

## FACULTY SENATE

The regular meeting of the Faculty Senate will be held on Tuesday, February 27, 1979, at 2:10 p.m. in Room 221, Mendenhall Student Center.

### AGENDA

1. Call to Order
2. Approval of the Minutes
3. Special Order of the Day
  - A. Announcements
  - B. Report from Board of Trustees (Professor Ione Ryan)
  - C. Faculty Assembly Report (Professor Henry Ferrell)
4. Unfinished Business
5. Report of Committees
  - A. Agenda Committee (Professor Robert Hursey) (see attachment)
  - B. Calendar Committee (Professor Robert Gantt) (see attachments - 1980-81, 1981-82)
  - C. Career Education Committee (Professor John Childers) (see attachment)
  - D. Committee on Committees (Professor Rodney Schmidt) (see attachment)
  - E. Committee for Teaching Effectiveness (Professor Marie Farr) (see attachment)
  - F. Credits Committee (Professor Bernard Kane) (see attachment)
6. New Business
  - A. FICA Resolution (Professor Robert Hursey) (see attachment)

FACULTY SENATE AND AGENDA COMMITTEE

DATES OF MEETINGS FOR 1979/80

2:00 p.m. Tuesday, September 11, 1979, Agenda Committee  
2:10 p.m. Tuesday, September 25, 1979, Faculty Senate  
2:00 p.m. Tuesday, October 9, 1979, Agenda Committee  
2:10 p.m. Tuesday, October 23, 1979, Faculty Senate  
2:00 p.m. Tuesday, November 6, 1979, Agenda Committee  
2:10 p.m. Tuesday, November 20, 1979, Faculty Senate  
2:00 p.m. Tuesday, November 27, 1979, Agenda Committee  
2:10 p.m. Tuesday, December 11, 1979, Faculty Senate  
2:00 p.m. Tuesday, January 15, 1980, Agenda Committee  
2:10 p.m. Tuesday, January 29, 1980, Faculty Senate  
2:00 p.m. Tuesday, February 12, 1980, Agenda Committee  
2:10 p.m. Tuesday, February 26, 1980, Faculty Senate  
2:00 p.m. Tuesday, March 4, 1980, Agenda Committee  
2:10 p.m. Tuesday, March 18, 1980, Faculty Senate  
2:00 p.m. Tuesday, April 8, 1980, Agenda Committee  
2:10 p.m. Tuesday, April 22, 1980, Faculty Senate  
2:10 p.m. Wednesday, April 23, 1980, Faculty Senate  
(Organizational Meeting)

**UNIVERSITY CALENDAR**  
**Summer School 1980**

Actual days each term: 5 Mondays, 5 Tuesdays, 5 Wednesdays,  
5 Thursdays, 5 Fridays, 1 day for  
Registration, 1 day for Final Exams

FIRST TERM

May 19, Monday	Registration
May 20, Tuesday	Classes Begin; Drop-Add and Late Registration
May 21, Wednesday	Last day to Register or Drop-Add for First Term
June 2, Monday	Last day to drop a course or withdraw without grades
June 23, Monday	Classes End
June 24, Tuesday	Final Examinations

SECOND TERM

June 25, Wednesday	Registration
June 26, Thursday	Classes Begin; Drop-Add and Late Registration
June 27, Friday	Last day to Register or Drop-Add for Second Term
July 4, Friday	Independence Day; No classes
July 10, Thursday	Last day to drop a course or withdraw without grades
July 31, Thursday	Classes End
August 1, Friday	Final Examinations

UNIVERSITY CALENDAR

Fall Semester 1980

(Actual class days: 14 Mondays, 15 Tuesdays, 14 Wednesdays,  
14 Thursdays, 14 Fridays, 14 Saturdays)

- July 28, Monday Last day for persons holding a bachelor's degree to apply for admission to Graduate School for the Fall Semester
- August 15, Friday Last day to pay or secure Fall Semester fees without penalty
- August 25, Monday Faculty Meetings
- August 26, Tuesday Registration (Class schedules of preregistered students must be obtained by 4:00 pm.)
- August 27, Wednesday Drop-Add; Late Registration
- August 28, Thursday Classes Begin; Drop-Add; Late Registration
- August 29, Friday Last day for Drop-Add and Late Registration (undergraduate and graduate students); Last day to apply for graduation in December
- September 1, Monday Labor Day Holiday
- October 9, Thursday Last day to drop a course or withdraw from school
- \* October 6 - 17 Change of Major
- October 13 - 17 Preregistration for Spring Semester
- November 26, Wednesday Last day to remove incompletes given during Spring and/or Summer terms, 1980
- November 26, Wednesday 10:00 p.m. - Thanksgiving Holidays begin
- December 1, Monday 8:00 - Classes resume
- December 9, Tuesday Classes end
- December 10, Wednesday Reading Day
- December 11, Thursday Exams begin
- December 13, Saturday Common exams
- December 18, Thursday 10:00 p.m. - Exams for Fall Semester close

## EXAMINATION SCHEDULE

FALL SEMESTER 1980

There will be no departure from the printed schedule, except as noted below: All examinations for one credit hour courses and for evening and Saturday classes will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Exception: Examinations in graduate courses (5000, 6000, 7000) meeting at night on Monday, Tuesday, Wednesday, Thursday, Friday, and in the morning on Saturday will be held on the first night or the morning of their usual meeting during the examination period (December 11 through December 18), excluding reading day, rather than on the last regular meeting of the class.

These classes beginning between hours will have the final examination at the time scheduled for the hour during which the class begins (e.g., 9:30-11:00 TTh will meet the exam schedule of the 9:00 a.m. TTh class).

Common examinations will be held according to the following schedule:

Two-hour examinations in Economics 2223 and Accounting 2401 and 2521, will be given on Saturday, December 13 from 8:00-10:00 a.m., 10:00-12:00 a.m., and 2:00-4:00 p.m. Students will be notified which time the examination in each course is scheduled.

French 1001, Spanish 1001, German 1001  
and French 1003 . . . Thursday, December 11, 7:00-9:00 p.m.  
French 1002, Spanish 1002, German 1002  
and Spanish 1003 . . . Monday, December 15, 7:00-9:00 p.m.  
Geography 1000 . . . Tuesday, December 16, 7:00-9:00 p.m.  
Chemistry 0150, 1120, 1150, 1160, 2620 . . Saturday, May 2, 8:00-10:00 a.m.  
Physics 1251, 1261 . . . Saturday, December 13, 12:00-2:00 p.m.  
Mathematics 1063, 1065 . . . Friday, December 12, 7:00-9:00 p.m.  
Other examinations will be held on Thursday, December 11; Friday, December 12;  
Monday, December 15; Tuesday, December 16; Wednesday, December 17; and  
Thursday, December 18.

Times Class Regularly  
Meets

Time and Day of Examination

8:00 MWF	2:00- 4:00, Thursday, December 11
8:00 TTh	2:00- 4:00, Friday, December 12
9:00 MWF	2:00- 4:00, Monday, December 15
9:00 TTh	2:00- 4:00, Tuesday, December 16
10:00 MWF	2:00- 4:00, Wednesday, December 17
10:00 TTh	2:00- 4:00, Thursday, December 18
11:00 MWF	8:00-10:00, Thursday, December 11
11:00 TTh	8:00-10:00, Friday, December 12
12:00 MWF	8:00-10:00, Monday, December 15
12:00 TTh	8:00-10:00, Tuesday, December 16
1:00 MWF	8:00-10:00, Wednesday, December 17
1:00 TTh	8:00-10:00, Thursday, December 18
2:00 MWF	11:00- 1:00, Thursday, December 11
2:00 TTh	11:00- 1:00, Friday, December 12
3:00 MWF	11:00- 1:00, Monday, December 15
3:00 TTh	11:00- 1:00, Tuesday, December 16
4:00 MWF	11:00- 1:00, Wednesday, December 17
4:00 TTh	11:00- 1:00, Thursday, December 18

UNIVERSITY CALENDAR  
Spring Semester 1981

(Actual class days: 14 Mondays, 14 Tuesdays, 14 Wednesdays,  
14 Thursdays, 15 Fridays, 15 Saturdays)

- December 10, Wednesday Last day for persons holding a bachelor's degree to apply for admission to Graduate School for the Spring Semester
- December 29, Monday Last day for continuing students to pay or secure Spring Semester fees without penalty
- January 7, Wednesday Registration (Class schedules of preregistered students must be obtained by 4:00 pm.)
- January 8, Thursday Drop-Add; Late Registration
- January 9, Friday Classes begin; Last day for Drop-Add and Late Registration (undergraduate and graduate students); Last day to apply for graduation in May
- February 19, Thursday Last day to drop a course or withdraw from school
- February 16-27 Change of Major
- February 23-27 Preregistration for Fall Semester and Summer Sessions
- March 1-8 (Sunday to Sunday) Spring Recess
- March 9, Monday 8:00 a.m. - Classes resume
- April 15, Wednesday Last day to remove incompletes given during Fall Semester, 1980
- April 20, Monday State Holiday; No classes
- April 27, Monday Classes end
- April 28, Tuesday Reading Day
- April 29, Wednesday Exams begin
- May 2, Saturday Common exams
- May 6, Wednesday 10:00 p.m. - Exams for Spring Semester close
- May 8, Friday Commencement

## EXAMINATION SCHEDULE

## SPRING SEMESTER 1981

There will be no departure from the printed schedule, except as noted below: All examinations for one hour courses and for evening and Saturday classes will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Exception: Examinations in graduate courses (5000, 6000, 7000) meeting at night on Monday, Tuesday, Wednesday, Thursday, Friday, and in the morning on Saturday will be held on the first night of the morning of their usual meeting during the examination period (April 29 through May 6), excluding reading day, rather than on the last regular meeting of the class.

These classes beginning between hours will have the final examination at the time scheduled for the hour during which the class begins (e.g., 9:30-11:00 TTh will meet the exam schedule of the 9:00 a.m. TTh class).

Common examinations will be held according to the following schedule:

Two-hour examinations in Economics 2223 and Accounting 2401 and 2521 will be given on Saturday, May 2, from 8:00-10:00 a.m., 10:00-12:00 a.m., and 2:00-4:00 p.m. Students will be notified which time the examination in each course is scheduled.

French 1001, Spanish 1001, German 1001

and French 1003 . . . Wednesday, April 29, 7:00-9:00 p.m.

French 1002, Spanish 1002, German 1002

and Spanish 1003 . . . Thursday, April 30, 7:00-9:00 p.m.

Geography 1000 . . . Monday, May 4, 7:00-9:00 p.m.

Chemistry 0150, 1120, 1150, 1160, 2620, .. Saturday, May 2, 8:00-10:00 a.m.

Physics 1251, 1261 . . . Saturday, May 2, 12:00-2:00 p.m.

Mathematics 1063, 1065 . . . Friday, May 1, 7:00-9:00 p.m.

Other examinations will be held on Wednesday, April 29; Thursday, April 30; Friday, May 1; Monday, May 4; Tuesday, May 5; and Wednesday, May 6; as follows:

Times Class Regularly Meets

Time and Day of Examination

8:00 MWF	2:00- 4:00, Friday, May 1
8:00 TTh	2:00- 4:00, Monday, May 4
9:00 MWF	2:00- 4:00, Tuesday, May 5
9:00 TTh	2:00- 4:00, Wednesday, May 6
10:00 MWF	8:00-10:00, Wednesday, April 29
10:00 TTh	8:00-10:00, Thursday, April 30
11:00 MWF	8:00-10:00, Friday, May 1
11:00 TTh	8:00-10:00, Monday, May 4
12:00 MWF	8:00-10:00, Tuesday, May 5
12:00 TTh	8:00-10:00, Wednesday, May 6
1:00 MWF	11:00- 1:00, Wednesday, April 29
1:00 TTh	11:00- 1:00, Thursday, April 30
2:00 MWF	11:00- 1:00, Friday, May 1
2:00 TTh	11:00- 1:00, Monday, May 4
3:00 MWF	11:00- 1:00, Tuesday, May 5
3:00 TTh	11:00- 1:00, Wednesday, May 6
4:00 MWF	2:00- 4:00, Wednesday, April 29
4:00 TTh	2:00- 4:00, Thursday, April 30

UNIVERSITY CALENDAR

Fall Semester 1981

(Actual class days: 14 Mondays, 15 Tuesdays, 14 Wednesdays,  
14 Thursdays, 14 Fridays, 14 Saturdays)

- July 27, Monday Last day for persons holding a bachelor's degree to apply for admission to Graduate School for the Fall Semester
- August 14, Friday Last day to pay or secure Fall Semester fees without penalty
- August 24, Monday Faculty Meetings
- August 25, Tuesday Registration (Class schedules of preregistered students must be obtained by 4:00 p.m.)
- August 26, Wednesday Drop-Add; Late Registration
- August 27, Thursday Classes Begin; Drop-Add; Late Registration
- August 28, Friday Last day for Drop-Add and Late Registration (undergraduate and graduate students); Last day to apply for graduation in December
- September 7, Monday Labor Day Holiday
- October 8, Thursday Last day to drop a course or withdraw from school
- October 5-16 Change of Major
- October 12-16 Preregistration for Spring Semester
- November 25, Wednesday Last day to remove incompletes given during spring and/or summer terms, 1981
- November 25, Wednesday 10:00 p.m. - Thanksgiving Holidays begin
- November 30, Monday 8:00 a.m. - Classes resume
- December 8, Tuesday Classes end
- December 9, Wednesday Reading Day
- December 10, Thursday Exams begin
- December 12, Saturday Common Exams
- December 17, Thursday 10:00 p.m. - Exams for Fall Semester close



# EXAMINATION SCHEDULE

## Fall Semester 1981

There will be no departure from the printed schedule, except as noted below: All examinations for one credit hour courses and/or evening and Saturday classes will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Exception: Examinations in graduate courses (5000, 6000, 7000) meeting at night on Monday, Tuesday, Wednesday, Thursday, Friday, and in the morning on Saturday will be held on the first night or the morning of their usual meeting during the examination period (December 10 through December 17), excluding reading day, rather than on the last regular meeting of the class.

Those classes beginning between hours will have the final examination at the time scheduled for the hour during which the class begins (e.g., 9:30-11:00 TTh will meet the exam schedule of the 9:00 a.m. TTh class).

Common examinations will be held according to the following schedule:

Two-hour examinations in Economics 2223 and Accounting 2401 and 2521, will be given on Saturday, December 12 from 8:00-10:00 a.m., 10:00-12:00 a.m., and 2:00-4:00 p.m. Students will be notified which time the examination in each course is scheduled.

French 1001, Spanish 1001, German 1001

and French 1003 . . . Thursday, December 10, 7:00-9:00 p.m.

French 1002, Spanish 1002, German 1002

and Spanish 1003 . . . Monday, December 14, 7:00-9:00 p.m.

Geography 1000 . . . Tuesday, December 15, 7:00-9:00 p.m.

Chemistry 1120, 1150, 1160, 0150, 2620 . . . Saturday, December 12, 8:00-10:00 a.m.

Physics 1251, 1261 . . . Saturday, December 12, 12:00-2:00 p.m.

Mathematics 1063, 1065 . . . Friday, December 11, 7:00-9:00 p.m.

Other examinations will be held on Thursday, December 10; Friday, December 11; Monday, December 14; Tuesday, December 15; Wednesday, December 16; and Thursday, December 17.

Times Class Regularly Meets

Time and Day of Examination

8:00 MWF	2:00-4:00, Wednesday, December 16
8:00 TTh	2:00-4:00, Thursday, December 17
9:00 MWF	8:00-10:00, Thursday, December 10
9:00 TTh	8:00-10:00, Friday, December 11
10:00 MWF	8:00-10:00, Monday, December 14
10:00 TTh	8:00-10:00, Tuesday, December 15
11:00 MWF	8:00-10:00, Wednesday, December 16
11:00 TTh	8:00-10:00, Thursday, December 17
12:00 MWF	11:00-1:00, Thursday, December 10
12:00 TTh	11:00-1:00, Friday, December 11
1:00 MWF	11:00-1:00, Monday, December 14
1:00 TTh	11:00-1:00, Tuesday, December 15
2:00 MWF	11:00-1:00, Wednesday, December 16
2:00 TTh	11:00-1:00, Thursday, December 17
3:00 MWF	2:00-4:00, Thursday, December 10
3:00 TTh	2:00-4:00, Friday, December 11
4:00 MWF	2:00-4:00, Monday, December 14
4:00 TTh	2:00-4:00, Tuesday, December 15

## UNIVERSITY CALENDAR

## Spring Semester 1982

(Actual class days: 14 Mondays, 14 Tuesdays, 14 Wednesdays,  
14 Thursdays, 15 Fridays, 15 Saturdays)

- December 9, Wednesday Last day for persons holding a bachelor's degree to apply for admission to Graduate School for the Spring Semester
- December 28, Monday Last day for continuing students to pay or secure Spring Semester fees without penalty
- January 6, Wednesday Registration (Class schedules of preregistered students must be obtained by 4:00 p.m.)
- January 7, Thursday Drop-Add; Late Registration
- January 8, Friday Last day for Drop-Add and Late Registration (undergraduate and graduate students); Last day to apply for graduation in May
- February 18, Thursday Last day to drop a course or withdraw from school
- February 22 - March 5 Change of Major
- March 1 - March 5 Preregistration for Fall Semester and Summer Sessions
- March 7 - March 14 (Sunday to Sunday) Spring Recess
- March 15, Monday Classes resume - 8:00 a.m.
- April 12, Monday State Holiday; No Classes
- April 14, Wednesday Last day to remove an incomplete given during Fall Semester, 1981
- April 26, Monday Classes end
- April 27, Tuesday Reading Day
- April 28, Wednesday Exams begin
- May 1, Saturday Common exams
- May 5, Wednesday 10:00 p.m. - Exams for Spring Semester close
- May 7, Friday Commencement

## EXAMINATION SCHEDULE

Spring Semester 1982

There will be no departure from the printed schedule, except as noted below: All examinations for one credit hour courses and/or evening and Saturday classes will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Exception: Examinations in graduate courses (5000, 6000, 7000) meeting at night on Monday, Tuesday, Wednesday, Thursday, Friday, and in the morning on Saturday will be held on the first night or the morning of their usual meeting during the examination period (April 28 through May 5), excluding reading day, rather than on the last regular meeting of the class.

Those classes beginning between hours will have the final examination at the time scheduled for the hour during which the class begins (e.g., 9:30-11:00 TTh will meet the exam schedule of the 9:00 a.m. TTh class).

Common examinations will be held according to the following schedule:

Two-hour examinations in Economics 2223 and Accounting 2401 and 2521, will be given on Saturday, May 1, from 8:00-10:00 a.m., 10:00-12:00 a.m., and 2:00-4:00 p.m. Students will be notified which time the examination in each course is scheduled.

French 1001, Spanish 1001, German 1001

and French 1003 . . . Wednesday, April 28, 7:00-9:00 p.m.

French 1002, Spanish 1002, German 1002

and Spanish 1003 . . . Thursday, April 29, 7:00-9:00 p.m.

Geography 1000 . . . Monday, May 3, 7:00-9:00 p.m.

Chemistry 1120, 1150, 1160, 0150, 2620 . . . Saturday, May 1, 8:00-10:00 a.m.

Physics 1251, 1261 . . . Saturday, May 1, 12:00-2:00 p.m.

Mathematics 1063, 1065 . . . Friday, April 30, 7:00-9:00 p.m.

Other examinations will be held on Wednesday, April 28; Thursday, April 29; Friday, April 30; Monday, May 3; Tuesday, May 4; and Wednesday, May 5, as follows:

Times Class Regularly Meets

Time and Day of Examination

8:00 MWF	8:00-10:00, Wednesday, April 28
8:00 TTh	8:00-10:00, Thursday, April 29
9:00 MWF	8:00-10:00, Friday, April 30
9:00 TTh	8:00-10:00, Monday, May 3
10:00 MWF	8:00-10:00, Tuesday, May 4
10:00 TTh	8:00-10:00, Wednesday, May 5
11:00 MWF	11:00-1:00, Wednesday, April 28
11:00 TTh	11:00-1:00, Thursday, April 29
12:00 MWF	11:00-1:00, Friday, April 30
12:00 TTh	11:00-1:00, Monday, May 3
1:00 MWF	11:00-1:00, Tuesday, May 4
1:00 TTh	11:00-1:00, Wednesday, May 5
2:00 MWF	2:00-4:00, Wednesday, April 28
2:00 TTh	2:00-4:00, Thursday, April 29
3:00 MWF	2:00-4:00, Friday, April 30
3:00 TTh	2:00-4:00, Monday, May 3
4:00 MWF	2:00-4:00, Tuesday, May 4
4:00 TTh	2:00-4:00, Wednesday, May 5

## PREAMBLE

Career education is the term denoting the total effort by educational agencies and communities in presenting organized career-oriented activities and experiences to all persons from nursery school through adulthood, and orients the entire educational plan into one, unified, career-based system.

The success of the total cooperative community-school effort is dependent on the quality and quantity of four major characteristics. Those being:

1. Career education is designed to acquaint individuals with career opportunities and options.

Presenting career information to students is the responsibility of the entire school staff. Unbiased and realistic career information should be integrated into appropriate subject matter content offered individuals at all levels.

2. Career education is designed to aid individuals in making career preferences and/or choices.

Individuals should be extended the opportunity to explore career preferences to the depth desired. Coordination of school and community resources is necessary if individuals are to develop positive attitudes toward the world of work and realistic images of persons in the work world.

3. Career education provides the vehicle for the development of such skills and abilities as are needed so that the individual might achieve his career goals.

Learning experiences should be structured to give the individual those skills and abilities as are needed so that he might achieve his career preference with the flexibility to change career direction without academic penalty. Career education emphasizes an employable product.

The majority of school and staff resources should be directed toward (1) providing sequential and comprehensive training experiences to all individuals for the purpose of employment or further education, and (2) providing placement services as necessary for the individual to achieve his/her career goal.

4. Career education is designed to assist individuals in developing a realistic self-concept.

Activities and/or experiences must be provided which will aid individuals in developing a realistic self-concept. How an individual perceives himself, how others perceive him, and what he perceives as an ideal self, often relates directly to expressed career interests. The comprehensiveness and accuracy of data possessed by the individual should lead to more rational decision making.

Career education is a comprehensive instructional strategy, beginning in the early elementary grades and extending into the adult years, providing people with awareness of the world of work, with a broad orientation to various occupations that exist in society, with guidance and counseling to aid in career-making, with assistance in methods of securing jobs, and with positive attitudes towards work.

WHEREAS, After a review of the status of career education at East Carolina University,

BE IT RESOLVED, That the Career Education Committee recommends the establishment of a unified Career Education Program at E.C.U. with the appropriate authority and responsibilities in line with a broad definition of Career Education (see Preamble). Areas of concern to the Committee include, but are not limited to, the following:

1. Systematic dissemination of Career information to all students, faculty, and staff (for example, updating and disseminating the Career Profiles).
2. Improvement of faculty participation in Career Education.
3. Exploration of possibilities for specific course offerings in Career Education.
4. Investigation of the strengths and weaknesses of current Career Education programs on campus.

It is the wish of the Career Education Committee that a copy of the resolution, if passed, be placed before the incoming Vice Chancellor for Student Life for his information.

---

Agenda Item 5D: Attachment - Committee on Committees

1. The Committee on Committees recommends a change in the charge of the University Computer Committee (see Faculty Senate Agenda for January 30, 1979).
2. The Committee on Committees recommends a change in the charge of the Faculty Welfare Committee (see Faculty Senate Agenda for January 30, 1979).
3. Report on Resolution 78-41.

The Committee for Teaching Effectiveness recommends to the Faculty Senate the following as the instrument for assessing student opinion of instruction:

INVENTORY FOR STUDENT OPINION OF INSTRUCTION (Part I)

To the student:

Please complete the following statements so that they convey as accurately as possible your opinion of the instructor's performance in this course. Do not write your name on this form. Your opinions are to be anonymous and you should feel free to answer honestly.

All responses will be tabulated and after the semester is completed your instructor will receive a summarized report of responses to each item. The report will also be available for administrative evaluation of the instructor. Therefore, please answer carefully and thoughtfully.

(Specific instructions for responses.)

Course name, number, and section \_\_\_\_\_

1. The knowledge which the instructor had of the subject seemed to be  
 Excellent    Good    Adequate    Poor    Inadequate    Unable to respond
2. The instructor's level of interest in the subject seemed to be  
 Excellent    Good    Adequate    Poor    Inadequate    Unable to respond
3. The clarity and audibility of the instructor's speech was  
 Excellent    Good    Adequate    Poor    Inadequate    Unable to respond
4. The instructor's decision in regards to the amount of assignments was  
 Excellent    Good    Adequate    Poor    Inadequate    Unable to respond
5. The contribution of assignments to your understanding of the subject was  
 Excellent    Good    Adequate    Poor    Inadequate    Unable to respond
6. The clarity with which course requirements were made known was  
 Excellent    Good    Adequate    Poor    Inadequate    Unable to respond
7. The intellectual stimulation you received from the teaching was  
 Excellent    Good    Adequate    Poor    Inadequate    Unable to respond
8. The instructor's responsiveness to student difficulties within the class was  
 Excellent    Good    Adequate    Poor    Inadequate    Unable to respond
9. For the purpose of evaluating your learning, the amount of testing was  
 Excellent    Good    Adequate    Poor    Inadequate    Unable to respond
10. The instructor's willingness to help students outside the class was  
 Excellent    Good    Adequate    Poor    Inadequate    Unable to respond
11. The fairness of the instructor in grading was  
 Excellent    Good    Adequate    Poor    Inadequate    Unable to respond
12. The opportunity provided by the instructor to ask questions was  
 Excellent    Good    Adequate    Poor    Inadequate    Unable to respond

13. The instructor's information to the class early in the semester as to how the grading system would work was  
 Excellent  Good  Adequate  Poor  Inadequate  Unable to respond
14. The clarity with which the instructor explained material was  
 Excellent  Good  Adequate  Poor  Inadequate  Unable to respond
15. The instructor's use of examples was  
 Excellent  Good  Adequate  Poor  Inadequate  Unable to respond
16. The extent to which examinations covered material emphasized in the course was  
 Excellent  Good  Adequate  Poor  Inadequate  Unable to respond
17. The time allowed to complete exams was  
 Excellent  Good  Adequate  Poor  Inadequate  Unable to respond
18. The clarity with which course objectives were made known to you was  
 Excellent  Good  Adequate  Poor  Inadequate  Unable to respond
19. The clarity of phrasing in examination questions was  
 Excellent  Good  Adequate  Poor  Inadequate  Unable to respond
20. The instructor's preparation for class seemed to be  
 Excellent  Good  Adequate  Poor  Inadequate  Unable to respond
21. The contribution of the textbook(s) to your understanding of the subject was  
 Excellent  Good  Adequate  Poor  Inadequate  Unable to respond
22. The extent to which the course objectives were achieved was  
 Excellent  Good  Adequate  Poor  Inadequate  Unable to respond
- 23-28. (Questions supplied by instructor)

STUDENT INFORMATION

29. When you registered, was this a course you looked forward to taking?  
 Yes  No
30. The learning you achieved in this course was  
 Excellent  Good  Adequate  Poor  Inadequate
31. Your satisfaction with your own contribution to the course is  
 Excellent  Good  Adequate  Poor  Inadequate
32. The grade you expect to receive in this class is  
 A  B  C  D  F  I
33. Your class is  Freshman  Sophomore  Junior  Senior  Grad.  Other
34. Your sex is  Female  Male
35. Your grade point average to date is  3.5-4  3.0-3.4  2.5-2.9  under 2.5
36. Is this course  In your major  In your minor  General College requirement  
 An elective  Other

Agenda Item 5E: Attachment - Committee for Teaching Effectiveness (Cont.)

(Part II)

On this page write any comments which you believe would help the instructor to understand his/her level of effectiveness in the course. After the semester is completed, this page will be sent to the instructor.

- 15. The instructor's use of examples was \_\_\_\_\_
- 16. The extent to which examinations covered material emphasized in the course was \_\_\_\_\_
- 17. The time allowed to complete exams was \_\_\_\_\_
- 18. The clarity with which course objectives were made known to you was \_\_\_\_\_
- 19. The clarity of phrasing in examination questions was \_\_\_\_\_
- 20. The instructor's preparation for class seemed to be \_\_\_\_\_
- 21. The contribution of the textbook(s) to your understanding of the subject was \_\_\_\_\_
- 22. The extent to which the course objectives were achieved was \_\_\_\_\_

STUDENT INFORMATION

- 23. When you registered, was this a course you looked forward to taking? \_\_\_\_\_
- 24. The learning you achieved in this course was \_\_\_\_\_
- 25. Your satisfaction with your own contribution to the course is \_\_\_\_\_
- 26. The grade you expect to receive in this class is \_\_\_\_\_
- 27. Your class is \_\_\_\_\_
- 28. Your sex is \_\_\_\_\_
- 29. Your grade point average to date is \_\_\_\_\_
- 30. Is this course \_\_\_\_\_ in your major \_\_\_\_\_ in your minor \_\_\_\_\_ General College requirement \_\_\_\_\_ an elective \_\_\_\_\_ other \_\_\_\_\_



Agenda Item 5F: Attachment - Credits Committee

The Credits Committee recommends the following foreign language by-pass credit policy:

Foreign Language

In order to obtain advanced standing and to earn by-pass credit, a placement examination shall be required of: (1) all entering freshmen who studied a foreign language in high school and (2) all transfer students who studied a foreign language in high school and did not continue the language on a college level.

It is possible for a student to receive by-pass credit for language levels 1001 through 1004, but only upon satisfactory completion of validating procedures administered on this campus, as follows:

1. if he places in language 1002, he will receive by-pass credit for level 1001 upon receiving a passing grade in language 1002;
2. if he places in language 1003, he will receive by-pass credit for levels 1001 and 1002 upon receiving a passing grade in language 1003;
3. if he places in language 1004, he will receive by-pass credit for levels 1001, 1002, and 1003 upon receiving a passing grade in language 1004;
4. if he places above language 1004 on the written exam, he will receive credit for levels 1001, 1002, 1003, and 1004 upon applying for and demonstrating proficiency in a departmental qualifying test.

Entering students who plan to continue their language study are strongly advised to do so as soon as possible after admission to the University. Any questions concerning placement and by-pass credit should be directed to the Chairperson of the Department of Foreign Languages and Literatures.

Students who have not studied a foreign language previously, as well as those who wish to study a different language from the one studied in high school, may earn credit beginning with level 1001.

(Note: Existing policy may be found on page 41 of the current catalog.)

Agenda Item 6A: Attachment - FICA Resolution

- WHEREAS, The Legislative Research Commission's Committee to Study the Tax Shelter of Employee Retirement Contributions has requested continuation to further study the feasibility of providing a tax shelter for retirement contributions for State employees and will, therefore, not sponsor the tax shelter proposal for legislative consideration this session; and
- WHEREAS, The Governor's Study Committee has recommended to the Advisory Budget Commission that the State assume employee Social Security contributions and simultaneously reduce employee salaries by the assumed amount (said proposals being known as "FICA IIA" and "FICA IIB"); and
- WHEREAS, The Advisory Budget Commission has endorsed the recommended FICA proposal and will promote its adoption in this legislative session; and
- WHEREAS, The chief actuary of the Social Security administration has warned that adoption of the FICA proposal will ultimately disadvantage most workers by reducing future Social Security benefits and, possibly, other retirement benefits unless the State returns to its employees all savings accruing to the State from adoption of the FICA proposal;
- THEREFORE, BE IT RESOLVED, That adoption of the FICA proposal by the Legislature shall be accompanied by ratification of the following two conditions: (1) that all savings accruing to the State from adoption of the FICA proposal shall be returned by across-the-board salary increases to State employees; and (2) that the State and its employees shall continue to contribute toward employee retirement at the present 9.12% and 6% rates, respectively, on unadjusted employee gross salaries, thereby guaranteeing that no diminution in State retirement and death benefits shall occur as a consequence of the adoption of the FICA proposal.