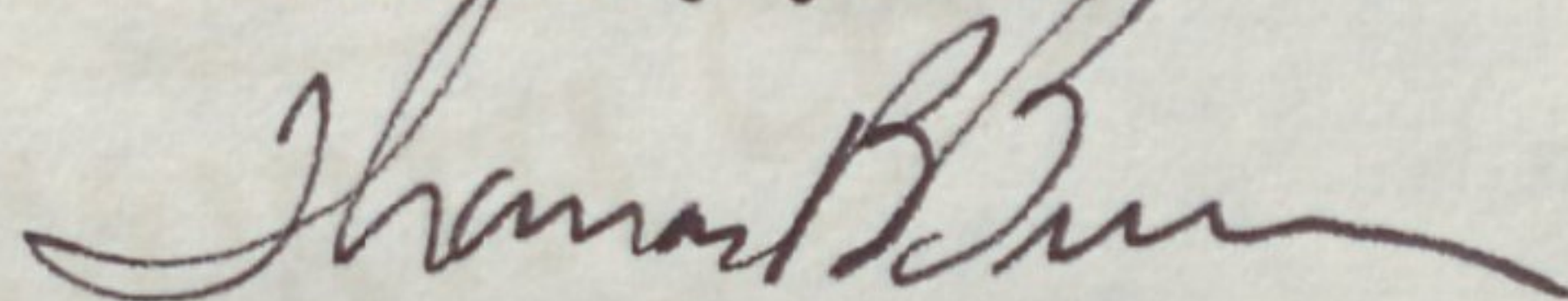
Dr. Thomas Johnson
Chairman
Faculty Senate
East Carolina University

Dear Dr. Johnson:

With regard to the Senate meeting on October 23, this office has made the following determinations:

- (79-38) Guidelines for Awarding Undergraduate School, College, or Departmental Scholarships. Action is deferred pending further discussions with the Scholarship Committee.
- (79-39) Changes in ex officio membership on academic committees. Approved.
- (79-40) Curriculum Changes. Approved.
- (79-41) On repairing or removing the clocks. Referred to Mr. Moore.
- (79-42) Resolution that the use of the bells be discontinued for a period of one year. Approved.
- (79-43) Revisions in Appendix D. Approved.

Sincerely yours,



Thomas B. Brewer

TBB/ra

November 5, 1979

Chancellor Thomas B. Brewer
East Carolina University

Dear Chancellor Brewer:

At its second regular meeting on October 23, 1979, the Faculty Senate of East Carolina University approved the following resolutions:

- (79-38) Guidelines for Awarding Undergraduate School, College, or Departmental Scholarships (as shown in Agenda 10-23-79 copy attached).
- (79-39) Changes in ex officio membership on academic committees (as shown in Agenda 9-25-79 copy attached).
- (79-40) Curriculum Changes as shown in University Curriculum Committee Minutes for September 20, and October 4, 1979:
1. Change in BS Degree in Medical Technology
 2. Change in BS Degree in Nursing
 3. Change in BSBA Degree (Accounting Options)
- (79-41) The Faculty Senate approved a resolution that the administration be asked to repair or remove the clocks that do not work.
- (79-42) The Faculty Senate approved a resolution that the use of the bells be discontinued for a period of one year.
- (79-43) Revisions in Appendix D of the East Carolina University Faculty Manual (Section III, c.) as follows:
- "5. Reappointment of Faculty Beyond Normal Retirement Bate
- a. Retirement Policy for Members of the Faculty
Each member of the faculty who has permanent tenure shall automatically be retired, without notice, on July 1 coincident with or next following his or her sixty-fifth birthday, except as provided in subsection b(1), below."

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Chancellor Thomas B. Brewer

The Senate appreciates your consideration of these matters. *

The minutes of the Senate meeting are being prepared and will be sent to your office at the earliest possible time.

Sincerely yours,

Thomas H. Johnson
Chairman of the Faculty

MEMORANDUM

TO: All Academic Units

FROM: Student Scholarships, Fellowships and Financial Aid Committee

SUBJECT: Requests to the Committee to Approve or to Award Scholarships

DATE:

In the past the SSF and FA Committee has been asked by academic units to assist in the awarding of departmental scholarships in two ways:

- (1) approval of recipients selected by the department
- (2) selection of a recipient from a number of candidates

In the future we ask that the enclosed guidelines be followed in these instances for the following reasons:

- (1) procedures need to be uniform for all requests.
- (2) one of our functions is to hear appeals in all matters related to financial aid. This can be done only with pertinent data on file.

We ask for your cooperation and help through the use of the guidelines.

Guidelines for Awarding Undergraduate
School, College, or Department Scholarships

Before requesting the Student Scholarships, Fellowships and Financial Aid Committee to approve an award, please follow the procedures below.

1. A unit committee of at least three persons should oversee the announcement and selection procedures.
2. The scholarship and its criteria should be publicly announced at least 30 days before the application deadline in such places as the "East Carolinian," departmental bulletin boards, club newsletters, etc., as appropriate.
3. In order for the committee to have an over-all view, at the time of submission for approval of an award, the SSF and FA Committee must receive copies of the announcement and the criteria along with the names of the candidates. Criteria should place emphasis on Grade Point Average, Academic Awards, professional activity and similar objectives considerations.
4. The unit committee may recommend the recipient(s) or submit a list of nominees (no more than 3 per award) in priority order from which the SSF and FA Committee may choose. The list of recommended recipients should be accompanied by a list of all candidates considered for each award.
5. The attached recommended application form, obtainable from the FA office, must be forwarded to the committee for each candidate considered for the scholarship.
6. One completed departmental Nominee/Recipient Form (attached) must accompany all material submitted as outlined above.
7. Definition of terms:
 - a. Recipient: an individual recommended for a scholarship by a unit committee.
 - b. Nominees: two or three persons recommended by a unit committee to the SSF and FA Committee for consideration for a scholarship.
 - c. Candidates: all individuals who apply for a departmental (unit) scholarship.

NOMINEE/RECIPIENT FORM

for the
Student Scholarship, Fellowship, and Financial Aid Committee

1. Unit of _____

2. Name of Scholarship: _____

3. Unit committee members:

4. The following items should be attached:

- (1) Announcement procedures
- (2) Criteria for award
- (3) Selection process
- (4) Scholarship Application Form for each candidate

5. Scholarship Nominee(s)/Recipient:

6. Scholarship Candidates:

7. Additional Comments:

Signature _____
Chairperson, Academic Unit

Agenda Item 5A: Attachment - Calendar Committee

UNIVERSITY CALENDAR
Summer School 1981

Actual days each term: 5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays,
5 Fridays, 1 day for Registration, 1 day for Final Exams

FIRST TERM

May 18, Monday	Registration
May 19, Tuesday	Classes Begin; Drop-Add and Late Regis.
May 20, Wednesday	Last day to Register or Drop-Add for First Term
June 1, Monday	Last day to drop a course or withdraw without grades
June 22, Monday	Classes End
June 23, Tuesday	Final Examination

SECOND TERM

June 24, Wednesday	Registration
June 25, Thursday	Classes Begin; Drop-Add and Late Regis.
June 26, Friday	Last day to Register or Drop-Add for Second Term
July 8, Wednesday	Last day to drop a course or withdraw without grades
July 29, Wednesday	Classes End
July 30, Thursday	Final Examination

Agenda Item 5B: Attachment - Committee on Committees

The Committee on Committees recommends the following changes be made in ex-officio membership on academic committees:

- 1) Ex-officio membership on all committees: CHANGE from "The Chancellor, the Vice Chancellor for Administration and Planning, and the Chairman of the Faculty are ex-officio members of all faculty academic committees" to "The Chancellor and the Chairman of the Faculty are ex-officio members of all faculty academic committees."
- 2) Ex-officio membership on specific committee:
 - a) Admissions Committee
CHANGE "Dean of Admissions" to "Director of Admissions" and ADD "or an appointed representative" after "Vice Chancellor for Academic Affairs,"
 - b) Agenda Committee:
REMOVE "Vice Chancellor for Administration and Planning" and ADD "Vice Chancellor for Academic Affairs or an appointed representative"
 - c) Campus Facilities Planning and Development:
ADD "Vice Chancellor for Academic Affairs, and Vice Chancellor for Student Life or their appointed representatives,"
 - d) Career Education:
ADD "Vice Chancellor for Academic Affairs, and Vice Chancellor for Student Life or their appointed representatives."
 - e) Teaching Effectiveness:
ADD "Vice Chancellor for Academic Affairs or an appointed representative"
 - f) Educational Policies and Planning
DROP "Vice Chancellor for Academic Affairs and Vice Chancellor for Health Affairs"
 - g) Continuing Education
ADD "Vice Chancellor for Academic Affairs or an appointed representative, Director of Counseling Center or an appointed representative, and Director of Admissions."
 - h) Course Drop Appeals
DROP "Vice Chancellor for Health Affairs." (This is a procedural change.
 - i) Faculty Governance
DROP "Vice Chancellor for Health Affairs"
 - j) General College
DROP "Vice Chancellor for Administration and Planning, Vice Chancellor for Health Affairs."
ADD "Vice Chancellor for Student Life or an appointed representative"

- k) Library Committee
ADD "Vice Chancellor for Academic Affairs or an appointed representative"
- l) Student Recruitment and Retention
ADD "Vice Chancellor for Academic Affairs, and Vice Chancellor for Student Life or their appointed representatives"
CHANGE "Dean of Admissions" to "Director of Admissions"
- m) Student Scholarships, Fellowships, and Financial Aid
DROP "Dean of Student Affairs;"
ADD "Vice Chancellor for Student Life, and Vice Chancellor for Academic Affairs or their appointed representatives;"
CHANGE "Financial Aid Officer" to "Director of Financial Aid;"
- n) Teacher Education
ADD "Vice Chancellor for Academic Affairs or an appointed representative;"
- o) University Computer
DROP "Director of Institutional Development;"
ADD "Vice Chancellor for Institutional Advancement and Planning, and Vice Chancellor for Academic Affairs or their appointed representatives;"
- p) University Research
ADD "Vice Chancellor for Academic Affairs, and Vice Chancellor of Institutional Advancement and Planning or their appointed representatives;"
- q) Calendar
ADD "Vice Chancellor for Student Life or an appointed representative."

The Committee, also, recommends that the words "or an appointed representative" be added after "Vice Chancellor of Academic Affairs" on all other committees whose ex-officio membership in 1978-79 included that administrator.

Agenda Item 5C: Attachment - General College Committee

WHEREAS, Academic counselors have been in need of more information to aid in the student advising responsibilities in the General College, and

WHEREAS, Enrollment projections for the next few years predict a reduced pool of applicants for admittance at East Carolina University, and

WHEREAS, Every reasonable effort should be made to retain those students who are recruited;

THEREFORE, BE IT RESOLVED, That all midsemester grades for each general college student will be collected by Registrar, and forwarded to the Dean of General College ten working days prior to preregistration each semester. General College will distribute these grades to appropriate faculty advisors five working days prior to preregistration. If any student academic performance is deficient, the report will be accompanied by information that will assist each advisor in providing prescriptive academic counseling concerning correction of deficiencies and responsive planning for the next semester.



Date Received at FA Office

Student Scholarship Application

Financial Aid Office
EAST CAROLINA UNIVERSITY
Greenville, North Carolina 27834

Applicants are advised that disclosure of their social security number is required before they can be considered for any scholarships administered by East Carolina University. The social security number will be used to verify identity of the applicant and to maintain adequate records.

It is to the student's advantage to answer all questions completely, as "incompletes" will be interpreted in the best interest of the university.

PRINT IN INK OR TYPE
Use full name as it appears on ECU admissions application

Social Security Number

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1. NAME (Mr., Miss, Mrs.) _____
(Last) (First) (Middle)

2. PERMANENT MAILING ADDRESS _____
(RFD/Box No./Street) (Telephone Number)

(City/Town) (County) (State) (Zip Code)

3. PRESENT MAILING ADDRESS _____
IF DIFFERENT FROM ABOVE (RFD/Box No./Street) (Telephone Number)

(City/Town) (County) (State) (Zip Code)

4. For tuition purposes, resident of _____
(State)

5. Race: American Indian or Alaskan Native Hispanic
 Black (not of Hispanic Origin) White (not of Hispanic Origin)
 Asian or Pacific Islander

6. Marital Status:
 Single
 Married
 Separated
 Divorced

7. During academic year, student plans to live: with parents on campus off campus

8. List the high school which you last attended:

(Name of School) (City/State) (Date of Graduation)

9. List below all colleges you have attended or are now attending and dates of attendance:

NAME OF SCHOOL	CITY AND STATE	DATE(S) ATTENDED	DEGREE
_____	_____	From _____ To _____	_____
_____	_____	From _____ To _____	_____
_____	_____	From _____ To _____	_____
_____	_____	From _____ To _____	_____

10. College Major _____ Minor _____ Expected Date of Graduation _____

CONTINUED ON REVERSE

11. Do you plan to attend Graduate School? _____ If so, where? _____

12. Specific scholarship desired _____

13. Academic awards and honors received _____

14. Membership in clubs and organizations (list any office held) _____

15. List all University and/or governmental financial aid received, include amount/semester _____

16. Estimated percent of educational expenses earned through employment _____

17. Additional comments if desired _____

18. In the event I am granted a scholarship from East Carolina University, I hereby certify that I will use the proceeds obtained as a result of this application solely for expenses related to attendance at East Carolina University.

(Signature of Applicant)

(Date)

FOR OFFICIAL USE ONLY	
Departmental Recommendation	
Approved <input type="checkbox"/>	Priority Rank _____ / _____
Disapproved <input type="checkbox"/>	
_____ (Signature of Departmental Head)	
SAT	
V. _____	G.P.A. _____
M. _____	
T. _____	Class Rank _____